



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
3000 MARINE CORPS PENTAGON
WASHINGTON, DC 20350-3000

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MARINE CORPS ORDER 1650.51

From: Commandant of the Marines Corps
To: Distribution List

Subj: UNITED STATES MARINE CORPS MOTOR TRANSPORT ASSOCIATION (USMC MTA)
AWARDS PROGRAM

Ref: (a) SECNAV M-5210.1

Encl: (1) List of USMC MTA Awards
(2) Award Descriptions
(3) Summary - Marine Corps Motor Transport Unit statistics

1. Situation. The USMC MTA Awards program was established to recognize the outstanding achievements of Motor Transportation individual Marines and organizations on an annual basis.

2. Mission. This Order provides a list of USMC MTA awards for Motor Transportation excellence (enclosure (1)), along with eligibility criteria and submission procedures for award nominations. This awards program was established to recognize outstanding Motor Transportation achievements of individual Marines and Motor Transportation organizations.

3. Execution

a. Commander's Intent and Concept of Operation

(1) Commander's Intent. Commands with personnel and/or organizations that meet the criteria contained in enclosure (2) are encouraged to submit nominations.

(2) Concept of Operation

(a) Original nominations, with one paper copy and an electronic copy, must be submitted to the Commandant of the Marine Corps (CMC), Deputy Commandant, Installations and Logistics (DC I&L), Code LPC-1 by letter, via the endorsing chain of command.

(b) Nominations must be received annually on or before 30 Nov. Any changes to due date will be indicated in the annual CMC message which solicits award nominations. Due to the high volume of award recommendations received by this Headquarters, late or incomplete nominations will not be considered.

(c) Individual award nominations will include:

1. A concise, comprehensive description of accomplishments (not to exceed 5 pages).

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2. A biography of the individual.
3. A proposed citation.
4. An electronic copy of the nomination packages in Microsoft Word format, as specified in the annual CMC message.
5. A POC for the nominating unit, to include official unit mailing address, phone number and email address.
6. In cases where a nominee is promoted out of eligibility criteria during the year, only the nominee's contributions while meeting the eligibility requirements should be submitted.

(d) Organization award nomination packages will contain:

1. Concise description of accomplishments and action(s) (not to exceed 10 pages).
2. Unit chronology of events and achievements for the award period.
3. Proposed citation.
4. Current 8x10-inch photographs (including at least five color photographs of the unit performing the mission).
5. Supporting documentation, to include a complete copy of the appropriate Statistical Summary described in enclosure (3).
6. An electronic copy of the nomination packages in Microsoft Word format, as specified in the annual CMC message.
7. A POC for the nominating unit to include official unit mailing address, phone number and email address.

(e) Acts of valor recognized by military award may also be recognized by one or more of the motor transport awards described in enclosure (1).

(f) Individual winners will be notified to submit an 8x10-inch photograph (Color, half length, and digital CD-ROM JPEG format preferred).

b. Subordinate Element Mission. Each major subordinate command may submit one nomination for each award via the endorsing chain of command.

4. Administration and Logistics

a. CMC. The CMC, DC I&L (LPC) will coordinate the awards presentation. Records generated per this Order are to be maintained in accordance with reference (b), SSIC 1650 para. 1.d.

b. Nominating Commands. Nominating units are responsible for orders and funding for their recipients and any other unit representatives authorized to travel to the awards ceremony.

c. Commanding Officer (CO), Marine Corps Combat Service Support Schools (MCCSSS). The CO, MCCSSS provides administrative support to the USMC MTA as requested and feasible.

5. Command and Signal

- a. Command. This Order applies to the Marine Corps Total Force.
- b. Signal. This Order is effective the date signed.


