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Subj: MARINE CORPS EMBASSY SECURITY GROUP TRAINING AND READINESS MANUAL

Ref: (a) MCO P3500.72A
(b) MCO 1553.3B
(c) MCRP 3-0A
(d) MCRP 3-0B
(e) MCO 1553.2B

Encl: (1) MCESG T&R Manual

1. Purpose. Per reference (a), the Marine Corps Embassy Security Group Training and Readiness (T&R) Manual, contained in enclosure (1), establishes training standards, regulations, and policies regarding the training of Marines in the Embassy Security Guard Occupational Field.

2. Cancellation. NAVMC 3500.98

3. Scope

a. Per reference (b), commanders will conduct an internal assessment of their unit's ability to execute its mission and develop long-, mid-, and short-range training plans, in order to sustain proficiency and correct deficiencies. Training plans will incorporate training events in order to standardize training and provide objective assessment of progress toward attaining combat readiness. Commanders will keep records at both unit-level and individual-level to record training achievements, identify training gaps, and document objective assessments of readiness associated with training Marines. References (c) and (d) provide amplifying information for effective planning and management of training within the unit.

b. Formal school and training detachment commanders will use references (a) and (e), in order to ensure programs of instruction meet skill training requirements established in this manual and provides career-progression training within those training events specifically designated for initial training in the formal school environment.

4. Information. Commanding General (CG), Training and Education Command (TECOM) will update this T&R Manual as necessary to provide current and relevant training standards to commanders. All questions pertaining to the Marine Corps Ground T&R Program and Unit Training Management should be directed to: CG, TECOM, Marine Air Ground Task Force Training and Education Standards Division (C 466), 1019 Elliot Road, Quantico, Virginia 22134.

5. Command. This Manual is applicable to the Marine Corps Total Force.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

6. Certification. Reviewed and approved this date.



J. W. LUKEMAN
By direction

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MCESG T&R MANUAL

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MCESG T&R MANUAL

CHAPTER 1

OVERVIEW

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MCESG T&R MANUAL

CHAPTER 1

OVERVIEW

1000. INTRODUCTION

1. The T&R program is the Corps' primary tool for planning, conducting and evaluating training and assessing training readiness. The T&R manual is designed for use by unit commanders to determine performance requirements in preparation for training; for unit leaders to develop and execute training and to assess individual and unit proficiency; and for formal schools and training detachments to create programs of instruction.

2. This T&R manual is built around the Marine Corps tasks (MCTs) that are supported by the Marine Corps Embassy Security Group. All events contained in this manual relate directly to these MCTs. Linkage of T&R events to the MCTL enables objective assessment of training readiness in the Defense Readiness Reporting System (DRRS) in accordance with MCO 3500.10 and MCO 3000.13.

3. The T&R manual contains the individual and collective training requirements to prepare units to accomplish their mission. The T&R manual identifies the minimum standards that Marines must be able to perform in a combat environment. Using this tool, leaders can construct and execute an effective training plan that supports the unit's MCTs and the mission-essential task list (METL). The Ground T&R Program helps to ensure that training remains focused on mission accomplishment and that training readiness reported is tied to the unit's METL. More detailed information on the Marine Corps Ground T&R Program is found in reference (a).

1001. UNIT TRAINING

1. The training of Marines to perform as an integrated unit in combat lies at the heart of the T&R program; unit and individual readiness are directly related. Individual training and the mastery of individual core skills serve as the building blocks for unit combat readiness.

2. Commanders at all levels will ensure that all training is focused on achieving proficiency in the unit METL. The T&R manual is a tool to help develop the unit's training plan based on the unit METL.

1002. UNIT TRAINING MANAGEMENT

1. Effective Unit Training Management (UTM) focuses the overall organization on development of training plans based on the unit METL and standards-based community T&R events. This is accomplished in a manner that maximizes training results and focuses the training priorities of the unit in preparation for the conduct of its mission.

2. UTM techniques, described in references (b) and (c), provide commanders with the requisite tools and techniques to analyze, design, develop, implement, and evaluate the training of their unit. To maintain an efficient and effective training program, leaders at every level must understand and implement UTM. Guidance for UTM and the process for establishing effective programs are contained in references (b), (c) and (d).

1003. SUSTAINMENT AND EVALUATION OF TRAINING

1. Marines are expected to maintain proficiency in the training events for their MOS at the appropriate grade and billet to which assigned. Leaders are responsible for recording the training achievements of their Marines. Whether it involves individual or collective training events, they must ensure proficiency is sustained by requiring retraining of each event at or before expiration of the designated sustainment interval.

2. The evaluation of training is necessary to properly prepare Marines for combat. Evaluations are either formal or informal, and performed by members of the unit (internal evaluation) or from an external command (external evaluation). The purpose of formal and informal evaluation is to provide commanders with a process to determine a unit's/Marine's proficiency in the tasks that must be performed in combat. Informal evaluations are conducted during every training evolution. Formal evaluations are often scenario-based, focused on the unit's METs, based on collective training standards, and usually conducted during higher-level collective training events.

3. Evaluation is a continuous process that is integral to training management and is conducted by leaders at every level and during all phases of planning and the conduct of training. To ensure training is efficient and effective, evaluation is an integral part of the training plan. Ultimately, leaders remain responsible for determining if the training was effective. References (b) and (d) provide further guidance on the conduct of informal and formal evaluations using the Marine Corps Ground T&R Program.

1004. ORGANIZATION. The MCESG T&R Manual is comprised of 5 chapters and 3 appendices. Chapter 1 is an overview of the Ground T&R Program. Chapter 2 lists the core METs/Marine Corps tasks supported by the MCESG. Chapter 3 contains collective events. Chapters 4 through 5 contain individual events specific to a particular MOS and/or billet, as noted. Appendix A contains acronyms; Appendix B contains terms and definitions; Appendix X contains X.

1005. T&R EVENT COMPOSITION

1. An example of a collective T&R event is provided in figure 1-1 and an example of an individual T&R event is provided in figure 1-2. Events shown in figures are for illustrative purposes only and are not actual T&R events.


```

XXXX-XXXX-####: Stand a sentry post.

EVALUATION CODED: NO           SUSTAINMENT INTERVAL: 12 months

DESCRIPTION: Text

MOS PERFORMING: ####, ####

GRADES: XXX, XXX

INITIAL TRAINING SETTING: XXX

CONDITION: Text

STANDARD: Text

PERFORMANCE STEPS:
1. Event component.
2. Event component.
3. Event component.

PREREQUISITE EVENTS:
XXXX-XXXX-####           XXXX-XXXX-####

RELATED EVENTS:
XXXX-XXXX-####           XXXX-XXXX-####

REFERENCES:
1. Reference
2. Reference
3. Reference

SUPPORT REQUIREMENTS:

EQUIPMENT: XXX

MISCELLANEOUS: XXX

ADMINISTRATIVE INSTRUCTIONS: XXX
  
```

Figure 1-2: Example of an Individual T&R Event

2. Event Code. The event code consists of three sets of characters as shown in figure 1-3:

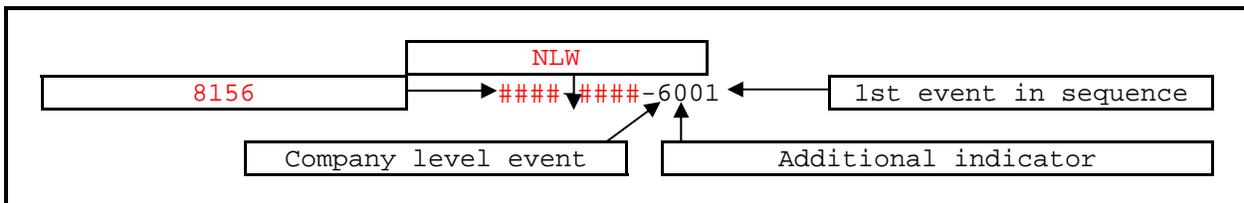


Figure 1-3: T&R Event Coding

- a. The first set of characters indicates the main MOS or community (e.g., 0321, 1812, or INTL) that performs the event.
- b. The second set of characters indicates functional or duty area (e.g., DEF, FSPT, MVMT, etc.). Categorizing events with the use of a recognizable code makes the type of skill or capability being referenced fairly obvious.
- c. The third set of characters is broken down further into the event level, additional indicator (if applicable), and sequence.

(1) Event levels. The character in the thousands digit indicates the level and defines whether the event is performed by an individual (1000- and 2000-level) or by a collective unit, with the relative size of the unit performing the event indicated by the number (3000- through 9000-level). Note that the titles for the various echelons are examples only and are not exclusive. Some collective events levels may not apply to all T&R manuals. Event levels are shown in figure 1-4.

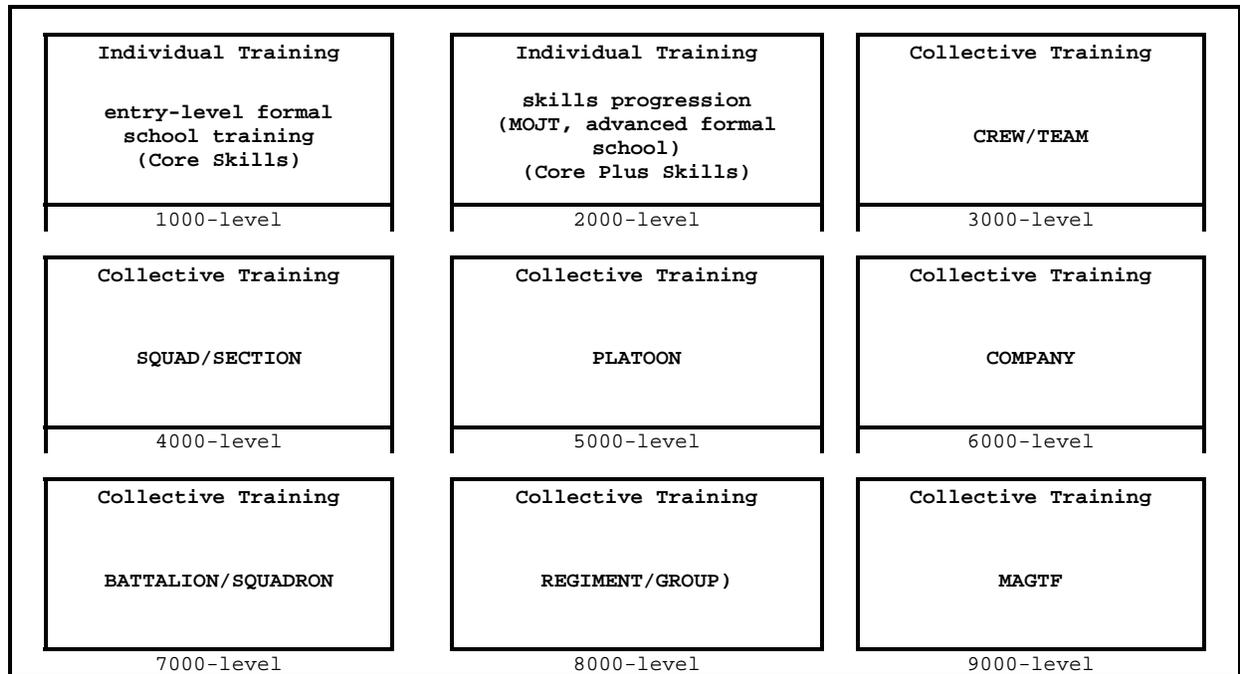


Figure 1-4: T&R Event Levels

(2) Additional indicator. The usage of a number used in the hundreds digit varies. When used in a T&R manual, the additional indicator methodology will be described in the relevant chapter(s).

(3) Sequence. The last two numbers indicate the sequence of the event. All events with the same MOS/community, functional area, and level codes will be grouped together.

3. Title. The name of the event. The event title contains one action verb and ideally, one object noun.

4. Evaluation Coded. A "Yes" indicates that a collective event is something that the Marine Corps has determined that a unit must be able to perform in order or that unit to be considered fully ready for operations. These evaluation-coded (E-coded) events represent the basic level of readiness for a unit. E-coded events are derived from the training measures of effectiveness for the METs assessed as a percentage of the successfully completed and current (within sustainment interval) E-coded events. Most E-coded events will be for battalion-sized units and higher since those are the units that report in DRRS. However, if the Marine Corps has determined that

the readiness of a lower echelon unit is vital to the accomplishment of the supported unit's MET, then that lower echelon collective event may also be E-coded. Other collective events and all individual events will have a "No" to indicate that they are not evaluation-coded.

5. Supported MCT(s). List all MCTs that are supported by the collective training event, even if those events are not listed as a measure of effectiveness (MOE) in a MET.
6. Sustainment Interval. This is the period, expressed as a number of months, between demonstration of performance mastery and the requirement for retraining if mastery is not demonstrated during that period.
7. Billet/MOS. These fields designate who is responsible for performing the event. When formal training is associated with event, individuals in the associated billet(s)/MOS(s).
8. Grade. This field indicates the rank at which Marines are required to perform the event.
9. Description. This field allows an explanation of the event purpose, objectives, goals, and requirements. It is a general description of an action requiring learned skills and knowledge (i.e., engage fixed target with crew-served weapons). Event descriptions are required for collective events, but optional for individual events.
10. Condition. Condition refers to the environment in which the task must be performed. It must also identify the limitations that may affect event performance in a real-world environment. It indicates what is provided (equipment, tools, materials, manuals, aids, etc.), environmental factors or conditions under which the task is to be performed, and any specific cues or indicators to which the performer must respond. Commanders can modify the conditions of the event to best prepare Marines to accomplish the assigned mission (e.g., in a desert environment; in a mountain environment; etc.). When resources or safety requirements limit the conditions, this should be stated. The content of the condition should be included in the event on a "by exception" basis. If there exists an assumption regarding the conditions under which all or most of the events in the manual will be performed, then only those additional or exceptional items required should be listed in the condition. The common conditions under which all the events in a chapter will be executed will be listed as a separate paragraph at the beginning of the chapter.
11. Standard. The performance standard indicates the basis for judging the effectiveness of the performance. It identifies the proficiency level expected when the task is performed. The standard provides the minimum acceptable performance parameters. The standard for collective events will likely be general, describing the desired end-state or purpose of the event. The standard for individual events will be objective, quantifiable, and readily observable. Standards will more specifically describe the proficiency level, specified in terms of accuracy, completeness, time required, and sequencing to which the event is to be accomplished.
12. Event Components/Performance Steps. This is a list of the actions that the event is composed of, or a list of subordinate T&R event descriptions.

These help the user determine what must be accomplished and to properly plan for the event. Event components are used for collective events; performance steps are used for individual events.

a. The event components and performance steps will be employed as the basis for performance evaluation check lists by the operating forces.

b. Event components may be either lower level collective events or individual events, indicating aspects of the event that are performed by the entire unit and individuals within the unit. Event components will correspond with the task titles of the related events, allowing for chaining of the events (see below).

13. Prerequisite Events. Prerequisites are academic training or other T&R events that must be completed prior to attempting the event. They are lower-level events that give the individual/unit the skills required to accomplish the event. They can also be planning steps, administrative requirements, or specific parameters that build toward mission accomplishment.

14. Chained Events. Collective T&R events are supported by lower-level collective and individual T&R events. This enables unit leaders to effectively identify subordinate T&R events that ultimately support specific Marine Corps tasks. When the accomplishment of any upper-level events, by their nature, result in the performance of certain subordinate events, the events are "chained." The completion of higher level events will update sustainment interval credit (and CRP for E-coded events) for the subordinate level chained events.

15. Related ITEs. A list of all of the individual training events (1000-2000-level events) that directly support the accomplishment of another event of the same level.

16. Initial Training Setting. All individual events will designate the setting at which the skill is first taught, either through formal training (Formal), managed on the job training (MOJT), or distance learning (DL). Formal training is conducted at a formal school. MOJT occurs within the operating forces and is the responsibility of leaders. DL products include correspondence courses and training conducted via computer applications.

17. References. The training references assist the trainee in satisfying the performance standards, or the trainer in evaluating the effectiveness of task completion. T&R manuals are designed to be a training outline, not to replicate or replace doctrinal publications, reference publications or technical references. References are key to developing detailed lesson plans, determining grading criteria, and ensuring standardization of training. The references listing for each event is representative of those that are most commonly used and are not encyclopedic.

18. Distance Learning Products (DL). Distance learning products include: individual multimedia instruction (IMI), computer-based training (CBT), Marine Corps Institute (MCI), etc. This notation is included when the event can be taught via one of these media vice attending a formal course of instruction or receiving MOJT.

19. Support Requirements. This is a list of the external and internal support the unit and Marines will need to complete the event. This is a key section in the overall T&R effort, as resources will eventually be tied directly to the training and future efforts to attain and allocate resources will be based on the requirements outlined in the T&R manual. The list includes, but is not limited to:

- Range(s)/Training Area
- Ordnance
- Equipment
- Materials
- Other Units/Personnel

Where applicable, the ordnance requirements for one year of training for the events in the T&R manual will be aggregated into a table contained in an appendix to the T&R.

20. Suitability of Modeling and Simulation for Sustainment. If the occupational advocate determines that an event can be trained to standard by use of modeling or simulation, this will be noted in the event title in a parenthetical remark. Figure 4-1 contains all acceptable codes for inclusion in this parenthetical remark. The specific modeling or simulation that is acceptable for optional or required training will be noted in the description block and in miscellaneous block. Modeling and simulation, per reference (a) is defined as: The use of models, including emulators, prototypes, simulators, and stimulators, either statically or over time, to develop data as a basis for making managerial or technical decisions. For events that have simulation as an optional choice, the specific portions of the event that may be trained by the identified simulator should be noted as well.

Code	Requirement
P	Event performed in platform only
L	Event able to be performed to standard only live environment
S	Event performed only with simulator
P/S	Event performed in platform preferred/simulator optional
S/P	Event performed in simulator preferred/platform optional
L/S	Event performed live preferred/simulator optional
S/L	Event performed in simulator preferred/live optional

Figure 4-1: Acceptable Codes

a. Simulation should be used in lieu of live training (particularly when resources to support the event are constrained); or at the commander's discretion, used as a precursor to live training in order to help maximize and enhance the live training event.

b. This task can be supported by self-paced, CBT, (e.g., MarineNet).

c. Modeling and Simulation Terms (terms are refined from reference (a) as necessary):

(1) Simulation - Any actions that will be performed to achieve effects on a notional enemy and/or actions undertaken that assume the presence of an enemy.

(2) Simulator - Any device external to or in place of the materials or conditions identified in the condition statement of a T&R event to assist in simulating the presence of the enemy.

(3) Combat - Marines conducting actions with actual table of equipment; actual higher, adjacent and subordinate forces; and live ammunition against live, hostile opponents.

(4) Live - Marines conducting actions with actual table of equipment; actual higher, adjacent and subordinate forces; and live ammunition against notional opponents. Implies integration between the various echelons.

(5) Live/Constructive - Marines conducting actions with actual table of equipment; actual or notional higher, adjacent and subordinate forces; and without live ammunition against notional opponents. If there are integrations between the various echelons, this is an integrated live/constructive environment.

(6) Constructive - Marines conducting actions with approximations of table of equipment; actual or notional higher, adjacent and subordinate forces; and without live ammunition against notional opponents. If there are integrations between the various echelons, this is an integrated constructive environment.

(7) Virtual - Marines conducting actions with approximations of table of equipment; notional higher, adjacent and subordinate forces; and without live ammunition against notional opponents.

(8) Distance Learning - Any instruction and evaluation delivered to the student electronically or via mail.

21. Miscellaneous

a. This field provides space for any additional information that will assist in the planning and execution of the event. Units and formal schools are cautioned not to disregard this information or to consider the information of lesser importance than what is contained in other parts of the T&R event. Miscellaneous fields provide an opportunity for the drafters of the T&R event to communicate vital information that might not fit neatly into any other available field. The list may include, but is not limited to:

- Admin Instructions
- Special Personnel Certifications
- Equipment Operating Hours
- Road Miles

1006. CHEMICAL, BIOLOGICAL, RADIOLOGICAL, AND NUCLEAR. In accordance with MCO 3400.3F all active duty Marines are required to conduct CBRN training on an annual basis. All training plans for the operating forces and supporting establishments will include the Marine Corps Common Skills CBRN T&R events established to meet this service directed requirement. All units will ensure that personnel are able to execute individual and collective MOS requirements in a CBRN environment, based on resources, time available, and unit mission.

1007. OPERATIONAL RISK MANAGEMENT. All active duty Marines are required to conduct ORM training on an annual basis. The ORM process is used by Marines at all levels to increase operational effectiveness by anticipating hazards and reducing the potential for loss, thereby increasing the probability of a successful mission. ORM assists the commander in determining the balance between training realism and unnecessary risks in training, the impact of training operations on the environment, and the adjustment of training plans to fit the level of proficiency and experience of Sailors/Marines and leaders. Further guidance for ORM is found in MCO 3500.27B.

