



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
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NAVMC DIR 1650.48
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31 Oct 06

NAVMC DIRECTIVE 1650.48

From: Commandant of the Marine Corps
To: Distribution List

Subj: MARINE CORPS COMMUNICATIONS AWARDS PROGRAM

Ref: (a) MCO P1070.12

Encl: (1) Sample Individual Nomination Package Format
(2) Sample Unit/Organization Nomination Package Format
(3) Biography of General Alfred M. Gray, USMC (Ret)
(4) Biography of Mr. James Hamilton
(5) Biography of Private First Class Herbert A. Littleton
(6) Biography of LtCol Kevin M. Shea, USMC

1. PURPOSE. To provide procedural guidance and instructions regarding the subject award program. The Marine Corps Communications Awards Program (MCCAP) is administered by the Director, Command, Control, Communications, and Computers (C4) and consists of five individual awards and one unit/organization award for communications and communications-electronics maintenance excellence. These awards recognize distinguished performance of individuals within the operating forces (OPFOR) or supporting establishment (SE) who have made significant contributions to the C4 community and embody the Marine Corps values of Honor, Courage, and Commitment. The unit/organization award recognizes a communications or information technology unit/organization within the OPFOR or SE that has distinguished itself by making the most outstanding contributions to the Marine Corps C4 field in the development or advancement of concepts, doctrine, technology, or procedures which improve Marine Corps C4; and/or has demonstrated continual resourcefulness and responsiveness while supporting the warfighter in a tactical, operational or strategic environment. Enclosures (3) through (6) are biographies of the awards' namesakes.

2. INFORMATION. The MCCAP recognizes Marines, civilian Marines, and a communications unit/organization who best exemplify superior communications and communications-electronics maintenance excellence and demonstrate dedication to mission accomplishment within the OPFOR and SE.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

a. Organizations with personnel and/or units/organizations that meet the criteria contained herein are encouraged to submit nominations. Previously awarded Marines and units/organizations are not eligible for future selection of the same award. Nominations shall be submitted via the endorsing chain of command to the Director, C4. Nominations shall be submitted per the guidance contained herein. Director, C4 will facilitate the award selection process and the C4 Award Dinner.

b. Tasks

(1) Commandant of the Marine Corps. The CMC will provide final approval for selection of recipients for the subject awards.

(2) Director, C4. The Director, C4, is responsible for coordinating Marine Corps participation in all MCCAP nominations and selections, and for coordinating award ceremonies. HQMC C4 will convene a board of senior field grade officers and enlisted Marines, and civilian Marines as appropriate, to review nominations and recommend nominees to the CMC for final selection and announcement of the winners. C4 shall provide Temporary Additional Duty (TAD) orders and travel/per diem funding for award recipients incidental to participation in award ceremonies. The winning unit/organization will be represented by the senior officer and enlisted Marine of the unit.

(3) Marine Corps Association (MCA). The MCA provides support for the annual C4 Awards Dinner as per Memorandum of Agreement with Director, C4.

(4) Local Commanders. Commanders will take action to solicit nominations and ensure that eligible Marines and units are nominated. Local commanders are also encouraged to recognize individual nominees and recipients at appropriate local ceremonies.

c. Coordinating Instructions. HQMC C4 will publish an annual MARADMIN message in November soliciting nominees for the current calendar year. The MARADMIN will specify due dates, points of contact, and email addresses for submission. MARFORs will accept nomination packages from subordinate commands and conduct a board to select and forward the best qualified packages, in PDF format, based on the quantities outlined for each category in Table 1 below. Submissions must be received by the nomination deadline for consideration by the awards board. Nominees may come from the SE or OPFOR. Nominations for deployed forces should be submitted via their operational chain of command. Under no circumstances should units submit nominations

via multiple chains of command. Nominations from Joint or Navy commands should be submitted directly to HQMC C4 via the first flag/general officer in the chain of command. Questions regarding eligibility or submission requirements should be submitted to the point of contact in the annual MARADMIN.

Table 1. Nomination Limits by Command

	Alfred M. Gray Trophy	James Hamilton IT Management Award	Littleton Enlisted Award-SNCO Communications Trophy	Littleton Enlisted Award- NCO Communications Trophy	Littleton Enlisted Award-NCO Maintenance Trophy	LtCol Kevin M. Shea Memorial Unit Award
MARFORCOM	2	3	2	2	2	2
MARFORPAC	3	4	3	3	3	3
LOGCOM	1	1	1	1	1	1
MARFORRES	1	1	1	1	1	1
NCR*	1	8	1	1	1	1
MARFOR-K	1	1	1	1	1	1
MARFOREUR	1	1	1	1	1	1
MARCENT	1	1	1	1	1	1

*NCR includes HQMC, MCBQ, MCCDC and MCSC

d. There are six categories of awards, as follow:

(1) The Alfred M. Gray Trophy. This trophy is awarded annually in honor of General Alfred M. Gray, U.S. Marine Corps, 29th Commandant of the Marine Corps, to recognize outstanding leadership within the communications environment.

