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MARINE CORPS ORDER 5400.54

From: Commandant of the Marine Corps
To: Distribution List

Subj: MARINE CORPS INSTALLATIONS COMMAND ROLES AND
RESPONSIBILITIES

Ref: (a) SECNAV M-5210.1

Encl: (1) Command Relationships
(2) Installation Management Function Descriptions
(3) Enterprise Governance Requirements

1. Situation

a. The Commandant of the Marine Corps (CMC) directed a reorganization of the Installations and Logistics Department, Headquarters Marine Corps (HQMC), to include the creation of Marine Corps Installations Command (MCICOM) subordinate to the Deputy Commandant for Installation and Logistics (DC, I&L). The CMC further stipulated that MCICOM would consist of a Headquarters located at Washington, DC, and four subordinate commands: Marine Corps Installations East (MCIEAST); Marine Corps Installations Pacific (MCIPAC); Marine Corps Installations West (MCIWEST) and Marine Corps Installations National Capital Region (MCINCR).

b. One general officer will serve as both Assistant Deputy Commandant for Installations and Logistics (Facilities and Services) (ADC, LF); and Commander, MCICOM (COMMCICOM). Service headquarters policy formulation and command over subordinate regions and installations are distinct roles. DC, I&L retains authority over ADC, LF for Service headquarters policy. The reserve component does not fall under MCICOM but retains an administrative relationship with ADC, LF.

2. Mission. As the single authority for all Marine Corps installations matters, MCICOM exercises command and control of

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regional installations commands, establishes policy, exercises oversight, and prioritizes resources to optimize installation support to the operating forces, tenant commands, Marines, and family members.

3. Execution

a. Concept of Operations

(1) Objectives. Where appropriate, MCICOM is established to achieve the following:

(a) Increase effectiveness, consistency, and efficiency of Installation Management and Services.

(b) Clarify command lines of authority and responsibility.

(c) Eliminate redundant layers in the Installation Management chain of command.

(d) Consolidate and standardize the functions associated with Installation Management.

(e) Optimize assignment and employment of personnel associated with the Installation Management functions.

(f) Establish a single authority at the Service level for accountability of Installation Management resources.

(g) In coordination with the appropriate U.S. Marine Corps Force (MARFOR), ensure the performance of installation support functions are linked to operating forces and supporting establishment requirements.

(2) Guidance

(a) Three Marine Corps Installation (MCI) regional commands (MCIWEST /MCIEAST/MCIPAC) will be co-located on the same installation with their respective supported Marine Expeditionary Force (MEF) headquarters (I, II, and III MEFs).

(b) The regional MCI commanding generals will report to COMMCICOM.

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(c) The regional MCI commanding generals will serve as both the MCI region commander and the commander of the Marine Corps Base on which their respective headquarters are located.

(d) The regional MCI commanding generals will each have a single staff through which they conduct command and staff action throughout their assigned regions.

(e) MCICOM will provide installation support to four Service Level Training Installations (SLTI) under the command and control of the Commanding General, Marine Corps Training and Education Command (TECOM).

(f) The Commander, Marine Forces Reserve (COMMARFORRES), retains the authority and responsibility for the execution of Installation Management functions for all reserve facilities. MARFORRES will continue to receive installations and facilities support from the Title 10 responsibilities of ADC, LF.

b. COMMCICOM Essential Tasks. COMMMCICOM performs the following essential tasks.

(1) Exercise command and control of MCI regional commands and provide oversight, direction, and coordination of installation services and support for all installations to include SLTIs.

(2) Advise DC, I&L on planning, programming, budgeting, and execution of resources for all assigned installations.

(3) Prioritize, allocate, execute, account for, and report all funds in support of all assigned installations. Exceptions are Operations and Maintenance, Navy (O&M,N) in support of aviation, and Marine Corps Community Services (MCCS) Non-appropriated Fund (NAF) allocations. For SLTIs under the command of TECOM, installations funds will flow through MCIEAST or MCIWEST, as appropriate. However, regional MCI headquarters do not prioritize funds for TECOM installation requirements.

(4) Develop, coordinate with the operating forces, and implement a Marine Corps Installations Strategic Plan that identifies strategic goals and a Campaign Plan that identifies implementing actions for the continuous improvement of installation support to the operating forces and other tenant commands; and ensure alignment of these plans at the MCI region and installation levels.

(5) Apply best business practices and common cost and performance standards for all installation support functions to ensure high quality and affordable installation support.

(6) Advise the DC, I&L as the advocate for policy development and oversight of the following installation functions: garrison mobile equipment and personal property; passenger and freight transportation; general property, plant property and equipment; collateral equipment and Information Technology (IT) equipment and infrastructure in support of military construction; warehouse modernization initiatives; commissary related issues and liaison; oversight of the continental United States (CONUS) Marine Corps Regional Garrison Food Service Contracts II (RGFSC II); oversight of outside CONUS (OCONUS) mess hall operations; management of subsistence-in-kind; management of subsistence requirements for deploying operating forces units during training/crises/contingency operations; compliance with procurement statutes, regulations and policies in MCI regional commands and oversight of Marine Corps Interservice/Intragovernmental Support Agreements (ISA); real property; encroachment; facilities services; facilities and range sustainment, restoration, and modernization; utilities; environmental services; fire protection and emergency services; and housing.