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CHAPTER 2

MARINE CORPS TASKS

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MCESG CORE MCTs.	2001	2-2

MCESG T&R MANUAL

CHAPTER 2

MARINE CORPS TASKS

2000. MARINE CORPS TASKS (MCT). The MCESG T&R manual does not contain Defense Readiness Reporting System (DRRS) reportable METs. Although the events (individual and/or collective) contained in this manual are not directly linked to reportable Mission Essential Tasks, they directly support the Marine Corps' ability to meet capabilities identified in the Marine Corps Task List (MCO 3500.26_). The MCT table lists the MCTL task supported by the MCESG community.

2001. MCESG MCTs. MCESG supports the following MCTs:

MARINE CORPS TASK	DESCRIPTION
MCT 1.1.4	Provide Marine Embassy Security Guards
MCT 4.7.1.3	Conduct Special Duty Training
MCT 5.5.6	Integrate and Operate with the Department of State
MCT 6.1.7	Conduct Embassy Reinforcement

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CHAPTER 3

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MCESG T&R MANUAL

CHAPTER 3

COLLECTIVE EVENTS

3000. PURPOSE. Chapter 3 contains collective training events for MCESG.

3001. EVENT CODING. Events in this T&R Manual are depicted with an up to 12-character, 3-field alphanumeric system, i.e. XXXX-XXXX-XXXX. This chapter utilizes the following methodology:

a. Field one. This field represents the community. This chapter contains the following community codes:

<u>Code</u>	<u>Description</u>
MSGD	Marine Security Guard Detachment
REG	Region Headquarters
GRU	Group Headquarters

b. Field two. This field represents the functional/duty area. This chapter contains the following functional/duty areas:

<u>Code</u>	<u>Description</u>
ATFP	Anti-Terrorism / Force Protection
CMDC	Command and Control
COLT	Collateral Duties
FIN	Finance
INSP	Inspection
INTL	Intelligence
LOG	Logistics
MED	Medical
NLWS	Non-lethal Weapons
POST	Post One
REAC	Emergency Response
SOSK	Social Skills
TRNG	Training
WPNS	Weapons

c. Field three. This field provides the level at which the event is accomplished and numerical sequencing of events. This chapter contains the following event levels:

<u>Code</u>	<u>Description</u>
5000	Group level events
4000	Region level events
3000	Detachment level events

3002. INDEX OF EVENTS

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GRU-FIN-5006	Manage Unit Fiscal Resources	3-7
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GRU-CMDC-5008	Maintain Liaison with Other Government Agencies (OGAs)	3-8
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MSGD-REAC-3005	Execute a Marine Security Guard Residence (MSGR) contingency plan	3-18
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3003. 5000-LEVEL EVENTS

GRU-CMDC-5001: Provide Sustainment Structure and Forces

SUPPORTED MET(S): 1, 4, 5, 6

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 12 months

CONDITION: Given a headquarters structure, United States Diplomatic Missions, Marine Security Guard Detachments, table of organization and equipment, and with the aid of reference.

STANDARD: To account for and track sustainment levels, achieve a staff manpower level of 90% or higher, and ensure mission accomplishment in accordance with the references.

EVENT COMPONENTS:

1. Confirm T/O&E, and submit UNS as required.
2. Track progression and identify shortfalls.
3. Report trend analysis to support the force.
4. Report manning projection to PP&O.
5. Track equipment as identified in MSSE.
6. Validate Post and manning requirements.

CHAINED EVENTS:

REG-LOG-4003

REG-CMDC-4001

REFERENCES:

1. GruO 5510.2_ Marine Security Guard Continuous Evaluation and Screening Program
 2. GruO P5000.1_ Standard Operating Procedures for Admin
 3. GruO P5040.1_ Command Inspection Program
 4. GruO P5800.2_ Standard Operating Procedures for Law and Legal Matters
 5. DODINST 5500.7_ Department of Defense (DOD) Ethics and Standards of Conduct
 6. FM 22-100 Military Leadership
 7. MCDP 1-0 Leading Marines
 8. MCDP 3-1 Command and Staff Action
-

GRU-CMDC-5002: Safeguard Sensitive and Classified Information from Compromise

SUPPORTED MET(S): 1, 4, 5, 6

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 12 months

CONDITION: Given an S2, counterintelligence specialist officer, a security manager, MCESG staff with secret and top secret security clearances, administratively controlled material, security containers (safes and vaults), Secret Internet Protocol Router Network (SIPR Net), and with the aid of references.

STANDARD: By training and evaluating command personnel on security procedures to include, but not limited to, threats to administratively controlled material, contact reporting and foreign intelligence security service threats, preparing and publishing the accountability standards for handling, disseminating and storing of administratively controlled material, ensuring staff achieves 100% accountability of administratively controlled material in accordance with the references.

EVENT COMPONENTS:

1. Prepare and publish training orders and guidelines.
2. Develop, design, and implement training sessions and materials.
3. Evaluate the effectiveness of training.
4. Ensure personnel receive and maintain appropriate clearances.
5. Maintain Situational Awareness of Foreign Intelligence Security Services (FISS).
6. Identify all security threats.

CHAINED EVENTS:

8156-CMDC-1036

8156-CMDC-1035

REG-CMDC-4006

8156-REAC-1028

8156-REAC-1029

REFERENCES:

1. 12 FAH-5 Physical Security Handbook
2. 12 FAH-6 Security Standards and Policy Handbook
3. 12 FAM Foreign Affairs Manual

4. 5 FAH-1 Envelopes and Mailing Handbook
5. GruO 5510.1_ Security procedures for Marine Security Guard Battalion Headquarters
6. GruO P3501.1_ Standard Operating Procedures for Operations
7. GruO P5040.1_ Command Inspection Program
8. SECNAVINST 5210.1 Department of the Navy Records Management Manual
9. SECNAVINST 5216.5 Naval Correspondence Manual
10. SECNAVINST 5510.36_ Dept of the Navy Information and Personnel Security Program Regulations
11. SETL Security Environment Threat List
12. DOS Classified Files

GRU-LOG-5003: Conduct Supply Operations Reporting

SUPPORTED MET(S): 1, 6

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 12 months

CONDITION: Given MCESG staff, Department of State logistical support, Region office supplies, ledgers and logbooks, computer access and programs, and with the aid of references.

STANDARD: By drafting, preparing and publishing orders and guidelines; conducting oversight for logistical coordination; providing direct guidance to subordinate units to include all logistical related supplies and equipment; ensuring accuracy of all accounts; and preventing the loss of equipment, supplies, man-hours, and funds in accordance with the references.

EVENT COMPONENTS:

1. Provide equipment, supplies, and logistical support.
2. Manage and track all MCESG accountable property.
3. Manage the MCESG supply account.
4. Draft guidelines to support subordinate units.

CHAINED EVENTS: REG-LOG-4003

REFERENCES:

1. GruO P4400.5_ Standard Operating Procedures for Supply
2. MCO P4400.150_ CONSUMER-LEVEL SUPPLY POLICY MANUAL
3. NAVSO P-6034 The Joint Federal Travel Regulations (JFTR), Volume 1
4. UM 4400-124 Sassy Using Unit Procedures

GRU-MED-5004: Facilitate Mental Health Services

SUPPORTED MET(S): 1, 6, 7

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 12 months

CONDITION: Given behavioral science officer, medical administrative personnel, MCESG staff, Region headquarters staff, and MSGs, medical

accounting guidelines, and with the aid of reference.

STANDARD: By drafting and preparing direct guidance for subordinate units to include, but not limited to, tracking all permanent personnel's medical and psychological status (screening and diagnosis) and records, protecting the force in accordance with the references.

EVENT COMPONENTS:

1. Conduct mental health testing.
2. Screen and evaluate Marines suitability for MSG duty; to include providing insight and evaluation during evaluation boards.
3. Oversee and monitor continuous evaluation program (CEP).
4. Provide consultation to commanding officers regarding Marines' suitability to serve on MSG duty.
5. Liaise with State Department medical providers regarding mental health issues for detachment care.

REFERENCES:

1. SECNAVINST M5510.36 Department of the Navy Information Security Program
 2. GruO 5510.4_ SOP for Medical
 3. Memorandum of Agreement dtd Jun 13
-

GRU-MED-5005: Facilitate Medical Services

SUPPORTED MET(S): 1, 6, 7

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 12 months

CONDITION: Given MCESG staff, medical personnel, Region headquarters staff, MSGs, medical and dental records, and with the aid of references.

STANDARD: In order to facilitate medical and dental oversight for all personnel to include identifying and satisfying all personnel's medical and dental needs, and overseas screening with 100% accountability in accordance with the references.

EVENT COMPONENTS:

1. Facilitate multiphase medical overseas screening with clinic support.
2. Coordinate with DoS medical and Region staffs regarding MSG medical status and care.
3. Liaise with Region commands for TRICARE services.

REFERENCES:

1. SECNAVINST M5510.3 Department of the Navy Information Security Program
 2. GruO 5510.4_ SOP for Medical
 3. Memorandum of Agreement dtd Jun 13
-

GRU-FIN-5006: Manage Unit Fiscal Resources

SUPPORTED MET(S): 1, 5, 6, 7

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 12 months

CONDITION: Given a Command Comptroller, fiscal year funds, fiscal year budget, reconciliation reports, and with the aid of references.

STANDARD: To advise Commanding Officers on fiscal matters within MCESG, liaise with the State Department for fiscal matters (Detachment and Region), monitor Detachments execution to ensure compliance with Department of Defense Financial Management Regulations (FMR), manage MCESG OPTAR, OPBUD and other non-appropriated funding sources (Regions and Detachments) in accordance with the references.

EVENT COMPONENTS:

1. Manage region command and detachments financial resources.
2. Provide liaison with State Department on fiscal matters.
3. Manage MCESG financial resources.

CHAINED EVENTS:

REG-FIN-4002 8156-CMDC-2003

REFERENCES:

1. GruO P7000.1_ SOP for Fiscal Management
 2. GruO P7200.1_ SOP for Mess/MWR Funds
 3. NAVSO P-6034 The Joint Federal Travel Regulations (JFTR), Volume 1
-

GRU-CMDC-5007: Develop Training Plans and Programs

SUPPORTED MET(S): 1, 4, 6, 7

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 12 months

CONDITION: Given MCESG staff, liaison with higher and other government agencies, Marine Corps Annual Training Requirements, and a clear and concise understanding of the commander's intent.

STANDARD: To accomplish all required training in accordance with the references.

EVENT COMPONENTS:

1. Prepare and publish annual training plan.
2. Review MSG schoolhouse period of instruction via a command CCRB.
3. Review MCESG Training and Readiness Manual annually.
4. Coordinate and participate in the equipment and tactics advisory group for implementation of new and improved TTPs.
5. Advise the MCESG commanding officer regarding training.

CHAINED EVENTS:

8156-CMDC-2008 REG-TRG-4005

REFERENCES:

1. BnBul 1510 Annual Training Plan
2. GruO P1510.1_ Standard Operation Procedures for Training

3. MCDP 3-1 Command and Staff Action
4. MCDP 6-4 Marine Rifle Company/Platoon
5. MCO 1510.89 W/CH 1 ITS, SYSTEM FOR MARINE BATTLE SKILLS TRAINING VOLUME 1 ENTRY LEVEL
6. MCO 3574.2k Marine Corps Combat Marksmanship Program
7. MCO 6100.13 Marine Corps Physical Fitness Program
8. MCRP 3-01A Rifle Marksmanship
9. MCRP 3-01B Pistol Marksmanship
10. MCRP 3-02G First Aid (Dec 02)
11. MCRP 3-0A Unit Training Management Guide
12. MCRP 3-0B How to Conduct Training
13. OPNAVINST 3591.1_ Small Arms Training
14. Operational Risk Management Training Scenarios
<http://www.safetycenter.navy.mil/orm/generalorm/scenarios/default.htm>
15. USAJFKSWCS ATD Instructor Guide
16. Defensive Tactics Instructor Manual

GRU-CMDC-5008: Maintain Liaison with Other Government Agencies (OGAs)

SUPPORTED MET(S): 1, 4, 5, 6, 7

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 12 months

CONDITION: Given MCESG staff, and a clear and concise understanding of the commander's intent.

STANDARD: To accurately account for and plan operations and activities.

EVENT COMPONENTS:

1. Clearly identify Commander's Intent.
2. Prepare policies and procedures for review at higher headquarters.
3. Establish continuing relationship and communications with OGAs.
4. Coordinate briefs with OGAs.

REFERENCES:

1. 12 FAH Foreign Affairs Handbook
2. 12 FAM Foreign Affairs Manual
3. OPNAVINST 1710.7_ Social Usage & Protocol Handbook
4. OPNAVINST 5510.1 Department of the Navy Information and Personnel Security Program Regulation
5. DOS Classified Files

GRU-CMDC-5009: Conduct Administrative Control (ADCON) of Regions

SUPPORTED MET(S): 1, 6, 7

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 3 Months

DESCRIPTION: Perform the administrative functions and control of assigned detachments.

CONDITION: Given MCESG staff, a Region command, established lines of communication, and group orders.

STANDARD: To track and monitor the administrative status and readiness of all assigned Marines with 100% accuracy, in accordance with the reference.

EVENT COMPONENTS:

1. Conduct personnel accountability and strength reporting.
2. Create and establish group directives.
3. Manage group Career retention program.
4. Manage group family readiness program.
5. Manage assignment and transfer of personnel.
6. Manage group travel via DTS.
7. Manage group legal operations.
8. Manage group Substance abuse control and urinalysis.
9. Manage Behavioral Assessment Tool Program.
10. Manage group safety program.
11. Coordinate Liaison with DoS agency heads.
12. Manage group Continuity of Operations plans.
13. Coordinate VIP visits.
14. Conduct Command Inspection Program every 18 months.

CHAINED EVENTS: 8156-CMDC-2001 REG-CMDC-4001

REFERENCES:

1. GruO 5510.2_ Marine Security Guard Continuous Evaluation and Screening Program
2. GruO P5000.1_ Standard Operating Procedures for Admin
3. GruO P5040.1_ Command Inspection Program
4. GruO P5800.2_ Standard Operating Procedures for Law and Legal Matters
5. DODINST 5500.7_ Department of Defense (DOD) Ethics and Standards of Conduct
6. FM 22-100 Military Leadership
7. MCDP 1-0 Leading Marines
8. MCDP 3-1 Command and Staff Action
9. JAGNIST 5800.7_ JAGMAN MANUAL
10. MCI 033N Fundamentals of Marine Corps Leadership

GRU-CMDC-5010: Conduct Designated Country Training

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 12 month

DESCRIPTION: Marines selected for Designated Country training will be selected through their respective commands and be identified to return to MCB Quantico for follow on training with the Department of State and other Government agencies to ensure the most qualified Marines are sent to Critical Counter-intelligence areas of the world.

CONDITION: Given MCESG staff, other government agencies, and a DC post list.

STANDARD: To ensure Marines are prepared to operate in a designated country.

EVENT COMPONENTS:

1. Confirm DC post list with DoS.
2. Screen Marines.
3. Conduct specialized training.
4. Coordinate polygraph examinations.
5. Schedule classified briefings.
6. Certify and assign Marines.

REFERENCES:

1. BnO 5510.2 Marine Security Guard Continuous Evaluation And Screening Program
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3004. 4000-LEVEL EVENTS

REG-CMDC-4001: Conduct Administrative Control (ADCON) of Detachments

SUPPORTED MET(S): 1, 6, 7

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Perform the administrative functions and control of assigned detachments.

CONDITION: Given a Region command, assigned MSG detachments, and admin section, established lines of communication, and group orders.

STANDARD: To track and monitor the administrative status and readiness of all assigned Marines with 100% accuracy in accordance with the reference.

EVENT COMPONENTS:

1. Conduct personnel accountability and strength reporting.
2. Create and establish Region directives.
3. Manage Region Career retention program.
4. Manage Region family readiness program.
5. Manage assignment and transfer of personnel.
6. Manage Region travel via DTS.
7. Manage Region legal operations.
8. Manage Region Substance abuse control and urinalysis.
9. Manage Behavioral Assessment Tool Program.
10. Manage region safety program.
11. Coordinate Liaison with DoS agency heads.
12. Conduct command visits (CVs).
13. Execute VIP support as directed.
14. Conduct Semi-Annual Inspection (SAI).

CHAINED EVENTS: 8156-CMDC-2001

REFERENCES:

1. GruO 5510.2_ Marine Security Guard Continuous Evaluation and Screening Program
2. GruO P5000.1_ Standard Operating Procedures for Admin
3. GruO P5040.1_ Command Inspection Program
4. GruO P5800.2_ Standard Operating Procedures for Law and Legal Matters

5. DODINST 5500.7_ Department of Defense (DOD) Ethics and Standards of Conduct
 6. FM 22-100 Military Leadership
 7. MCDP 1-0 Leading Marines
 8. MCDP 3-1 Command and Staff Action
 9. JAGNIST 5800.7_ JAGMAN MANUAL
 10. MCI 033N Fundamentals of Marine Corps Leadership
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REG-FIN-4002: Manage a Region Budget

SUPPORTED MET(S): 1, 6, 7

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Manage all budgets associated with the Region/Detachments.

CONDITION: Given a Region Command, Assigned detachments, a fiscal officer, Consolidated Overseas Accountability Support Toolbox (COAST), Operational Target (OPTAR), 5732, MCCS, DTS with the aid of reference.

STANDARD: To ensure proper accounting screening, tracking, reconciling, and reporting of region and detachment fiscal requirements with 100% accuracy in accordance with the references.

EVENT COMPONENTS:

1. Manage Temporary Additional Duty (TAD) funds.
2. Manage expenditure of all funds.
3. Manage and submit for approval of Region budget.
4. Manage MCCS budget.

CHAINED EVENTS:

8156-CMDC-2003

8156-INSP-2002

8156-CMDC-2004

REFERENCES:

1. BnBul 1510 Annual Training Plan
 2. GruO P3000.1_ Standard Operation Procedures for Collats
 3. GruO P4001.2_ SOP for Gifts
 4. GruO P5040.1_ Command Inspection Program
 5. GruO P5060.1_ Marine Corps Birthday Ceremony
 6. GruO P7000.1_ SOP for Fiscal Management
 7. GruO P7200.1_ SOP for Mess/MWR Funds
 8. DODINST 5500.7_ Department of Defense (DOD) Ethics and Standards of Conduct
 9. MCO 1700.22 Alcohol Beverage Control in the Marine Corps
 10. NAVCOMPT Navy Comptroller Manual
 11. NAVSO P-6034 The Joint Federal Travel Regulations (JFTR), Volume 1
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REG-LOG-4003: Conduct Logistic Operations

SUPPORTED MET(S): 1, 4, 5, 6, 7

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 18 months

DESCRIPTION: Conduct regional logistic operations in support of assigned Marine Security Guard detachments.

CONDITION: Given a regional command responsible for Marine detachments, a responsible officer, a Consolidated Memorandum of Receipt (CMR), and with the aid of references.

STANDARD: To track, receive, and account for 100% of equipment, supplies and controlled items in accordance with the reference.

EVENT COMPONENTS:

1. Maintain and manage region CMR and SLIR.
2. Conduct regional logistic planning.
3. Manage vehicle allocation and maintenance program.
4. Manage region ISMT systems.

CHAINED EVENTS:

IO-INSP-2001 IO -INSP-2003 8156-CMDC-2002
8156-DET-2017

REFERENCES:

1. BnO P4400.5_ Standard Operating Procedures for Supply
2. MCO P4400.150_ CONSUMER-LEVEL SUPPLY POLICY MANUAL
3. MCO P4450.12 Storage and Handling of Hazardous Material
4. MCRP 3-0A Unit Training Management Guide
5. Operational Risk Management Training Scenarios
<http://www.safetycenter.navy.mil/orm/generalorm/scenarios/default.htm>

REG-MED-4004: Coordinate Emergency Medical Treatment

SUPPORTED MET(S): 1, 6, 7

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 18 months

DESCRIPTION: Conduct the coordination of Emergency Medical Treatment.

CONDITION: Given a regional command responsible for Marines' detachments, a requirement of emergency medical treatment, and with the aid of references.

STANDARD: Track the movement, status, and coordination of a Marine, or command sponsored dependents, that are enrolled in Defense Enrollment and Eligibility Reporting System (DEERS) in accordance with the reference.

EVENT COMPONENTS:

1. Notify and authorize movement of Marines / authorized dependents.
2. Coordinate with Department of State medical personnel.
3. Track authorized travel and funding status of Marines and authorized dependents.
4. Coordinate and execute MEDEVAC support.
5. Conduct reporting procedures involving injury of MSGs.

6. Coordinate Appointments and follow-on care.

REFERENCES:

1. 12 FAH Foreign Affairs Handbook
2. FMFM 3-1 Command and Staff Action
3. SECNAVINST 5210.1 Department of the Navy Records Management Manual
4. DOS First Responders Handbook

REG-TRG-4005: Supervise Regional Training

SUPPORTED MET(S): 1, 4, 5, 6, 7

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 18 months

DESCRIPTION: Execute a regional training plan.