(a) Eligibility Criteria

(1) Nominees must be Marine Corps captains serving on active duty within the operating forces or supporting establishment during the calendar year specified. The target MOS is 0602, however an officer with any MOS serving in an MOS 0602 billet is eligible.

(2) A captain selected to the grade of major is eligible for this award if the nominee is not promoted during the award nomination period.

(b) Performance Criteria

(1) Nominees should be recognized by seniors, contemporaries, and subordinates, as officers who best exemplify outstanding leadership within a communications environment.

(2) Must clearly perform the functions as a commander, S-6 staff officer, or officer working in another MOS 0602 billet by providing efficient, effective, and timely communications support to tactical, training, and/or garrison operations.

(3) Must exhibit superior knowledge and understanding of communications and data systems employment in support of command and control.

(4) Must exhibit qualities that have made an outstanding contribution to the development of Esprit de Corps and loyalty within the officer's unit.

(5) Must have set the standards of performance through personal example that all other officers seek to emulate.

(6) Must demonstrate the Marine Corps Core Values of Honor, Courage, and Commitment, and must be within Marine Corps height/weight standards.

(2) The James Hamilton Information Technology (IT) Management Civilian of the Year Award. This award is presented annually in honor of James Hamilton, to recognize a Civilian Marine who performs special acts of noteworthy leadership and technological innovation to support his/her command in the area of IT. Employees recommended for this award should be nominated by a supervisor or a peer via the appropriate chain of command.

(a) Eligibility Criteria

(1) Federal Government civilian employees in grades WG/GS 07-15 or equivalent serving within a Marine Corps activity and holding the following occupational series are eligible:

- GS-0332: Computer Operation
- GS-0335: Computer Clerk & Assistant
- GS-0390: Telecommunications Processing
- GS-0391: Telecommunications
- GS-0392: General Telecommunications
- GS-0394: Communications Clerk
- GS-0854: Computer Engineering
- GS-1550: Computer Science
- GS-2210: IT Management Specialist
- WG-2502: Telecommunications Mechanic
- WG-2504: Wire Communications Cable Splicing

- WG-2508: Communications Line Installing and Repairing
- WG-2608: Electronic Digital Computer Mechanic

(2) Non-appropriated fund and pilot pay band employees are eligible.

(3) Contractors are not eligible.

(b) Performance Criteria. Employees nominated must have demonstrated special acts of leadership and technological innovation within the area of IT during the current calendar year. The purpose of this award is not to recognize long-term distinguished service by supervisory personnel for which there are other suitable civilian performance awards. Rather, this award targets Civilian Marines who have made significant contributions to support his/her command in the area of IT, as well as the overall Information Technology Management Community of Interest.

(3) The PFC Herbert A. Littleton Enlisted Communications Awards. These awards are presented annually to honor a Staff Noncommissioned Officer (SNCO) and a Noncommissioned Officer (NCO) for operational communications/IT excellence, and an NCO for electronics maintenance excellence.

(a) Staff Noncommissioned Officer Trophy for Operational Communications Excellence nominees must be a Marine SNCO (E-6 - E-9) on active duty serving in an MOS 06xx billet within the OPFOR or SE during the period of eligibility and performing operational communications/IT duties. A SNCO with a non-communications MOS but serving in an MOS 06xx billet is eligible.

(b) Noncommissioned Officer Trophy for Operational Communications Excellence nominees must be a Marine NCO (E-4/E-5) on active duty serving in an MOS 06xx billet within the OPFOR or SE and performing operational communications/IT duties. An NCO with a non-communications MOS but serving in an MOS 06xx billet would be eligible.

(c) Noncommissioned Officer Trophy for Electronics Maintenance Excellence nominees must be a Marine NCO (E-4/E-5) on active duty serving in an electronic maintenance, MOS 28xx, billet within the OPFOR or SE during the period of eligibility and performing electronics maintenance duties. An NCO with a non-communications/maintenance MOS but serving in an electronics maintenance, an MOS 28xx, billet is eligible.

(d) The SNCOs and NCOs recommended for the awards should be recognized by seniors, contemporaries, and subordinates as the Marines who most exemplify excellence and outstanding leadership within the relevant communications/IT field. A nominee must:

(1) Clearly and effectively provide the unit and commander with exceptionally efficient, effective, and timely communications/IT support for tactical, training and/or garrison operations to a degree seldom achieved by others.

(2) Exhibit qualities that are to be emulated and have significantly impacted development of junior Marines, Esprit de Corps, and loyalty within the unit the Marine serves.

(3) Set a standard through personal example that all others seek to emulate.

(4) Demonstrate the Marine Corps Core Values of Honor, Courage, and Commitment, and must be within Marine Corps height/weight standards.

(4) The LtCol Kevin M. Shea Memorial Unit of the Year Award. This award is awarded annually in honor of LtCol Kevin M. Shea, USMC, to recognize the Marine Corps communications or information technology unit or organization within the OPFOR or SE that has distinguished itself by making the most outstanding contributions to the Marine Corps C4 field in the development or advancement of concepts, doctrine, technology, or procedures that improve Marine Corps C4; and/or by demonstrating continual resourcefulness and responsiveness while supporting the warfighter in a tactical, operational or strategic environment.

