



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
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WASHINGTON, D.C. 20350-3000

IN REPLY REFER TO:
2300-20
C4/ICN
31 Mar 22

From: Director, Information Command, Control, Communications, and Computers (IC4)
Division, Deputy Commandant for Information (DC I)

Subj: MARINE CORPS DATA MIGRATION, SYSTEMS MIGRATION, AND SYSTEM CONSOLIDATION
AND DECOMMISSIONING GUIDANCE

Ref: (a) Department of the Navy (DON) Financial Management (FM) Functional Area
Management (FAM) Systems Decommissioning Guidance May 2020

(b) Department of the Navy (DON) Enterprise IT Control Standards, February
2022

Encl: (1) IRM- 2300.20 MARINE CORPS DATA MIGRATION, SYSTEMS CONSOLIDATION, AND
SYSTEM DECOMMISSIONING GUIDANCE

1. Purpose. To identify the roles and responsibilities within the Marine Corps
for implementation of the DON FM FAM Systems data migration, system
consolidation, and system decommissioning guidance.

2. Cancellation. In accordance with applicable Marine Corps Orders (MCOs) and
National Institute of Standards and Technology (NIST) Controls, this document will
be reviewed annually and updated when necessary.

3. Authority. The information promulgated in this publication is based upon policy
and guidance contained in references (a).

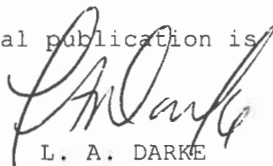
4. Applicability. This publication is applicable to Marine Corps systems
identified as financial and audit relevant systems in the Department of Defense
Information Technology Portfolio Repository DON (DITPR-DON).

5. Scope.

a. Compliance. Compliance with the provisions of this publication is required
unless a specific waiver is authorized.

b. Waivers. Waivers to the provisions of this publication will be authorized
by the Director, Information Command, Control, Communications, and
Computers (IC4) Division.

6. Sponsor. The sponsor of this technical publication is DCI-IC4-ICC-CIO.


L. A. DARKE
By direction

DIST STATEMENT A: Approved for public release; distribution is
unlimited. DISTRIBUTION: PCN 18652711000.

**MARINE CORPS INFORMATION RESOURCES MANAGEMENT
(IRM)**

2300-20

**MARINE CORPS DATA MIGRATION, SYSTEMS
CONSOLIDATION, AND SYSTEM DECOMMISSIONING
GUIDANCE**



March 31, 2022

Version 1.0

**IRM 2300-20: MARINE CORPS DATA MIGRATION, SYSTEMS CONSOLIDATION, 31 Mar 2022
AND SYSTEM DECOMMISSIONING GUIDANCE**

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DOCUMENT CONFIGURATION CONTROL

Version	Release Date	Summary of Changes
Version 1.0	31 Mar 2022	Initial publication

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SECTION 1.0: INTRODUCTION

1.1 Background

During the Fiscal Year (FY) 2021 Financial Statement Audit, the Independent Public Accountant (IPA) issued an Information Technology (IT) observation identifying deficiencies in the Marine Corps data migration, system consolidation, and system decommissioning processes. Deputy Commandant for Information (DCI), Information Command, Control, Communications, and Computers (IC4) is issuing this Information Resource Manual (IRM) to identify the roles and responsibilities within the Marine Corps for implementation of the Department of the Navy (DON) Financial Management (FM) Functional Area Management (FAM) guidance for data migration, system consolidation, and system decommissioning.

1.2 Purpose

To identify the roles and responsibilities within the Marine Corps for implementation of the DON FM FAM Systems data migration, system consolidation, and system decommissioning guidance.

SECTION 2.0: ROLES AND RESPONSIBILITIES

2.1 Director, Information Command, Control, Communications, and Computers (IC4).

Director IC4 will be responsible for:

- a. Developing and overseeing the implementation of Marine Corps policies and guidance for data migration, system consolidation, and system decommissioning.
- b. Approving cybersecurity risk assessments, Authorization to Operate (ATO), and De-ATOs.
- c. Maintaining an enterprise repository of data migration, system consolidation, and system decommissioning plans.

2.2 Deputy Commandant for Programs and Resources (DC P&R). DC P&R will be responsible for providing guidance on business process ownership, functional ownership, and facilitating oversight of data migration, system consolidation, and system decommissioning activities for financial relevant systems.

2.3 Functional Area Managers (FAMs). Marine Corps FAMs will be responsible for reviewing and approving data migration, system consolidation, and system decommissioning plans for all systems within their respective portfolio.

2.4 Program Managers. Program Managers of Marine Corps systems will be responsible for:

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- a. Developing and executing data migration, system consolidation, and system decommissioning plans. Plans will be developed and executed in accordance with ref (a).
- b. Obtaining FAM approval for data migration, system consolidation, and system decommissioning plans.
- c. Maintaining updated data migration, system consolidation, and system decommissioning plans in the enterprise repository. Plans will be updated in the enterprise repository within 30 days of any change.

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Acronym	Defined
ATO	Authority to Operate
CIO	Chief Information Owner
DC I	Deputy Commandant for Information
DC P&R	Deputy Commandant Programs and Resources
DON	Department of the Navy
FAMs	Functional Area Managers
FAM	Functional Area Management
FM	Financial Management
IC4	Information, Command, Control, Communications and Computers
IPA	Independent Public Accountant
IRM	Information Resource Management
IT	Information Technology

Appendix B – References

Copies of all references can be found at the following IC4 document repository:

https://usmc.sharepoint-mil.us/:f:/r/sites/DCI_IC4_Audits/Audits%20Documents/FSST-FSR?csf=1&web=1&e=K0vKM2.

1. Department of the Navy (DON) Financial Management (FM) Functional Area Management (FAM) Systems Decommissioning Guidance May 2020
2. Department of the Navy (DON) Enterprise IT Control Standards, February 2022