F. PANTER
Deputy Commandant for
Installations and Logistics

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LIST OF UNITED STATES MARINE CORPS MOTOR TRANSPORT ASSOCIATION AWARDS

<u>Award Name</u>	<u>Page</u>
Marine Corps Motor Transport Officer of the Year	2-1
Marine Corps Motor Transport Maintenance Officer of the Year	2-2
Marine Corps Motor Transport Operations Chief of the Year	2-3
Marine Corps Motor Transport Maintenance Chief of the Year	2-4
Marine Corps Motor Transport Operations Non-Commissioned Officer (NCO) of the Year	2-5
Marine Corps Motor Transport Maintenance NCO of the Year	2-6
Marine Corps Motor Transport Operator of the Year	2-7
Marine Corps Motor Transport Maintenance Technician of the Year	2-8
Marine Corps Motor Transport Instructor of the Year	2-9
Marine Corps Motor Transport Unit of the Year	2-10
Marine Corps Motor Transport Maintenance Unit of the Year	2-11

AWARDS DESCRIPTION

AWARD CATEGORY: INDIVIDUAL

AWARD NAME: Marine Corps Motor Transport Officer of the Year

AWARD SPONSOR: USMC Motor Transport Association

HISTORY: Established to recognize and honor the Motor Transport Officer of the Year.

ELIGIBILITY: Company Grade Marine Corps Motor Transport Officer in MOS 0402 and/or Primary Duty as Motor Transport Officer by Table of Organization - Active or Reserve.

AWARD CRITERIA AND PERIOD: The most outstanding individual in the Marine Corps Motor Transportation field who develops or advances concepts of operation, doctrine, training, procedures and technology that contributes significantly to mission accomplishment and motor transport transformation required for the 21st century; or demonstrates continual resourcefulness by meeting operational and/or strategic challenges. Other contribution categories include but are not limited to: direct combat support, combat service support or aviation support. The award covers the period 1 Oct through 30 Sep immediately preceding the nomination date.

SELECTION/PRESENTATION: Selection is made by the DC, I&L (LPC) through the Motor Transport Association Awards Board. The awards will be presented at the annual USMC MTAG Assembly/Symposium.

NOMINATION DUE DATE: 30 Nov to DC, I&L (LPC).

AWARD CATEGORY: INDIVIDUAL

AWARD NAME: Marine Corps Motor Transport Maintenance Officer of the Year

AWARD SPONSOR: USMC Motor Transport Association

HISTORY: Established to recognize and honor the Motor Transport Maintenance Officer of the Year.

ELIGIBILITY: WO and CWO (W1 - CW03) Marine Corps Motor Transport Maintenance Officer in MOS 3510. Primary Duty as Motor Transport Maintenance Officer by Table of Organization - Active or Reserve.

AWARD CRITERIA AND PERIOD: The most outstanding individual in the Marine Corps Motor Transportation maintenance field who develops or advances concepts of operation, doctrine, training, procedures and technology that contributes significantly to mission accomplishment and motor transport maintenance transformation required for the 21st century; or demonstrates continual resourcefulness by meeting operational and/or strategic challenges. Other contribution categories include but are not limited to: direct combat support, combat service support or aviation support. The award covers the period 1 Oct through 30 Sep immediately preceding the nomination date.

SELECTION/PRESENTATION: Selection is made by the DC, I&L (LPC) through the Motor Transport Association Awards Board. The awards will be presented at the annual USMC MTAG Assembly/Symposium.

NOMINATION DUE DATE: 30 Nov to DC, I&L (LPC).

AWARD CATEGORY: INDIVIDUAL

AWARD NAME: Marine Corps Motor Transport Operations Chief of the Year

AWARD SPONSOR: USMC Motor Transport Association

HISTORY: Established to recognize and honor the Motor Transport Operations Chief of the Year.

ELIGIBILITY: SNCO (E-6 and E-7) Marine Corps Motor Transport Operations Chief in MOS 3537. Primary Duty as Motor Transport Operations Chief by Table of Organization - Active or Reserve.

AWARD CRITERIA AND PERIOD: The most outstanding individual in the Marine Corps Motor Transportation operations field who develops or advances concepts of operation, doctrine, training, procedures and technology that contributes significantly to mission accomplishment and motor transport operation transformation required for the 21st century; or demonstrates continual resourcefulness by meeting operational and/or strategic challenges. Other contribution categories include but are not limited to: direct combat support, combat service support or aviation support. The award covers the period 1 Oct through 30 Sep immediately preceding the nomination date.

SELECTION/PRESENTATION: Selection is made by the DC, I&L (LPC) through the Motor Transport Association Awards Board. The awards will be presented at the annual USMC MTAG Assembly/Symposium.

NOMINATION DUE DATE: 30 Nov to DC, I&L (LPC).