CONDITION: Given a regional command responsible for Marine detachments, an annual training plan, the MCESG campaign plan, Commander's Intent, and with the aid of references.

STANDARD: Ensuring that all scheduled and known training events are executed in accordance with regional Training and Effectiveness, Evaluation Plan (TEEP), and reporting campaign plan results as required by MCESG, in accordance with the reference.

EVENT COMPONENTS:

1. Establish and execute regional training plan.
2. Manage regional testing program.
3. Manage Off Duty Education/Tuition Assistance Program.

CHAINED EVENTS:

8156-CMDC-2008	8156-CMDC-2009	8156-DET-2015
8156-CMDC-2011	8156-CMDC-2012	8156-CMDC-2010

REFERENCES:

1. BnO P1510.1_ Standard Operation Procedures for Training
2. FMFM 3-1 Command and Staff Action
3. MCO 1510.34 Individual Training Standards System
4. MCO 1510.89 W/CH 1 ITS, SYSTEM FOR MARINE BATTLE SKILLS TRAINING VOLUME 1 ENTRY LEVEL
5. MCO 1553.3A Unit Training Management (UTM) (Jan 04)
6. MCO 6100.13 Marine Corps Physical Fitness Program
7. MCO P1070.12K Marine Corps Individual Records Administration Manual (IRAM)
8. MCO P1553.4_ Professional Military Education (PME)
9. MCRP 3-01A Rifle Marksmanship
10. MCRP 3-01B Pistol Marksmanship
11. MCRP 3-0A Unit Training Management Guide
12. MCRP 3-0B How to Conduct Training
13. MCWP 3-1 Ground Combat Operations
14. OPNAVINST 3591.1_ Small Arms Training
15. Operational Risk Management Training Scenarios
<http://www.safetycenter.navy.mil/orm/generalorm/scenarios/default.htm>

16. USAJFKSWCS ATD Instructor Guide

REG-CMDC-4006: Execute Command Inspection Program

SUPPORTED MET(S): 1, 6, 7

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 18 months

DESCRIPTION: Conduct command visit and semi-annual inspection.

CONDITION: Given a Region command, assigned detachments, an inspecting officer, a Region TEEP, all required orders, and with the aid of references.

STANDARD: To evaluate Region and detachment readiness.

EVENT COMPONENTS:

1. Conduct Joint Requirement survey.
2. Conduct Command visits of Regions and Detachments.
3. Prepare and manage required reports to higher headquarters.
4. Inspect each Region and Detachment IAW applicable Marine Corps and MCESG orders.
5. Evaluate overall mission capability of each Region and Detachment.
6. Identify discrepancies, findings, and corrective actions.
7. Identify post support issues and requirements.
8. Identify priority issues and ensure inclusion on priority matrix.
9. Provide and submit detailed report to the DoS and MCESG Commanding Officer, via the Region Commanding Officer.

CHAINED EVENTS:

8156-CMDC-2003	8156-INSP-2026	8156-CMDC-2007
8156-CMDC-2008	8156-CMDC-2009	8156-CMDC-2010
8156-CMDC-2011	8156-CMDC-2012	8156-CMDC-2013
MSGD-REAC-3001	MSGD-REAC-3006	8156-CMDC-2014
IO-INSP-2001	IO-INSP-2002	8156-CMDC-2004
REG-CMDC-2005	MSGD-REAC-3002	MSGD-REAC-3003
MSGD-REAC-3004	MSGD-REAC-3005	8156-CMDC-2001
8156-CMDC-2002		

REFERENCES:

1. GruO P5040.1_ Command Inspection Program
 2. FM 22-100 Military Leadership
 3. MCDP 3-1 Command and Staff Action
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3005. 3000-LEVEL EVENTS

MSGD-REAC-3001: Execute an initial response

SUPPORTED MET(S): 2, 3

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: MSGs conduct procedures for the safeguarding of classified material, to include; searching, marking, evacuating, and escorting support and emergency personnel.

CONDITION: As a Marine Security Guard detachment, with all required response gear, equipment and weapons and with the aid of references.

STANDARD: Safeguarding classified material with 100% accountability, and protecting embassy personnel in accordance with the references.

EVENT COMPONENTS:

1. Receive notification.
2. Begin responding to the incident.
3. Receive FragO.
4. Post One executes immediate actions while MSGs don gear.
5. Establish and maintain communications with responding Marines.
6. Execute response room procedures.
7. Receive tasking order.
8. Execute mission.
9. Manage developing situation / continuing actions.
10. Maintain sequence of events.
11. Re-stage gear and reset equipment.
12. Debrief Detachment.
13. Execute the reporting requirements.

CHAINED EVENTS:

8156-NLW-1018	8156-NLW-1016	8156-CMDC-2009
8156-DET-2019	8156-NLW-1017	8156-POST-1002
8156-POST-1003	8156-POST-1004	8156-REAC-1019
8156-REAC-1020	8156-REAC-1021	8156-REAC-1023
8156-REAC-1026	8156-WPNS-1005	8156-WPNS-1010
8156-WPNS-1011	8156-WPNS-1013	8156-WPNS-1014
8156-WPNS-1015	8156-REAC-1022	8156-REAC-1024
8156-REAC-1025	8156-REAC-1036	8156-WPNS-1007
8156-WPNS-1008	8156-POST-1001	

RELATED EVENTS: 8156-POST-1001

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
MSG9 Cartridge, 9mm HydraShock	
A011 Cartridge, 12 Gauge #00 Buckshot\	
A023 Cartridge, 12 Gauge Slug	
A059 Cartridge, 5.56mm Ball M855	
DT01 Cartridge, C200 Launching Cartridge	
MPG 120 CS Canister	

MSGD-REAC-3002: Respond to a bomb threat

SUPPORTED MET(S): 2, 3

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 3 months

CONDITION: Given a Marine Security Guard detachment, and all required equipment and support needed.

STANDARD: Demonstrating command and control, bomb search and evacuation procedures.

EVENT COMPONENTS:

1. Execute Post One immediate actions.
2. Execute response room procedures.
3. Receive the Situation Report (SitRep) and Fragmentary Order (FragO).
4. Execute bomb threat operation plan (Op Plan).
5. Manage developing situation / continuing actions.
6. Establish and maintain communications with Embassy personnel.
7. Conduct search.
8. Execute reporting requirements.
9. Assist in evacuation.
10. Escort support and emergency personnel.
11. Re-stage gear and reset equipment.
12. Conduct after-action.
13. Execute and complete reporting requirements.

CHAINED EVENTS:

8156-CMDC-2009	8156-WPNS-1015	8156-NLW-1016
8156-NLW-1017	8156-NLW-1018	8156-POST-1001
8156-POST-1002	8156-POST-1003	8156-POST-1004
8156-REAC-1019	8156-REAC-1020	8156-REAC-1023
8156-REAC-1031	8156-REAC-1036	8156-WPNS-1005
8156-WPNS-1007	8156-WPNS-1008	8156-WPNS-1010
8156-WPNS-1011	8156-WPNS-1013	8156-WPNS-1014

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations

MSGD-REAC-3003: Execute an intruder containment plan

SUPPORTED MET(S): 2, 3

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: MSGs conduct procedures for the safeguard of classified material; locate, isolate, and contain intruder; escort support personnel.

CONDITION: As a Marine Security Guard detachment, given all required equipment.

STANDARD: Demonstrating command and control, and control and containment

procedures.

EVENT COMPONENTS:

1. Execute Post One immediate actions.
2. Execute response room procedures.
3. Receive the Situation Report (SitRep) and Fragmentary Order (FragO).
4. Execute intruder containment operation plan (Op Plan).
5. Manage developing situation / continuing actions.
6. Establish and maintain communications with Embassy personnel.
7. Clear compromised area(s).
8. Locate, isolate, and contain intruder(s) as required.
9. Execute reporting requirements.
10. Assist in evacuation as required.
11. Escort support and emergency personnel.
12. Re-stage gear and reset equipment.
13. Conduct after-action.
14. Execute and complete reporting requirements.

CHAINED EVENTS:

8156-CMDC-2009	8156-WPNS-1007	8156-NLW-1017
8156-NLW-1018	8156-POST-1001	8156-POST-1002
8156-POST-1003	8156-POST-1004	8156-REAC-1031
8156-REAC-1036	8156-WPNS-1005	8156-WPNS-1008
8156-WPNS-1011	8156-WPNS-1014	8156-DET-2019
8156-REAC-1019	8156-REAC-1020	8156-REAC-1024
8156-REAC-1026	8156-WPNS-1010	8156-WPNS-1013
8156-WPNS-1015	8156-NLW-1016	

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations

MSGD-REAC-3004: Execute a diplomatic facility defense plan

SUPPORTED MET(S): 2, 3

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: Given an facility defense scenario, conduct procedures for the safeguard of classified material, to include manning positions, observations, reporting, employment of delay tactics, and if required egress personnel to the safe haven.

CONDITION: As a Marine Security Guard detachment, given all required equipment.

STANDARD: Demonstrating command and control, and defense and security procedures.

EVENT COMPONENTS:

1. Execute Post One immediate actions.
2. Execute response room procedures.
3. Receive the Situation Report (SitRep) and Fragmentary Order (FragO).

4. Execute diplomatic facility defense plan.
5. Occupy designated positions.
6. Manage developing situation / continuing actions.
7. Establish and maintain communications with Embassy personnel.
8. Conduct and report observations.
9. Egress/evacuate personnel to designated location(s) as required.
10. Escort support and emergency personnel as required.
11. Re-stage gear and reset equipment.
12. Conduct after-action.
13. Execute and complete reporting requirements.

CHAINED EVENTS:

8156-NLW-1018	8156-WPNS-1015	8156-DET-2019
8156-NLW-1016	8156-NLW-1017	8156-POST-1001
8156-POST-1002	8156-POST-1003	8156-POST-1004
8156-REAC-1019	8156-REAC-1020	8156-REAC-1022
8156-REAC-1026	8156-REAC-1031	8156-REAC-1036
8156-WPNS-1005	8156-WPNS-1007	8156-WPNS-1008
8156-WPNS-1010	8156-WPNS-1011	8156-WPNS-1013
8156-WPNS-1014	8156-CMDC-2009	

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
-

MSGD-REAC-3005: Execute a Marine Security Guard Residence (MSGR) contingency plan

SUPPORTED MET(S): 2, 3

EVALUATION-CODED: YES **SUSTAINMENT INTERVAL:** 3 months

DESCRIPTION: MSGs conduct procedures for the safeguard of Marines in any condition and location, to include routes of egress, reporting positions and checkpoints, and if required, rally points.

CONDITION: As a Marine Security Guard detachment, given all required equipment.

STANDARD: Demonstrating command and control; escape and evade procedures, and individual security protocols.

EVENT COMPONENTS:

1. Notify Post One as required.
2. Execute Post One immediate actions.
3. Evacuate as required.
4. Egress to safe haven as required.
5. Evade as required.
6. Maintain communications with Post One.
7. Prepare for follow-on instructions.
8. Re-stage gear and reset equipment.
9. Conduct an after-action.
10. Execute final reporting requirements.

CHAINED EVENTS:

8156-NLW-1018	8156-WPNS-1014	8156-REAC-1019
8156-REAC-1026	8156-WPNS-1008	8156-WPNS-1010
8156-WPNS-1013	8156-WPNS-1015	8156-CMDC-2009
8156-DET-2019	8156-NLW-1016	8156-POST-1001
8156-POST-1004	8156-REAC-1025	8156-WPNS-1005
8156-WPNS-1007	8156-WPNS-1011	8156-POST-1002

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
-

MSGD-REAC-3006: Execute a disaster plan

SUPPORTED MET(S): 2, 3

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: MSGs conduct procedures for the safeguard of classified material and personnel.

CONDITION: Given a Marine Security Guard detachment, without the aid of reference.

STANDARD: Accounting for all classified materials and personnel.

EVENT COMPONENTS:

1. Execute Post One immediate actions.
2. Execute response room procedures.
3. Receive the Situation Report (SitRep) and Fragmentary Order (FragO).
4. Execute disaster Operation plan.
5. Occupy designated positions.
6. Manage developing situation / continuing actions.
7. Establish and maintain communications with Embassy personnel.
8. Conduct and report observations.
9. Egress/evacuate personnel to designated location(s) as required.
10. Escort support and emergency personnel as required.
11. Re-stage gear and reset equipment.
12. Conduct after-action.
13. Execute and complete reporting requirements.

CHAINED EVENTS:

8156-CMDC-2009	8156-NLW-1018	8156-POST-1003
8156-POST-1004	8156-REAC-1019	8156-WPNS-1007
8156-WPNS-1008	8156-WPNS-1010	8156-NLW-1016
8156-NLW-1017	8156-REAC-1020	8156-REAC-1026
8156-WPNS-1005	8156-REAC-1036	8156-REAC-1031
8156-WPNS-1011	8156-WPNS-1013	8156-WPNS-1014
8156-WPNS-1015	8156-POST-1001	8156-POST-1002
8156-DET-2019		

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
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MCESG T&R MANUAL

CHAPTER 4

MOS 8156 INDIVIDUAL EVENTS

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MCESG T&R MANUAL

CHAPTER 4

MOS 8156 INDIVIDUAL EVENTS

4000. PURPOSE. This chapter details the individual events that pertain to Marine Security Guards. Each individual event provides an event title, along with the conditions events will be performed under, and the standard to which the event must be performed to be successful.

4001. EVENT CODING. Events in this T&R Manual are depicted with an up to 12-character, 3-field alphanumeric system, i.e. XXXX-XXXX-XXXX. This chapter utilizes the following methodology

a. Field one. This field represents the community. This chapter contains the following community codes:

<u>Code</u>	<u>Description</u>
8156	Marine Security Guard
IO	Inspecting Officer

b. Field two. This field represents the functional/duty area. This chapter contains the following functional/duty areas:

<u>Code</u>	<u>Description</u>
POST	Post One
WPNS	Weapons
NLW	Non-lethal Weapons
REAC	Reactionary/Response
CMDC	Command
ATFP	Anti-terrorism/Force Protection
DET	Detachment Training
LEG	Legal
DCT	Designated Country Training
INSP	Inspection
DTC	Detachment
DOS	Department of State
BNF	Budget & Fiscal
CEP	Continuous Evaluation Program
TRNG	Training

c. Field three. This field provides the level at which the event is accomplished and numerical sequencing of events. This chapter contains the following event levels:

<u>Code</u>	<u>Description</u>
2000	Core Plus Skills
2100	Advanced Core Plus Skills

4002. INDEX OF INDIVIDUAL EVENTS

2000 Level		
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8156-DOS-2036	Describe cyber security	4-33
8156-RESP-2037	Conduct a search for suspected explosive device	4-34

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4003. 2000-LEVEL EVENTS

8156-POST-2001: Operate Post One

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Post One is the primary location of security equipment and operations plans used by Marine Security Guards to establish control of entry and exit systems and observe surrounding areas for the protection of U.S. Missions abroad.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: While standing Post, given an access list, special orders, black gear, Post Security Equipment, and with the aid of references.

STANDARD: By completing all performance steps without error or omission.

PERFORMANCE STEPS:

1. Assume Post One.

2. Operate and monitor Post One equipment.
3. Maintain communications as required.
4. Verify entry eligibility.
5. Maintain logbooks.
6. Issue reports as required.
7. Perform Post One immediate actions as required.

REFERENCES:

1. AES 944 Fire Exit Door Control System Manual
2. GruO P3501.1_ Standard Operating Procedures for Operations
3. Appropriate Equipment Operating Instructions
4. DS/SEB Equipment Manuals
5. Equipment Surveillance Schedule/Automated Shelf Life File Card Program
6. Intellex Digital Recorder Manual
7. Post Emergency Action Plan (EAP)

SUPPORT REQUIREMENTS:

ROOMS/BUILDINGS: MCESG Classroom and Post mock-up trainers

EQUIPMENT: Post One equipment mock-ups

8156-POST-2002: Maintain Classified Material

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Marine Security Guards and Detachment Commanders are taught handling, storage, and safeguarding classified material.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given classified material and with the aid of references.

STANDARD: By ensuring accountability and zero compromise.

PERFORMANCE STEPS:

1. Receive and account for detachment-specific classified material.
2. Secure detachment specific classified material as required.
3. Inventory detachment specific classified material as required.
4. Conduct procedures when a security violation is discovered.
5. Destroy detachment specific classified material as required.

REFERENCES:

1. 12 FAH-1 Emergency Planning Handbook
 2. GruO P5040.1_ Command Inspection Program
 3. GruO P3501.1_ Standard Operating Procedures for Operations
 4. MCO 4030.33 Packaging of Material
 5. SECNAVINST 5216.5 Naval Correspondence Manual
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8156-POST-2003: Conduct Security Rove

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 6 months

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a Chancery building and guard orders, and with the aid of references.

STANDARD: Ensuring zero compromises of classified material.

PERFORMANCE STEPS:

1. Identify spaces to inspect.
2. Access/Secure spaces in the Chancery.
3. Conduct surface inspections.
4. Conduct Detailed Inspection.
5. Confiscate unauthorized material when found.
6. Check/Secure security containers.
7. Complete SF-702.
8. Complete OF-117 issue procedures as applicable.
9. Complete incident report procedures as applicable.

REFERENCES:

1. 12 FAH-1 Emergency Planning Handbook
 2. GruO P5040.1_ Command Inspection Program
 3. GruO P3501.1_ Standard Operating Procedures for Operations
 4. MCO 4030.33 Packaging of Material
 5. SECNAVINST 5216.5 Naval Correspondence Manual
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8156-POST-2004: Manipulate locking mechanisms

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 6 months

DESCRIPTION: Due to unique duty of Marine Security Guards and Detachment Commanders, all Marines will be taught locks and locking systems used for access control and security of controlled material and equipment within Department of State inventory.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a combination card, various locking mechanisms, and with the aid of references.

STANDARD: By gaining access to secured areas and security containers, in

accordance with the references.

PERFORMANCE STEPS:

1. Identify the locking mechanism.
2. Unlock the locking mechanism.
3. Secure the locking mechanism.

REFERENCES:

1. Federal Specification FF-L-2740B
 2. S&G technical manuals
 3. Kaba Mas technical manuals
 4. iStar Card Reader/Keypad technical manuals
 5. HIRSCH Scramble pad technical manual
 6. MEDCO technical manuals
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8156-WPNS-2005: Perform weapons handling procedures with the service pistol

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 1 month

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given the necessary equipment, and without the aid of references.

STANDARD: Without safety violations and in accordance with safe weapons handling procedures.

PERFORMANCE STEPS:

1. Recite the firearm safety rules.
2. Demonstrate weapon conditions.
3. Demonstrate weapon carries.
4. Perform loading procedures.
5. Conduct holster reload.
6. Conduct combat reload.
7. Perform unloading procedures.
8. Perform immediate action.
9. Perform remedial action.

REFERENCES:

1. MCRP 3-01B Pistol Marksmanship
2. TM 0-1005A-10/A Operation Manual for the 9MM
3. DOS Basic Field Firearms Officer Course Manual
4. Department of State Basic Field Firearms Officer Course (BFFOC) Manual

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
A359 Cartridge, 9mm Dummy M917	3 ea

EQUIPMENT: Standard issued Beretta 9mm (M9) Service Pistol will be utilized while on official duties as Marine Security Guards and Detachment Commanders.

MATERIAL: Clearing barrel, black gear, response gear, M9 service pistol

MISCELLANEOUS:

SPECIAL PERSONNEL CERTS: Primary instructors will attain proper certifications prior to instructing this course.

8156-WPNS-2006: Perform preventive maintenance on the service pistol

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: Every MSG member must be able to maintain their own weapon. Different climates require different care and cleaning measures. MSGs must be able to disassemble, clean, inspect, lubricate, and reassemble the weapon, as well as perform a functions check with the weapon.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a condition 4 service pistol, cleaning gear, lubricants, and without the aid of references.

STANDARD: Eliminating any debris and lubricating the pistol in accordance with TM 1005A-10/1.

PERFORMANCE STEPS:

1. Clear the pistol.
2. Disassemble the pistol.
3. Inspect the pistol.
4. Clean the pistol.
5. Lubricate the pistol.
6. Reassemble the pistol.
7. Perform a functions check.

REFERENCES:

1. MCO 3574.2k Marine Corps Combat Marksmanship Program
2. MCRP 3-01B Pistol Marksmanship
3. TM 1005A-10/1 Pistol, Semiautomatic, 9mm, M9

SUPPORT REQUIREMENTS:

MATERIAL: Clearing barrel, black gear, M9 service pistol, cleaning gear

8156-WPNS-2007: Qualify with the service pistol

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: MSG members must qualify with the service pistol utilizing the Department of State qualification course. The MSG is required to sustain proficiency engaging stationary targets with the service pistol.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a service pistol, ammunition, all necessary equipment, in any environment and without the aid of references.

STANDARD: To achieve a minimum score of 160 out of 200 points (80%), within the time allotted.

