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Privacy Act Data Cover Sheet



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS PACIFIC
UNIT 35001
FPO AP 96373-5001

IN REPLY REFER TO:
1650
CGOF

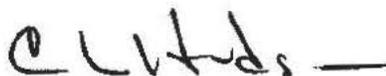
05 MAY 2015

THIRD ENDORSEMENT on OIC MISSO-27's ltr 1650 MI27 of 7 Apr 15

From: Commanding General, Marine Corps Installations Pacific
To: Commandant of the Marine Corps (Attn: OUSMCC)

Subj: CALENDAR YEAR 2-14 AMERICAN LEGION SPIRIT OF SERVICE AWARD
NOMINATION IN CASE OF SERGEANT [REDACTED]
EDIPI: [REDACTED] USMC

1. Forwarded with enthusiasm.
2. Sergeant [REDACTED] leadership, technical expertise, and superior performance have greatly affected his command and the community. Sergeant [REDACTED] has enthusiastically embraced his role as an American ambassador, dedicating his own personal time and effort to perform over 470 hours of community service in 2014. He is unconditionally qualified for this prestigious award.
3. If selected, Sgt [REDACTED] will be available to receive the award at the American Legion's National Convention.
4. Point of contact: Major Ernest L. Ashley, AC/S G-1, MCIPAC, DSN: 645-4037, commercial: 011-81-98-970-4037; e-mail: ernest.ashley@usmc.mil.


C. L. HUDSON

Copy to:
CO, HqSptBn
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UNITED STATES MARINE CORPS
HEADQUARTERS AND SUPPORT BATTALION
MARINE CORPS INSTALLATIONS PACIFIC-MARINE CORPS BASE CAMP BUTLER
UNIT 35002
FPO AP 96373-5002

1650
CO
9 APR 2015

SECOND ENDORSEMENT on OIC MISSO-27's ltr 1650 MI27 OF 7 Apr 15

From: Commanding Officer
To: Commandant of the Marine Corps (OUSMCC)
Via: Commanding General, Marine Corps Installations Pacific

Subj: CALENDAR YEAR 2-14 AMERICAN LEGION SPIRIT OF SERVICE
AWARD NOMINATION IN CASE OF SERGEANT [REDACTED]
EDIPI: 1290557735/0111 USMC

1. Forwarded, enthusiastically recommending selection.
2. Sergeant [REDACTED] has made great contributions to the local Japanese community and his fellow service members through his many hours of dedicated and selfless service.


T. A. PECINA



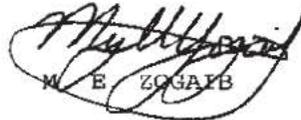
UNITED STATES MARINE CORPS
MANPOWER INFORMATION SYSTEMS SUPPORT OFFICE-27
MARINE CORPS INSTALLATIONS PACIFIC - MARINE CORPS BASE
CAMP BUTLER, JAPAN
UNIT 35002
FPO AP 96373-5002

IN REPLY REFER TO:
1650
MI27
7 Apr 15

From: Officer in Charge, Manpower Information Systems Support
Office-27
To: Commandant of the Marine Corps (OUSMCC)
Via: (1) Commanding Officer, Alpha Company, Headquarters and Support
Battalion, Marine Corps Installations Pacific - Marine Corps Base,
Camp Butler, Japan
(2) Commanding Officer, Headquarters and Support Battalion,
Marine Corps Installations Pacific - Marine Corps Base,
Camp Butler, Japan
(3) Commander, Marine Corps Installations Pacific - Marine Corps Base,
Camp Butler, Japan
Subj: CALENDAR YEAR 2014 AMERICAN LEGION SPIRIT OF SERVICE AWARD NOMINATION
IN CASE OF SERGEANT [REDACTED] EDIPI: [REDACTED] 0111 USMC
Ref: (a) MARADMIN 172/15
Encl: (1) Data Sheet
(2) Biography
(3) Summary of Action
(4) Proposed Citation
(5) Authorization for release
(6) Full length photo

1. In accordance with the reference and enclosures, Sergeant [REDACTED] is enthusiastically recommended for the American Legion Spirit of Service Award for his contributions to the local community and military families in Okinawa, Japan.

