



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
3000 MARINE CORPS PENTAGON
WASHINGTON, DC 20350-3000

MCO 1650.41C
LPE
05 NOV 2009

MARINE CORPS ORDER 1650.41C

From: Commandant of the Marines Corps
To: Distribution List

Subj: MARINE CORPS ENGINEER ASSOCIATION (MCEA) AWARDS PROGRAM

Ref: (a) SECNAVINST 1650.1H
(b) SECNAV M-5214.1

Encl: (1) List of Marine Corps Engineer Association Awards
(2) Summary Unit Award Submissions
(3) Personal Data Form
(4) Sample Award Citation (Individual)
(5) Sample Award Citation (Unit)

Report Required: Marine Corps Engineer Association Awards
(Report Control Symbol EXEMPT), par. 4.d.(1)

1. Situation. The MCEA Awards Program was established to recognize outstanding Engineer and Explosive Ordnance Disposal achievements of individual Marines and Marine Corps and Navy organizations.

2. Cancellation. MCO 1650.41B.

3. Mission. Provide a list of MCEA awards, eligibility criteria and submission procedures for award nominations to the annual MCEA Awards Program.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. To appropriately recognize the exceptional accomplishments of Marine Corps and Navy Engineering Commands and Marine Engineers on an annual basis.

DISTRIBUTION STATEMENT A: Approved for public release;
distribution is unlimited.

(2) Concept of Operations. The DC, I&L (LPE) is responsible for coordinating Marine Corps and Navy participation in all Engineer and Explosive Ordnance Disposal award selections and those ceremonies conducted by the MCEA.

b. Subordinate Element Missions

(1) DC, I&L. The DC, I&L (LPE) is responsible for coordinating Marine Corps and Navy participation in all of the award selections and those ceremonies conducted by the MCEA.

(2) Commanders

(a) Commands with personnel and/or organizations that meet the criteria contained in enclosures (1) and (2) are encouraged to submit nominations.

(b) Commanders are responsible for orders and funding for their recipients and any other representative(s) authorized to travel to the award ceremonies.

(c) Commanders are encouraged to recognize individual and unit award recipients at appropriate local ceremonies.

(3) Commanding Officer, Marine Corps Engineer School (MCES). The Commanding Officer, MCES provides administrative support to the MCEA as requested, and as feasible.

c. Nominations. Original nominations and one copy must be submitted by letter via the endorsing chain of command.

d. Administrative Requirements

(1) Enclosure (1) provides pertinent information on MCEA awards. All of the individual and unit awards are sponsored by DC, I&L and LPE and are established to recognize and honor the selected recipients in their respective categories. Nominations shall be submitted, via the chain of command, per guidance contained in this paragraph and reference (a). This reporting requirement is exempt from reports control according to reference (b), part IV, paragraph 7.p. The awards cover the period of 1 April through 31 March immediately preceding the nomination due date.

(2) Individual award nominations will include:

(a) Concise description of action(s) to include promotions and personal awards received not to exceed two (2) pages.

(b) Completed Personal Data Form using format in enclosure (3).

(c) Proposed citation of no less than 20 lines and no more than 30 lines using format in enclosure (4).

(d) E-mail submission or compact disc with write-up and proposed citation in Microsoft Word format.

(e) Unit Point of Contact (POC) should include phone number and e-mail address.

(3) Unit award nominations will contain:

(a) Concise description of action(s) not to exceed three (3) pages.

(b) Unit chronology of events for award period.

(c) Proposed citation of no less than 20 lines and no more than 30 lines using the format in enclosure (5).

(d) Supporting documentation which includes a completed copy of the appropriate Statistical Summary as described in enclosure (2).

(e) E-mail submission or compact disc with write-up and proposed citation in Microsoft Word format.

(f) Unit POC should include phone number and e-mail address.

(4) Nominations must be received by DC, I&L, LPE on or before the nomination due date of 30 June. Any changes to due dates will be indicated in the DC, I&L message, which solicits award nominations. Due to the volume of award recommendations received by this Headquarters, late or incomplete nominations will not be considered.

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(5) Each Marine Corps Major Subordinate Command may submit one nomination for each Marine Corps award via the chain of command. The 1st Naval Construction Division may submit up to three nominations for the Outstanding Naval Construction Force Unit Award.