PERFORMANCE STEPS:

1. Execute the weapons conditions.
2. Perform weapons carries.
3. Load the M9 Service Pistol.
4. Fire the DoS course of fire.
5. Perform immediate action as required.
6. Perform remedial action as required.
7. Unload the M9 Service Pistol.

PREREQUISITE EVENTS:

8156-WPNS-1006 8156-WPNS-1005

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. MCO 3574.2k Marine Corps Combat Marksmanship Program
3. MCRP 3-01B Pistol Marksmanship
4. TM 1005A-10/1 Pistol, Semiautomatic, 9mm, M9
5. DOS Basic Field Firearms Officer Course Manual

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
MSG9 Cartridge, 9mm Hydrashock	120

RANGE/TRAINING AREA:

Facility Code 17502 Non-Standard Small Arms Range
Facility Code 17570 Pistol Known Distance (KD) Range

MATERIAL: Black gear, hearing and eye protection, M9 service pistol, Indoor Simulated Marksmanship Training (ISMT) Device, range equipment

MISCELLANEOUS:

ADMINISTRATIVE INSTRUCTIONS: This task is considered critical. This task also applies to sustainment training. This task may be trained on the ISMT device before expending live ammunition.

SPECIAL PERSONNEL CERTS: Requires primary instructor to have proper certification.

8156-WPNS-2008: FAMFIRE with the service pistol

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: MSG members must FAMFIRE with the service pistol utilizing the Department of State qualification course. The MSG is required to sustain proficiency engaging stationary targets with the service pistol every 180 days.

BILLETS: Marine Security Guard, Detachment Commander, Detachment Commander (add this to all the 2000 level tasks)

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: MOJT

CONDITION: Given a service pistol, ammunition, all necessary equipment, in any environment and without the aid of references.

STANDARD: Without safety violations and in accordance with safe weapons handling procedures.

PERFORMANCE STEPS:

1. Execute the weapons conditions.
2. Perform weapons carries.
3. Load the M9 Service Pistol.
4. Fire the DoS course of fire.
5. Perform immediate action as required.
6. Perform remedial action as required.
7. Unload the M9 Service Pistol.

PREREQUISITE EVENTS:

8156-WPNS-1006 8156-WPNS-1005

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. MCO 3574.2k Marine Corps Combat Marksmanship Program
3. MCRP 3-01B Pistol Marksmanship
4. TM 1005A-10/1 Pistol, Semiautomatic, 9mm, M9
5. DOS Basic Field Firearms Officer Course Manual

SUPPORT REQUIREMENTS:

ORDNANCE:

DODIC

Quantity

A363 Cartridge, 9mm Ball M882

40

RANGE/TRAINING AREA:

Facility Code 17502 Non-Standard Small Arms Range
Facility Code 17570 Pistol Known Distance (KD) Range

MATERIAL: Black gear, Hearing and eye protection, M9 service pistol,
Indoor Simulated Marksmanship Training (ISMT) Device, range equipment

MISCELLANEOUS:

ADMINISTRATIVE INSTRUCTIONS: This task is considered critical. This task also applies to sustainment training. This task may be trained on the ISMT device before expending live ammunition.

This event *must* be sustained every 180 days.

SPECIAL PERSONNEL CERTS: Requires primary instructors to have proper certification.

8156-WPNS-2009: Perform weapons handling procedures with the service shotgun

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 1 month

DESCRIPTION: Every MSG/Detachment Commander must demonstrate safe weapons handling procedures at all times. The purpose behind safe weapons handling is to reduce the amount of danger associated with handling weapons, as well as instill confidence in the shooter and provide a foundation from which all weapons handling will be conducted.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a service shotgun, with or without ammunition, all necessary equipment, in any environment, and without the aid of references.

STANDARD: Without safety violations and in accordance with safe weapons handling procedures.

PERFORMANCE STEPS:

1. Recite the firearm safety rules.
2. Demonstrate and execute weapon conditions.
3. Demonstrate weapon carries.
4. Perform loading procedures.
5. Conduct combat reload.
6. Conduct tactical reload.
7. Perform unloading procedures.

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. MCO 3574.2k Marine Corps Combat Marksmanship Program
3. TM 10698A-10/1 M1014, Joint Service Shotgun
4. DOS Basic Field Firearms Officer Course Manual

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
AA55 Cartridge, 12 Gauge Dummy MK242 Mod	2

MATERIAL: Clearing barrel, black gear/react gear, M870 service shotgun.

MISCELLANEOUS:

SPECIAL PERSONNEL CERTS: Requires primary instructors to have proper certification.

8156-WPNS-2010: Perform preventive maintenance on the M870 shotgun

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: Every MSG / Detachment Commander must be able to maintain their own weapon. Different climates require different care and cleaning measures. MSGs must be able to disassemble, clean, inspect, lubricate, and reassemble the weapon, as well as perform a functions check with the weapon.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a service shotgun, cleaning gear, lubricants, and without the aid of reference.

STANDARD: Without safety violations and in accordance with safe weapons handling procedures.

PERFORMANCE STEPS:

1. Clear the shotgun.
2. Disassemble the shotgun.
3. Inspect the shotgun.
4. Clean the shotgun.
5. Lubricate the shotgun.
6. Reassemble the shotgun.
7. Perform a functions check.

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. MCO 3574.2k Marine Corps Combat Marksmanship Program
3. TM 10698A-10/1 M1014, Joint Service Shotgun

4. DOS Basic Field Firearms Officer Course Manual

SUPPORT REQUIREMENTS:

MATERIAL: Clearing barrel, M870 service shotgun, weapon cleaning gear.

8156-WPNS-2011: FAMFIRE with the service shotgun

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: MSG members must FAMFIRE with the service shotgun utilizing the Department of State qualification course. The MSG is required to sustain proficiency engaging stationary targets with the service pistol every 180 days.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: MOJT

CONDITION: Given a service shotgun, ammunition, all necessary equipment, in any environment, and without the aid of references.

STANDARD: Without safety violations and in accordance with safe weapons handling procedures.

PERFORMANCE STEPS:

1. Demonstrate the weapons conditions.
2. Perform weapons carries.
3. Load the service shotgun.
4. Fire course of fire.
5. Perform immediate action, as required.
6. Perform remedial action, as required.
7. Unload the service shotgun.

PREREQUISITE EVENTS:

8156-WPNS-1008 8156-WPNS-1009

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. MCO 3574.2k Marine Corps Combat Marksmanship Program
3. TM 10698A-10/1 M1014, Joint Service Shotgun
4. DOS Basic Field Firearms Officer Course Manual

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
A011 Cartridge, 12 Gauge #00 Buckshot	10
A023 Cartridge, 12 Gauge #00 Slug	10

RANGE/TRAINING AREA:

Facility Code 17502 Non-Standard Small Arms Range
Facility Code 17570 Pistol Known Distance (KD) Range

MATERIAL: Black gear, hearing and eye protection, service shotgun, Indoor Simulated Marksmanship Training (ISMT) Device, range equipment.

MISCELLANEOUS:

ADMINISTRATIVE INSTRUCTIONS: This task is considered critical. This task may be trained on the ISMT device before expending live ammunition.

This event *must* be sustained via Familiarization fire (FAMFIRE) every 180 days.

SPECIAL PERSONNEL CERTS: Requires primary instructors to have proper certification.

8156-WPNS-2012: Perform weapon handling procedures with the service carbine

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 1 month

DESCRIPTION: Every MSG/Detachment Commander must demonstrate safe weapons handling procedures at all times. The purpose behind safe weapons handling is to reduce the amount of danger associated with handling weapons, as well as instill confidence in the shooter and provide a foundation from which all weapons handling will be conducted.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a MSG/Detachment Commander, given a service carbine, all necessary equipment, in any environment, and without the aid of reference.

STANDARD: At all times, without error or omission, within the time allotted.

PERFORMANCE STEPS:

1. Recite the firearm safety rules.
2. Demonstrate and execute weapon conditions.
3. Demonstrate weapon carries.
4. Perform loading procedures.
5. Conduct combat reload.
6. Perform unloading procedures.

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. MCO 5500.6_ Arming of Law Enforcement and Security Personnel and the Use of Force
3. TM 05538D/10012B-12/1 Operator's Manual, M16A2, A4 Rifle/M4A1 Carbine

4. TM 05538D/10012B-12/1 Operator's manual with component list M4
5. Colt M-4 Operation Manual
6. DOS Basic Field Firearms Officer Course Manual

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
A060 Cartridge, 5.56mm Dummy M199	2

MATERIAL: Black gear/response gear, clearing barrel, Colt M-4 Carbine.
(check all task for react change to response)

MISCELLANEOUS:

ADMINISTRATIVE INSTRUCTIONS: This task will be trained to standard prior to expending live ammunition.

8156-WPNS-2013: Perform preventive maintenance on the service carbine

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: Every MSG/Detachment Commander must be able to maintain their weapon. Different climates require different care and cleaning measures. MSGs/Detachment Commander must be able to disassemble, clean, inspect, lubricate, and reassemble the weapon, as well as perform a functions check with the weapon.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a condition 4 service carbine, magazines, cleaning gear, lubricants, and without the aid of references.

STANDARD: Without safety violations and in accordance with safe weapons handling procedures.

PERFORMANCE STEPS:

1. Clear the weapon.
2. Disassemble the weapon.
3. Inspect the weapon.
4. Clean the weapon.
5. Lubricate the weapon.
6. Reassemble the weapon.
7. Perform a functions check.

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. MCO 3574.2k Marine Corps Combat Marksmanship Program

3. MCRP 3-01A Rifle Marksmanship
4. Colt M-4 Operation Manual
5. DOS Basic Field Firearms Officer Course Manual

SUPPORT REQUIREMENTS:

MATERIAL: Black gear/response gear, clearing barrel, weapon.

MISCELLANEOUS:

ADMINISTRATIVE INSTRUCTIONS: This task will be trained to standard prior to expending live ammunition.

8156-WPNS-2014: FAMFIRE with the service carbine

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: MSG members must FAMFIRE with the service carbine utilizing the Department of State qualification course. The MSG is required to sustain proficiency engaging stationary targets with the service carbine every 180 days.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: MOJT

CONDITION: As a MSG/Detachment Commander, given a service carbine, all necessary equipment, in any environment, and without the aid of reference.

STANDARD: Without safety violations and in accordance with safe weapons handling procedures.

PERFORMANCE STEPS:

1. Demonstrate the weapons conditions.
2. Demonstrate weapons carries.
3. Load the service carbine.
4. Fire the DoS course of fire.
5. Perform immediate action, as required.
6. Perform remedial action, as required.
7. Unload the service carbine.

PREREQUISITE EVENTS:

8156-WPNS-1012 8156-WPNS-1011

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. MCO 3574.2 Marine Corps Combat Marksmanship Program
3. MCRP 3-01A Rifle Marksmanship
4. TM 05538D/10012B-12/1 Operator's Manual, M16A2, A4 Rifle/M4A1 Carbine
5. TM 05538D/10012B-12/1 Operator's manual with component list M4

6. DOS Basic Field Firearms Officer Course Manual

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
A059 Cartridge, 5.56mm Ball M855 10/Clip	60

RANGE/TRAINING AREA:

Facility Code 17502 Non-Standard Small Arms Range
Facility Code 17550 Rifle Known Distance (KD) Range

MATERIAL: Black gear, Hearing and eye protection, M9 service pistol,
Indoor Simulated Marksmanship Training (ISMT) Device, range equipment.

MISCELLANEOUS:

ADMINISTRATIVE INSTRUCTIONS: This task is considered critical. This task also applies to sustainment training. This task may be trained on the ISMT device before expending live ammunition.

SPECIAL PERSONNEL CERTS: Requires primary instructors to have proper certification.

8156-WPNS-2015: Apply the continuum of force

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 1 month

DESCRIPTION: MSGs/Detachment Commanders assigned to U.S. facilities must understand control techniques used to ensure compliance of personnel ranging from verbal instructions and warnings to deadly force.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a member of an MSG detachment presented with a situation requiring the use of force, given T/O weapon, ammunition, all necessary equipment, in any environment, and without the aid of references.

STANDARD: Appropriate to the level of resistance demonstrated by a noncompliant subject IAW the DS facili

PERFORMANCE STEPS:

1. Determine the levels of resistance.
2. Demonstrate reactionary gap, as required.
3. Apply the One Plus One Theory, as required.
4. Apply the appropriate levels of control, as required.
5. Apply deadly force, as required.

REFERENCES:

1. MCO 1500.54B Marine Corps Martial Arts Training Program (MCMATP)
2. MCO 5500.6_ Arming of Law Enforcement and Security Personnel and the Use of Force
3. MCO 5530.15 U.S. Marine Corps Interior Guard Manual
4. SECNAVINST 5500.29 Use of Force by Personnel Engaged in Law Enforcement and Security duties
5. DS Defensive Tactics Instructor Manual
6. Manadnock Expandable Baton Instructors Manual

MISCELLANEOUS:

SPECIAL PERSONNEL CERTS: All instructors must be certified in Defensive Tactics prior to instructing procedures.

8156-WPNS-2016: Apply defensive tactics

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 1 month

DESCRIPTION: As a member of an MSG detachment presented with a situation requiring the use of force, given T/O weapon, ammunition, all necessary equipment, in any environment, and without the aid of references.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a subject displaying no visible weapons, under various levels of resistance, black gear, and without the aid of references.

STANDARD: Without error, in accordance with the established rules of engagement.

PERFORMANCE STEPS:

1. Identify lethal and non-lethal target areas.
2. Conduct edged weapon defensive techniques.
3. Conduct upper body strikes.
4. Conduct lower body strikes.
5. Conduct takedowns and joint manipulations.
6. Conduct counters to holds and strikes.
7. Conduct weapons retention.

RELATED EVENTS: 8156-WPNS-1014

REFERENCES:

1. MCO 1500.54_ Marine Corps Martial Arts Training Program (MCMATP)
2. SECNAVINST 5500.29 Use of Force by Personnel Engaged in Law Enforcement and Security duties
3. DS Defensive Tactics Instructor Manual

SUPPORT REQUIREMENTS:

MATERIAL: Black gear/react gear.

MISCELLANEOUS:

SPECIAL PERSONNEL CERTS: All MSG school instructors will attain proper certifications prior to instructing this course. Change this on all tasks.

8156-NLW-2017: Employ Oleoresin Capsicum (OC)

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: MSGs and Detachment Commanders assigned to U.S. Missions must understand control techniques used to ensure compliance of personnel ranging from verbal instructions and warnings to deadly force.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a members of a MSG Detachment, presented with a situation requiring the use of force, properly configured gear, and a resistant non-compliant aggressive subject, and without the aid of references.

STANDARD: Without error, in accordance with the established rules of engagement.

PERFORMANCE STEPS:

1. Demonstrate the appropriate presentation.
2. Demonstrate minimum safe distance for engagement.
3. Engage primary target area.
4. Identify medical/decontamination.

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. MCO 5500.6_ Arming of Law Enforcement and Security Personnel and the Use of Force
3. MCO 5530.15 U.S. Marine Corps Interior Guard Manual
4. SECNAVINST 5500.29 Use of Force by Personnel Engaged in Law Enforcement and Security duties
5. Oleoresin Capsicum Instructor's Manual
6. INWIC Manual

SUPPORT REQUIREMENTS:

MATERIAL: Black gear/react gear.

MISCELLANEOUS:

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 6 months

DESCRIPTION: MSGs and Detachment Commanders are trained with the MPG-120 Grenade Launcher that attaches to the service shotgun for launching the CS canisters.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given an MPG-120 CS grenade, a C-200 cartridge, an L-110 launcher, an M870 shotgun, a safe deployment area, and without the aid of references.

STANDARD: In order to de-escalate the situation.

PERFORMANCE STEPS:

1. Perform handheld technique.
2. Perform hand-thrown technique.
3. Perform shotgun launch technique.
4. Perform medical and decontamination procedures as required.

RELATED EVENTS: 8156-WPNS-1014

REFERENCES:

1. MCO 5500.6_ Arming of Law Enforcement and Security Personnel and the Use of Force
2. Appropriate Equipment Operating Instructions
3. Smith & Wesson Academy Chemical Munitions Instructor Manual

SUPPORT REQUIREMENTS:

MATERIAL: C-200, Launching Blank Cartridge, L-110 Launcher, M870 Shotgun, Black Gear/Response Gear. Use N-110T.

8156-NLW-2020: Employ the expandable baton

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 1 month

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given an expandable baton, confronted with a subject who does not have possession of a weapon, and without the aid of references.

STANDARD: To maintain control of the subject.

PERFORMANCE STEPS:

1. Cross draw baton.
2. Assume field interview stance.
3. Assume ready stance.
4. Perform forward strike.
5. Perform focus strike.
6. Perform clearing strike.

RELATED EVENTS: 8156-WPNS-1015

REFERENCES:

1. MCO 5500.6_ Arming of Law Enforcement and Security Personnel and the Use of Force
 2. Appropriate Equipment Operating Instructions
-

8156-RESP-2021: Assume observation/overwatch position

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSG/Detachment Commander conducts observation while on post for the safety of the U.S. Facility. This requires the responding MSGs to prepare their equipment for the mission, occupy a post to best support the mission, locate a hostile target, report information back to higher, and maintain constant observation on the area.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given all necessary equipment, an area to observe, and with the aid of references.

STANDARD: Recording and reporting information in accordance with detachment OpPlan.

PERFORMANCE STEPS:

1. Establish internal position as required.
2. Establish external position as required.
3. Develop and update fire plan sketch as required.
4. Record and report observations as required.
5. Conduct random Anti-terrorism measures (RAM) as required.
6. Estimate ranges to targets as required.
7. Provide overwatch for exterior movements as required.

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. FMFM 6-4 Marine Rifle Company/Platoon
3. MCO 5530.15 U.S. Marine Corps Interior Guard Manual
4. MCO 5580.2_ Law Enforcement Manual
5. MCWP 3-11.2 Marine Rifle Squad
6. NAVMC 2691A Interior Guard

7. Battle Drill Guide (Book 1, Basic Infantry Training/Book 2 Infantry Specific Training)

SUPPORT REQUIREMENTS:

MATERIAL: Black Gear/React Gear.

8156-RESP-2022: Conduct response room procedures

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given an emergency situation, a response room, and response equipment; and with the aid of references.

STANDARD: In order to preserve the force.

PERFORMANCE STEPS:

1. Enter response room.
2. Conduct drug and alcohol check prior to weapons issue.
3. Open safe.
4. Don gear (including but not limited to PPE, combo cards, keys, etc).
5. Draw weapon.
6. Draw special equipment as required.
7. Validate personnel and equipment accountability.
8. Complete radio checks as required.
9. Turn off communication equipment as required.
10. Receive OpPlan.
11. Secure the weapons safe.
12. Prepare for departure.
13. Secure response room.
14. Conduct post-response procedures.

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. MCO 1510.89 W/CH 1 ITS, SYSTEM FOR MARINE BATTLE SKILLS TRAINING VOLUME 1 ENTRY LEVEL
3. NAVMC 2691A Interior Guard
4. Appropriate Equipment Operating Instructions

SUPPORT REQUIREMENTS:

MATERIAL: Black Gear/React Gear.

8156-POST-2023: Perform Post One response procedures

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: This is an individual skill associated with a Marine standing Post One.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given Post One duties, response gear, a fire situation, post operations plans, with the aid of references.

STANDARD: By ensuring that classified material and areas are not compromised.

PERFORMANCE STEPS:

1. Perform Post One immediate actions.
2. Execute operations plan.
3. Receive tasking order.
4. Establish and maintain communications with responding Marines.
5. Respond Marines as required.
6. Dispatch Marines as required.
7. Manage developing / continuing actions.
8. Receive situation report.
9. Maintain sequence of events.
10. Re-stage gear and reset equipment.
11. Conduct after-action.
12. Execute and complete reporting requirements.
13. Prepare Post One for evacuation as required.
14. Establish alternate Post One as required.

PREREQUISITE EVENTS: 8156-RESP-1021

REFERENCES:

1. GruO P1510.1_ Standard Operation Procedures for Training

SUPPORT REQUIREMENTS:

MATERIAL: Black gear/react gear.

8156-RESP-2024: Respond to a fire

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given response gear, a fire emergency situation, and post

operations plans; and with the aid of references.

STANDARD: By ensuring that classified material and areas are not compromised.

PERFORMANCE STEPS:

1. Confirm existence of suspected fire.
2. Communicate to Post One existence of fire.
3. Execute operations plan as directed.
4. Suppress fire as required.
5. Manage first responder escort as required.
6. Treat and evacuate casualties as required.
7. Maintain communications with Post One.

PREREQUISITE EVENTS: 8156-RESP-1021

REFERENCES:

1. GruO P1510.1_ Standard Operation Procedures for Training

SUPPORT REQUIREMENTS:

MATERIAL: Black gear/react gear.

8156-RESP-2025: Conduct escape and evade

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: This is an individual Skill associated with Marine standing Post One.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a threat, post operational plans, and special orders from the Operational Chain of Command; and with the aid of references.