2. His unselfish sacrifices are a testament of the type of character that any Marine should emulate.


W E ZOGAIB

DATA SHEET FOR 2008 AMERICAN LEGION SPIRIT OF SERVICE AWARD

COLUMN 1

COLUMN 2

A. LAST NAME

[REDACTED]

B. FIRST NAME

[REDACTED]

C. MIDDLE INITIAL

[REDACTED]

D. PRESENT DAY GRADE

E-5

E. PRESENT MOS

0111

F. CURRENT DUTY STATION AND ADDRESS

MISSO-27
UNIT 35002
FPO AP 96373-5002

G. HOME ADDRESS

[REDACTED]

H. WORK PHONE

[REDACTED]

I. HOME PHONE

[REDACTED]

J. HOME OF RECORD

[REDACTED]

K. UNIT SERVING WHEN CONTRIBUTION WAS MADE

MISSO-27
UNIT 35002
FPO AP 96373-5002

L. UNIT POINT OF CONTACT
PHONE NUMBER
E-MAIL ADDRESS

MSGT HARRIS

[REDACTED]

M. STATEMENT OF AVAILABILITY: Sgt [REDACTED] will be available to attend the American Legion National Convention in Phoenix, AZ, from 29 August to 2 September 2015.

Enclosure (1)

[REDACTED]

Sergeant (Sgt) [REDACTED] was born on 29 March 1987 in Reading, Pennsylvania. He enlisted in the Marine Corps and reported to Parris Island, South Carolina for Recruit Training on 6 June 2006, where he graduated and was meritoriously promoted to Private First Class.



After completing Personnel Administrative School aboard Camp Johnson, NC Sergeant [REDACTED] received orders to Marine Wing Support Group-27 aboard 2d Marine Air Wing, Cherry Point, NC. Sgt [REDACTED] was shortly re-assigned to the Installation Personnel Administrative Center.

Sgt [REDACTED] served as a first stage audit and Fleet Assistance Program/Deactivation of Fleet Assistance Program clerk within the IPAC Inbound section from 17 December 2006 to 1 May 2007. Upon his promotion to Lance Corporal, he took over as the NCOIC for the travel claims section. On 2 June 2009 he was meritoriously promoted to Corporal and gained control of the second stage audit section along with the travel claims section until 1 December 2009. Due to superior performance within the IPAC, Sergeant [REDACTED] earned a Navy and Marine Corps Achievement Medal.

On 9 January 2010, Sgt [REDACTED] was assigned to the Inspector-Instructor Staff of Echo Company, 2d Battalion, 25th Marines, 4th Marine division, Harrisburg, PA. Sgt [REDACTED] served as the unit diary clerk, where he ensured the accurate and efficient processing of over 180 Reservists administrative and pay requirements, as well as over 80 active duty administratively connected Marines. During his time the unit received three inspections: Commanding General Inspection (CGI), Force Readiness Assessment and Assistance Program (FRAAP), and Marine Corps Administrative Analysis Team Inspection (MCAAT). Sgt [REDACTED] knowledge and dedication to duty assisted with the passing of all three inspections where they received mission capable for the CGI and FRAAP, as well as 94 percent on the MCAAT Inspection. He was also assigned the collateral billets of Semper Fit Coordinator, High Intensity Tactical Trainer, Toys for Tots Assistant Coordinator, and Armory Custodian.

During the Toys for Tots season, Sgt [REDACTED] assisted and mentored a local youth philanthropist who assisted the unit every year with raising toys. Sgt [REDACTED] attended every media event and parade to show not just the Marine Corps' support but his support of this young man for what he is doing in his community. Sgt [REDACTED] assisted young Isaiah Owens with the collection of over 5,000 toys for Susquehanna Township area. He received a Certificate of Commendation for his actions from the unit.