(a) Eligibility Criteria

(1) Nominated units or organizations can be any communications or information technology battalion, squadron, company, platoon, detachment, branch, etc., within the OPFOR or SE, active or reserve.

(2) The primary duties of the unit or organization must be communications or information technology according to mission statement. By Table of Organization (T/O), the unit or organization should be led by a Marine 06xx or GS civilian Marine with the relevant occupational series as identified in paragraph 5.b.(1)(a).

(b) Performance Criteria

(1) Nominated units/organizations should be recognized by supported unit commanders, adjacent units/organizations, and by the C4 community as the unit/organization that best exemplifies outstanding C4 support, performance of its duties, and contributions to the C4 field and mission accomplishment.

(2) Nominated units/organizations must have gone above and beyond what is typically expected of similar units/organizations in the performance of their duties, and/or exhibit proficiencies that are seldom achieved by similar units/organizations.

(3) Nominations should note any unique environments or circumstances that further distinguish the unit or organization accomplishments, such as combat operations or the implementation of new or unique techniques or technologies that advance C4 functions within the Marine Corps.

(4) The unit/organization must exhibit a high level of Esprit de Corps and personnel/equipment readiness.

3. SCOPE

a. The Director, C4 is responsible for coordinating Marine Corps participation in the MCMAP and for conducting an appropriate awards ceremony annually.

b. Commanders shall solicit MCCAP nominations and ensure that eligible Marines and units are nominated and forwarded to Director, C4.

c. This Directive is applicable to the Marine Corps Reserve and to Marines serving in Joint and Navy commands. Marine nominees must be on active duty during the performance period.

4. COMMAND. This Directive is applicable to the Marine Corps Total Force.

5. CERTIFICATION. Reviewed and approved this date.



G. J. ALLEN
Director, Command, Control,
Communications and Computers

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SAMPLE FORMAT
INDIVIDUAL NOMINATION PACKAGE

Cover Letter with First and Subsequent Endorsements as Necessary
(formatted per SECNAVINST 5216.5D, Navy Correspondence Manual) on
Command Letterhead

From: Submitting Command
To: Commandant of the Marine Corps, Headquarters Marine Corps,
Director, Command, Control, Communications, and Computers
(C4), 2 Navy Annex, Washington, DC 20380-1775
Via: Your Chain of Command

Subj: NOMINATION OF (RANK, NAME, LAST 4 OF SSN, MOS or GS/WG SERIES,
SERVICE COMPONENT) FOR (APPROPRIATE COMMUNICATIONS AWARD)

Ref: (a) NAVMC DIR 1650.47

Encl: (1) Personal Data Sheet
(2) Summary of Performance
(3) Promotion Type Photograph for military and passport type
for civilians or Recommendations (required for civilians
only)
(4) Biography (for submission to CMC if selected)
(5) Summary of Action (for Dinner Program)

1. SNM/SNO is nominated for the (Appropriate C4 Award) as recognition
for (brief description of performance, contribution made to command,
Marine Corps, etc., or words to that effect).

2. Point of contact information: nominating unit address, point of
contact telephone number and email address to be contacted if
questions arise about the package.

I. M. MARINE

Personal Data Sheet. The Personal Data Sheet will be submitted in the following format:

1. Personal Data
 - a. Full Name
 - b. Home of Record
 - c. Current Address
 - d. Place and date of birth
 - e. Parents' names (if applicable)
 - f. Spouse's name (if applicable)
 - g. Children's names (if applicable)
2. Schools
 - a. High Schools
 - b. Colleges
 - c. Military Schools
3. Awards (Personal and Service)
4. Chronological List of Assignments with dates (Present to Past)

Summary of Performance

The Summary of Performance will be submitted in narrative form using 12-pitch Courier New or Arial font. It may be single or double-spaced, but will not exceed three pages in length.

The Summary of Performance is critical to the consideration of the nominee's package and will support the nominee's qualification for the award. There will be no review of the nominee's record, so only information provided in the package will be available to the board. The content of this section should be consistent with that of a typical award recommendation Summary of Action.

The Summary of Performance should include an introduction that encapsulates in a single paragraph the justification for nomination (the particular act(s) for which a nominee has been nominated) and a summary of events that expands upon the introduction and discusses the nominee's performance during the award period in greater detail.

Photograph

A promotion photograph is preferred, using the current edition of MCO P1070.12 as a guide (official photograph taken within twelve (12) months of the board date. Uniform for photograph is Service "C").

However, it is understood that some Marines will not be able to provide a current promotion photo due to their deployed status. A "field" equivalent is acceptable with a standing or seated bust photograph of the candidate in camouflage trousers and t-shirt. A brief explanation of the extenuating circumstances should be included as a footnote at the bottom of the photograph page.