STANDARD: By escaping the MSGR, evading the threat, and ensuring the safety of the MSGs, in accordance with the reference.

PERFORMANCE STEPS:

1. Use emergency egress points.
2. Use safe emergency egress routes.
3. Move to nearest safe areas.
4. Maintain situational awareness.
5. Establish and maintain communication with other MSGs.
6. Coordinate for pickup.

RELATED EVENTS: 8156-RESP-1021

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations

SUPPORT REQUIREMENTS:

MATERIAL: Black Gear/React Gear.

8156-RESP-2026: Perform tactical movement

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Every MSG/Detachment Commander must demonstrate proficiency associated with movement through an area while safely handling weapons. All Marines will be taught basic concepts associated with movement inside a building, to include, carries, muzzle awareness, and safety considerations.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a response situation, response gear, detachment operation plans, and special orders from the Operational Chain of Command; and with the aid of references.

STANDARD: By tactically and safely arriving at an assigned or planned location.

PERFORMANCE STEPS:

1. Perform response room procedures.
2. Perform weapons safety and handling procedures.
3. Conduct hallway movement as required.
4. Conduct ladderwell movements as required.
5. Enter room as required.
6. Room egress as required.
7. Cross intersections as required.
8. Exterior movement as required.

RELATED EVENTS: 8156-RESP-1021

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. FMFM 6-4 Marine Rifle Company/Platoon
3. MCO 5500.6_ Arming of Law Enforcement and Security Personnel and the Use of Force
4. MCO 5580.2_ Law Enforcement Manual
5. DSTC Room Entry Procedures

SUPPORT REQUIREMENTS:

MATERIAL: Black Gear/React Gear.

8156-RESP-2027: Perform the duties of the detachment team leader (TL)

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 3 months

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, all necessary equipment, in any environment, and with the aid of references.

STANDARD: To employ the team within the time allotted by the on-scene commander.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Establish and maintain communication with Post One.
3. Supervise tactical movements as required.
4. Coordinate with operation chain of command.
5. Evacuate personnel as required.
6. Submit updated situation report as required.

REFERENCES:

1. MCWP 3-35.3 Military Operations on Urbanized Terrain
2. DSTC Handbook

8156-ATFP-2028: Conduct individual protective measures against a foreign intelligence threat

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 12 months

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given an environment where the foreign intelligence service is present, and without the aid of reference.

STANDARD: By avoiding compromise by foreign intelligence threat, in accordance with the reference.

PERFORMANCE STEPS:

1. Define the threat.
2. Identify prime intelligence targets within the Foreign Service.
3. Identify the steps in the recruitment cycle.
4. Identify what makes a person vulnerable to recruitment.
5. Identify the examples of personal MSG conduct.
6. Identify the examples of professional MSG conduct.
7. List individual protective measures.
8. Utilize reporting procedures if targeted by foreign intelligence sources.

REFERENCES:

1. GruO P3501.1_ Standard Operating Procedures for Operations
2. DOS 2630-48-82 Handbook on Terrorism Security and Survival
3. FM 100-37 Terrorist Counteraction
4. MCO 3302.1 Marine Corps Antiterrorism Program
5. SETL Security Environment Threat List

SUPPORT REQUIREMENTS:

MATERIAL: Black gear/react gear

8156-ATFP-2029: Submit a contact report

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 12 months

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given foreign contact, an E-form DS-1887, and designated contact reporting procedures.

STANDARD: For all required contacts within 24 hours of meeting the required criteria, and containing all available information, in accordance with the reference.

PERFORMANCE STEPS:

1. Determine reporting criteria.
2. Complete the appropriate form.
3. Submit the appropriate form using prescribed procedures.
4. State the definition of fraternization.
5. State the definition of Critical counterintelligence Threat Post (CCTP).
6. Define the policy of MCESG contact reporting.

RELATED EVENTS: 8156-RESP-1028

REFERENCES:

1. GruO 5370.3_ Fraternization and Contact Reporting

SUPPORT REQUIREMENTS:

MATERIAL: Black Gear/React Gear.

8156-DOS-2030: Identify the Department of State

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 36 months

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a Marine Security Guard and without the aid of references.

STANDARD: To include primary and secondary mission, Chain of command, and specific duties for which Marine Security Guards are responsible.

PERFORMANCE STEPS:

1. Identify in writing who is in charge of the Department of State.
2. Identify the DoS personnel in a U.S. Embassy.
3. Identify the Administration and Operational Chain of Command.

REFERENCES:

1. 12 FAH Foreign Affairs Handbook
 2. 12 FAM Foreign Affairs Manual
 3. DODINST 5500.7_ Department of Defense (DOD) Ethics and Standards of Conduct
 4. MOA Memorandum of Agreement between US Department State and the USMC
 5. Emergency Planning Handbook
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8156-ATFP-2031: Identify the dynamics of terrorist operations

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 12 months

DESCRIPTION: Terrorism is one of the greatest threats to national security and DOD installations. MSG Detachments must have an understanding of the history of terrorism; terrorist goals, objectives, and motivation; and knowledge of terrorist tactics, techniques, and procedures in order to effectively deter, detect, defend, and mitigate terrorist activities worldwide.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As an MSG/Detachment Commander, in any force protection condition, and without the aid of references.

STANDARD: To deter, detect, defend, and mitigate terrorist activities in accordance with the references.

PERFORMANCE STEPS:

1. Identify the history of terrorism.
2. Identify terrorist motivators.
3. Identify the structure of terrorist organizations.
4. Identify terrorist operations.
5. Identify target selection criteria.
6. Identify precautions while traveling, at MSGR, and in a vehicle.

STANDARD: To deter, defend, and mitigate release of information while preserving the force.

PERFORMANCE STEPS:

1. State the purpose of Code of Conduct.
2. State the characteristics of hostage situations.
3. State the actions for surviving a hijacking.
4. State the actions for surviving a kidnapping.
5. State the definition of Tap Code.
6. State the techniques of defeating interrogation.

REFERENCES:

1. GruO P5800.2_ Standard Operating Procedures for Law and Legal Matters
 2. DOD Instruction 2000.16 DoD Anti-Terrorism (AT) Standards
 3. FM 22-100 Military Leadership
 4. JAGNIST 5800.7_ JAGMAN MANUAL
 5. MCO 3302.1 Marine Corps Antiterrorism Program
 6. TRADOC G2 Handbook #1 A Military Guide to Terrorism in the 21st Century
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8156-DOS-2034: Describe the Department of State Emergency Action Committee

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 36 months

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a MSG/Detachment Commander at a U. S. Facility abroad, given all required gear and need to know, with the aid of references.

STANDARD: Ensuring that information is shared, all members are present, and physically capable to assume directed assigned mission in accordance with the references.

PERFORMANCE STEPS:

1. Identify the purpose of the Emergency Action Committee.
2. Identify the location of Watch Center and Crisis Management Support Office.
3. Identify the purpose of Department of State support teams.

REFERENCES:

1. 12 FAH Foreign Affairs Handbook
 2. 12 FAH-1 Emergency Planning Handbook
 3. 12 FAH-5 Physical Security Handbook
 4. 12 FAH-6 Security Standards and Policy Handbook
 5. 12 FAM Foreign Affairs Manual
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8156-DOS-2035: Identify Diplomatic Security Service at Post

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 36 months

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a MSG of the detachment assigned overseas, given all necessary equipment and personnel, in any environment, and without the aid of references.

STANDARD: Ensuring Marines are utilized in the proper fashion at post in accordance with the references.

PERFORMANCE STEPS:

1. Identify factors which determine the security program at post.
2. Identify different layers of tiered security.
3. Identify the responsibilities within the different layers of security at foreign posts.

REFERENCES:

1. 12 FAH Foreign Affairs Handbook
2. 12 FAH-1 Emergency Planning Handbook
3. 12 FAH-5 Physical Security Handbook
4. 12 FAH-6 Security Standards and Policy Handbook
5. 12 FAH-8 Residential Security Program
6. 12 FAM Foreign Affairs Manual

8156-DOS-2036: Describe cyber security

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 36 months

DESCRIPTION: Cyber security is one of the greatest threats to national security and DOD installations. MSGs must have an understanding of the history of cyber security; terrorist goals, objectives, and motivation; and knowledge of terrorist tactics, techniques, and procedures in order to effectively deter, detect, defend, and mitigate cyber threats worldwide.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a MSG/Detachment Commander, given computer equipment accessing the world wide net, and without the aid of references.

STANDARD: To deter, detect, defend, and mitigate compromise of government or personal information in accordance with the references.

PERFORMANCE STEPS:

1. Exercise computer security.
2. Identify PII and essential elements.
3. Identify the essential elements of computer security.
4. Identify the elements of cyber security.
5. Identify the types of computer equipment.
6. Identify the means to destroy computer equipment.

REFERENCES:

1. GruO 5510.1_ Security procedures for Marine Security Guard Battalion Headquarters
2. GruO 5510.3_ Accountability and Control of Classified Material
3. GruO P3501.1_ Standard Operating Procedures for Operations
4. GruO P5040.1_ Command Inspection Program
5. DOS 2630-48-82 Handbook on Terrorism Security and Survival
6. FM 100-37 Terrorist Counteraction
7. JP 3-07.2 JTTP for Anti-terrorism

8156-RESP-2037: Conduct a search for suspected explosive device

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a Marine Security Guard with the aid of reference.

STANDARD: By ensuring that personnel, packages and vehicles are secured and screened in accordance with the references.

PERFORMANCE STEPS:

1. Make initial entry.
2. Conduct initial assessment.
3. Initiate search pattern.
4. Identify suspected device as required.
5. Mark suspected device as required.
6. Evacuate personnel as required.
7. Notify Post One.
8. Cordon off and mark area in accordance with OpPlan.

REFERENCES:

1. 12 FAH-6 Security Standards and Policy Handbook
2. GruO P3501.1_ Standard Operating Procedures for Operations
3. FM 100-37 Terrorist Counteraction
4. GruO P3501.1_ Standard Operating Procedures for Operations
5. JP 3-07.2 JTTP for Anti-terrorism
6. MCO 5500.6_ Arming of Law Enforcement and Security Personnel and the Use of Force
7. MCO 5580.2_ Law Enforcement Manual

8156-DET-2038: Perform collateral duties

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: In support of internal detachment operations, Collateral Duties and the functioning of these duties ensures that good order and discipline is established to provide morale and welfare, and ensure timeline transaction on all discrepancies.

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Assigned to a U.S. mission abroad, given all necessary equipment and personnel, in any environment, and with the aid of references.

STANDARD: Ensuring proper operation of the detachment.

PERFORMANCE STEPS:

1. Develop and maintain desktop/turnover procedures.
2. Perform administrative duties.
3. Account for material as required.
4. Account for funds as required.
5. Submit reports as required.

REFERENCES:

1. GruO P3000.1_ Standard Operation Procedures for Collats
 2. GruO P7200.1_ SOP for Mess/MWR Funds
-

8156-MED-2039: Perform emergency first aid

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

BILLETS: Marine Security Guard, Detachment Commander

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a Marine Security Guard at a diplomatic mission, given an emergency situation with a casualty, without the aid of references.

STANDARD: By preventing death or further injury until relieved by follow-on care.

PERFORMANCE STEPS:

1. Establish scene safety.
2. Control massive hemorrhage as required.
3. Maintain casualties' airway as required.
4. Treat chest injuries as required.

5. Treat casualty for shock as required.
6. Treat casualty for hypothermia as required.
7. Treat head and spine injuries as required.
8. Treat soft tissue injuries as required.
9. Treat musculoskeletal injuries as required.
11. Perform triage of casualties as required.

REFERENCES:

1. MCRP 3-02G First Aid
 2. MCO 1510.89 W/CH 1 ITS, System For Marine Battle Skills Training Volume 1 Entry Level
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4004. 2100-LEVEL EVENTS

8156-MED-2101: Coordinate Emergency Medical Treatment with DoS

SUPPORTED MET(S): 1, 6, 7

EVALUATION-CODED: YES

SUSTAINMENT INTERVAL: 18 months

DESCRIPTION: Conduct the coordination of Emergency Medical Treatment.

CONDITION: Given a Region command responsible for detachments, a requirement of emergency medical treatment, and with the aid of references.

STANDARD: Track the movement, status, and coordination of a Marine or command sponsored dependents that are enrolled in Defense Enrollment and Eligibility Reporting System (DEERS) in accordance with the reference.

EVENT COMPONENTS:

1. Notify and authorize movement of Marines/authorized dependents.
2. Coordinate with Department of State medical personnel.
3. Track authorized travel and funding status of Marines and authorized dependents.
4. Coordinate and execute MEDEVAC support.
5. Conduct reporting procedures involving injury of MSGs.
6. Coordinate Appointments and follow-on care.

REFERENCES:

1. 12 FAH Foreign Affairs Handbook
 2. MCDP 3-1 Command and Staff Action
 3. SECNAVINST 5210.1 Department of the Navy Records Management Manual
 4. DOS First Responders Handbook
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8156-DTC-2102: Perform detachment administrative duties

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Perform the administrative duties and responsibilities associated with the daily operations of a Marine Security Guard Detachment.

BILLETS: Detachment Commander

GRADES: SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a Detachment Commander, in any U. S. Mission, and with the aid of references.

STANDARD: Ensuring all administrative duties are completed in a timely, thorough, and accurate manner.

PERFORMANCE STEPS:

1. Review operational plans and guard orders in conjunction with the RSO.
2. Account for classified material; supervise maintenance of classified log books.
3. Prepare and maintain detachment directives.
5. Maintain correspondence and SSIC files.
6. Supervise the detachment safety program.
7. Maintain Temporary Personnel Folders (TPFs).
8. Conduct CRS interviews as required.
9. Manage voting program.
10. Manage legal requirements.
11. Manage CEP and contact reporting program.
12. Manage medical requirements.
13. Manage Detachment substance abuse program.
14. Manage detachment family readiness program.
15. Manage detachment relocation assistance program.

REFERENCES:

1. GruO P3000.1_ Standard Operation Procedures for Collats
2. GruO P5000.1_ Standard Operating Procedures for Admin
3. MCO 5210.11E Marine Corps Records Management Program (Apr 06)
4. MCO 5215.1K Marine Corps Directives Management Program
5. MCO P1070.12K Marine Corps Individual Records Administration Manual (IRAM)
6. MCO P1300.8R Marine Corps Personnel Assignment Policy
7. SECNAVINST 5216.5 Naval Correspondence Manual
8. SECNAVINST M-5210.2 Standard Subject Identification Code (SSIC) Manual

8156-CMDC-2103: Perform detachment logistics duties

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Perform the administrative duties and responsibilities associated with the daily operations for a Marine Security Guard Detachment.

BILLETS: Detachment Commander

GRADES: SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a Detachment Commander, given the duties of a Responsible Officer, with the aid of reference.

STANDARD: To ensure and maintain proper accountability and disposal of all detachment/USMC/DOS issued property.

PERFORMANCE STEPS:

1. Maintain the combined CMR property listing.
2. Maintain the NEPA property listing.
3. Maintain the DPL property listing.
4. Maintain turnover binder with all required sections.
5. Maintain tracking system for supply requests with proof of receipt from higher HQ.
6. Reconcile all requisitions as required.
7. Maintain Lost, Stolen, Damaged property statements.
8. Maintain Personal Property Listing.
9. Maintain Records of Disposed items.
10. Maintain Records of Received items.
11. Maintain a SLIR to include; training equipment property listing.
12. Maintain CANA accountability.
13. Maintain OF-108.
14. Maintain PMCS sheets which will include SL-3 and safety equipment lists and accident forms.
15. Maintain Navy Motion Picture Service (NMPS) account.

REFERENCES:

1. GruO P4400.5_ Standard Operating Procedures for Supply
2. MCO 4030.33 Packaging of Material

SUPPORT REQUIREMENTS:

MATERIAL: Sample CMR

8156-CMDC-2104: Manage Detachment fiscal responsibilities

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

BILLETS: Detachment Commander

GRADES: SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a 5732 budget, your Region fiscal representative, Group comptroller, the post Budget and Finance (B&F) office, and fiscal turnover binder with the aid of references.

STANDARD: In order to plan for required operating expenses, funding for all official requirements, and to track all expenditures.

PERFORMANCE STEPS:

1. Draft a fiscal year 5732 budget.

2. Maintain a budget binder.
3. Authorize expenditures.
4. Conduct budget reconciliation.
5. Draft a mid-year budget review.
6. Conduct end-of-year budget review.
7. Develop a detachment equipment/furniture replacement plan.

REFERENCES:

1. GruO P4001.2_ SOP for Gifts
2. GruO P7000.1_ SOP for Fiscal Management
3. GruO P7200.1_ SOP for Mess/MWR Funds
4. NAVSO P-6034 The Joint Federal Travel Regulations (JFTR), Volume 1

SUPPORT REQUIREMENTS:

MATERIAL: End User Computer Equipment

8156-CMDC-2105: Manage a Mess Fund

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: In support of detachment operations, the Detachment Commander is overall responsible for the daily transactions and supportability of the detachment in regards to the mess fund. Mess fund support is critical to the overall functioning of the detachment at foreign posts.

BILLETS: Detachment Commander

GRADES: SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a mess fund, detachment, mess stock supplies, turnover binder, ledger, and with the aid of reference.

STANDARD: Accounting for 100% of funds and supplies while ensuring appropriate diet is provided to the detachment.

PERFORMANCE STEPS:

1. Ensure a well-balanced diet.
2. Conduct audits as required.
3. Maintain mess ledgers.
4. Maintain and account for mess stock.
5. Manage employees and benefits.
6. Conduct turnover.

REFERENCES:

1. GruO P7000.1_ SOP for Fiscal Management
 2. GruO P7200.1_ SOP for Mess/MWR Funds
-

8156-CMDC-2106: Manage detachment Morale, Welfare and Recreation Funds

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 6 months

BILLET: Detachment Commander

GRADES: SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a Detachment Commander, given an MWR fund, detachment, turnover binder, ledgers, supplies, extraneous sale items, in an office environment with the aid of reference.

STANDARD: Accounting for 100% of funds, supplies, and entries into the logbook.

PERFORMANCE STEPS:

1. Manage MWR Ledgers IAW local SOPs.
2. Conduct audits as required.
3. Manage vouchers.
4. Manage MWR bank account.
5. Maintain credit purchase logbook as required.
6. Maintain and inventory open/closed stock items.
7. Maintain and inventory extraneous sales.
8. Collect bar bills.
9. Plan, coordinate, and conduct detachment functions.
10. Plan, coordinate, and conduct a Marine Corps Ball.

SUPPORT REQUIREMENTS:

MATERIAL: Vouchers, MWR fund binder, detachment listing of Marines, MWR stock supplies, turnover binder, ledger, local computer equipment and software as required.

REFERENCES:

1. GruO P7200.1 SOP For Bar / Mess Funds
-

8156-CMDC-2107: Manage a detachment training plan

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 3 months

BILLET: Detachment Commander

GRADES: SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a Detachment Commander, given Group and Region training plans, all necessary equipment, and in an office environment with the references.

STANDARD: To achieve 100% accountability of training for Marines, while

ensuring that make-up training is being completed.

PERFORMANCE STEPS:

1. Develop detachment training plan (DTP).
2. Comply with Higher Headquarters training requirements.
3. Publish the detachment Quarterly Training Schedule.

REFERENCES:

1. GruO P1510.1 SOP for Training
 2. MCO 1553.3 Unit Training Management (UTM)
-

8156-CMDC-2108: Conduct Response Training

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Mission orientated training that supports the execution of post operation plans.

BILLET: Detachment Commander

GRADES: SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a Detachment Commander, given an operation plan, detachment, response equipment in an embassy environment.

STANDARD: To achieve effects desired as prescribed in the operations order prepared prior to the training.

PERFORMANCE STEPS:

1. Review previous Drill after action reports to determine training focus.
2. Conduct analysis of collective/individual proficiencies to determine training focus.
3. Develop Drill scenarios that define: the situation, drill purpose and training goals, method of drill initiation, and coordination with outside agencies (if required).
4. Conduct Response Drill.
5. Conduct a Debrief, identifying: Detachment/individual strengths and weaknesses, and possible solutions to deficiencies.
6. Draft an After Action Report, including recommendations for future training.
7. Update Operations Plans if required as a result of lessons learned.

REFERENCES:

1. GruO P3501.1 SOP for Operations
-

8156-CMDC-2109: Conduct Guard School

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Guard school is used to sustain 1000-3000 level events and provide security update.

BILLET: Detachment Commander

GRADES: SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a Detachment Commander, given a detachment of Marines, training plans, schedule of events, and all required equipment in an embassy environment.

STANDARD: To ensure Marines have situational awareness, are operationally proficient, trained and can perform professionally within the Embassy community.

PERFORMANCE STEPS:

1. Prepare agenda.
2. Conduct accountability.
3. Execute agenda.
4. Produce after-action.
5. Establish standard Guard School topics.