AWARD CATEGORY: INDIVIDUAL

AWARD NAME: Marine Corps Motor Transport Maintenance Chief of the Year

AWARD SPONSOR: USMC Motor Transport Association

HISTORY: Established to recognize and honor the Motor Transport Maintenance Chief of the Year.

ELIGIBILITY: SNCO (E-6 and E-7) Marine Corps Motor Transport Maintenance Chief in MOS 3529. Primary Duty as Motor Transport Maintenance Chief by Table of Organization - Active or Reserve.

AWARD CRITERIA AND PERIOD: The most outstanding individual in the Marine Corps Motor Transportation maintenance field who develops or advances concepts of operation, doctrine, training, procedures and technology that contributes significantly to mission accomplishment and motor transport maintenance transformation required for the 21st century; or demonstrates continual resourcefulness by meeting operational and/or strategic challenges. Other contribution categories include but are not limited to: direct combat support, combat service support or aviation support. The award covers the period 1 Oct through 30 Sep immediately preceding the nomination date.

SELECTION/PRESENTATION: Selection is made by the DC, I&L (LPC) through the Motor Transport Association Awards Board. The awards will be presented at the annual USMC MTAG Assembly/Symposium.

NOMINATION DUE DATE: 30 Nov to DC, I&L (LPC).

AWARD CATEGORY: INDIVIDUAL

AWARD NAME: Marine Corps Motor Transport Operations
Non-Commissioned Officer of the Year

AWARD SPONSOR: USMC Motor Transport Association

HISTORY: Established to recognize and honor the
Motor Transport Operations Non-Commissioned
Officer of the Year.

ELIGIBILITY: NCO (E-4 and E-5) Marine Corps Motor
Transport Operations Non-Commissioned
Officer in MOS 353X. Primary Duty as Motor
Transport Non-Commissioned Officer by Table
of Organization - Active or Reserve.

AWARD CRITERIA AND PERIOD: The most outstanding individual in the
Marine Corps Motor Transportation
operations field who develops or advances
concepts of operation, doctrine, training,
procedures and technology that contributes
significantly to mission accomplishment and
motor transport maintenance transformation
required for the 21st century; or
demonstrates continual resourcefulness by
meeting operational and/or strategic
challenges. Other contribution categories
include but are not limited to: direct
combat support, combat service support or
aviation support. The award covers the
period 1 Oct through 30 Sep immediately
preceding the nomination date.

SELECTION/PRESENTATION: Selection is made by the DC, I&L (LPC)
through the Motor Transport Association
Awards Board. The awards will be presented
at the annual USMC MTAG Assembly/Symposium.

NOMINATION DUE DATE: 30 Nov to DC, I&L (LPC).

AWARD CATEGORY: INDIVIDUAL

AWARD NAME: Marine Corps Motor Transport Maintenance
Non-Commissioned Officer of the Year

AWARD SPONSOR: USMC Motor Transport Association

HISTORY: Established to recognize and honor the
Motor Transport Maintenance Non-
Commissioned Officer of the Year.

ELIGIBILITY: NCO (E-4 and E-5) Marine Corps Motor
Transport Maintenance Non-Commissioned
Officer in MOS 352X. Primary Duty as Motor
Transport Maintenance Non-Commissioned
Officer by Table of Organization - Active
or Reserve.

AWARD CRITERIA AND PERIOD: The most outstanding individual in the
Marine Corps Motor Transportation
maintenance field who develops or advancing
concepts of operation, doctrine, training,
procedures and technology that contributes
significantly to mission accomplishment and
motor transport maintenance transformation
required for the 21st century; or
demonstrates continual resourcefulness by
meeting operational and/or strategic
challenges. Other contribution categories
include but are not limited to: direct
combat support, combat service support or
aviation support. The award covers the
period 1 Oct through 30 Sep immediately
preceding the nomination date.

SELECTION/PRESENTATION: Selection is made by the DC, I&L (LCP)
through the Motor Transport Association
Awards Board. The awards will be presented
at the annual USMC MTAG Assembly/Symposium.

NOMINATION DUE DATE: 30 Nov to DC, I&L (LPC).