March 2013, Sergeant [REDACTED] was assigned to Manpower Information Systems Support Office 27, MISSO-27, where he currently serves as a Research Analyst. Sergeant [REDACTED] assists Commanders throughout U.S. Forces Japan, U.S. Forces Korea, III MEF and Marine Corps Installations Pacific, through research analysis support, technical support, and annual site visits. He provides lecture based training for the following systems: Operational Data Store Enterprise (ODSE), Marine Corps Electronic Administrative Separation (MCEAS), Web Orders, Unit Diary/Marine Integrated Personnel System (UD/MIPS), Document Tracking Management System (DTMS), Electronic Document Access (EDA), Secure Personnel Accountability (SPA), and all Marine Corps Total Force System (MCTFS) Family of Systems to enhance the Command's unit readiness and IPAC/S-1's administrative knowledge.

Sgt [REDACTED] is currently attending Ashford University Online and working on his bachelor's in Recreational and Sport Management.

Sergeant [REDACTED] is married to Mrs. [REDACTED] or [REDACTED]. They have three children: [REDACTED]
[REDACTED] (3).

Sgt [REDACTED] personal awards include the Navy and Marine Corps Achievement Medal with one gold star.

Enclosure (2)

Summary of Action for Sergeant [REDACTED]

Sergeant [REDACTED] is enthusiastically recommended for the American Legion Spirit of Service Award for his exceptional volunteer service while assigned to Manpower Information Systems Support Office 27, Headquarters and Support Battalion, Marine Corps Installations Pacific - Marine Corps Base Camp Butler.

Consistently during this assignment, Sergeant [REDACTED] enthusiastically embraced his role as an American ambassador to Headquarters and Support Battalion, Marine Corps Base, and military families on Okinawa. He performed more than 479 hours of community service in 2014, participating in a variety of outreach events. Dedicating his personal time and effort to assist Marines, Sailors, and families members is a testimony of his unselfish character and maturity. Highlights of his exemplary service include:

- Coaching Youth Basketball

Sergeant [REDACTED] volunteered as a Marine Corps Community Services (MCCS) Semper Fit Youth Basketball Coach on Camp Foster during the 2014 season. His magnanimous dedication to continually uplift the spirits of children in the Department of Defense community of Okinawa was above reproach. He served as a positive role model for the children and vital link between the MCCS staff and his team. His methods of coaching on and off the court provided his team with the proper motivation and set the example for others to follow. His coaching expertise and excellent communication skills were clearly demonstrated by his team's dedication and knowledge of the sport.

- Sound and Men's Ministry Leader - Okinawa Church of God

Since March 2014, he served as the Sound and Men's Ministry Leader. He unfailingly demonstrated a genuine heart, passion, and character of a leader during an innumerable number of hours. Sergeant [REDACTED] successfully organized and led more than 10 Men's Ministry Breakfasts on Saturday mornings, planning outreach programs, recreational outings, and retreats. His men's group is currently going through Men's Resolution study that is based on the Christian film, "Courageous". This is an 8 week study that will teach them how to become more productive men of faith, take care of their families, and communities.

- Student at the Staff Non-Commissioned Officer Academy (SNCOA)

While a student at the SNCOA he was consistently approached with numerous administrative questions. Sergeant [REDACTED] seized this opportunity to educate and train Marines from different Military Occupational Specialties by explaining the basics of how the systems work. He informed the students that when their Marine Online (MOL) accounts are locked, it's his office that is responsible for unlocking them. During the course, his fellow sergeants and superiors sought him daily for advice and he spent many off-duty hours ensuring their accounts were unlocked and functional, but he also ensured that their knowledge of the system was enhanced. Also, he talked with his faculty advisor and requested permission to be added to the schedule to provide training to his fellow students and instructors.

Enclosure(3)

Summary of Action for Sergeant [REDACTED]

Some of the Marines had never touched or had a desire to go into MOL because of their lack of knowledge and advertisement of the system. After his brief, every Sergeant in his class wanted to know more about MOL. He was able to take what he does every day and introduce it in a Professional Military Education environment to mentor and train his fellow sergeants. The information taught by Sergeant [REDACTED] will enable the Sergeants become a more effective leader in the Marine Corps.

- Air Force PME Panel (Kadena AFB)

Sergeant [REDACTED] volunteered aboard Kadena Air Force Base to speak about Marine Corps leadership and unit readiness to young Airmen and Marine Non-Commissioned Officers as a panel member for the Air Force NCO PME. Sergeant [REDACTED] also discussed and educated the young Airmen and Marines on current events that were and are still shaping the Marine Corps and Department Of Defense today, and how they will affect their leadership styles in the future. He functioned as a positive role model and example of how to articulate your opinions and views in a public forum that the young Airmen and Marines can emulate.