(7) Establish presence on boards and committees that provide oversight and/or governance of installation functions.

(8) Identify installation requirements resulting from the Marine Corps Force Development Process (MCFDS), the HQMC advocacy process and other applicable published requirements processes to address specific installation resource requirements. Coordinate allocation of appropriate resources to support installation functions in support of operating force capabilities.

(9) Integrate and coordinate with the HQMC Deputy Commandants, U.S. Marine Corps Forces Command (MARFORCOM), U.S. Marine Corps Forces Pacific (MARFORPAC), regional MCI command and TECOM requirements for military and civilian training, aviation operations support, range management, training simulation support, visual information, mission assurance, law enforcement and corrections, physical security, homeland defense, and emergency management command and coordination (EMC2) activities including 911 emergency dispatch services.

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(10) In coordination with the MARFORs, submit Marine Corps Force Development System (MCFDS) range and training area requirements to TECOM.

(11) Coordinate with MARFORCOM, MARFORPAC, MARFORRES, MCRC and TECOM for requirements identification in support of prioritization of Military Construction and major maintenance projects for range and training facility projects on installations and requirements for off-installation training space/facilities.

(12) Coordinate with TECOM on all installations matters impacting its four SLTIs.

(13) Coordinate compliance with Marine Corps safety programs.

(14) Coordinate compliance with Marine Corps security programs through execution and oversight of the Information and Personnel Security Program (IPSP) in accordance with SECNAV M-5510.30, SECNAV M-5510.36, and MCO P5510.18A.

(15) Coordinate compliance of the Marine Corps Explosives Safety Management Program (ESMP) with the Commander, Marine Corps Systems Command (COMMARCORSSYSCOM), Program Manager for Ammunition (PM Ammo).

(16) Integrate and coordinate the planning, installation, maintenance, disposal, and compliance of Installations and Facilities' Information Environments (consisting of Information Transport, Information Services, and Information Systems) between regional MCI commands (Marine Corps National Capital Region Command (MCNCRC) included), HQMC Command, Control, Communications and Computers Department (C4)/Department of the Navy Deputy Chief Information Officer (Marine Corps) (DDCIO(MC)), and Marine Forces Cyberspace Command (MARFORCYBER).

(17) Coordinate with the Deputy Commandant for Manpower and Reserve Affairs (DC, M&RA) the provision of community services to tenant commands to include Marine Corps Family Team Building, Semper Fit and community support, behavioral health, tuition assistance, personal and professional development, unit personal & family readiness, family care, and MCCS executive oversight.

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(18) Provide command and staff support to include the functions of command legal advice, command support, government community relations, business practices, personnel support, religious ministry support, and manage financial resources. Command legal advice to COMMCICOM is organic in the Office of the Staff Judge Advocate to the Commandant (SJA to CMC). Counsel for environmental and land use, civilian personnel law, government contracts, and business/commercial law issues will be provided by the Office of Counsel to the Commandant (CL).

(19) Provide legal services support, in garrison, to operating forces and supporting establishment commands, as well as individual Marines, Sailors, eligible family members, and other eligible beneficiaries within MCICOM in the following areas: military justice, administrative law, civil law, ethics, claims, and legal assistance. Coordinate with SJA to CMC with regard to the functional supervision of the provision of legal services support throughout MCICOM.

(20) As MCNCRC, act as the Marine Corps Headquarters representative to Joint Force Headquarters National Capital Region (JFHQ NCR) and coordinate Marine Corps support of Joint events in the National Capital Region (NCR).

(21) Exercise General Courts-Martial Convening Authority (GCMCA) over personnel assigned to the NCR with the exception of those assigned to the Marine Corps Combat Development Command (MCCDC), Quantico, VA and its subordinate commands. The Commanding General, II MEF, exercises GCMCA over Marines assigned to the Chemical and Biological Incident Response Force, Indian Head, MD.

(22) Coordinate with the operating forces and supporting establishment for impacts on U.S. Marine Corps Forces North (MARFORNORTH), U.S. Northern Command (USNORTHCOM) MARFORRES, and MCRC for use of CONUS-based Marine Corps installation capabilities in support of USNORTHCOM operational and contingency plans. In addition, coordinate to inform MARFORNORTH, as Service Component Command to USNORTHCOM, regarding related sourcing/planning.

(23) Coordinate with MARFORCOM, MARFORNORTH, MARFORPAC, MARFORRES and MCRC for compliance with standards and requirements for Force Protection (FP) at Marine Corps installations.

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(24) Coordinate with MARFORCOM, MARFORNORTH, MARFORPAC, MARFORRES, MCRC and the Deputy Commandant for Plans, Policies, and Operations (DC, PP&O) for contingency use of Marine Corps installation as Department of Defense Base Support Installations or Federal Emergency Management Agency Incident Support Bases.

(25) Coordinate with MARFORCOM and MARFORPAC as supported commands in conjunction with the respective regional MCI headquarters as supporting commands.

(26) Support MARFORCOM execution of Global Force Management (GFM) responsibilities for sourcing Marine Corps capabilities within the operating forces and supporting establishment to support combatant commander requirements.

(27) Coordinate with the four regional MCIs (MCIs EAST/WEST/PAC/NCR) for compliance of installation readiness reporting requirements in the Defense Readiness Reporting System-Marine Corps system.