AWARD CATEGORY: INDIVIDUAL

AWARD NAME: Marine Corps Motor Transport Operator of the Year

AWARD SPONSOR: USMC Motor Transport Association

HISTORY: Established to recognize and honor the Motor Transport Operator of the Year.

ELIGIBILITY: Marine Corps Motor Transport Operator (E-1 through E-3) MOS 353X. Primary Duty as Motor Transport operator by Table of Organization - Active or Reserve.

AWARD CRITERIA AND PERIOD: The most outstanding individual in the Marine Corps Motor Transportation operations field who possesses an exemplary driving history of safe operation mileage and superbly performs of all duties and responsibilities as a motor vehicle operator in both garrison and combat. Other contribution categories include but are not limited to: direct combat support, combat service support or aviation support. The award covers the period 1 Oct through 30 Sep immediately preceding the nomination date.

SELECTION/PRESENTATION: Selection is made by the DC, I&L (LPC) through the Motor Transport Association Awards Board. The awards will be presented at the annual USMC MTAG Assembly/Symposium.

NOMINATION DUE DATE: 30 Nov to DC, I&L (LPC).

AWARD CATEGORY: INDIVIDUAL

AWARD NAME: Marine Corps Motor Transport Maintenance Technician of the Year

AWARD SPONSOR: USMC Motor Transport Association

HISTORY: Established to recognize and honor the Motor Transport Maintenance Technician of the Year.

ELIGIBILITY: Marine Corps Motor Transport Maintenance Technician (E-1 through E-3) MOS 352X. Primary Duty as Motor Transport operator by Table of Organization - Active or Reserve.

AWARD CRITERIA AND PERIOD: The most outstanding contribution, in the Marine Corps Motor Transportation maintenance field, possessing an exemplary history of safe maintenance practices and performance of all duties and responsibilities required of a motor vehicle technician in both garrison and combat. Other contribution categories include but are not limited to: direct combat support, combat service support or aviation support. The awards cover the period 1 Oct through 30 Sep immediately preceding the nomination date.

SELECTION/PRESENTATION: Selection is made by the DC, I&L (LPC) through the Motor Transport Association Awards Board. The awards will be presented at the annual USMC MTAG Assembly/Symposium.

NOMINATION DUE DATE: 30 Nov to DC, I&L (LPC).

AWARD CATEGORY: INDIVIDUAL

AWARD NAME: Marine Corps Motor Transport Instructor of the Year

AWARD SPONSOR: USMC Motor Transport Association

HISTORY: Established to recognize and honor the Motor Transport Instructor of the Year.

ELIGIBILITY: Marine Corps Motor Transport Instructor, Two Awards (1 - Marine and 1 - Civilian Marine) (Any Grade) MOS 35XX or serving in a 35XX instructor billet. Primary Duty as Motor Transport instructor by Table of Organization - Active, Reserve or civilian.

AWARD CRITERIA AND PERIOD: The most outstanding individual in the Marine Corps Motor Transportation instructional field who possesses exemplary instructional abilities and superbly performs all duties and responsibilities required of a Motor Transport instructor at one of the Formal Learning Centers of Excellence (MCCSS, Camp Lejeune, NC or MTTECOE, Fort Leonard Wood, MO). The award covers the period 1 Oct through 30 Sep immediately preceding the nomination date.

SELECTION/PRESENTATION: Selection is made by the DC, I&L (LPC) through the Motor Transport Association Awards Board. The awards will be presented at the annual USMC MTAG Assembly/Symposium.

NOMINATION DUE DATE: 30 Nov to DC, I&L (LPC).

AWARD CATEGORY: UNIT

AWARD NAME: Marine Corps Motor Transport Unit of the Year (Small, Medium, and Large)

AWARD SPONSOR: USMC Motor Transport Association

HISTORY: Established to recognize and honor the Motor Transport Units of the Year.

ELIGIBILITY: Any Marine Corps Unit (One Award per category): **Small** - Any Unit with less than 25 Motor Transportation prime movers and less than 50 Marines assigned by T/O&E. **Medium** - Any Unit with 26-50 Motor Transportation prime movers and 51 to 100 Marines assigned by T/O&E. **Large** - 51 or more Motor Transportation prime movers and 101 or more Marines assigned by T/O&E. Active or Reserve.

