

MCBUL 4050. UPDATED PERSONAL EFFECTS HANDLING POLICY FOR DEPLOYED FORCES IN SUPPORT OF OIF AND OEF

Date Signed: 3/9/2009

MARADMIN Active Number: 0159/09

R 092050Z MAR 09

UNCLASSIFIED//

MARADMIN 0159/09

MSGID/GENADMIN,USMTF,2007/CMC WASHINGTON DC L LPC//

SUBJ/MCBUL 4050. UPDATED PERSONAL EFFECTS HANDLING POLICY FOR DEPLOYED FORCES IN SUPPORT OF OIF AND OEF//

REF/A/MSGID:DOC/CMC WASHINGTON DC LPC-3/30APR2001//

REF/B/MSGID:DOC/CMC WASHINGTON DC MRC/27FEB2003//

REF/C/MSGID:DOC/JT STAFF WASHINGTON DC/05JUN2006//

REF/D/MSGID:MSG/CMC WASHINGTON DC LPC-3/160156ZJUN2003//

REF/E/MSGID:DOC/CMC WASHINGTON DC LPC/08JUL2005//

REF/F/MSGID:DOC/CMC WASHINGTON DC LPD/19NOV2008//

REF/G/MSGID:DOC/SECDEF WASHINGTON DC/28MAR2008//

REF/H/MSGID:MSG/CMC WASHINGTON DC MR/051745ZJUN2008//

REF/I/MSGID:MSG/CMC WASHINGTON DC MR/111601ZJUN2007//

NARR/REFERENCE A IS MCO P4050.38C, PERSONAL EFFECTS AND BAGGAGE MANUAL. REFERENCE B IS MCO P3040.4E, MARINE CORPS CASUALTY PROCEDURES MANUAL. REFERENCE C IS JCS PUB 4-06, MORTUARY AFFAIRS IN JOINT OPERATIONS. REFERENCE D IS MARADMIN 285/03, MARKING OF ORGANIZATIONAL CLOTHING AND EQUIPMENT. REFERENCE E IS MCO P10120.28G, INDIVIDUAL CLOTHING REGULATIONS. REFERENCE F IS MCO 4610.37, CARGO AND PERSONAL PROPERTY TRANSPORTATION ACCOUNTING CODE (TAC) DATA FOR FISCAL YEAR (FY) 2009. REFERENCE G IS UNDER SECRETARY OF DEFENSE DIRECTIVE-TYPE MEMORANDUM (DTM) 07-015, DOD SSN REDUCTION PLAN. REFERENCE H IS MARADMIN 334/08, CASUALTY PROCEDURES

IN SUPPORT OF OEF/OIF DEPLOYMENTS. REFERENCE I IS MARADMIN 352/07, CASUALTY PROCEDURES IN SUPPORT OF OEF/OIF DEPLOYMENTS.//

POC/E. S. LIVINGSTON/LTCOL/UNIT:LPC/NAME:(703)695-8934 EMAIL: ERIC.LIVINGSTON@USMC.MIL//

GENTEXT/REMARKS/1. PURPOSE. THIS MESSAGE PROVIDES COMMANDERS WITH UPDATED OIF-OEF PERSONAL EFFECTS (PE) HANDLING POLICIES AND PROCEDURES.

2. CANCELLATION. MARADMIN 009/06.

3. BACKGROUND. LESSONS LEARNED DURING GLOBAL WAR ON TERROR (GWOT) COMBAT OPERATIONS HAVE LED TO THIS UPDATED POLICY REGARDING HANDLING OF PE DURING DEPLOYMENT AND JOINT OPERATIONS.

4. ACTION

A. COMMANDERS WILL IMMEDIATELY INITIATE CHANGES DIRECTED HEREIN FOR HANDLING PE WHILE DEPLOYED PER REFERENCES (A) THROUGH (I).

B. COMMANDERS INTENT. TO SAFELY, SECURELY, AND EXPEDITIOUSLY INVENTORY AND MOVE ALL PE FOR ILL, INJURED, WOUNDED, AND/OR DECEASED PERSONNEL OR PERSONNEL OTHERWISE SEPARATED FROM THEIR PE.

C. CONCEPT OF OPERATIONS

(1) DISREGARD ALL SECTIONS OF REFERENCE (A) RELATING TO COMBAT. SPECIFIC POLICY FOR COMBAT PE HANDLING IS PROVIDED IN THIS MESSAGE.