(28) Provide policy, guidance, and oversight for encroachment control; integrated compatible resource use (land, air, water, and frequency) issues; and on sustainable development activities including economic, environmental, social, and political as they pertain to Government and External Affairs (GEA) functions, community outreach, and legislative interface.

c. Coordinating Instructions

(1) COMMCICOM will also continue to be designated as the ADC, LF. The MCI regional commands (supporting commands) and TECOM SLTIIs are responsible for implementing policies and directives in accordance with COMMCICOM policy/guidance for facilities and land management, environmental compliance, community services, installation protection, safety, information technology, logistics support, training and operations support. The operating forces/tenants (supported commands) are responsible for identifying their operational and support requirements for the installation, providing input on local policy and directives, supporting installation operations through the Fleet Assistance Program and supporting the local community engagement plan. Redundant functions shall be consolidated unless determined to be impracticable.

(2) MCIEAST, MCIWEST, MCIPAC and MCINCR are designated as regional commands.

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(3) MCIEAST is comprised of Marine Corps Base, Camp Lejeune, NC and the following subordinate installations: Marine Corps Air Station, New River, NC; Marine Corps Air Station, Cherry Point, NC; Marine Corps Air Station, Beaufort, SC; Marine Corps Air Facility, Quantico, VA; Marine Corps Support Facility, Blount Island Command, Jacksonville, FL; and Marine Corps Logistics Base, Albany, GA.

(4) MCIWEST is comprised of Marine Corps Base, Camp Pendleton, CA and the following subordinate installations: Marine Corps Air Station, Camp Pendleton, CA; Marine Corps Air Station, Yuma, AZ; Marine Corps Air Station, Miramar, CA; and Marine Corps Logistics Base, Barstow, CA.

(5) MCIPAC is comprised of Marine Corps Base, Camp Smedley D. Butler, Japan and the following subordinate installations: Marine Corps Base, Hawaii; Marine Corps Air Station Iwakuni, Japan; Marine Corps Air Station, Futenma, Japan; Combined Arms Training Center, Camp Fuji, Japan; and Camp Mujuk, South Korea.

(6) MCINCR is comprised of Marine Corps Base Quantico and provides installation support, and management to Marine Corps Base Quantico, its tenants as well as base operating support oversight, to H&S Battalion HQMC, and Marine Barracks Washington, Washington, DC.

(7) The following installations are the four SLTIs and are subordinate commands of CG, TECOM: Marine Air Ground Task Force Training Command (MAGTFTC)/Marine Corps Air Ground Combat Center (MCAGCC), Twentynine Palms, CA; Marine Corps Recruit Depot (MCRD) San Diego, CA; and MCRD, Parris Island, SC. Marine Corps Mountain Warfare Training Center (MCMWTC) is a subordinate installation of MAGTFTC/MCAGCC.

(a) Installations funds flow from MCICOM to the MCI regional commands to these respective SLTIs. Installations matters and resource requirements flow from these four TECOM installations through the MCI regional commands to MCICOM. Resource prioritization occurs with a recommendation from COMMCICOM to DC, I&L for the Marine Requirements Oversight Council (MROC).

(b) COMMCICOM and CG, TECOM will establish and maintain a Memorandum of Agreement (MOA) that defines the roles

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and responsibilities for installation management of TECOM commanded bases.

(8) COMMCICOM is designated as the Commanding General, MCNCR. COMMCICOM and CG, MCNCR have different relationships with COMMARFORNORTH listed at enclosure (1). This separate role includes the following Joint responsibilities:

(a) Provide liaison and planning support to JFHQ NCR for NCR emergency plans.

(b) Provide support in the NCR to National Special Security Events (NSSE) to include coordination, planning, and execution for Marine Corps support to State Funerals, Presidential Inaugurations, and other emergent requirements in the NCR.

(c) Be prepared to provide Marine Component Headquarters (HQ) element to Joint Task Force National Capital Region (JTF-NCR) when activated.

(d) Be prepared to be designated as Marine Forces Component Commander to JFHQ NCR when activated.

(9) MCINCR, subordinate to MCICOM has Title 10 United States Code Service responsibilities relative to supporting establishment entities in the NCR.

(a) Provide general officer administrative oversight as required to Headquarters and Service Battalion, HQMC, Henderson Hall, and Marine Barracks Washington, DC.

(b) Assume other roles and responsibilities previously assigned to Marine Corps Installations National Capital Region.

(10) The CG, MCCDC, as the lieutenant general in command geographically located nearest to the NCR, will act as the alternate show cause authority on substantiated incidents of officer misconduct in the NCR, making an initial decision on whether the officer should be required to show cause for retention in the Marine Corps as provided in MCO P5800.16A (LEGADMINMAN). The CG, MCCDC, will also act as the appeal authority for cases of non-judicial punishment adjudicated by CG, MCNCR/COMMCICOM, pursuant to paragraph 0117 of JAGINST 5800.7F (JAGMAN).

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(11) For cases of officer misconduct being processed by subordinate MCICOM commanding generals, the lieutenant general in command geographically located nearest to the command will ordinarily act as the alternate show cause authority. The MCICOM subordinate regions will acquire an endorsement from COMMCICOM prior to forwarding packages to alternate show cause authorities for a determination.