Civilian Marines are required to submit an official photograph or passport style photograph for inclusion in the C4 Awards Dinner Program, if selected.

Letters of Recommendation (For Civilian Marines only)

Civilian Marine nomination packages must include:

1. One recommendation from the base or station commanding general/commanding officer or first general officer/SES in the reporting chain
2. One recommendation from supervisor

Each Letter of Recommendation must include information regarding the following:

1. The nominee must have demonstrated noteworthy acts of technological innovation and/or leadership that have supported information technology management activities within the activity or command
2. The noteworthy acts have significantly and positively impacted the effectiveness and efficiency of information technology and operations.

Recommendations may be single or double-spaced using 12-pitch Courier New or Arial font, but will not exceed one page in length. Each recommendation letter within the nomination package must be signed.

Letters of Recommendations are not necessary for Marines submitted for the General Alfred M. Gray USMC Trophy for Outstanding Communications Leadership or the PFC Herbert A. Littleton Enlisted Communicator Awards.

BIOGRAPHY

Biography - Captain Im A. Hardcharger - I MEF G-6

2005 General Alfred M. Gray Award

Captain Hardcharger graduated from Muttenville Senior High School, Muttenville, VA (1993) and the United States Military Academy (1997).

He attended the following military service schools: the Basic School (1998); Communications Information Systems Officer Course; Marine Corps Winter Mountain Leaders Course (2000); Expeditionary Warfare School (2004); and C4 Planners Course (2004).

Previous awards won by Capt Hardcharger to date are:

1. Navy and Marine Corps Commendation Medal (Second Award)
2. Navy Meritorious Unit Citation
3. Sea Service Deployment (Third Award)
4. Meritorious Unit Citation
5. Global War on Terrorism
6. Global War on Terrorism Expeditionary
7. National Defense Service Medal (Second Award).

Throughout the period January, 2005 through December, 2005, Capt Hardcharger served with distinction while performing lieutenant colonel duties as the Information Technology Officer and captain duties as the Information Assurance Officer, Assistant Chief of Staff (AC/S), G-6 for I MEF Forward during combat operations in support of Operation Iraqi Freedom II and Operation Iraqi Freedom 04-06. He repeatedly displayed inspirational leadership, incredible versatility, technical acumen and operational foresight that consistently enhanced the combat capability of the MEF during OIF II and 04-06.

During this period, Capt Hardcharger's working knowledge of communication data, Information Assurance (IA), and Information Technology (IT) systems and his MOS expertise greatly contributed to the success of I MEF Forward during the deployment and combat operation phases. In addition, his outstanding leadership and organizational abilities were essential to the maintenance and expansion of the C4 architecture that supported the Command Element, Multi National Forces-West and its major subordinate commands throughout the area of operations of 120,000 square miles.

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Capt Hardcharger balanced the dynamic Nonsecure Internet Protocol Network (NIPRnet), Secure Internet Protocol Network (SIPRnet) and Coalition Enterprise Regional Information Exchange System (CENTRIX) network architecture with emerging requirements associated with dozens of named operations in support of counter insurgency operations. Despite under manning, Capt Hardcharger established and maintained an extraordinarily high command element data network reliability rate of 99%.

ENCLOSURE (1)

SUMMARY OF ACTION
FOR AWARD DINNER PROGRAM

CORPORAL JAYSON B. SCHEMENAUER

**Recipient of the 2005 PFC Herbert A. Littleton Noncommissioned
Officer Trophy for Operational Communications Excellence**

Corporal Jayson B. Schemenauer completed Military Recruit Training for the Marine Corps in 2002 after obtaining his High School GED. He was selected for this award for his actions in 2005, which include the following: Corporal Schemenauer designed and implemented a MAGTF-level data network architecture, which provided Non-Secret Internet Protocol (NIPR) and Secret Internet Protocol (SIPR) services to all Major Subordinate Commands participating in a major exercise. Corporal Schemenauer also developed a universal EPLRS plan that can be employed in any Marine Corps Regiment, effectively providing data services to any user with an EPLRS radio. Perhaps the most noteworthy achievement of Corporal Schemenauer's career was his involvement in the development of the groundbreaking Mobile Modular Command Center (M2C2). He was a driving force behind the development of a communications suite including NIPR, SIPR, DSN, VoIP, and VTC services. M2C2 served as a mobile technical control facility in a field environment providing a full suite of command and control assets to the Regimental Commander. Civilian contractors from Space and Naval Warfare Systems Command (SPAWAR), the MEC, and Raytheon all applauded Corporal Schemenauer for his knowledge, expertise, leadership, and dynamic understanding of all communications fields. Corporal Schemenauer's top personal awards include two Navy and Marine Corps Achievement Medals and the Marine Corps Good Conduct Medal.