AWARD CRITERIA AND PERIOD: The most outstanding unit in the Marine Corps Motor Transportation operations field that possesses an exemplary history of safe operation mileage in both garrison and combat, develops or advances concepts, doctrine, technology, or procedures, and contributes motor transportation transformation for the 21st century. Other contribution categories include but are not limited to: direct combat support, combat service support or aviation support. The award covers the period 1 Oct through 30 Sep immediately preceding the nomination date.

SELECTION/PRESENTATION: Selection is made by the DC, I&L (LPC) through the Motor Transport Association Awards Board. The awards will be presented at the annual USMC MTAG Assembly/Symposium.

NOMINATION DUE DATE: 30 Nov to DC, I&L (LPC).

AWARD CATEGORY: UNIT

AWARD NAME: Marine Corps Motor Transport Maintenance Unit of the Year (Small, Medium, and Large)

AWARD SPONSOR: USMC Motor Transport Association

HISTORY: Established to recognize and honor the Motor Transport Maintenance Unit of the Year.

ELIGIBILITY: Any Marine Corps Unit (One Award per category): **Small** - Any Unit with less than 25 Motor Transportation prime movers and less than 50 Marines assigned by T/O&E. **Medium** - Any Unit with 26-50 Motor Transportation prime movers and 51 to 100 Marines assigned by T/O&E. **Large** - 51 or more Motor Transportation prime movers and 101 or more Marines assigned by T/O&E. Active or Reserve.

AWARD CRITERIA AND PERIOD: The most outstanding unit in the Marine Corps Motor Transportation maintenance field that possesses an exemplary history of safe vehicle maintenance in both garrison and combat, develops or advances concepts, doctrine, technology, or procedures, and contributes motor transportation transformation for the 21st century. Other contribution categories include but are not limited to: direct combat support, combat service support or aviation support. The award covers the period 1 Oct through 30 Sep immediately preceding the nomination date.

SELECTION/PRESENTATION: Selection is made by the DC, I&L (LPC) through the Motor Transport Association Awards Board. The awards will be presented at the annual USMC MTAG Assembly/Symposium.

NOMINATION DUE DATE: 30 Nov to DC, I&L (LPC).

SUMMARY - MARINE CORPS MOTOR TRANSPORT ORGANIZATION/UNIT STATISTICS

- Organization: Provide Organization/Unit Name.
- UIC: Provide Table of Organization Unit Identification Code (UIC).
- Equipment Density: Provide Equipment Number Totals.
- Other Data: Provide other relevant data such as personnel totals.
- Award: Provide name of award for which the nomination is submitted.
- Accomplishments:
- 1) Operations: Summarize all deployments, operations and or exercises the unit participated in during the eligibility period to include platoons, companies, attachments and detachments. Summarize all significant accomplishments such as pre-deployment, special/ unique training, number and purpose of combat or support missions, innovations conducted, completed or initiated during the eligibility period.
 - 2) Equipment: Summarize noteworthy maintenance/readiness accomplishments during the eligibility period to include number of PMCS conducted at crew/field level, Equipment Repair Orders completed, man hours logged to accomplish preparation, inspection and repair of all assets to support mission, total number of vehicles dispatched, inducted into and released from the maintenance cycle during the eligibility period.
 - 3) Safety: Summarize noteworthy safety accomplishments to include numerical/statistical reductions in mishaps or accidents (POV included) resulting in injuries, fatalities, and/or lost time during training, exercise or operations which prevented performance of duties of an individual for more than 30 consecutive days as well as safety inspection results. List any vehicle/equipment accidents/mishaps (POV included) and/or the number of working days since the last accident/mishap. List numerical/statistical data such as safe driver mileage logged/awards presented to individuals and hour of accident/mishap free maintenance shop operations.
 - 4) Miscellaneous: List any unit and/or significant individual awards or recognition presented during the eligibility period. Also, summarize any noteworthy training, educational or other accomplishments not listed above (for example; off-duty education statistics, reenlistment rates, Navy/Marine Corps Relief and Combined Federal Campaign participation, MCI completion, reduction in

4) Con't:

non-judicial punishments, special events, community involvement, and PME sessions) or any other item that reflects favorably on the unit during the eligibility period.