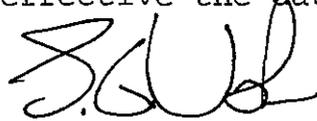
(6) Selections are made by DC, I&L (LPE) based on recommendations of the MCEA Awards Board. Awards will be presented during the annual MCEA Awards Banquet.

5. Administration and Logistics. Recommendations concerning the contents of this Order may be forwarded to I&L (LPE) via the appropriate chain-of-command.

6. Command and Signal

a. Command. This Order is applicable to the Marine Corps Total Force.

b. Signal. This Order is effective the date signed.



E. G. USHER, III
Deputy Commandant for
Installations and Logistics

Distribution: PCN 10202252900

Copy to: 7000260 (2)
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LIST OF MARINE CORPS ENGINEER ASSOCIATION (MCEA) AWARDS

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1. Award Name: MARINE CORPS COMBAT ENGINEER OFFICER OF THE YEAR.

a. Eligibility: Company Grade Marine Corps Engineer Officer, O-1 through O-3, MOS 1302 - Active or Reserve.

b. Note: Recipient of this award will also be recognized as the Society of American Military Engineers (SAME) Marine Corps Engineer of the year at the SAME annual conference. Participation in the SAME meeting will be coordinated by LPE.

2. Award Name: MARINE CORPS COMBAT ENGINEER STAFF NONCOMMISSIONED OFFICER OF THE YEAR. Eligibility: Marine Corps Engineer Staff Noncommissioned Officer, E-6 through E-7, MOS 1361 or 1371 - Active or Reserve.

3. Award Name: MARINE CORPS COMBAT ENGINEER NONCOMMISSIONED OFFICER OF THE YEAR. Eligibility: Marine Corps Engineer Noncommissioned Officer, E-4 through E-5, MOS 1361 or 1371 - Active or Reserve.

4. Award Name: MARINE CORPS COMBAT ENGINEER OF THE YEAR. Eligibility: Marine Corps Engineer, E-1 through E-3, MOS 1361 or 1371 - Active or Reserve.

5. Criteria for All Combat Engineer Awards: The most outstanding contribution of a Marine Corps Combat Engineer in Combat, Combat Support, Combat Service Support, Aviation Ground Support, Facilities Maintenance or as an instructor.

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1. Award Name: MARINE CORPS ENGINEER EQUIPMENT OFFICER OF THE YEAR. Eligibility: Marine Corps Equipment Officer, MOS 1310 - Active or Reserve.

2. Award Name: MARINE CORPS ENGINEER EQUIPMENT STAFF NONCOMMISSIONED OFFICER OF THE YEAR. Eligibility: Marine Corps Engineer Equipment Staff Noncommissioned Officer, E-6 through E-7, MOS 1349 - Active or Reserve.

3. Award Name: MARINE CORPS ENGINEER EQUIPMENT NONCOMMISSIONED OFFICER OF THE YEAR. Eligibility: Marine Corps Engineer Equipment Noncommissioned Officer, E-4 through E-5, MOS 1316, 1341, or 1345 - Active or Reserve.

4. Award Name: MARINE CORPS ENGINEER EQUIPMENT MARINE OF THE YEAR. Eligibility: Marine Corps Engineer Equipment Marine, E-1 through E-3, MOS 1316, 1341, or 1345 - Active or Reserve.

5. Criteria for All Equipment Awards: The most outstanding contribution of a Marine Corps Engineer Equipment Marine in a Combat, Combat Support, Combat Service Support, Aviation Ground Support, Acquisition, Maintenance, or other applicable billet.

1. Award Name: MARINE CORPS UTILITIES OFFICER OF THE YEAR.
Eligibility: Marine Corps Utilities Officer MOS 1120 - Active or Reserve.

2. Award Name: MARINE CORPS UTILITIES STAFF NONCOMMISSIONED OFFICER OF THE YEAR. Eligibility: Marine Corps Utilities Staff Noncommissioned Officer, E-6 through E-7, MOS 1169 - Active or Reserve.

3. Award Name: MARINE CORPS UTILITIES NONCOMMISSIONED OFFICER OF THE YEAR. Eligibility: Marine Corps Utilities Noncommissioned Officer, E-4 through E-5, MOS 1141, 1142, 1161, or 1171.- Active or Reserve.