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SAMPLE FORMAT
UNIT/ORGANIZATION NOMINATION PACKAGE

Cover Letter with First and Subsequent Endorsements as Necessary
(formatted per SECNAVINST 5216.5D, Navy Correspondence Manual) on
Command Letterhead

From: Submitting Command
To: Commandant of the Marine Corps, Headquarters Marine Corps,
Director, Command, Control, Communications, and Computers
(C4), 2 Navy Annex, Washington, DC 20380-1775
Via: Unit/Organization Chain of Command

Subj: NOMINATION OF (UNIT/ORGANIZATION) FOR THE LTCOL KEVIN M. SHEA
MEMORIAL UNIT OF THE YEAR AWARD

Ref: (a) NAVMC DIR 1650.47

Encl: (1) Summary of Unit/Organization Performance and
Accomplishments
(2) Unit/Organization History
(3) Supporting Documentation, to include Unit/Organization
Summary/Statistics
(4) Letters of Recommendation from supported commanders

1. (Unit/Organization) is nominated for the LtCol Kevin M. Shea
Memorial Unit of the Year Award as recognition for (brief description
of performance, contribution made to supported unit, Marine Corps,
etc, or words to that effect).

2. Point of contact information: nominating unit address, point of
contact telephone number and email address to be contacted if
questions arise about the package.

I. M. MARINE

ENCLOSURE (2)

Summary of Unit/Organization Performance and Accomplishments

The Summary of Unit/Organization Performance and Accomplishments will be submitted in narrative form using 12-pitch Courier New or Arial font. It may be single or double-spaced, but will not exceed three pages in length. It should cover events that took place during the period of eligibility.

The Summary of Unit/Organization Performance and Accomplishments is critical to the consideration of the unit's/organization's package and will support the unit's/organization's qualification for the award. There will be no review of the unit's/organization's record, so only information provided in the package will be available to the board. The content of this section should be consistent with that of a typical award recommendation Summary of Action.

The Summary of Unit/Organization Performance and Accomplishments should include an Introduction that encapsulates in a single paragraph the justification for nomination (the particular act(s) for which the unit/organization has been nominated) and a Summary of Events that expands upon the Introduction and discusses the unit's/organization's performance during the award period in greater detail.

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Unit/Organization History

The Unit/Organization History will be submitted in bullet form using 12-pitch Courier New or Arial font. It will be double-spaced, and will not exceed one (1) page in length. It should cover the unit's entire history, for inclusion into the awards program.

ENCLOSURE (2)

Summary - Marine Corps Communications Unit/Organization Statistics

Organization: _____

Operations: Summarize all significant deployments, operations, and/or exercises the unit/organization - to include companies, platoons, or detachments - participated in during the eligibility period.

Accomplishments: Summarize all significant accomplishments - such as special/unique training, exercises, or operations conducted, innovations, special events, community involvement, PME sessions conducted, etc. - completed during the period of eligibility.

Equipment: Summarize noteworthy maintenance/readiness accomplishments - to include inspection results, readiness improvements, innovative techniques, etc. during the period of eligibility.

Safety: List any significant safety accomplishments during the period of eligibility. This can include accident/mishap free hours, innovative safety training or procedures, etc.

Miscellaneous: List any unit/organization and/or significant individual awards or recognition presented during the period of eligibility. Summarize any noteworthy training, educational, or other accomplishments not listed in the categories above (for example, off duty education statistics, reenlistment rates, Navy/Marine Corps Relief participation, MCI completions, reductions in non-judicial punishments (NJPs), or any other item that reflects favorably on the unit.

Letters of Recommendation from Supported Commanders

Unit/Organization nomination packages must include:

1. One recommendation from the supported unit/organization commander or first General Officer/SES in the reporting chain
2. Any additional Letters of Recommendation that may be relevant.

Each Letter of Recommendation must include information regarding the following:

1. Outline the unit's/organization's outstanding contribution, in the Marine Corps C4 field, to the development or advancement of concepts, doctrine, technology, or procedures that improve Marine Corps C4; and/or by demonstrating continual resourcefulness and responsiveness while supporting the warfighter in a tactical, operational or strategic environment.
2. Noteworthy acts which have significantly and positively impacted the effectiveness and efficiency of information technology and operations.

Recommendations may be single or double-spaced using 12-pitch Courier New or Arial font, but will not exceed one page in length. Each recommendation letter within the nomination package must be signed.

Letters of Recommendations are not necessary for Marines submitted for the General Alfred M. Gray USMC Trophy for Outstanding Communications Leadership or the PFC Herbert A. Littleton Enlisted Communicator Awards.

BIOGRAPHY OF GENERAL ALFRED M. GRAY, USMC (RET)

General Gray enlisted in the Marine Corps in 1950 attaining the rank of sergeant. He was commissioned a second lieutenant on April 9, 1952. After attending The Basic School, Quantico, VA and the Field Artillery School, Fort Sill, OK, he joined the 1st Marine Division in Korea. He served a tour as an artillery officer with the 2nd Battalion, 11th Marines and a subsequent tour as an infantry officer with the 1st Battalion, 7th Marines.

Returning to the United States in December 1954 General Gray was assigned to the 8th Marines, 2nd Marine Division at Camp Lejeune, NC, until August 1955, when he attended the Communications Officer School, Quantico. He was promoted to captain in July 1955. From April 1956 until May 1961, General Gray served overseas in special command billets.