(12) COMMCICOM and the CGs of MCIEAST, MCIWEST, MCIPAC, MCINCR and TECOM will retain primacy over the development, staffing, socialization, and advancement of issues that may affect the operations of subordinate installations. Likely subjects invoking this provision, while not all inclusive, are: land expansion; land and airspace encroachment; noise pollution; environmental considerations; joint service considerations; Spectrum Management and State or Federal Agency involvement or equities.

(13) In those cases where an installation does not receive all of its resources from the Installation Management chain of command, (e.g., SLTIs), direct liaison between the supporting and supported commander are authorized and encouraged and, where appropriate, should be made the subject of bilateral agreements (e.g., Memorandum of Understanding (MOU)/MOA) between the respective commands.

(14) In accordance with established procedures, Marine Corps Community Services South Carolina will continue to provide the full spectrum of quality of life programs and services to both Marine Corps Recruit Depot, Parris Island, SC and Marine Corps Air Station, Beaufort, SC.

(15) DC, M&RA retains responsibility for Service-level policy and program management for all MCCS programs, and will manage the MCCS Planning, Programming, Budgeting, and Execution process through coordination with COMMCICOM.

(16) Emergency operations may only be declared by a regional commander in consultation with supported MEFs/MARFORs. When emergency operations are in effect on an installation or installations, tenant commands will support installation response operations.

(17) COMMARFORCOM will continue to execute command authority, program management, and Planning, Programming, Budgeting and Execution System responsibilities for installations support for the following Marine Corps units based

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aboard Navy and Air Force installations. ADC, LF will continue to provide MARFORCOM with installations and facilities support for these units.

- (a) Marine Corps Security Cooperation Group.
- (b) Marine Corps Security Force Regiment through II MEF.
- (c) Chemical and Biological Incident Response Force through II MEF.
- (d) Marine Fighter Attack Training Squadron 507.
- (e) Headquarters and Service Battalion, MARFORCOM and Camp Allen, Norfolk, VA.

(18) COMMARFORCOM and COMMARFORPAC will continue to identify operating force requirements for the following functions as they relate to operating force mission support:

- (a) Blue in Support of Green.
- (b) Protection/Mission Assurance.
- (c) Operational Support Airlift Flight Hour Funds.
- (d) Regional Network Operations Security Center (RNOSC) for the Eastern and Pacific Regions.
- (e) Joint Individual Augment Manager.
- (f) Active Duty in Support of the Operating Forces (ADOS) Budget.
- (g) Navy Flight Hour Program.
- (h) Prioritize range and training area requirements in coordination with MCICOM and submit to CG, MCCDC (Code 465).

(19) Except where otherwise noted herein, the allocation of APF will be executed via the COMMCICOM chain of command.

(20) The allocation of centrally managed funds will be executed under established procedures.

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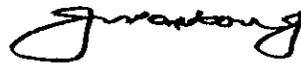
(21) The allocation of APF that is subject to external agreement (e.g., Joint Basing agreements) will be executed under procedures established in each extant agreement.

4. Administration and Logistics. Records created as a result of this Order shall be managed according to National Archives and Records Administration approved dispositions per reference (a) to ensure proper maintenance, use, accessibility and preservation, regardless of format or medium.

5. Command and Signal

a. Command. This Order is applicable to the Marine Corps Total Force. Command relationships between all command and staff agencies associated with Installation Management are described, in detail, in enclosure (1). Enclosure (2) identifies and provides descriptions for Installation Management Functions. Enclosure (3) identifies those enterprise governance organizations that require MCICOM membership. This Order is effective the date signed. This order shall be reviewed every five years.

b. Signal. In accordance with established policy, the Director C4/DDCIO(MC) retains governance, standardization policy, and capital investment planning over Marine Corps Enterprise Information Technology (IT), which includes the Base Telephone Infrastructure. In addition, existing Network Operations Command and Control Tactical Control (TACON) reporting and compliance procedures for all IT statuses via U.S. Cyber Command, MARFORCYBER, Marine Corps Network Operations Security Center, the RNOSC and Marine Corps Information Technology Support Centers, remain unchanged.