REFERENCES:

1. Gru0 P3501.1 SOP for Operations

8156-CMDC-2110: Perform Range Safety Officer Duties

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Conduct live fire weapons training on DoS course of fire.

BILLET: Detachment Commander

GRADES: SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: MOJT

CONDITION: As a Detachment Commander, given the required weapons, ammunition, black/response gear, range equipment, supplies and an approved range.

STANDARD: To ensure weapons sustainment of all Marines in accordance with the reference.

PERFORMANCE STEPS:

1. Coordinate range availability and logistical support.
2. Conduct ORM.
3. Enforce safety regulations.
4. Coordinate safe transportation weapons to/from range location as required.
5. Prepare the range for course of fire as required.

6. Conduct PMCS of all weapon systems (before, during, after).
7. Conduct marksmanship preparatory training (safety brief, etc).
8. Issue/Recover ammunition.
9. Document training.

SUPPORT REQUIREMENTS:

RANGE/TRAINING AREA:

Facility Code 17502 Non-Standard Small Arms Range
Facility Code 17570 Pistol Known Distance (KD) Range

MATERIAL: Service Pistol, M870 shotgun, Carbine, Magazines, Black/Response Gear Range Equipment, Cleaning supplies, PPE.

REFERENCES:

1. GruO P3501.1 SOP for Operations
-

8156-CMDC-2111: Conduct Mission Oriented Training / Familiarization Orientation Training (MOT / FOT) certification

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 6 months

DESCRIPTION: Certifies Marine to stand Post One.

BILLET: Detachment Commander

GRADES: SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: MOJT

CONDITION: As a Detachment Commander, given an MSG, all necessary equipment, and in a Post One security environment.

STANDARD: To ensure Post One certification of all subordinate MSGs.

PERFORMANCE STEPS:

1. Conduct MOT/FOT certification.
2. Remediate as required.
3. Validate the checklist.
4. File completed checklist for records of training.

SUPPORT REQUIREMENTS:

MATERIAL: Post One and supporting documentation.

MISCELLANEOUS:

ADMINISTRATIVE INSTRUCTIONS: Region Security Officer (RSO) will certify the Detachment Commanders.

REFERENCES:

1. GruO P3501.1 SOP for Operations
-

8156-ATFP-2112: Complete Behavioral Assessment Tool (BAT) Evaluation

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 3 months

BILLET: Detachment Commander

GRADES: SSGT, GYSGT, MSGT, MGYSGT, 1STLT, CAPT, MAJ

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a Detachment Commander, an MSG and a BAT form.

STANDARD: In order to report behaviors that may become indicators for an individual compromise in accordance with the reference.

PERFORMANCE STEPS:

1. Complete a BAT.
2. Submit in accordance with the reference.

SUPPORT REQUIREMENTS:

MATERIAL: Behavioral Assessment Tool (BAT) form

REFERENCES:

1. GruO 5510.2 Marine Security Guard Continuous Evaluation and Screening Program NCO
-

8156-DET-2113: Perform duties as the Detachment Training NCO

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 6 months

BILLET: Detachment Commander, Marine Security Guard

GRADES: LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: MOJT

CONDITION: As an MSG, assigned in writing, given the necessary training and equipment.

STANDARD: To plan, maintain, and document all individual and detachment training with 100% accuracy.

PERFORMANCE STEPS:

1. Maintain Desktop/Turnover Binder.
2. Maintain Individual Training records.
3. Maintain and update Training Plan.
4. Under the supervision of the Detachment Commander, execute PFT, CFT, BCP, IAW refs.
5. Maintain and account for ISMT system IAW Training Manuals (TM) and SOP.

REFERENCES:

1. GruO P1510.1 SOP for Training

8156-DET-2114: Perform duties as the Detachment Mess Fund NCO

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Mess Fund NCOs must be familiar with the procedures, preparation, and concepts associated with the Mess Fund to include supplies, support, local market, funds and detachment staff utilization and funding of personnel in order to properly evaluate meals, health and sanitation, and compensation for indigenous workers.

BILLET: Detachment Commander, Marine Security Guard

GRADES: LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: MOJT

CONDITION: As an MSG, assigned in writing, given the necessary training and equipment.

STANDARD: To plan, maintain, and document all detachment messing, and locally hired personnel, while achieving 100% accountability of all funds and ensuring an appropriate diet is provided to the detachment.

PERFORMANCE STEPS:

1. Maintain turnover binder.
2. Manage mess fund bank account.
3. Maintain mess fund ledger.
4. Prepare vouchers.
5. Maintain credit purchase logbook (if applicable).
6. Maintain and account for mess stock.
7. Prepare mess bills.
8. Manage detachment employees.
9. Prepare and publish a menu based on a well-balanced diet.
10. Conduct bi-monthly audits.
11. Conduct turnover.

MISCELLANEOUS:

SPECIAL PERSONNEL CERTS: MCI 3316, Basic Nutrition

REFERENCES:

1. GruO P7200.1 SOP For Bar / Mess Fund
-

8156-DET-2115: Perform duties as the Detachment Supply NCO

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Supply Fund NCOs must be familiar with the procedures,

preparation, and concepts associated with supply procedures to include supplies, support, correspondence, and local inventory.

BILLET: Detachment Commander, Marine Security Guard

GRADES: LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: MOJT

CONDITION: As an MSG, assigned in writing, given asset verification list, property documentation, and the necessary training and equipment.

STANDARD: To plan, maintain, and document all detachment supply accountability and serviceability, while achieving 100% accountability of all gear and components.

PERFORMANCE STEPS:

1. Maintain required Turnover Binders.
2. Maintain required Log Books.
3. Maintain NSNs and S/Ns.
4. Maintain (1348's) and submit appropriate documentation.
5. Conduct Inventories IAW the reference.
6. Send Reconciliation, maintenance reports, and appropriate correspondence to Higher Headquarters.
7. Maintain Required NMPS documentation and control log books.
8. Coordinate and track maintenance with GSO motor pool.
9. Manage Drivers IAW references.
10. Maintain vehicle documentation.
11. Maintain Safety Kit / Box.

REFERENCES:

1. GruO P4400.5 SOP for Detachment Supply
-

8156-DET-2116: Perform duties as Detachment Operation NCO

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: NCO must be familiar with the procedures, preparation, and concepts associated with response procedures to include post operations plans, supplies, gear, weapons, correspondence, and local inventory.

BILLET: Detachment Commander, Marine Security Guard

GRADES: LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: MOJT

CONDITION: As an MSG, assigned in writing, given a turnover binder, response gear, inventories, Post Operation Plans, Response after action reports, and the necessary training and equipment and the aid of references.

STANDARD: To maintain, document, and ensure detachment can effectively

respond in accordance with operation plans.

PERFORMANCE STEPS:

1. Maintain a turnover binder.
2. Conduct inventories of all Response gear and ammunition.
3. Ensure Response room is organized to facilitate proper equipment storage and ease of movement during response scenarios.
4. Assist in development and review of all Detachment Operation plans.
5. Manage the detachments preventive maintenance program to ensure proper equipment serviceability.
6. Assist in drill development as required.
7. Assist with the creation of After Action Reports (AARs).

REFERENCES:

1. GruO P3501.1 SOP for Operations
-

8156-DET-2117: Develop an operations plan

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

BILLETS: Detachment Commander

GRADES: SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a Detachment Commander at an Embassy/Consulate, with RSO provided resources, post security equipment, response equipment and with the aid of references.

STANDARD: To ensure post security.

PERFORMANCE STEPS:

1. Gather appropriate resources.
2. Initiate planning process.
3. Review security resources with the RSO.
4. Build OP Plan folders.
5. Validate draft Op Plan for approval.
6. Ensure Op Plan is signed by Detachment Commander and RSO.
7. Continue Op Plan refinement.

REFERENCES:

1. GruO P3501.1 SOP for Operations
-

8156-DET-2117: Perform duties as the Detachment Morale, Welfare and Recreation NCO (MWR)

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: MWR Fund NCOs must be familiar with the procedures,

preparation, and concepts associated with the MWR funds to include supplies, support, local market, funds and detachment functions to include funding of personnel in preparation of the Marine Corps Ball.

BILLET: Detachment Commander, Marine Security Guard

GRADES: LCPL, CPL, SGT, SSGT, GYSGT, MSGT, MGYSGT

INITIAL TRAINING SETTING: MOJT

CONDITION: As an MSG, assigned in writing, given the necessary training and equipment.

STANDARD: To plan, maintain, document, and account for 100% of funds and to include extraneous sales.

PERFORMANCE STEPS:

1. Maintain turnover binder.
2. Manage MWR fund bank account.
3. Maintain MWR fund ledger.
4. Prepare vouchers.
5. Maintain credit purchase logbook (if applicable).
6. Maintain and account for mess stock.
7. Prepare MWR bills.
8. Conduct bi-monthly audits.
9. Prepare and plan Marine Corp Ball.

REFERENCES:

1. GruO P7200.1 SOP For Bar / Mess Fund
-

IO-INSP-2101: Conduct a Semi-Annual Inspection

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

DESCRIPTION: Commissioned Officers selected for duty as Inspecting Officers within MCESG will be trained at MCESG on the standards and conduct as well as the references associated with the Inspection program. Inspecting Officers will receive training at MCB Quantico for follow on training with the Department of State and other Government agencies to ensure the most qualified Inspectors are aware of procedures within MCESG.

BILLET: Inspecting Officers

GRADES: 1STLT, CAPT, MAJ

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a commissioned officer, assigned in writing, given the necessary training and equipment and the aid of references.

STANDARD: To assess Marine standards, and assess and report the Detachment's readiness.

PERFORMANCE STEPS:

1. Schedule SAI.
2. Review previous SAI report and correction letter.
3. Review Pre-Inspection Report and SAI schedule (Submitted by Det Cmdr).
4. Conduct Post In-brief (post/Det).
5. Conduct Post Inspection.
6. Conduct Post Out-briefs (Det/RSO).
7. Complete SAI Report.
8. Submit SAI Report.
9. Receive and review Corrective Action Report.

REFERENCES:

1. GruO 5040.1 Command Inspection Program
-

IO-INSP-2102: Manage Region Budgets

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

BILLET: Inspecting Officers

GRADES: 1STLT, CAPT, MAJ

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a commissioned officer, assigned in writing, given the necessary training and equipment and with the aid of references.

STANDARD: To accurately plan and supervise required operating expenses, properly fund all official requirements, and track all expenditures with 100% accountability.

PERFORMANCE STEPS:

1. Maintain fiscal year budgets, 5732, OPTAR, and MCCA.
2. Authorize expenditures.
3. Conduct budget reconciliation.
4. Conduct a mid-year budget review.
5. Conduct end-of-year budget review.
6. Develop an equipment/furniture replacement plan.
7. Supervise detachment budget process.

REFERENCES:

1. GruO P7000.1 SOP For Fiscal
-

IO-INSP-2103: Perform Region logistical duties

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 6 months

BILLET: Inspecting Officers

GRADES: 1STLT, CAPT, MAJ

INITIAL TRAINING SETTING: FORMAL

CONDITION: As a commissioned officer, assigned in writing, given the necessary training, turnover binder, and equipment and with the aid of references.

STANDARD: To maintain accountability of all Region (detachment/USMC/DOS) issued property by performing supply reconciliations, SAI inventories (inspections), and tracking supplies.

PERFORMANCE STEPS:

1. Maintain Region SLIR.
2. Maintain Region NEPA property listing.
3. Maintain Region DPL property listing; if applicable.
4. Maintain turnover binder.
5. Reconcile requisitions as required.
6. Maintain Lost, Stolen, Damaged property statements.
7. Maintain Personal Property Inventory.
8. Maintain Records of Disposed items.
9. Maintain Records of Received items.
10. Manage the Region CMR.
11. Maintain accountability of Region vehicle assets.

REFERENCES:

1. GruO P4400.5 SOP for Detachment Supply
-

MCESG T&R MANUAL

CHAPTER 5

MARINE SECURITY AUGMENTATION UNIT (MSAU) INDIVIDUAL EVENTS

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MCESG T&R MANUAL

CHAPTER 5

MSAU INDIVIDUAL EVENTS

5000. PURPOSE. This chapter details the individual events that pertain to members of the Marine Security Augmentation Unit. Each individual event provides an event title, along with the conditions events will be performed under, and the standard to which the event must be performed to be successful.

5001. EVENT CODING. Events in this T&R Manual are depicted with an up to 12-character, 3-field alphanumeric system, i.e. XXXX-XXXX-XXXX. This chapter utilizes the following methodology

a. Field one. This field represents the community. This chapter contains the following community codes:

<u>Code</u>	<u>Description</u>
MSAU	Marine Security Augmentation Unit

b. Field two. This field represents the functional/duty area. This chapter contains the following functional/duty areas:

<u>Code</u>	<u>Description</u>
TACT	Tactics
WPNS	Weapons
COMM	Communications
MED	Medical
DM	Designated Marksman

c. Field three. This field provides the level at which the event is accomplished and numerical sequencing of events. This chapter contains the following event levels:

<u>Code</u>	<u>Description</u>
2200	Core Plus Skills

5002. INDEX OF INDIVIDUAL EVENTS

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5003. 2200-LEVEL EVENTS

MSAU-TACT-2201: Clear a vehicle entry control point

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will be required to eliminate any threat and/or control all occupants within the crisis site. If a vehicle is within the crisis site, the MSAU team member will cease all vehicle movement and remove any and all occupants.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: MOJT

CONDITION: Given T/O weapons, all necessary equipment, in any environment, and without the aid of references.

STANDARD: So that the vehicle entry control point is rendered safe.

PERFORMANCE STEPS:

1. Cordon the vehicle.
2. Verbally control the driver/passenger(s).
3. Establish sectors of fire.
4. Remove the occupants.
5. Search the vehicle.

REFERENCES:

1. DSTC Handbook

SUPPORT REQUIREMENTS:

MATERIAL: To properly conduct this event, a variety of vehicles must be secured for use as training aids. Do not use POV's due to liability issues if damage occurs to a vehicle during the conduct of training. Request GOV's for support. Vehicles requested should include: bus, van, P/U truck, and sedan.

MSAU-TACT-2202: Arrive at objective

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will tactically move to an objective while providing security, in order to quickly react and effectively operate in any environment.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, all necessary equipment, in any environment, and without the aid of references.

STANDARD: In performance step sequence, within the time allotted by the on-scene commander.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Conduct pre-combat checks at the assembly area.
3. Stack on initial entry point.
4. Pass the stand-by ready signal.
5. Occupy the LCC if necessary.
6. Move through the crisis site.
7. Stack on the Breach Point (BP).

REFERENCES:

1. MCWP 3-35.3 Military Operations on Urbanized Terrain
2. DSTC Handbook

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
AA12 Cartridge, 9mm FX Red Marking	122 Each
AA21 Cartridge, 9mm FX Blue Marking	122 Each

MSAU-TACT-2203: Enter the Objective

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 3 months

DESCRIPTION: The MSAU team member will be required to perform any position in the stack, breach an opposed entry point, and tactically enter the objective.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, all necessary equipment, in any environment, and without the aid of references.

STANDARD: In performance step sequence, within the time allotted by the on-scene commander.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Establish long security (if necessary).
3. Pass the ready signal.
4. Check the accessibility of the entry point.
5. Gain access.

REFERENCES:

1. MCWP 3-35.3 Military Operations on Urbanized Terrain
2. DSTC Handbook

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
AA12 Cartridge, 9mm FX Red Marking	122 Each
AA21 Cartridge, 9mm FX Blue Marking	122 Each

RANGE/TRAINING AREA: Hogan's Alley (FBI); MOUT Town Quantico; Tactical Maze (ITF) West Virginia; Lorton Prison; Tactical Maze Panthera, West Virginia.

MSAU-TACT-2204: Clear an enclosure

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 3 months

DESCRIPTION: The MSAU team member will clear multiple types of enclosures while utilizing the free flow method and the principles and fundamentals of Room Entry Tactics.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: MOJT

CONDITION: Given T/O weapons, all necessary equipment, in any environment, and without the aid of references.

STANDARD: To satisfy mission requirements, within the time allotted by the on-scene commander.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Apply clearing techniques.
3. Mark cleared enclosure.
4. Clear an L-shaped intersection as required.
5. Clear a constricted space as required.
6. Clear a stairwell/ladder well as required.
7. Execute tactical movement in an intersection as required.
8. Clear a T-shaped intersection as required.
9. Clear an X-Shaped intersection as required.

REFERENCES:

1. MCWP 3-35.3 Military Operations on Urbanized Terrain
2. DSTC Handbook

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
AA12 Cartridge, 9mm FX Red Marking	122 Each
AA21 Cartridge, 9mm FX Blue Marking	122 Each

RANGE/TRAINING AREA: Hogan's Alley (FBI), MOUT Town Quantico, Tactical Maze (ITF) West Virginia, Lorton Prison Tactical Maze Panthera, West Virginia.

MSAU-TACT-2205: Employ a diversionary device

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will employ a diversionary device in order to gain and maintain the element of surprise.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a diversionary device, all necessary equipment, in any environment, and without the aid of references.

STANDARD: To aid momentum and gain a tactical advantage.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Evaluate potential hazards of employment.
3. Inspect the diversionary device.
4. Grip the diversionary device.
5. Pull the pin.
6. Show the diversionary device to the team members.

7. Identify the target area.
8. Place the diversionary device.

REFERENCES:

1. MCWP 3-35.3 Military Operations on Urbanized Terrain
2. DSTC Handbook

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
7290 Flash bang version	2 Each

MSAU-TACT-2206: Control an occupant

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: Occupants are inherent to any environment. In order to maintain clearing momentum inside the objective every MSAU team member must know how to verbally/physically control an occupant. This will aid the MSAU team in successful clearing the enclosure and free movement throughout the objective.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, all necessary equipment, in any environment, and without the aid of references.

STANDARD: So that the occupant is no longer a threat.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Differentiate friend and foe.
3. Restrain an occupant as required.
4. Conduct a personnel search.
5. Move the occupant(s) as required.

REFERENCES:

1. MCO 5500.6D Arming of Security and Law Enforcement (LE) Personnel and the Use of Force
2. MCWP 3-35.3 Military Operations on Urbanized Terrain
3. DSTC Handbook

MSAU-TACT-2207: Identify and cordon an improvised explosive device (IED)

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: Improvised explosive devices are used to channel, immobilize, deter, and cause catastrophic damage to the assault force. During operations, the MSAU team member must be able to identify an IED and circumvent it, if possible, in order to meet mission requirements.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, all necessary equipment, in any environment, and without the aid of references.

STANDARD: Ensuring a clear and safe operating area.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Identify the potential IED.
3. Verbally notify team members of the potential IED.
4. Mark the potential IED.
5. Establish a limit of advance.
6. By-pass the potential IED.
7. Coordinate with supporting elements.

REFERENCES:

1. MCWP 3-35.3 Military Operations on Urbanized Terrain
2. DSTC Handbook

SUPPORT REQUIREMENTS:

RANGE/TRAINING AREA: Hogan's Alley (FBI), MOUT Town Quantico, Tactical Maze (ITF) West Virginia, Lorton Prison Tactical Maze Panthera, West Virginia.

MSAU-TACT-2208: Perform advanced clearing techniques

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will execute advanced clearing techniques in the case of multiple immediate danger areas given the minimum amount of MSAU team members per the situation. The techniques performed during advanced clearing will greatly enhance the survivability of the MSAU team members.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, all necessary equipment, in any environment, and without the aid of references.

STANDARD: To satisfy mission requirements, within the time allotted by the on-scene commander.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Execute a team-in-trail clear as required.
3. Execute a simultaneous clear as required.
4. Execute a leap frog clear as required.
5. Execute one man clearing techniques as required.
6. Execute two man clearing techniques as required.

REFERENCES:

1. DSTC Handbook
-

MSAU-TACT-2209: Perform the duties of the MSAU team leader (TL)

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will conduct securing procedures (post operations procedures) as the TL. The TL will receive the objective and is responsible for the MSAU team. The TL will conduct the detailed search of the objective with MSAU team members. While the TL is conducting the detailed search of the objective they will inform the chain of command of the accountability and status of the detailed search. The TL will request permission to evacuate the objective and inform any external security of the evacuation.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, all necessary equipment, in any environment, and without the aid of references.

STANDARD: To employ the team within the time allotted by the on-scene commander.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Submit initial situation report.
3. Supervise tactical movements as required.
4. Coordinate with the Casualty Collection Point as required.
5. Coordinate with on-scene commander as required.
6. Coordinate with the external security element as required.
8. Coordinate with adjacent teams as required.
9. Evacuate the objective as required.
10. Submit updated situation report as required.

REFERENCES:

1. MCWP 3-35.3 Military Operations on Urbanized Terrain
 2. DSTC Handbook
-

MSAU-TACT-2210: Establish Marshalling Area

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will conduct securing procedures (post operation procedures) for the Casualty Collection Point. The MSAU team member will establish and mark the Casualty Collection Point. Once the Casualty Collection Point has been established the MSAU team member will establish Casualty Collection Point security, the areas inside the Casualty Collection Point, and gain accountability inside the Casualty Collection Point. The MSAU team member will inform the accountability from the on-scene commander.