In May 1961, he was assigned to Headquarters Marine Corps, Washington, DC for duty as special operations and plans officer, G-2 Division. During this tour he saw service in Guantanamo Bay, Cuba, and in Vietnam. He was promoted to major in February 1963. General Gray joined the 12th Marines, 3rd Marine Division, Vietnam in October 1965, serving concurrently as the Regimental S-3 Officer and Artillery Aerial Observer. In April 1967, he was assigned command of the Composite Artillery Battalion and the U.S. Free World Forces at Gio Linh. In September 1967, he was reassigned to the II Marine Amphibious Force in De Nang, South Vietnam, where he commanded the 1st Radio Battalion elements throughout I corps. He was promoted to lieutenant colonel in October 1967.

General Gray was awarded the Silver Star for gallantry in the Republic of Vietnam in 1967, when disregarding his own safety, he entered an unmarked mine area to assist three Marines who were killed or wounded. He calmly and skillfully probed a cleared path 40 meters through an unmarked mine area, administered initial first aid to the survivors, and assisted in initial evacuation. His heroic action saved the lives of two Marines.

In February 1968, he returned to Washington DC, for duty with the Defense Special Projects Group as Chief, Intelligence and Operations Division. Reassigned to the Marine Corps Development and Education Command at Quantico in November 1968, he was tasked with the development of interim doctrine for employment of sensor technology in the Marine Corps.

During the period June through September 1969, General Gray returned to Vietnam in conjunction with surveillance and reconnaissance matters in the I Corps area.

Upon his return to the Development Center in Quantico, he was assigned as Chief, Intelligence and Reconnaissance Division until August 1970.

He then attended the Command and Staff College and upon completing the course in June 1971, was transferred to the 2nd Marine Division at Camp Lejeune, where he assumed command of Battalion Landing Team (BLT) 1st Battalion, 2nd Marines. The BLT was deployed to the Mediterranean in September 1971 as part of the 34th Marine Amphibious Unit and returned to the U.S. in March 1972. General Gray commanded the 2nd Marines from April through December 1972, when he was reassigned as Assistant Chief of Staff, G-3, 2nd Marine Division.

He was promoted to colonel in August 1972. General Gray attended the Army War College, Carlisle Barracks, PA, from August 1973 to June 1974, and upon graduation, was assigned to the 3rd Marine Division on Okinawa as Commanding Officer, 4th Marines and Camp Commander, Camp Hansen. He later served as Commanding Officer, 33rd Marine Amphibious Unit/Commanding Officer Regimental Landing Team-4/Deputy Commander, 9th Marine Amphibious Brigade during the Southeast Asia evacuation operations. Ordered to Headquarters Marine Corps, Washington, DC, in 1975, he was assigned as Deputy Director, Training and Education Division, Manpower Department.

He was advanced to brigadier general on March 24, 1976, and presided over a special working group focused on the Marine Corps Reserve. On June 11, 1975, he was assigned duties as Commanding General, Landing Force Training Command, Atlantic and Commanding General 4th Marine Amphibious Brigade. He served as the Deputy for Development /Director, The Development Center, Marine Corps Development and Education Command, Quantico, from October 1978 to May 1981.

While serving in this capacity, he was promoted to major general in February 1980. As Director, General Gray streamlined and accelerated studies and doctrinal development and directed the first approved Mission Area Analysis for Amphibious Warfare. He personally led the program and gained congressional approval for a family of light armored vehicles for the Marine Corps.

Between 1981 and 1984, General Gray was the Commanding General, 2nd

Marine Division, Camp Lejeune, NC. Following his promotion to lieutenant general on August 24, 1984, General Gray assumed duties as the Commanding General, Fleet Marine Forces Atlantic, Fleet Marine Forces Europe, II Marine Expeditionary Force, and Marine Striking Forces Atlantic (NATO) sequentially.

In July 1987, General Gray was promoted to the rank of general and appointed as the 29th CMC and a member of the Joint Chiefs of Staff. As Commandant, General Gray assisted in the formulation of national and international military policy and strategy. He institutionalized and published a warfighting philosophy and implemented a new long-range strategic planning process for the Marine Corps. As a result of his vision, the 1st and 2nd Marine Divisions performed exceptionally well in the Gulf War.

In 1991, General Alfred M. Gray retired from the U.S. Marine Corps after 41 years of honest and faithful service.

General Gray's personal decorations and awards include the Defense Distinguished Service Medal, the Distinguished Service Medal, the Silver Star, the Legion of Merit with Combat "V" and one gold star, the Bronze Star with Combat "V" and three gold stars, the Purple Heart with one gold star, the Meritorious Service Medal, the Joint Service Commendation Medal, the Navy Commendation Medal, and the Combat Action Ribbon with one gold star.

In addition to his numerous American military awards, General Gray also received awards from the Republic of Korea, the Netherlands, Chile, Argentina, Columbia, and Brazil.