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COMMAND RELATIONSHIPS

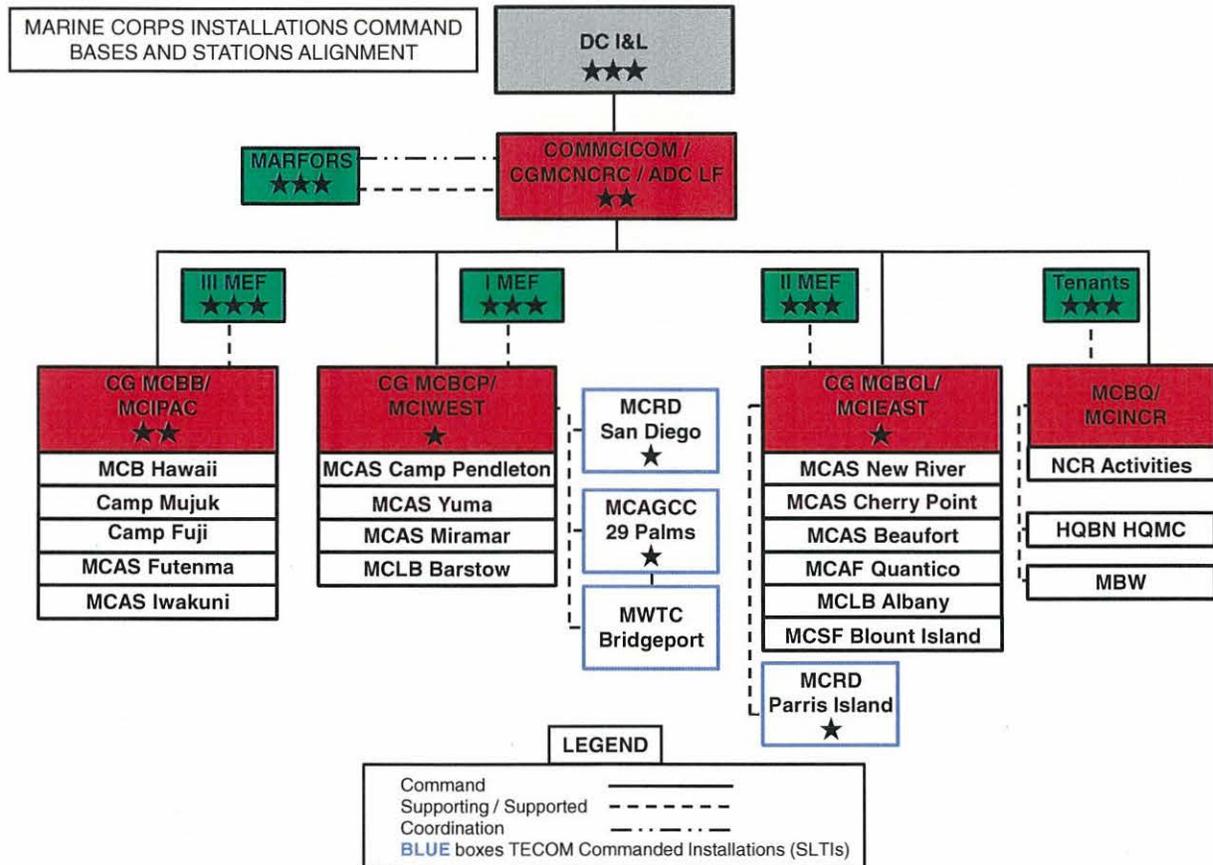


Figure 1-1

1. Deputy Commandant for Installations and Logistics (DC, I&L)

a. Serves as the single point of contact for the Commandant and Assistant Commandant for all matters pertaining to installations and logistics functions, to include Installation Management.

b. Serves as the single advocate within HQMC for all Installation Management functions.

2. Commander, Marine Corps Installations Command (COMMCICOM)/ Assistant Deputy Commandant for Installations and Logistics (Facilities and Services) (ADC, LF)/Commanding General, Marine Corps National Capital Region Command(CG, MCNCRC). Serves as

Enclosure (1)

the senior commanding general for installation matters within the Installation Management chain of command (Figure 1-1). Retains responsibilities as ADC, LF and gains responsibilities as CG, MCNCRC.

3. Command Relationship between COMMCICOM and Commander, U.S. Marine Corps Forces Command (COMMARFORCOM) and Commander, U.S. Marine Corps Forces Pacific (COMMARFORPAC). The relationship between COMMCICOM, COMMARFORCOM, and COMMARFORPAC will be one of coordination for installation-related requirements and services. For the execution of GFM requirements, the relationship between COMMCICOM and COMMARFORCOM will be that of supported (MARFORCOM) and supporting (MCICOM).

4. Command Relationship between COMMCICOM and Commander, U.S. Marine Corps Forces North (COMMARFORNORTH)

a. The relationship between COMMCICOM and COMMARFORNORTH is that of supported (MARFORNORTH) and supporting (MCICOM) for USNORTHCOM Operations Plans (OPLANS) and Contingency Plans (CONPLANS). MARFORNORTH executes TACON for Force Protection of installations in the USNORTHCOM Area of Responsibility through COMMCICOM as the Supporting Establishment Command.

b. MCICOM coordinates with DC PP&O for Service-directed installation capability support tasks in support of CONUS contingency operations.

5. Command Relationship between CG, MCNCRC and COMMARFORNORTH. The relationship between CG, MCNCRC and COMMARFORNORTH is that of supported (MARFORNORTH) and supporting (MCNCRC) for USNORTHCOM OPLANS and CONPLANS in the NCR. In coordination with MARFORNORTH as the Service Component Command to USNORTHCOM, MCNCRC plans NCR activities that include National Special Security Events, OPLANS and CONPLANS with JFHQ-NCR.

6. Command Relationship between COMMCICOM and Regional MCI Commanding Generals. The relationship between the COMMCICOM and the assigned regional MCI commanding generals is that of senior (COMMCICOM) and subordinate (CGs MCIEAST, MCIWEST, MCIPAC and MCINCR). COMMCICOM executes command (service authority) over the MCI regional commands.

7. Command Relationship between COMMCICOM and CG, TECOM. The relationship between the COMMCICOM and CG, TECOM will be that of

Enclosure (1)

supported (TECOM) and supporting (MCICOM) in regard to installations support and funds as depicted in Figure 1-1. The roles and responsibilities of this relationship are further defined in a mutual MOA.