GRADES: LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, all necessary equipment, in any environment, and without the aid of references.

STANDARD: To account for personnel, and receive follow on forces, within the time allotted by the on-scene commander.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Mark the marshalling area.
3. Establish marshalling area security.
4. Identify Casualty Collection Point inside the marshalling area.
5. Identify combatant section of the marshalling area.
6. Identify non-combatant section of the marshalling area.
7. Gain accountability.
8. Coordinate with the on-scene commander.

REFERENCES:

1. MCWP 3-35.3 Military Operations on Urbanized Terrain
2. DSTC Handbook

MSAU-WPNS-2211: Perform weapon safety and handling procedures with the service pistol.

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will conduct safe manipulation of the service pistol in order to effectively operate in any environment. The purpose behind safe weapons handling is to reduce the amount of danger associated with handling weapons, as well as instill confidence in the shooter and provide a foundation from which all weapons handling will be conducted.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, all necessary equipment, in any environment, and without the aid of references.

STANDARD: At all times without error or omission, within the time allotted.

PERFORMANCE STEPS:

1. Demonstrate the firearm safety rules.
2. De-cock the service pistol.
3. Carry the service pistol.
4. Make ready for live fire.
5. Perform a tactical reload.
6. Perform a combat reload.
7. Unload the service pistol.
8. Clear stoppages.
9. Perform immediate action.
10. Transition from the primary weapon to the service pistol.

REFERENCES:

1. MCRP 3-01B Pistol Marksmanship
 2. TM 1005A-10/1 Pistol, Semiautomatic, 9mm, M9
 3. DSTC Handbook
-

MSAU-WPNS-2212: Perform weapon safety and handling procedures with the service carbine

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will conduct safe manipulation of the service carbine in order to effectively operate in any environment. The purpose behind safe weapons handling is to reduce the amount of danger associated with handling weapons, as well as instill confidence in the shooter and provide a foundation from which all weapons handling will be conducted.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, all necessary equipment, in any environment, and without the aid of references.

STANDARD: At all times without error or omission, within the time allotted, and in accordance with the references.

PERFORMANCE STEPS:

1. Demonstrate the firearm safety rules.
2. Carry the service carbine.
3. Make the service carbine ready.
4. Perform a tactical reload.
5. Perform a combat reload.
6. Unload the service carbine.
7. Clear stoppages as required.

8. Perform immediate action.
9. Transition from secondary weapon to carbine as required.

REFERENCES:

1. MCRP 3.01A Rifle Marksmanship
2. TM 05538D/10012B-12/1 Operator's Manual, M16A2, A4 Rifle/M4A1 Carbine
3. DSTC Handbook

MSAU-WPNS-2213: Conduct advanced combat marksmanship with the service pistol

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will conduct advanced marksmanship in order to effectively operate in any environment. During this event, MSAU team members will be required to shoot under stressful conditions to simulate the rigors of combat, in low light/reduced visibility conditions, utilizing cover and concealment. This advanced combat marksmanship event will be conducted while on the move, shooting in the kneeling position, conducting combat reloads, shooting while in the stationary position, shooting only strong and support hands, and applying the appropriate immediate and/or remedial action as necessary.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, ammunition, all necessary equipment, during daytime and low light/reduced visibility, and without the aid of references.

STANDARD: Achieving a minimum of 80% impacts, within the time allotted.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Illuminate targets as required.
3. Prioritize targets.
4. Engage targets from a concealed carry as required.
5. Engage multiple targets while stationary as required.
6. Engage multiple targets while on the move as required.
7. Pivot as required.
8. Break contact as required.
9. Engage multiple targets from cover while stationary as required.
10. Engage multiple targets from multiple areas of cover, while on the move as required.
11. Conduct combat reload. while stationary as required.
12. Conduct combat reload. while on the move as required.
13. Clear stoppages as required.
14. Conduct a tactical reload as required.
15. Fire from the standing position as required.
16. Fire from the kneeling position as required.
17. Transition from the primary weapon to the service pistol as required.
18. Engage targets using shot deliveries.
19. Fire with only the strong hand as required.

22. Fire with only the support hand as required.
21. Safely holster.

REFERENCES:

1. FMFM 0-8 Basic Marksmanship Manual
2. MCO 3574.2k Marine Corps Combat Marksmanship Program
3. MCRP 3-01B Pistol Marksmanship
4. TM 1005A-10/1 Pistol, Semiautomatic, 9mm, M9
5. DSTC Handbook

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
A363 Cartridge, 9mm Ball M882	900 each

RANGE/TRAINING AREA:

Facility Code 17502 Non-Standard Small Arms Range
Facility Code 17570 Pistol Known Distance (KD) Range

MATERIAL: Holster, Hearing and eye protection, service pistol, range equipment, magazine, and magazine holders.

MISCELLANEOUS:

ADMINISTRATIVE INSTRUCTIONS: This task is considered critical. This task also applies to sustainment training. This task may be sustained on the ISMT device before expending live ammunition.

SPECIAL PERSONNEL CERTS: Requires all support staff to have proper certification.

MSAU-WPNS-2214: Conduct advanced combat marksmanship with the service carbine

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will conduct advanced marksmanship in order to effectively operate in any environment. During this event, MSAU team members will be required to shoot under stressful conditions to simulate the rigors of combat, in low light/reduced visibility conditions, utilizing cover and concealment. This advanced combat marksmanship event will be conducted while on the move, shooting in the kneeling position, shooting in the prone position, conducting reloads, shooting while in the stationary position, and applying the appropriate immediate and/or remedial actions as necessary.

GRADES: LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, ammunition, all necessary equipment, during daytime or low light/reduced visibility, and without the aid of references.

STANDARD: Achieving a minimum of 80% impacts, within the time allotted.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Zero the sights.
3. Illuminate targets as required.
4. Prioritize targets.
5. Engage multiple targets while stationary as required.
6. Engage multiple targets while on the move as required.
7. Engage moving targets while stationary as required.
8. Engage moving targets while on the move as required.
9. Engage limited exposure stationary targets while stationary as required.
10. Engage limited exposure stationary targets while on the move as required.
11. Conduct combat reloads while stationary as required.
12. Conduct combat reloads while on the move as required.
13. Clear stoppages as required.
14. Conduct a tactical reload while stationary as required.
15. Conduct a tactical reload while on the move as required.
16. Fire from the standing position as required.
17. Fire from the kneeling position as required.
18. Fire from the prone position as required.
19. Transition from the service carbine to the service pistol as required.
22. Engage targets using shot deliveries.

REFERENCES:

1. FMFM 0-8 Basic Marksmanship Manual
2. FMFM 0-9 Field Firing for the M16A2 rifle
3. MCO 3574.2k Marine Corps Combat Marksmanship Program
4. DSTC Handbook

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
A059 Cartridge, 5.56 Ball M855 10/Clip	1300
AA40 Frangible	240

RANGE/TRAINING AREA:

Facility Code 17502 Non-Standard Small Arms Range
Facility Code 17550 Rifle Known Distance (KD) Range

MATERIAL: Holster, hearing and eye protection, Service Carbine, magazines, magazine holders.

MISCELLANEOUS:

ADMINISTRATIVE INSTRUCTIONS: This task is considered critical. This task also applies to sustainment training. This task may be sustained on the ISMT device before expending live ammunition.

SPECIAL PERSONNEL CERTS: Requires all support staff to have proper certification.

MSAU-WPNS-2215: Qualify on the service pistol qualification course

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will use the service pistol, conduct combat reloads, shoot while in the stationary position, shoot only with the strong hand, apply the appropriate shot deliveries, and apply immediate action if necessary.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, ammunition, all necessary equipment, stationary targets, in any environment, and without the aid of references.

STANDARD: Achieving a qualifying score, within the time allotted, and in accordance with the references.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Demonstrate the weapons conditions.
3. Perform weapons carries.
4. Load the Service Pistol.
5. Fire the qualification DoS qualification course of fire.
6. Perform immediate action as required.
7. Unload the Service Pistol.

REFERENCES:

1. FMFM 0-8 Basic Marksmanship Manual
2. MCO 3574.2k Marine Corps Combat Marksmanship Program
3. MCRP3-01B Pistol Marksmanship
4. TM 1005A-10/1 Pistol, Semiautomatic, 9mm, M9
5. DSTC Handbook

SUPPORT REQUIREMENTS:

ORDNANCE:

DODIC

A363 Cartridge, 9mm Ball M882

Quantity

40

RANGE/TRAINING AREA:

Facility Code 17502 Non-Standard Small Arms Range

Facility Code 17570 Pistol Known Distance (KD) Range

MATERIAL: Holster, Hearing and eye protection, service pistol, range equipment, magazine, magazine holders

MISCELLANEOUS:

ADMINISTRATIVE INSTRUCTIONS: This task is considered critical. This task also applies to sustainment training. This task may be sustained on the ISMT device before expending live ammunition.

SPECIAL PERSONNEL CERTS: Requires all support staff to have proper certification.

MSAU-WPNS-2216: Qualify on the service carbine qualification course

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will use the service carbine, shoot in the prone, shoot in the kneeling position, shoot in the standing position, conduct combat reloads, shoot while in the stationary position, and apply the appropriate immediate action if necessary.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given T/O weapons, ammunition, all necessary equipment, stationary targets, in any environment, and without the aid of references.

STANDARD: Achieving a qualifying score, within the time allotted, and in accordance with the references.

PERFORMANCE STEPS:

1. Perform weapons safety and handling procedures.
2. Demonstrate the weapons conditions.
3. Demonstrate weapons carries.
4. Load the service carbine.
5. Fire the qualification DoS qualification course of fire.
6. Perform immediate action, as required.
7. Unload the service carbine.

REFERENCES:

1. FMFM 0-8 Basic Marksmanship Manual
2. FMFM 0-9 Field Firing for the M16A2 rifle
3. MCO 3574.2k Marine Corps Combat Marksmanship Program
4. TM 05538D/10012B-12/1 Operator's Manual, M16A2, A4 Rifle/M4A1 Carbine
5. DSTC Handbook

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
A059 Cartridge, 5.56 Ball M855 10/Clip	60

RANGE/TRAINING AREA:

Facility Code 17502 Non-Standard Small Arms Range
Facility Code 17550 Rifle Known Distance (KD) Range

MATERIAL: Hearing and eye protection, Carbine, range equipment, magazines, and magazine holders.

MISCELLANEOUS:

ADMINISTRATIVE INSTRUCTIONS: This task is considered critical. This task also applies to sustainment training. This task may be sustained on the ISMT device before expending live ammunition.

SPECIAL PERSONNEL CERTS: Requires support staff to have proper certification.

MSAU-WPNS-2217: Qualify on the Squad Automatic Weapon

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: The MSAU team member will use the squad automatic weapon, shoot in the prone, shoot in the kneeling position, shoot in the standing position, conduct combat reloads, shoot while in the stationary position, and apply the appropriate immediate action and remedial actions as necessary.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given an Infantry Automatic Rifle with Squad Day Optic (SDO), Back Up Iron Sight (BUIS), individual field equipment, sling, magazines, ammunition, and known distance targets.

STANDARD: By achieving a minimum score of 30 out of a possible 45.

PERFORMANCE STEPS:

1. Make a condition 1 weapon.
2. Familiarization stage: Engage targets with sixty rounds using five round burst from the standing, kneeling and prone positions.
3. Execute Stage 1; engage two targets at 300 meters in semi-auto using the supported prone position.
4. Execute Stage 1; engage two to four targets at 250 meters in semi-auto using the supported prone position.
5. Execute Stage 2; engage two targets at 250 meters in semi-auto using the supported kneeling position.
6. Execute Stage 2; engage two to four targets at 125 meters in full-auto using the supported kneeling position.
7. Execute Stage 2; engage two to four targets at 75 meters in full-auto using the supported kneeling position.
8. Execute Stage 3; engage two to four targets at 50 meters in full-auto using the supported standing position.
9. Execute Stage 3; engage two to four targets at 75 meters in full-auto using the supported standing position.
10. Execute Stage 3; engage two to four targets at 100 meters in full-auto using the supported standing position.

11. Assume the supported prone position and engage two targets at 220 meters in semi-auto.

REFERENCES:

1. TM 11758A-OR SDO Operator's Manual
2. TM11810A-OR Operator's Manual for M27 Infantry Automatic Rifle

SUPPORT REQUIREMENTS:

ORDNANCE:

<u>DODIC</u>	<u>Quantity</u>
A059 Cartridge, 5.56 Ball M855 10/Clip	225 rounds per Marine

RANGE/TRAINING AREA: Facility Code 17550 Rifle Known Distance (KD) Range

MATERIAL: Hearing and eye protection, Carbine, magazine holders.

MISCELLANEOUS:

ADMINISTRATIVE INSTRUCTIONS: This task is considered critical. This task also applies to sustainment training. This task may be sustained on the ISMT device before expending live ammunition.

SPECIAL PERSONNEL CERTS: Requires support staff to have proper certification.

MSAU-COMM-2218: Operate Tactical Communication Gear

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 3 months

DESCRIPTION: The MSAU team member will operate all communication devices in order to effectually communicate with other MSAU team members, the Department of State personnel and other military assets.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given a radio, any environment, and without the aid of references.

STANDARD: To maintain communications during normal and emergency situations.

PERFORMANCE STEPS:

1. Identify the radio to be used.
2. Configure radio for basic operations.
3. Establish secure radio communication.
4. Utilize proper radio procedures.
5. Troubleshoot radio system as required.
6. Zero radio as required.
7. Utilize a key loader.

REFERENCES:

1. Motorola XTS3000/5000 Radio Manual
2. DSTC Handbook

SUPPORT REQUIREMENTS:

MATERIAL: Motorola XTS3000/5000 Radio and all SL-3 gear

MSAU-COMM-2219: Request medical evacuation using a 9-line NATO medevac request

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

DESCRIPTION: During exigent circumstances an MSAU team member maybe required to request a medevac.

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: Given an injured individual, DS issued Tactical Communications Equipment, a 9-line NATO medevac card and with the aid of references.

STANDARD: In order to safely evacuate injured individuals.

PERFORMANCE STEPS:

1. Location at pick up site.
2. Frequency and call sign at pick up site.
3. Number of patients by precedence.
4. Special equipment required.
5. Number of patients by type.
6. Security at pick up site.
7. Method of marking pick up site.
8. Patient nationality and status.
9. NBC contamination/Terrain Description.

REFERENCES:

1. MCRP 3-02 First Aid
-

MSAU-MED-2220: Perform care under fire

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As an MSAU team member, given an emergency situation with a casualty, and without the aid of references.

STANDARD: By preventing death or further injury until relieved by follow-on care.

PERFORMANCE STEPS:

1. Neutralize the threat.
2. Move to cover/concealment.
3. Stop massive hemorrhage.

REFERENCES:

1. MCRP 3-02 First Aid
-

MSAU-MED-2221: Perform tactical field care

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As an MSAU team member, given an emergency situation with a casualty, without the aid of references.

STANDARD: By preventing death or further injury until relieved by follow-on care.

PERFORMANCE STEPS:

1. Move to secure location.
2. Stop further hemorrhage.
3. Maintain casualty's airway.
4. Place casualty in recovery position.
5. Perform triage.

REFERENCES:

1. MCRP 3-02 First Aid
-

MSAU-MED-2222: Transport (carry) casualties

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As an MSAU team member, given an emergency situation with a casualty, without the aid of references.

STANDARD: By preventing death or further injury until relieved by follow-on care.

PERFORMANCE STEPS:

1. Move the casualty off the 'X'.
2. Demonstrate safe techniques needed to move a casualty.

REFERENCES:

1. MCRP 3-02 First Aid
-

MSAU-MED-2223: Perform tactical evacuation care

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 3 months

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As an MSAU team member, given an emergency situation with a casualty, without the aid of references.

STANDARD: By preventing death or further injury until relieved by follow-on care.

PERFORMANCE STEPS:

1. Identify casualty collection point.
2. Continue care of casualties.
3. Evacuate all casualties.

REFERENCES:

1. MCRP 3-02 First Aid
-

MSAU-MED-2224: Utilize MARCH

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 3 months

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As an MSAU team member, given an emergency situation with a casualty, without the aid of references.

STANDARD: By preventing death or further injury until relieved by follow-on care.

PERFORMANCE STEPS:

1. Stop massive hemorrhage.
2. Maintain casualty airway.
3. Reassess circulation.
4. Maintain casualty respiration.
5. Maintain casualty circulation.
6. Prevent casualty hypothermia.
7. Treat head and spine injuries.

REFERENCES:

1. MCRP 3-02 First Aid
-

MSAU-MED-2225: Treat musculoskeletal injuries

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 3 months

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As an MSAU team member, given an emergency situation with a casualty, without the aid of references.

STANDARD: By preventing death or further injury until relieved by follow-on care.

PERFORMANCE STEPS:

1. Assess casualty.
2. Splint casualty injuries.
3. Maintain splint integrity.

REFERENCES:

1. MCRP 3-02 First Aid
-

MSAU-MED-2226: Treat environmental injuries

EVALUATION-CODED: NO **SUSTAINMENT INTERVAL:** 3 months

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As an MSAU team member, given an emergency situation with a casualty, without the aid of references.

STANDARD: By preventing death or further injury until relieved by follow-on care.

PERFORMANCE STEPS:

1. Assess casualty.
2. Treat casualty for heat injury as required.
3. Treat casualty for cold injury as required.

REFERENCES:

1. MCRP 3-02 First Aid
-

MSAU-MED-2227: Respond to a mass casualty incident

EVALUATION-CODED: NO

SUSTAINMENT INTERVAL: 3 months

GRADES: PFC, LCPL, CPL, SGT, SSGT, GYSGT

INITIAL TRAINING SETTING: FORMAL

CONDITION: As an MSAU team member, given an emergency situation with a casualty, without the aid of references.

STANDARD: By preventing death or further injury until relieved by follow-on care.

PERFORMANCE STEPS:

1. Establish incident commander.
2. Establish triage officer.
3. Establish treatment officer.
4. Establish transport officer.
5. Evacuate casualties.

REFERENCES:

1. MCRP 3-02 First Aid
-

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APPENDIX A

ACRONYMS AND ABBREVIATIONS

AT	Antiterrorism
ATFB	Anti-Terrorism Force Protection Training
AVL	Asset Verification List
BAT	Behavior Assessment Tool
BCP	Body Composition Program
BNO	Battalion Order
B&F	Budget & Finance
CANA	Convulsive Antidote to Nerve Agent
CBN	Carbine / Assault Rifle
CBRN	Chemical, Biological, Radiological, & Nuclear
CCTP	Critical Counterintelligence Threat Post
CCRB	Course Curriculum Review Board
CFT	Combat Fitness Test
CMDC	Command & Control
CMR	Consolidated Memorandum of Receipt
COAST	Consolidated Overseas Accountability Support Toolbox
CRS	Career Retention Specialist
DEERS	Defense Enrollment & Eligibility Reporting System
DETCMDR	Detachment Commander
DODIC	Department of Defense Identification Code
DOS	Department of State
DPL	Descriptor Privilege Level
DSS	Diplomatic Security Service
DT	Defensive Training
DTS	Defense Travel System
E&E	Escape & Evacuation
FAM	Foreign Affairs Manual
FAMFIRE	Familiarization Fire
FMR	Financial Management Regulations
FOT	Familiarization Orientation Training
GSO	General Services Office
HQ	Headquarters
IAW	In Accordance With
ICASS	International Cooperative Administrative Support Services
IED	Improvised Explosive Device
ISMT	Indoor Simulated Marksmanship Training
ITR	Individual Training Records
MCCS	Marine Corps Community Services
MCESG	Marine Corps Embassy Security Group
MCI	Marine Corps Institute
MCO	Marine Corps Order
MOJT	Manage On the Job Training
MCRP	Marine Corps Reference Publication
MOL	Marine Online
MOPP	Mission Oriented Protective Posture
MOT	Mission Oriented Training

MP	Military Personnel
MSG	Marine Security Guard
MSGR	Marine Security Guard Residence
MWR	Morale, Welfare, and Recreation
NBC	Nuclear, Biological, & Chemical
NCO	Non-Commissioned Officer
NEPA	Non-Expandable Property Account
NIPRNET	Non-Secure Internet Protocol Network
NLW	Non-Lethal Weapons
NMPS	Navy Motion Picture Service
NSN	National Stock Number
OC	Oleoresin Capsicum
OPBUD	Operational Budget
OPTAR	Operational Target
PII	Personal Identifiable Information
PFT	Physical Fitness Test
PMCS	Preventive Maintenance, Checks & Services
RSO	Regional Security Officer
SAI	Semi-Annual Inspection
SIPRNET	Secret Internet Protocol Router Network
SLIR	Shelf Life Inventory Report
SOP	Standard Operating Procedure
SSIC	Standard Subject Identification Code
SSN	Supply Summary Notification
TAD	Temporary Additional Duty
TM	Technical Manual
T/E	Table of Equipment
T/O	Table of Organization
TPF	Temporary Personnel Folders
T&R	Training and Readiness Manual
TTP	Tactics, Techniques and Procedures
USMC	United States Marine Corps
WPNS	Weapons

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APPENDIX B

TERMS AND DEFINITIONS

Terms in this glossary are subject to change as applicable orders and directives are revised. Terms established by Marine Corps orders or directives take precedence after definitions found in Joint Pub 1-02, DOD Dictionary of Military and Associated Terms.