4. Award Name: MARINE CORPS UTILITIES MARINE OF THE YEAR.
Eligibility: Marine Corps Utilities Marine, E-1 through E-3, MOS 1141, 1142, 1161, or 1171 - Active or Reserve.

5. Criteria for All Utilities Awards: The most outstanding contribution of a Marine Corps Utilities Marine in Combat Support, Combat Service Support, Aviation Ground Support, Acquisition, Maintenance, or other applicable billet.

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1. Award Name: MARINE CORPS BULK FUEL OFFICER OF THE YEAR.

Eligibility: Marine Corps Bulk Fuel Officer, MOS 1390 - Active or Reserve.

2. Award Name: MARINE CORPS BULK FUEL STAFF NONCOMMISSIONED OFFICER OF THE YEAR. Eligibility: Marine Corps Bulk Fuel Staff

Noncommissioned Officer, E-6 through E-7, MOS 1391 - Active or Reserve.

3. Award Name: MARINE CORPS BULK FUEL NONCOMMISSIONED OFFICER OF THE YEAR. Eligibility: Marine Corps Bulk Fuel

Noncommissioned Officer, E-4 through E-5, MOS 1391 - Active or Reserve.

4. Award Name: MARINE CORPS BULK FUEL MARINE OF THE YEAR.

Eligibility: Marine Corps Bulk Fuel Marine, E-1 through E-3, MOS 1391 - Active or Reserve.

5. Award Criteria for All Bulk Fuel Awards: The most outstanding contribution of a Marine Corps Bulk Fuel Marine in Combat Support, Combat Service Support, Aviation Ground Support or as an instructor.

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1. Award Name: MARINE CORPS EXPLOSIVE ORDNANCE DISPOSAL OFFICER OF THE YEAR. Eligibility: Marine Corps Explosive Ordnance Disposal Officer, MOS 2305.

2. Award Name: MARINE CORPS EXPLOSIVE ORDNANCE DISPOSAL TECHNICIAN OF THE YEAR. Eligibility: Marine Corps Explosive Ordnance Disposal Technician, E-5 through E-7, MOS 2336.

3. Criteria for All Explosive Ordnance Disposal Awards: The most outstanding contribution as a Marine Corps Explosive Ordnance Disposal Marine.

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1. Award Name: COMBAT ENGINEER BATTALION OF THE YEAR.
Eligibility: All Active or Reserve Combat Engineer Battalions.
2. Award Name: ENGINEER SUPPORT BATTALION OF THE YEAR.
Eligibility: All Active or Reserve Engineer Support Battalions.
3. Award Name: MARINE WING SUPPORT SQUADRON. Eligibility:
All Active or Reserve Marine Wing Support Squadrons.
4. Award Name: OUTSTANDING NAVAL CONSTRUCTION FORCE UNIT.
Eligibility: All Active or Reserve NCF units that were attached to, or in support of, a Marine-Air-Ground-Task Force (MAGTF).
5. General Criteria for All Unit Awards: The most outstanding engineer contribution of a Marine Corps or NCF unit in the area of Combat Support, Combat Service Support, or Aviation Ground Support in support of MAGTF operations. See additional criteria in enclosure (2).

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Summary-Unit Award Submissions - The following criteria will be used for unit nominations.

1. Operations. Summarize all deployments, operations and/or exercises the unit - to include companies, platoons or detachments - participated in during the eligibility period.
2. Accomplishments. Summarize all significant accomplishments - such as construction projects, special/unique training conducted, innovations, special events, community involvement, PME sessions conducted, etc. - completed or initiated during the eligibility period. Include all unit awards received.
3. Equipment. Summarize noteworthy maintenance/readiness accomplishments - to include all equipment (communications, motor transport, heavy equipment, field mess, utilities, etc.), inspection results, innovative techniques, etc.-during the eligibility period.
4. Safety. Summarize noteworthy safety accomplishments to include numerical/statistical reductions in fatalities, injuries, or accidents during training, exercises or operations that prevented them from performing their duties longer than 30 days. List any vehicle/equipment accidents and/or the number of working days since the last accident.
5. Miscellaneous. List any unit and/or significant individual awards or recognition presented during the eligibility period. Also, summarize any noteworthy training, educational, or other accomplishments not listed in the categories above (for example, off-duty education statistics, reenlistment rates, Navy/Marine Corps Relief participation, MCI completions, reductions in non-judicial punishments, or any other item that reflects favorably on the unit.