- Girl Scouts of America

In order to help out the future of our nation, Sergeant [REDACTED] assisted his daughter during the year of 2014 with selling more than 200 boxes of girl scout cookies. He also sacrificed his time to attend functions as a parent to help chaperon some of his daughter's events.

- Speaking Engagement with the Japanese Ground Self Defense Force NCOs

Sergeant [REDACTED] volunteered his time to speak with the Japanese Ground Self Defense Force Non-Commissioned Officers. He verbally engaged and discussed with their NCOs about Marine Corps Leadership, physical fitness, unit readiness, mentoring, and other leadership components that they had questions about. Sergeant [REDACTED] eloquent ability to speak brought forth information that the Japanese Ground Self Defense Force was inquisitive about. His volunteered time was much appreciated.

Enclosure(3)

Proposed Citation for Sergeant [REDACTED]

FOR OUTSTANDING VOLUNTEER SERVICE WHILE SERVING AS A MANPOWER INFORMATION SYSTEMS ANALYST, MANPOWER INFORMATION SYSTEMS SUPPORT OFFICE 27, HEADQUARTERS AND SUPPORT BATTALION, MARINE CORPS INSTALLATIONS PACIFIC - MARINE CORPS BASE CAMP BUTLER, OKINAWA, JAPAN FROM 1 JANUARY 2014 TO 31 DECEMBER 2014. DURING THIS PERIOD, SERGEANT [REDACTED] DEMONSTRATED EXCEPTIONAL PROFESSIONALISM AND UNSELFISH DEVOTION IN HIS ACTIVE PARTICIPATION IN YOUTH SPORTS AND MILITARY AND COMMUNITY ACTIVITIES. HE VOLUNTEERED OVER 479 HOURS OF HIS PERSONAL TIME TO A MULTITUDE OF WORTHWHILE ORGANIZATIONS. AN EXCEPTIONAL ROLE MODEL, SERGEANT LITTLE'S NUMEROUS CONTRIBUTIONS PERSONIFY THE CORE VALUES OF HONOR, COURAGE, AND COMMITMENT. HIS OUTSTANDING SERVICE TO THE COMMUNITY AND MARINE CORPS HAS MADE HIM AN EXEMPLARY AMBASSADOR TO BOTH THE JAPANESE AND AMERICAN MILITARY COMMUNITIES. SERGEANT LITTLE'S INITIATIVE, PERSISTENCE, AND TOTAL DEDICATION TO DUTY REFLECTED GREAT CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE MARINE CORPS AND THE UNITED STATES NAVAL SERVICE.

Enclosure (4)



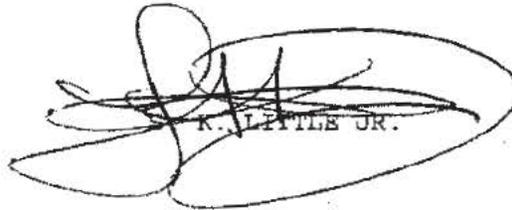
UNITED STATES MARINE CORPS
MANPOWER INFORMATION SYSTEMS SUPPORT OFFICE-27
MARINE CORPS INSTALLATIONS PACIFIC - MARINE CORPS BASE
CAMP BUTLER, JAPAN
UNIT 35002
FPO AP 96373-5002

IN REPLY REFER TO:
1000
MI27
6 Apr 15

From: Sergeant [REDACTED] EDIPI: [REDACTED]/0111 USMC
To: Commandant of the Marine Corps (DIVPA/PAC)

Subj: AUTHORIZING RELEASE OF INFORMATION

1. I, Sergeant [REDACTED] do hereby authorize the release of all information enclosed in this nomination package to those persons involved in the selection process.


K. LITTLE JR.

Enclosure(5)



SGT, 0111

70/162

**MISSO ANALYST,
MISSO-27, H&S BN, MCB
20140919**

**VERIFIED BY: CAPT LOWE, A M
CO, A CO, MCB**

Enclosure (6)

4/9/2015