A

After Action Review. A professional discussion of training events conducted after all training to promote learning among training participants. The formality and scope increase with the command level and size of the training evolution. For longer exercises, they should be planned for at predetermined times during an exercise. The results of the AAR shall be recorded on an after action report and forwarded to higher headquarters. The commander and higher headquarters use the results of an AAR to reallocate resources, reprioritize their training plan, and plan for future training.

Assessment. An assessment is an informal judgment of the unit's proficiency and resources made by a commander or trainer to gain insight into the unit's overall condition. It serves as the basis for the midrange plan. Commanders make frequent use of these determinations during the course of the combat readiness cycle in order to adjust, prioritize or modify training events and plans.

C

Chaining. Chaining is a process that enables unit leaders to effectively identify subordinate collective events and individual events that support a specific collective event. For example, collective training events at the 4000-level are directly supported by collective events at the 3000-level. Utilizing the building block approach to progressive training, these collective events are further supported by individual training events at the 1000 and 2000-levels. When a higher-level event by its nature requires the completion of lower level events, they are "chained"; Sustainment credit is given for all lower level events chained to a higher event.

Collective Event. A collective event is a clearly defined, discrete, and measurable activity, action, or event (i.e., task) that requires organized team or unit performance and leads to accomplishment of a mission or function. A collective task is derived from unit missions or higher-level collective tasks. Task accomplishment requires performance of procedures composed of supporting collective or individual tasks. A collective task describes the exact performance a group must perform in the field under actual operational conditions. The term "collective" does not necessarily infer that a unit accomplishes the event. A unit, such as a squad or platoon conducting an attack; may accomplish a collective event or, it may be accomplished by an individual to accomplish a unit mission, such as a

battalion supply officer completing a reconciliation of the battalion's CMR. Thus, many collective events will have titles that are the same as individual events; however, the standard and condition will be different because the scope of the collective event is broader.

Collective Training Standards (CTS). Criteria that specify mission and functional area unit proficiency standards for combat, combat support, and combat service support units. They include tasks, conditions, standards, evaluator instruction, and key indicators. CTS are found within collective training events in T&R Manuals.

Combat Readiness Cycle. The combat readiness cycle depicts the relationships within the building block approach to training. The combat readiness cycle progresses from T&R Manual individual core skills training, to the accomplishment of collective training events, and finally, to a unit's participation in a contingency or actual combat. The combat readiness cycle demonstrates the relationship of core capabilities to unit combat readiness. Individual core skills training and the training of collective events lead to proficiency and the ability to accomplish the unit's stated mission.

Combat Readiness Percentage (CRP). The CRP is a quantitative numerical value used in calculating collective training readiness based on the E-coded events that support the unit METL. CRP is a concise measure of unit training accomplishments. This numerical value is only a snapshot of training readiness at a specific time. As training is conducted, unit CRP will continuously change.

Component Events. Component events are the major tasks involved in accomplishing a collective event. Listing these tasks guide Marines toward the accomplishment of the event and help evaluators determine if the task has been done to standard. These events may be lower-level collective or individual events that must be accomplished.

Condition. The condition describes the training situation or environment under which the training event or task will take place. Expands on the information in the title by identifying when, where, and why the event or task will occur and what materials, personnel, equipment, environmental provisions, and safety constraints must be present to perform the event or task in a real-world environment. Commanders can modify the conditions of the event to best prepare their Marines to accomplish the assigned mission (e.g. in a desert environment; in a mountain environment; etc.).

Core Competency. Core competency is the comprehensive measure of a unit's ability to accomplish its assigned MET. It serves as the foundation of the T&R Program. Core competencies are those unit core capabilities and individual core skills that support the commander's METL and T/O mission statement. Individual competency is exhibited through demonstration of proficiency in specified core tasks and core plus tasks. Unit proficiency is measured through collective tasks.

Core Capabilities. Core capabilities are the essential functions a unit must be capable of performing during extended contingency/combat operations. Core unit capabilities are based upon mission essential tasks derived from

operational plans; doctrine and established tactics; techniques and procedures.

Core Plus Capabilities. Core plus capabilities are advanced capabilities that are environment, mission, or theater specific. Core plus capabilities may entail high-risk, high-cost training for missions that are less likely to be assigned in combat.

Core Plus Skills. Core plus skills are those advanced skills that are environment, mission, rank, or billet specific. 2000-Level training is designed to make Marines proficient in core skills in a specific billet or at a specified rank at the Combat Ready level. 3000-8000-Level training produces combat leaders and fully qualified section members at the Combat Qualified level. Marines trained at the Combat Qualified level are those the commanding officer feels are capable of accomplishing unit-level missions and of directing the actions of subordinates. Many core plus tasks are learned via MOJT, while others form the base for curriculum in career level MOS courses taught by the formal school.

Core Skills. Core skills are those essential basic skills that "make" a Marine and qualify that Marine for an MOS. They are the 1000-Level skills introduced in entry-level training at formal schools.

D

Defense Readiness Reporting System (DRRS). A comprehensive readiness reporting system that evaluates readiness on the basis of the actual missions and capabilities assigned to the forces. It is a capabilities-based, adaptive, near real-time reporting system for the entire Department of Defense.

Deferred Event. A T&R event that a commanding officer may postpone when in his or her judgment, a lack of logistic support, ammo, ranges, or other training assets requires a temporary exemption. CRP cannot be accrued for deferred "E-Coded" events.

Delinquent Event. An event becomes delinquent when a Marine or unit exceeds the sustainment interval for that particular event. The individual or unit must update the delinquent event by first performing all prerequisite events. When the unit commander deems that performing all prerequisite is unattainable, then the delinquent event will be re-demonstrated under the supervision of the appropriate evaluation authority.

E

E-Coded Event. An "E-Coded" event is a collective T&R event that is a noted indicator of capability or, a noted Collective skill that contributes to the unit's ability to perform the supported MET. As such, only "E-Coded" events are assigned a CRP value and used to calculate a unit's CRP.

Entry-level training. Pipeline training that equips students for service with the Marine Operating Forces.

Evaluation. Evaluation is a continuous process that occurs at all echelons, during every phase of training and can be both formal and informal. Evaluations ensure that Marines and units are capable of conducting their combat mission. Evaluation results are used to reallocate resources, reprioritize the training plan, and plan for future training.

Event (Training). (1) An event is a significant training occurrence that is identified, expanded and used as a building block and potential milestone for a unit's training. An event may include formal evaluations. (2) An event within the T&R Program can be an individual training evolution, a collective training evolution or both. Through T&R events, the unit commander ensures that individual Marines and the unit progress from a combat capable status to a Fully Combat Qualified (FCQ) status.

Event Component. Event components are the major procedures (i.e., actions) that must occur to perform a Collective Event to standard.

Exercise Commander (EC). The Commanding General, Marine Expeditionary Force or his appointee will fill this role, unless authority is delegated to the respective commander of the Division, Wing, or FSSG. Responsibilities and functions of the EC include: (1) designate unit(s) to be evaluated, (2) may designate an exercise director, (3) prescribe exercise objectives and T&R events to be evaluated, (4) coordinate with commands or agencies external to the Marine Corps and adjacent Marine Corps commands, when required.

Exercise Director (ED). Designated by the EC to prepare, conduct, and report all evaluation results. Responsibilities and functions of the ED include: (1) Publish a letter of instruction (LOI) that: delineates the T&R events to be evaluated, establishes timeframe of the exercise, lists responsibilities of various elements participating in the exercise, establishes safety requirements/guidelines, and lists coordinating instructions. (2) Designate the TEC and TECG to operate as the central control agency for the exercise. (3) Assign evaluators, to include the senior evaluator, and ensure that those evaluators are properly trained. (4) Develop the general exercise scenario taking into account any objectives/ events prescribed by the EC. (5) Arrange for all resources to include: training areas, airspace, aggressor forces, and other required support.

I

Individual Readiness. The individual training readiness of each Marine is measured by the number of individual events required and completed for the rank or billet currently held.

Individual Training. Training that applies to individual Marines. Examples include rifle qualifications and HMMWV driver licensing.

Individual Events. Individual Events specify training tasks and standards for each MOS or specialty within the Marine Corps. In most cases, once an MOS or community develops a T&R, the ITS order will be cancelled. However, most communities will probably fold a large portion of their ITS into their new T&R Manual.

M

Marine Corps Ground Training and Readiness (T&R) Program. The T&R Program is the Marine Corps' primary tool for planning and conducting training, for planning and conducting training evaluation, and for assessing training readiness. The program will provide the commander with standardized programs of instruction for units within the ground combat, combat support, and combat service support communities. It consolidates the ITS, CTS, METL and other individual and unit training management tools. T&R is a program of standards that systematizes commonly accepted skills, is open to innovative change, and above all, tailors the training effort to the unit's mission. Further, T&R serves as a training guide and provides commanders an immediate assessment of unit combat readiness by assigning a CRP to key training events. In short, the T&R Program is a building block approach to training that maximizes flexibility and produces the best-trained Marines possible.

Mission Essential Task(s) MET(s). A MET is a collective task in which an organization must be proficient in order to accomplish an appropriate portion of its wartime mission(s). MET listings are the foundation for the T&R manual; all events in the T&R manual support a MET.

Mission Essential Task List (METL). Descriptive training document that provides units a clear, war fighting focused description of collective actions necessary to achieve wartime mission proficiency. The service-level METL, that which is used as the foundation of the T&R manual, is developed using Marine Corps doctrine, Operational Plans, T/Os, UJTL, UNTL, and MCTL. For community based T&R Manuals, an occupational field METL is developed to focus the community's collective training standards. Commanders develop their unit METL from the service-level METL, operational plans, contingency plans, and SOPs.

O

Operational Readiness (DOD, NATO). OR is the capability of a unit/formation, ship, weapon system, or equipment to perform the missions or functions for which it is organized or designed. May be used in a general sense or to express a level or degree of readiness.

P

Performance step. Performance steps are included in the components of an Individual T&R Event. They are the major procedures (i.e., actions) a unit Marine must accomplish to perform an individual event to standard. They describe the procedure the task performer must take to perform the task under operational conditions and provide sufficient information for a task performer to perform the procedure (May necessitate identification of supporting steps, procedures, or actions in outline form.). Performance steps follow a logical progression and should be followed sequentially, unless otherwise stated. Normally, performance steps are listed only for 1000-level individual events (those that are taught in the entry-level MOS school).

Prerequisite Event. Prerequisites are the academic training and/or T&R events that must be completed prior to attempting the event.

R

Readiness (DOD). Readiness is the ability of US military forces to fight and meet the demands of the national military strategy. Readiness is the synthesis of two distinct but interrelated levels: (a) Unit readiness--The ability to provide capabilities required by combatant commanders to execute assigned missions. This is derived from the ability of each unit to deliver the outputs for which it was designed. (b) Joint readiness--The combatant commander's ability to integrate and synchronize ready combat and support forces to execute assigned missions.

S

Section Skill Tasks. Section Skills are those competencies directly related to unit functioning. They are group rather than individual in nature, and require participation by a section (S-1, S-2, S-3, etc).

Simulation Training. Simulators provide the additional capability to develop and hone core and core plus skills. Accordingly, the development of simulator training events for appropriate T&R syllabi can help maintain valuable combat resources while reducing training time and cost. Therefore, in cases where simulator fidelity and capabilities are such that simulator training closely matches that of actual training events, T&R Manual developers may include the option of using simulators to accomplish the training. CRP credit will be earned for E-coded simulator events based on assessment of relative training event performance.

Standard. A standard is a statement that establishes criteria for how well a task or learning objective must be performed. The standard specifies how well, completely, or accurately a process must be performed or product produced. For higher-level collective events, it describes why the event is being done and the desired end-state of the event. Standards become more specific for lower-level events and outline the accuracy, time limits, sequencing, quality, product, process, restrictions, etc., that indicate the minimum acceptable level of performance required of the event. At a minimum, both collective and individual training standards consist of a task, the condition under which the task is to be performed, and the evaluation criteria that will be used to verify that the task has been performed to a satisfactory level.

Sustainment Training. Periodic retraining or demonstration of an event required maintaining the minimum acceptable level of proficiency or capability required to accomplish a training objective. Sustainment training goes beyond the entry-level and is designed to maintain or further develop proficiency in a given set of skills.

Systems Approach to Training (SAT). An orderly process for analyzing, designing, developing, implementing, and evaluating a unit's training program to ensure the unit, and the Marines of that unit acquire the knowledge and skills essential for the successful conduct of the unit's wartime missions.

T

Training Task. This describes a direct training activity that pertains to an individual Marine. A task is composed of 3 major components: a description of what is to be done, a condition, and a standard.

Technical Exercise Controller (TEC). The TEC is appointed by the ED, and usually comes from his staff or a subordinate command. The TEC is the senior evaluator within the TECG and should be of equal or higher grade than the commander(s) of the unit(s) being evaluated. The TEC is responsible for ensuring that the evaluation is conducted following the instructions contained in this order and MCO 1553.3B. Specific T&R Manuals are used as the source for evaluation criteria.

Tactical Exercise Control Group (TECG). A TECG is formed to provide subject matter experts in the functional areas being evaluated. The benefit of establishing a permanent TECG is to have resident, dedicated evaluation authority experience, and knowledgeable in evaluation technique. The responsibilities and functions of the TECG include: (1) developing a detailed exercise scenario to include the objectives and events prescribed by the EC/ED in the exercise LOI; (2) conducting detailed evaluator training prior to the exercise; (3) coordinating and controlling role players and aggressors; (4) compiling the evaluation data submitted by the evaluators and submitting required results to the ED; (5) preparing and conducting a detailed exercise debrief for the evaluated unit(s).

Training Plan. The training plan is a training document that outlines the general plan for the conduct of individual and collective training in an organization for specified periods of time.

U

Unit CRP. Unit CRP is a percentage of the E-coded collective events that support the unit METL accomplished by the unit. Unit CRP is the average of all MET CRP.

Unit Evaluation. All units in the Marine Corps must be evaluated, either formally or informally, to ensure they are capable of conducting their combat mission. Informal evaluations should take place during all training events. The timing of formal evaluations is critical and should, when appropriate, be directly related to the units' operational deployment cycle. Formal evaluations should take place after the unit has been staffed with the majority of its personnel, has had sufficient time to train to individual and collective standards, and early enough in the training cycle so there is sufficient time to correctly identified weaknesses prior to deployment. All combat units, and units task organized for combat require formal evaluations prior to operational deployments.

Unit Training Management (UTM). Unit training management is the use of the SAT and Marine Corps training principles in a manner that maximizes training results and focuses the training priorities of the unit on its wartime mission. UTM governs the major peacetime training activity of the Marine Corps and applies to all echelons of the Total Force.

W

NAVMC 3500.98A
19 Feb 2015

Waived Event. An event that is waived by a commanding officer when in his or her judgment, previous experience or related performance satisfies the requirement of a particular event.

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APPENDIX D

INTERNAL MISSION ESSENTIAL TASK MATRIX

	<u>PARAGRAPH</u>	<u>PAGE</u>
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APPENDIX D

INTERNAL MISSION ESSENTIAL TASK MATRIX

2000. MCESG MISSION ESSENTIAL TASK MATRIX. The MCESG Mission Essential Task List (METL) Table includes the designated MET number. The following event codes are the linked collective events that support the MET.

MET#/MISSION ESSENTIAL TASK

MET 1. Conduct command and control of MCESG	
GRU-CMDC-5001	Provide Sustainment Structure and Forces
GRU-CMDC-5002	Safeguard Sensitive and Classified Information from Compromise
GRU-SOSK-5003	Maintain Situational Awareness to Foreign Intelligence Security Services (FISS)
GRU-LOG-5004	Conduct Supply Operations Reporting
GRU-MED-5005	Provide Health Services
GRU-MED-5006	Conduct Medical Administration
GRU-FIN-5007	Manage Unit Financial Resources
GRU-CMDC-5008	Develop Training Plans and Programs
GRU-CMDC-5009	Establish Liaison
REG-CMDC-4001	Conduct Administrative Control (ADCON) of MSGs
REG-FIN-4002	Manage a regional budget
REG-LOG-4003	Conduct Logistic Operations
REG-MED-4004	Coordinate Emergency Medical Treatment
REG-TRG-4005	Supervise Regional Training
REG-CMDC-4006	Execute Command Inspection Program
MET 2: Provide Marine Embassy Security Guards trained for duty with the Department of State	
MSGD-REAC-3001	Execute a response
MSGD-REAC-3002	Execute a Bomb plan
MSGD-REAC-3003	Execute an Intruder Containment Plan
MSGD-REAC-3004	Execute an Internal Defense plan
MSGD-REAC-3005	Execute a Marine Security Guard Residence (MSGR) Escape and Evacuation (E & E) plan
MSGD-REAC-3006	Execute a Natural Disaster Plan
MET 3: Provide protection to mission personnel and prevent the compromise of national security information and equipment at designated diplomatic and consular facilities	
MSGD-REAC-3001	Execute a response
MSGD-REAC-3002	Execute a Bomb plan
MSGD-REAC-3003	Execute an Intruder Containment Plan
MSGD-REAC-3004	Execute an Internal Defense plan
MSGD-REAC-3005	Execute a Marine Security Guard Residence (MSGR) Escape and Evacuation (E & E) plan
MSGD-REAC-3006	Execute a Natural Disaster Plan

GRU-CMDC-5001	Provide Sustainment Structure and Forces
GRU-CMDC-5002	Safeguard Sensitive and Classified Information from Compromise
GRU-SOSK-5003	Maintain Situational Awareness to Foreign Intelligence Security Services (FISS)
GRU-CMDC-5008	Develop Training Plans and Programs
GRU-CMDC-5009	Establish Liaison
REG-LOG-4003	Conduct Logistic Operations
REG-TRG-4005	Supervise Regional Training
MET 4: Provide security of classified material in support of POTUS, VPOTUS, and SECSTATE when OCONUS	
GRU-CMDC-5001	Provide Sustainment Structure and Forces
GRU-CMDC-5002	Safeguard Sensitive and Classified Information from Compromise
GRU-SOSK-5003	Maintain Situational Awareness to Foreign Intelligence Security Services (FISS)
GRU-FIN-5007	Manage Unit Financial Resources
GRU-CMDC-5009	Establish Liaison
REG-LOG-4003	Conduct Logistic Operations
REG-TRG-4005	Supervise Regional Training
MET 5: Provide administrative and logistical support to Marine Corps Embassy Security Group Region Headquarters and Marine Security Guard Detachments worldwide	
GRU-CMDC-5001	Provide Sustainment Structure and Forces
GRU-CMDC-5002	Safeguard Sensitive and Classified Information from Compromise
GRU-SOSK-5003	Maintain Situational Awareness to Foreign Intelligence Security Services (FISS)
GRU-LOG-5004	Conduct Supply Operations Reporting
GRU-MED-5005	Provide Health Services
GRU-MED-5006	Conduct Medical Administration
GRU-FIN-5007	Manage Unit Financial Resources
GRU-CMDC-5008	Develop Training Plans and Programs
GRU-CMDC-5009	Establish Liaison
REG-CMDC-4001	Conduct Administrative Control (ADCON) of MSGs
REG-FIN-4002	Manage a regional budget
REG-LOG-4003	Conduct Logistic Operations
REG-MED-4004	Coordinate Emergency Medical Treatment
REG-TRG-4005	Supervise Regional Training
REG-CMDC-4006	Execute Command Inspection Program
MET 6: Coordinate with the Department of State on all matters pertaining to the Marine Security Guard program and the joint Memorandum of Agreement	
GRU-MED-5005	Provide Health Services
GRU-MED-5006	Conduct Medical Administration
GRU-FIN-5007	Manage Unit Financial Resources
GRU-CMDC-5008	Develop Training Plans and Programs
GRU-CMDC-5009	Establish Liaison
REG-CMDC-4001	Conduct Administrative Control (ADCON) of MSGs
REG-FIN-4002	Manage a regional budget

REG-LOG-4003	Conduct Logistic Operations
REG-MED-4004	Coordinate Emergency Medical Treatment
REG-TRG-4005	Supervise Regional Training
REG-CMDC-4006	Execute Command Inspection Program
MET 7: Provide a Task Organized MSG Security Augmentation Unit (MSAU) Trained and Equipped to Deploy to Diplomatic Facilities and Consulates as required by the Department of State	