8. Command Relationship between CG, TECOM and Regional MCI Commanding Generals. The relationship between CG, TECOM and the Regional MCI commanding generals will be one of supporting (MCIs) and supported (TECOM). Installations funds flow from MCICOM through the MCI regional commands to the MCRDs and MCAGCC and MWTC as its subordinate.

9. Command Relationship between CG, TECOM and CGs, Marine Corps Recruit Depots (MCRDs). The relationship between CG, TECOM and CG, MCRDs will be one of senior to subordinate.

10. Command Relationship between Regional MCI Commanding Generals and Installation Commanders

a. The relationship between the regional MCI commanding generals and their assigned installation commanders is that of senior (CGs MCIEAST, MCIWEST, MCIPAC and MCINCR) and subordinate (assigned installation commanders).

b. The regional MCI commanding generals will also serve as installation commanders (MCIEAST: MCB Camp Lejeune; MCIWEST: MCB Camp Pendleton; MCIPAC: MCB Camp Butler and MCINCR: MCB Quantico).

11. Command Relationship between CG, MCIWEST and CG, MCRD San Diego. The relationship between CG, MCIWEST and CG, MCRD San Diego will be one of supporting (MCIWEST) and supported (MCRD San Diego).

12. Command Relationship between CG, MCIWEST and CG, MCAGCC. The relationship between the CG, MCIWEST and the CG, MCAGCC will be one of supporting (MCIWEST) and supported (MCAGCC).

13. Command Relationship between CG, MCAGCC and Commanding Officer, Marine Corps Mountain Warfare Training Center (CO, MCMWTC). The relationship between CG, MCAGCC and CO, MCMWTC will be one of senior (MCAGCC) and subordinate (MCMWTC) in the same chain of command.

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14. Command Relationship between CG, MCIEAST and CG, MCRD, Parris Island. The relationship between CG, MCIEAST and CG, MCRD, Parris Island will be one of supporting (MCIEAST) and supported (MCRDPI).

15. Command Relationship between COMMCICOM and Commanding General, Marine Corps Logistics Command (CG LOGCOM). The relationship between the CG, MCICOM and the CG, LOGCOM will be that of supported (LOGCOM) and supporting (MCICOM).

16. Command Relationship between CG MCIEAST and CG LOGCOM. The relationship between CG, MCIEAST and CG, LOGCOM will be one of supporting (MCIEAST) to supported (LOGCOM).

17. Command Relationship between Regional MCI Commands and Marine Expeditionary Force (MEF) Commanders. The relationship between regional MCI commands and the MEF commanders will be one of supported (MEFs) and supporting (regional MCI commands). On occasion and in coordination with the MARFORs, this relationship could be one of supported (regional MCI commands), and supporting (MEFs) in such matters as Anti-terrorism/Force Protection, Defense Support of Civil Authorities, Immediate Response, Base Support Installation and related matters. In this relationship, the regional MCI commands and installations do not have compelling authority over the MEFs or their major subordinate commands. MCO 3440.7B, Domestic Support Operations, provides detailed guidance, subordinate element missions, coordinating instructions and applicable references for MCICOM and subordinate commanders.

18. Relationship between CG MCINCR and its tenants to include: DC CD&I, DC M&RA, CG TECOM and CG MARCORSYSCOM. The relationship between CG, MCINCR and tenants will be one of supported (tenants) and supporting (CG MCINCR).

19. Relationship between COMMCICOM and Naval Facilities Engineering Command (NAVFAC). The relationship between COMMCICOM and NAVFAC will be one of supported (MCICOM) and supporting (NAVFAC).

20. Command Relationship between Marine Corps Air Stations (MCASs) and Marine Aircraft Wings (MAWs). The relationship between MCASs and 1st, 2d and 3d MAWs will be one of supported (MAWs) and supporting (MCASs) in support of MEF requirements.

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21. Command Relationship between Regional MCI and/or Installation Commanders and Assigned Area Commanders. The relationship between the regional MCI/installation commanders and assigned area commanders will be one of supported (regional MCI/installation commander) and supporting (Area Commander).

22. Command Relationship between ADC LF and COMMARFORRES. The relationship between the ADC, LF and COMMARFORRES will be that of supported (MARFORRES) and supporting (ADC, LF) in regard to legal services support, installations support and Military Construction/Naval Reserve (MCNR) funds.

Enclosure (1)

INSTALLATION MANAGEMENT FUNCTION DESCRIPTIONS

1. Facilities and Land Management

a. Develop and direct Marine Corps policy; in consultation with supported MARFORs, execute Planning, Programming, Budgeting and Execution System, and monitor program execution and management to ensure compliance with applicable statutes, policies and regulations for Real Property and Land Management.

b. Develop and direct Marine Corps policy; execute PPBE, and monitor program execution and management to ensure compliance with applicable statutes, policies and regulations for Facilities Services.

c. Develop Marine Corps policy, programs for, and monitor execution of Facilities Sustainment, Restoration and Modernization (FSRM) program to ensure compliance with applicable statutes, policies and regulations.

d. Develop and implement policy, program for, monitor program execution and management to ensure compliance with applicable statutes, policies and regulations for the Marine Corps Utilities program.

e. Develop and implement Marine Corps policy, program for and allocate resources, and monitor program execution and management to ensure compliance with applicable environmental statutes, policies, and regulations.

f. Prepare, review and approve Environmental Impact Statements and coordinate action to obtain Records of Decision.

g. Develop, program for, implement, and oversee Marine Corps Bachelor and Family Housing policies and programs coordinating all Public Private Ventures (PPV) with LF.

