



DEPARTMENT OF THE NAVY  
HEADQUARTERS UNITED STATES MARINE CORPS  
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MARINE CORPS BULLETIN 5311

From: Commandant of the Marine Corps  
To: Distribution List

Subj: PROPONENT ASSIGNMENT OF THE FUNCTIONAL AREA OF FORCE PRESERVATION

Ref: (a) MCO 5311.6  
(b) MARADMIN 606/16  
(c) MCO 1500.60  
(d) MCO 3900.20  
(e) MCO 5311.1E  
(f) MCO 3500.110  
(g) 5 U.S.C. 552a  
(h) SECNAVINST 5211.5E  
(i) SECNAV M-5210.1

1. Situation. Per reference (a), the Commandant of the Marine Corps (CMC) Safety Division (SD) is assigned as the proponent for both safety and force preservation functional areas. Reference (b) directed the establishment of the HQMC Force Preservation Directorate (G-10) resulting in the requirement to migrate the proponent responsibilities of the force preservation functional area to the HQMC Force Preservation Directorate (G-10).

2. Mission. To migrate the proponent responsibilities of the functional area of force preservation from CMC SD to HQMC Force Preservation Directorate (G-10).

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. HQMC Force Preservation Directorate (G-10) is assigned as the proponent for the functional area of force preservation and will represent the Marine Corps on all force preservation position both internal and external to the service.

(2) Concept of Operations

(a) Proponent Definition. Per reference (a), HQMC Force Preservation Directorate (G-10) will assist advocates in representing the Marine Corps and identifying capabilities required for the force preservation functional area.

(b) Proponent Responsibilities. HQMC Force Preservation Directorate (G-10), in coordination with operating forces and supporting establishment commanders, will:

1. Develop the Marine Corps position and policy for force preservation.

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2. Assist advocates by identifying capabilities and deficiencies within force preservation, per reference (d).

3. Assist advocates identifying and recommending changes to Marine Corps force structure per reference (e).

4. Assist advocates by making recommendations on the applicable core and core plus mission essential tasks, with associated conditions and standards, per reference (f).

5. Develop plans for advocates validation and approval by the Marine Requirements Oversight Council and Executive Force Preservation Board, when directed.

6. HQMC Force Preservation Directorate (G-10) assigned advocate is CMC. The HQMC Force Preservation Directorate (G-10) is not structured to be an advocate for specific programs. HQMC G-10 will make recommendations for force preservation matters to the appropriate advocates and proponents to ensure coordination and collaboration between policy and programs.

#### 4. Administration and Logistics

a. Privacy Act. Any misuse or unauthorized disclosure of Personally Identifiable Information (PII) may result in both civil and criminal penalties. The Department of Navy (DON) recognizes that the privacy of an individual is a personal and fundamental right that shall be respected and protected. The DON's need to collect, use, maintain, or disseminate PII about individuals for purposes of discharging its statutory responsibilities will be balanced against the individuals' right to be protected against unwarranted invasion of privacy. All collection, use, maintenance, or dissemination of PII will be in accordance with the Privacy Act of 1974, as amended (reference (g) and implemented per reference (h)).

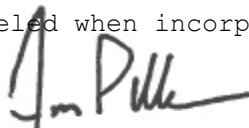
b. Records Management. Records created as a result of this Bulletin shall be managed according to National Archives and Records Administration approved dispositions per reference (i) to ensure proper maintenance, use, accessibility and preservation, regardless of format or medium.

c. Cancellation Contingency. This Bulletin is cancelled one year from the date of publication or when incorporated into reference (c), whichever occurs first.

#### 5. Command and Signal

a. Command. This Bulletin is applicable to the Marine Corps Total Force.

b. Signal. This Bulletin is canceled when incorporated in reference (c).



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