BIOGRAPHY OF MR. JAMES HAMILTON

Mr. James Hamilton began his career in the United States Marine Corps when he enlisted in Lewiston, Idaho in October of 1942. Following recruit training at San Diego, California he was assigned to Clerical School Naval Training Station, San Diego. Following his graduation, he was assigned to Marine Corps Air Station (MCAS) El Centro, California where he worked in the Encrypting Room for the Communications Center.

From 1944 through 1946, Corporal Hamilton served in Bougainville in the North Solomon Islands, South Pacific. His unit was scheduled to make a landing on Honshu Island, mainland Japan, but never did due to the dropping of the Atomic Bomb. He was transferred to the French East Arsenal in Tiensin, China where he served as a Sergeant.

Following Sergeant Hamilton's tours at Camp Miramar and MCAS El Toro, California, Sergeant Hamilton received orders to Guam in 1947. Until 1949, he served as a Staff Sergeant. In June of 1949, he was sent to Headquarters Marine Corps (HQMC) to attend the first personnel analyst school. This would later be known as the Unit Diary.

From 1949 through 1952, Tech Sergeant Hamilton was assigned to the Machine Records installation 5, MCAS Cherry Point, North Carolina, working as a Personnel Accounting Analyst. He continued in this job when he was reassigned to Quantico, Virginia where he served from 1952 until 1956. In 1958, upon being selected for the machine accounting field, Master Sergeant Hamilton served as the Installation Chief for the Machine Records installation 7 at Quantico, VA.

During 1958, Master Sergeant Hamilton was instrumental in writing the initial machine processing courses offered by Marine Corps Institute (MCI). While at HQMC, Master Sergeant Hamilton attended his first computer-programming course, and in 1962 began programming on the Univac File Computer. Master Sergeant Hamilton's retirement from the United States Marine Corps occurred on 3 May 1962, after 20 years of service. He continued to serve his country in the Fleet Marine Corps Reserve until 1972. His personal decorations include the American Defense Ribbon, Asiatic Pacific Ribbon, China Service Ribbon, World War II Service Medal and National Defense Ribbon.

Mr. Hamilton continued to participate in the initial growth of automation in the Marine Corps as he began his career as a civilian Marine at HQMC as a GS-09. He was instrumental in replacing the Univac

File Computer with the Univac III. He performed as a Senior Applications Programmer, and handled operating system maintenance. He was selected for GS-11 in 1963 and was selected for GS-13 in 1966.

From 1966 through 1974, Mr. Hamilton worked on the Marine Unified Materiel and Maintenance development effort. He wrote the first computer interface for AUTODIN, so the IBM 360 could run on this system. Mr. Hamilton's work resulted in the passing and acceptance test on the initial try.

In 1974, Mr. Hamilton began working with Small Systems at HQMC where he developed a system for use by units on Mediterranean deployments. This system provided inventory accounting and naval message preparation capabilities including transmission of SASSY and MIMMS transactions in card format for input at the Force Automated Services Center. In 1976, the Small Systems unit was relocated to Quantico, and became the Marine Corps Distributed System Activity where Mr. Hamilton played a major part in installing the Scan Data System throughout the Marine Corps. This clustered mini-computer system was the forerunner of a major program which provided an organic data processing capability to every Marine battalion and squadron worldwide. These computers later became known as "The Green Machine."

Following a major consolidation of data processing activities at HQMC and Quantico in the newly completed Newlin Hall, Mr. Hamilton and his organization became part of the Marine Corps Central Design and programming Activity. His accomplishments included rewriting the Financial Automated Records Management System (FARMS) to operate on the mainframe. In 1986, Mr. Hamilton was involved when personal computers began replacing the Green Machines. Mr. Hamilton also worked on rewriting AV-3M, NAVFLRS and the Message Editing Processing System (MEPS) systems for the personal computer. He also developed several new systems, including the Weapons Training Instruction System, a training tracking system for MCAS Yuma, Arizona.

In June of 1992, Mr. Hamilton was designated as Head of the Manpower Section at the Marine Corps Computer and Telecommunications Activity.

He retired on 26 December 1992 with 30 years of civilian service totaling 50 years of combined active duty and civilian service.

BIOGRAPHY OF PFC HERBERT A. LITTLETON

Private First Class (PFC) Herbert A. Littleton, born 1 July 1930, in Mena, Arkansas, began his Marine Corps career by entering the United States Marine Corps Reserve at Blackhawk, South Dakota. PFC Littleton served during the Korean War as a radio operator for Company C of the 1st Battalion, 7th Marines, 1st Marine Division (Reinf). PFC Littleton was posthumously awarded the Congressional Medal of Honor for heroic acts performed at Chungchon, Korea, 22 April 1951. PFC Littleton was cited for conspicuous gallantry and intrepidity at the risk of his life above and beyond the call of duty while serving as a radio operator with an artillery forward observation team of Company C, in action against enemy aggressor forces. Standing watch when a well-concealed and numerically superior enemy force launched a violent night attack from nearby positions against his company, PFC Littleton quickly alerted the forward observation team and immediately moved into an advantageous position to assist in calling down artillery fire on the hostile force. When an enemy hand grenade was thrown into his vantage point shortly after the arrival of the remainder of the team, he unhesitatingly hurled himself on the deadly missile, absorbing its full, shattering impact in his body. By his prompt action and heroic spirit of self-sacrifice, he saved the other members of his team from serious injury or death and enabled them to carry on the vital mission, which culminated in the repulse of the hostile attack. His indomitable valor in the face of almost certain death reflects the highest credit upon PFC Littleton and the United States Marine Corps. He gallantly gave his life for his country.