PERSONAL DATA FORMAT

Name: _____
 FIRST MI LAST

Grade: _____ MOS: _____

Current
Organization: _____

Current
Billet: _____

Military
Address: _____

Mailing Address if different than
above: _____

E-mail Address: _____

Work Phone: _____

Future duty station and contact info if due to transfer prior to
1 October this year:

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PROPOSED CITATION

The Marine Corps Engineer Association takes pleasure in presenting THE COMBAT ENGINEER NONCOMMISSIONED OFFICER OF THE YEAR TO:

SERGEANT I. B. ENGINEER

For service as set forth in the following Citation:

FOR SUPERIOR PERFORMANCE OF DUTY WHILE SERVING AS 4TH SQUAD LEADER, COMBAT ENGINEER PLATOON, BATTALION LANDING TEAM, 1ST BATTALION, 2D MARINES, 22D MARINE EXPEDITIONARY UNIT (SPECIAL OPERATIONS CAPABLE) 1 APRIL 2005 TO 31 MARCH 2006. SERGEANT ENGINEER'S SEEMINGLY ENDLESS KNOWLEDGE, TOTAL PROFESSIONALISM, AND COMPLETE DEDICATION TO MISSION ACCOMPLISHMENT DIRECTLY BENEFITED EVERY BATTALION OPERATION. HIS WILLINGNESS TO ADAPT AND ABILITY TO PERFORM IN ANY SITUATION SET AN OUTSTANDING EXAMPLE FOR EVERY MARINE IN HIS SQUAD. HE PARTICIPATED IN MULTIPLE MISSIONS WHILE DEPLOYED IN SUPPORT OF OPERATION IRAQI FREEDOM TO INCLUDE OPERATION COA CANYON, AND THE SUCCESSFUL COMPLETION OF COMPANY A'S, BATTALION LANDING TEAM'S FIRM BASE AT NEW MARKET IN THE AL ANBAR PROVINCE, IRAQ. HIS DEPTH AND BREADTH OF KNOWLEDGE IN THE ENGINEER FIELD NOT ONLY SERVED AS A SOURCE OF TEACHING AND MOTIVATION TO FELLOW MARINES BUT SIGNIFICANTLY CONTRIBUTED TO THE EFFORTS OF THE BATTALION LANDING TEAM. HIS PERFORMANCE DURING THIS PERIOD HAS PLACED HIM HEAD AND SHOULDERS ABOVE HIS PEERS. SERGEANT ENGINEER'S INITIATIVE, STRONG WORK ETHIC AND DEVOTION TO DUTY REFLECTED GREAT CREDIT UPON HIMSELF AND ARE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE MARINE CORPS AND THE UNITED STATES NAVAL SERVICE.

PROPOSED CITATION

The Marine Corps Engineer Association takes pleasure in presenting THE COMBAT ENGINEER BATTALION OF THE YEAR AWARD to

2d COMBAT ENGINEER BATTALION

For service as set forth in the following Citation:

"For exemplary performance and meritorious service for providing superlative combat engineer support to I and II Marine Expeditionary Forces (MEFs) from 1 April 2005 to 31 March 2006. This period began with elements of the battalion deployed, and the remainder of the battalion preparing to deploy to provide first-rate combat engineer support to 1ST and 2ND Marine Divisions in support of Operation IRAQI FREEDOM. 2nd CEB's superior performance in mobility, counter-mobility, and survivability missions included clearing minefields and airfields, destroying numerous ammunition and weapon caches in both Iraq and Afghanistan, constructing countless fighting positions, and coordinating engineer functions during Civil Military Operations. The period ended with two companies just returning from Iraq after providing unsurpassed engineer support for combat operations in Fallujah, one company deployed to Iraq, one platoon supporting the 24th MEU, and the remainder of the battalion conducting aggressive and realistic training to prepare to re-deploy to Iraq. By their noteworthy accomplishments, impeccable professionalism and complete dedication to duty, the members of 2d Combat Engineer Battalion overcame tremendous danger and adversity to provide essential combat support to Marine infantry units. Their hallmark achievements reflected great credit upon themselves and upheld the highest traditions of the Marine Corps and the United States Naval Service."