2. Government and External Affairs

a. Coordinate the development of policy and guidance for encroachment control and compatible resource use (land, air, water, and frequency) issues.

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b. Foster sustainable development activities including economic, environmental, social, and political as they pertain to Government and External Affairs (GEA) functions, community outreach and legislative interface in coordination with MCICOM functional subject matter experts.

3. Community Services

a. Champion the appropriate allocation of all available resources to support the MCCS program across the entire enterprise, in coordination with MEF's and MARFOR's with both DC, P&R and DC, M&RA.

b. Monitor funds flow from point of origin to point of execution.

c. Coordinate installation facilities requirements with NAF construction timelines (e.g., Military Construction; NAF Capital Projects; FSRM).

d. Publish amplifying guidance for published policy to ensure delivery of quality MCCS programs across the entire enterprise.

e. Harmonize staff inputs/actions for issues concerning MCCS program execution with DC, M&RA.

f. Collect, collate, analyze, and display MCCS program metrics to aid the commander in recognition of MCCS program delivery.

g. Solicit subject matter expert (SME) support from DC, M&RA as needed to improve MCCS program execution throughout the chain of command.

h. Identify, define, and exploit MCCS program initiatives across the entire enterprise.

i. Represent Marine Corps interests concerning issues related to retail military exchange services.

Enclosure (2)

4. Safety

- a. Influence priorities and resources (staffing and functions) to support Marine Corps safety programs in MCI regional commands.
- b. Monitor regional safety statistical reporting requirements.
- c. Ensure all ground and aviation safety roles and responsibilities, including but not limited to Controlling Custodian, Risk Management, and Naval Air Training and Operating Procedures Standardization, are executed by MCI regional commands.
- d. Ensure installations are providing core safety services, including but not limited to Controlling Custodian, Explosive Site Approvals, waivers, deviations, Warrior Preservation Status Report, management and oversight of Occupational Safety and Health (OSH) program and submission of Annual OSH Report, mishap tracking and trend analysis.
- e. Coordinate with MCI regional commands on Marine Corps Explosives Safety Management Program oversight.

5. Installation Protection

- a. Influence priorities and resourcing to support Marine Corps Mission Assurance and Security & Emergency Services programs, collectively Installation Protection programs, in MCI regional commands.
- b. Coordinate with DC PP&O (PS) and respective MARFORs on projected fielding of centrally managed program equipment and training for Physical Security and Electronic Security Systems; Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE); and Antiterrorism (AT) and Emergency Management communications based on validated vulnerabilities and threats.
- c. Coordinate with DC PP&O (PS) and respective MARFORs on Mission Assurance assessments, and the all-hazards exercise program support.
- d. Coordinate with DC PP&O (PS) and respective MARFORs on projected security manpower requirements and shortfalls (i.e.,

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civilian police) affecting MCI regional commands, and the Law Enforcement Accreditation program.

e. Continue to provide policy, advocacy and oversight for the Marine Corps Fire Protection and Emergency Services program. Provide execution and management of Fire Protection and Emergency Services for MCI regional commands to ensure compliance with applicable statutes, policies and regulations.

f. Coordinate with DC PP&O (PS, PSM) and respective MARFORs on AT Program, including training, all-hazards exercises, and influencing AT priorities resident at the regional MCIs.

6. Command and Staff Support

a. Execute and provide oversight of personnel, legal, religious, and community support functions, as well as oversee government and external affairs and business practices.

b. Provide support for strategic and long range planning.

7. Information Technology

a. Conduct the facilitation, development, implementation, and coordination management oversight of facility and installation information environment(s) mission analysis, logistic support, and program resourcing in support of tenant, facility, installation, and region commander requirements. This includes: command and control (C2) and non-C2 end user equipment; common information services (C2 voice, video, and data) and non-C2 voice, video and data; information transport (managed & unmanaged Marine Corps Enterprise Network; information technology maintenance; and cyber security policy, threats, risks, mitigations, and tasks.

b. Conduct the facilitation, coordination, and program decisions relating to information environment(s) contained within facilities and installations with appropriate Deputy Commandant(s) and the Director, C4; and Director, Intelligence.

8. Logistics Support

a. Develop, implement and execute policy and procedures (to include budgeting) for garrison supply. Tasks for this function include management of: general property, plant property and

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equipment; collateral equipment in support of military construction; warehouse modernization initiatives; and commissary related issues.

b. Develop, implement and execute policy and procedures (to include budgeting) for garrison transportation. Tasks for this function include management of: garrison mobile equipment, personal property, passenger travel and freight operations.

c. Develop, implement and execute policy and procedures (to include budgeting) for garrison food services. Tasks for this function include: oversight of the CONUS RGFSC II; oversight of OCONUS mess hall operations; management of subsistence-in-kind; and management of subsistence requirements for deploying operating force units during training/crises/contingency operations.

d. Develop, implement and execute policy and procedures (to include budgeting) for garrison procurement. Tasks for this function include ensuring compliance with procurement statutes regulation and policy in MCI regional commands and oversight of Marine Corps logistics Interservice/Intragovernmental Support Agreements (ISA).