BIOGRAPHY OF LTCOL KEVIN M. SHEA, USMC

Upon graduation from Bishop O'Dea High School in Seattle, Washington, LtCol Shea received an appointment to the United States Air Force Preparatory School, Colorado Springs, Colorado and enlisted in the United States Air Force (Reserves) on June 14, 1984. After successful completion of the curriculum, Airman Shea reapplied for admission in 1985 and received an appointment to the United States Air Force Academy. He was recruited for and lettered in Varsity Football as a defensive end on the 1987 Freedom Bowl team and played Club Rugby for the 1989 Collegiate National Champions. In May 1989, he competed for inter-service transfer and upon graduation received a regular commission as a Marine Second Lieutenant with a Bachelor of Science in General Engineering.

2nd Lieutenant Shea graduated from The Basic School in December 1989 and completed the Basic Communication Officer's Course in April 1990. His first duty assignment was as Assistant Support Platoon Commander, Support Company, 9th Communications Battalion, Camp Pendleton, California. While assigned as Support Company Detachment Commander, Bravo Company, 9th Communication Battalion, 2nd Lieutenant Shea deployed to Saudi Arabia in response to the Iraq invasion of Kuwait and took part in I Marine Expeditionary Force combat operations to retake Kuwait.

Upon returning from the Gulf War, First Lieutenant Shea volunteered and was selected for duty with the 1st Force Reconnaissance Company in June 1991. In addition to his primary duty as communications officer, during various periods of his tenure, he was called upon to serve as platoon commander, operations officer, and executive officer. Besides training several MEU (SOC) Force Reconnaissance Platoons in deep reconnaissance and direct action communications, 1st Lieutenant Shea took part in CONUS counter-drug operations and a mobile training team deployment to assist Honduran Naval Infantry. Upon promotion to Captain in June 1994, he was selected for career level school in Quantico, Virginia.

In June 1995, Captain Shea was assigned to the newly commissioned Marine Forces United States Central Command (MARCENT) Liaison Cell as the MARCENT G-6 Liaison Officer. In April 1996, Captain Shea was reassigned to the Joint Communications Support Element (JCSE) where he served as a Plans and Engineering Officer, Operations Division before taking command of Charlie Company (Airborne) in December 1996. During his command tenure, Captain Shea's command supported three

contingency operations and four United States Special Operations Command (USSOCOM) missions. Captain Shea's most notable deployment was as JCSE Task Force Commander in support of Combined Special Operations Task Force (CSOTF) - Kuwait during USCENTCOM's Operation Desert Thunder.

Captain Shea was promoted to Major in May 1999 and completed a Master of Science Degree in Electrical Engineering (MSEE) at the Naval Postgraduate School, Monterey, California in September 2000. He was then assigned as an Electrical Engineering Instructor at the United States Naval Academy, where he also served as an Assistant Coach for Navy Rugby.

In June 2003, Major Shea reported to 1st Marine Division and was assigned as the Communications Officer for 1st Marine Regiment. During this assignment, he deployed in support of Operation Iraqi Freedom II as part of Regimental Combat Team One.

In May 2004, Major Shea was selected for the rank of Lieutenant Colonel.

On 14 Sept 2004, Major Shea was killed while serving with 1st Marine Division in Operation Iraqi Freedom II as part of Regimental Combat Team One. He was posthumously promoted to the rank of Lieutenant Colonel.

LtCol Shea was a graduate of Marine Corps Officer Candidate School, The Basic School, Basic Communications Officer's Course, Command and Control Systems Course, and Amphibious Warfare School. His decorations include the Bronze Star Medal with Bronze "V", Purple Heart, Defense Meritorious Service Medal with Gold Star, Meritorious Service Medal, Joint Service Commendation Medal, Navy-Marine Corps Commendation Medal with Gold Star, Joint Service Achievement Medal, Combat Action Ribbon with Bronze Star, Joint Meritorious Unit Award, Navy Unit Commendation, National Defense Service Medal with Bronze Star, Armed Forces Expeditionary Medal, Southwest Asia Service Medal with two Bronze Stars, Global War on Terrorism Expeditionary Medal, Sea Service Deployment Ribbon with Bronze Star, Kuwait Liberation Medal (Kingdom of Saudi Arabia), and Kuwait Liberation Medal (Emirate of Kuwait). He was also jumpmaster and combatant diver qualified.