9. Training and Operations Support

a. Advocate, prioritize, resource, and provide oversight of installation military training through MCI regional commands.

b. Advocate, prioritize and resource to support Marine Corps civilian training in MCI regional commands, consistent with statutes and regulations.

c. Advocate, prioritize, resource, and provide oversight of Marine Corps aviation operations support in coordination with the Deputy Commandant for Aviation and MARFORs through MCI regional commands.

d. Advocate, prioritize, resource, and provide oversight of installation range management in coordination with CG, MCCDC and MARFORs through MCI regional commands.

e. Coordinate with MARFORCOM and/or appropriate MARFOR the planning for and execution of MCIEAST, MCIWEST, MCIPAC, and MCNCR Force Deployment Planning and Execution (FDP&E)

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operations in support of operating forces to/from installations for normal and contingency operations.

f. Support security cooperation planning through the Marine Corps Theater Security Cooperation Management Information System.

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ENTERPRISE GOVERNANCE REQUIREMENTS

1. The following information is intended to highlight those enterprise governance organizations that require COMMCICOM membership. Except where noted, the term membership is intended to mean "command representative" empowered to speak and/or vote for the COMMCICOM.

- Marine Requirements Oversight Council (MROC)
 - Chair: ACMC
 - Charter: Yes
 - Membership: Includes DC, I&L

- Marine Requirements Board (MRB)
 - Chair: ADC, P&R
 - Charter: Embedded in MROC Charter
 - Membership: MROC Principals assign their MRB members to regularly include COMMCICOM

- Executive Force Preservation Board
 - Chair: ACMC
 - Charter: Yes
 - Membership: Includes DC, I&L and COMMCICOM

- Marine Installations Board (MIB)
 - Chair: DC, I&L
 - Charter: Yes
 - Membership: COMMCICOM

- Marine Air Board
 - Chair: DC, Aviation
 - Charter: Yes
 - Membership: Includes DC, I&L and COMMCICOM

- Military Construction Prioritization Board
 - Chair: DC, I&L
 - Charter: Yes
 - Membership: Includes DC, I&L and COMMCICOM

- Bachelor Enlisted Quarters (BEQ) Facilities Oversight Board
 - Chair: COMMCICOM
 - Charter: Yes
 - Membership: COMMCICOM

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- Information Technology Steering Group (ITSG)
 - Chair: Director, C4/DDCIO(MC)
 - Membership: Includes DC, I&L and COMMCICOM
- Uncompensated Review Board
 - Chair: DC, CD&I (TFSD)
 - Membership: Includes DC, I&L and COMMCICOM
- Doctrine, Organization, Training, Materiel, Leadership and Education, Personnel and Facilities/Cost (DOTMLPF/C)
 - Chair: DC, CD&I (TFSD)
 - Membership: Includes DC, I&L and COMMCICOM
- Program Evaluation Boards (PEBs) (Membership is outlined in Program Objective Memorandum (POM) Planning Order published by DC P&R; all PEB chairs encouraged to attend each PEB for situational awareness.)
 - Installations (Chair: DC, I&L; I&L voting member)
 - Sustaining (Chair: DC, I&L; I&L voting member)
 - Manning (Chair: DC, M&RA; I&L voting member)
 - Headquarters and Support (Chair: DC, P&R; I&L voting member)
 - Warfighting (Chair: DC, CD&I; I&L afforded opportunity to attend/non-voting representation)
 - Training (Chair: DC, CD&I; I&L voting member)
 - Operating Forces (Co-chairs: DC, PP&O and MARFORCOM; I&L afforded opportunity to attend/non-voting representation)
- Program Objective Memorandum (POM) Working Group (membership is outlined in POM Planning Order published by DC P&R)
 - Chair: DC, P&R
 - Membership: All PEBs
- Marine Corps Community Services (MCCS) Board of Directors (BOD)
 - Chair: DC, P&R
 - Charter: Signed by CMC
 - Membership: Includes DC, I&L and COMMCICOM

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- MCCS BOD (Construction Committee)
 - Chair: CG, MCIWEST
 - Charter: Signed by BOD Chair - DC, P&R
 - Membership: Includes MCICOM representative
- MCCS BOD (Family Readiness Committee)
 - Chair: CG I or II MEF
 - Charter: Signed by BOD Chair - DC, P&R
 - Membership: Includes MCICOM representative
- MCCS BOD (Marine & Family Programs Behavioral Health and Traumatic Brain Injury Advisory Committee)
 - Chair: Director, Marine and Family Programs Division, M&RA
 - Membership: Includes MCICOM representative
- Fiscal Code Configuration Control Board (FCCCB)
 - Chair: DC, P&R
 - Charter: Yes
 - Membership: Includes DC, I&L
- Senior Assessment Team (SAT)
 - Chair: DC, P&R
 - Charter: Yes
 - Membership: Includes MCICOM representative
- Training Input Planning Conference (TIPC)
 - Chair: CG, TECOM
 - Charter: Yes
 - Membership: Includes MCICOM representative
- Mission Assurance Operational Advisory Group (MAOAG)
 - Chair: DC, PP&O
 - Charter: Yes
 - Membership: Includes DC, I&L as represented by COMMCICOM as co-chair

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