(2) THE REMAINDER OF REFERENCE (A) (INCLUDING INVENTORY TIME FRAME REQUIREMENTS, ADMIN PROCESSING, ETC.) STILL APPLIES UNLESS SPECIFICALLY DESIGNATED OTHERWISE HEREIN.

(3) DISREGARD ANY PE SHIPMENT REFERENCE CONTAINED IN REFERENCE (I).

(4) PE TYPES AND DEFINITIONS ARE PROVIDED BELOW IN PARAGRAPH 5.

D. SUBORDINATE ELEMENT UNIT COMMANDERS

(1) INITIATE PERSONNEL CASUALTY REPORTS (PCRS) PER REFERENCES (B) AND (H).

DISTRIBUTION: PCN 10204100000

DISTRIBUTION STATEMENT A: APPROVED FOR PUBLIC RELEASE; DISTRIBUTION IS UNLIMITED.

(2) CONDUCT THEATER PE INVENTORIES PER REFERENCES (A) AND (C) AND COMPLY WITH THE GUIDANCE PROVIDED HEREIN WITHIN 48 HOURS OF THE INCIDENT. UNIT PE INVENTORY WILL SERVE AS THE SOLE ACCOUNTABLE THEATER PE INVENTORY. ADDITIONAL INVENTORIES ARE NOT NECESSARY UNLESS SHIPPING CONTAINERS HAVE BEEN SIGNIFICANTLY DAMAGED/OPENED, SERIALIZED TAGS HAVE BEEN BROKEN, OR OTHER EVIDENCE OF TAMPERING EXISTS. IN SUCH CASES, PE MUST BE REINVENTORIED AND ALL PE STAKEHOLDERS (SERVICE MEMBERS PARENT UNIT AND MAJOR SUBORDINATE COMMAND (MSC), SUPPORTING MARINE EXPEDITIONARY FORCE (MEF) PERSONAL EFFECTS AND BAGGAGE CENTER (PEBC), JOINT PERSONAL EFFECTS DEPOT (JPED) AND, IF APPLICABLE, CASUALTY ASSISTANCE CALLS OFFICER (CACO)) MUST BE NOTIFIED IF ANY INVENTORY DISCREPANCIES ARE DISCOVERED. NOTIFICATION MUST INCLUDE TYPE AND NUMBER OF CONTAINERS (I.E. PACKAGE 1 OF 3, ETC.), ESTIMATED DELIVERY SCHEDULE OR TIME OF ARRIVAL, POINTS OF CONTACT (POC), ETC. AND MUST BE COMMUNICATED VIA NAVAL MESSAGE OR OTHER RELIABLE MEANS.

(3) PROCEDURES FOR DECEASED (KILLED IN ACTION (KIA), OTHER HOSTILE DEATH, NON-HOSTILE DEATH), MISSING IN ACTION (MIA), OR DESIGNATED AS A PRISONER OF WAR (POW), ARE AS FOLLOWS.

(A) REFER ANY QUESTIONABLE SITUATIONS INVOLVING DECEASED PERSONNEL TO CMC (MRPC).

(B) PERSONAL PROTECTIVE EQUIPMENT (PPE) (MODULAR TACTICAL VESTS, SMALL ARMS PROTECTIVE INSERTS, ETC. AS DEFINED IN PARAGRAPH 5E BELOW) SHOULD NOT BE REMOVED FROM THE BODY UNLESS SAFETY OR SECURITY REASONS DEEM OTHERWISE. PPE IS REQUIRED FOR FOLLOW-ON FORENSIC AND PERFORMANCE ANALYSIS. PPE THAT IS MISTAKENLY SEPARATED FROM THE BODY DURING EVACUATION OR AT MEDICAL FACILITIES MUST BE SENT SEPARATELY, UNTAMPERED WITH, TO THE ARMED FORCES MEDICAL EXAMINERS OFFICE WITH DETAILED INFORMATION (AS MANY DETAILS AS POSSIBLE CONCERNING CIRCUMSTANCES OF DEATH) INCLUDING THE DECEASED MEMBER'S NAME, UNIT, TYPE OF COMBAT OPERATION, AND UNIT POC. DOCUMENTATION MUST BE PLACED INSIDE THE PPE CONTAINER. CLEARLY ADDRESS THE CONTAINER TO THE FOLLOWING ORGANIZATION:

ARMED FORCES MEDICAL EXAMINER'S OFFICE
MORTUARY AFFAIRS
116 26TH STREET
DOVER AFB, DE 19902-5116

(C) REMOVE GOVERNMENT-OWNED EQUIPMENT, OTHER THAN IDENTIFIED IN THE PRECEDING PARAGRAPH, FROM THEATER PE INVENTORY AND RETURN TO THE SERVICE MEMBERS UNIT SUPPLY OFFICE TO USE AS STOCK REPLENISHMENTS OR TO DISPOSE OF ACCORDINGLY. UNIT SUPPLY OFFICERS WILL PROPERLY ACCOUNT FOR GOVERNMENT ISSUED EQUIPMENT ON THEIR PROPERTY RECORDS AND WILL ENSURE SERVICE MEMBERS CONSOLIDATED ISSUE FACILITY (CIF), TRAINING ALLOWANCE POOL, OR UNITS INDIVIDUAL MEMORANDUM OF RECEIPT (IMR) ARE ADJUSTED. UNIT SUPPLY OFFICERS WILL COORDINATE IMR ADJUSTMENTS WITH MEF G-4 FWD. UNITS THAT ARE NOT SUPPORTED BY A MEF G-4 FWD WILL COORDINATE IMR ADJUSTMENTS WITH MEF G-4 REAR. EQUIPMENT SHOULD HAVE BEEN PREVIOUSLY MARKED PER REFERENCES (D) AND (E).

(D) UNDER NO CIRCUMSTANCES SHOULD GOVERNMENT-OWNED EQUIPMENT BE SHIPPED TO THE JPED.

(E) PERSONALLY OWNED EQUIPMENT THAT RESEMBLES AND IS NOT GOVERNMENT-OWNED EQUIPMENT MUST BE DOCUMENTED AS "PERSONALLY OWNED" ON PE INVENTORY FORM.

(F) REMOVE CONTRABAND ITEMS (TO INCLUDE UNEXPLODED ORDNANCE, EXPLOSIVES, ETC.). UNDER NO CIRCUMSTANCES SHOULD CONTRABAND BE SHIPPED WITH PE.

(G) ALL THEATER PE MUST BECOME PART OF THE INVENTORY, INCLUDING ARTICLES OF CONSIDERABLE VALUE. UNDER NO CIRCUMSTANCES WILL ANY ITEMS BE FORWARDED SEPARATELY (E.G., VIA CERTIFIED MAIL, ETC.) FROM THE PE INVENTORY. ANY ITEMS FOUND AT A LATER DATE MUST BE INVENTORIED PER REFERENCE (A) AND SHIPPED AS THEATER REMAIN BEHIND PE (RBPE) TO THE JPED. A NOTIFICATION OF FOLLOW-ON RBPE WILL BE

PROVIDED TO ALL PE STAKEHOLDERS PER PARAGRAPH 4D(2).

(H) IT IS REQUIRED TO NOTE WHETHER THERE IS ANY BLOOD OR OTHER BODILY FLUIDS ON PE, AS A HAZARDOUS MATERIAL (HAZMAT) DECLARATION MAY BE REQUIRED FOR COMMERCIAL TRANSPORTATION.

(I) INVENTORY OFFICERS WILL COLLECT ALL HARD CURRENCY AND ANNOTATE DENOMINATION, DOLLAR AMOUNT, AND SERIAL NUMBER IN REMARKS SECTION OF INVENTORY FORM. THERE IS NO REQUIREMENT TO PREPARE A TREASURY CHECK FOR ANY HARD CURRENCY, AS THIS WILL BE ACCOMPLISHED BY THE JPED.

(J) A COMPLETED PE INVENTORY FORM, NAVMC 10154, MUST BE PLACED IN THE SERVICE MEMBERS OFFICER QUALIFICATION RECORD/SERVICE RECORD BOOK. NAVMC 10154 (EF) IS AVAILABLE ON THE NAVAL FORMS ONLINE WEBSITE AT [HTTPS:NAVALFORMS.DAPS.DLA.MIL](https://navalforms.daps.dla.mil). THE NAVMC 10154 IS THE PREFERRED INVENTORY FORM, BUT A MILITARY OPERATIONS RECORD OF PERSONAL EFFECTS OF DECEASED PERSONNEL INVENTORY FORM, DD FORM 1076, CAN BE SUBSTITUTED FOR THE NAVMC 10154. ADDITIONAL COPIES OF THE NAVMC 10154 OR DD FORM 1076 MUST BE PLACED OR FILED AS FOLLOWS:

- ONE COPY MUST BE PLACED INSIDE EACH PE CONTAINER
- ONE COPY MUST BE PLACED INSIDE THE PE OVERPACK CONTAINER AS IDENTIFIED IN PARAGRAPH 4D(3) (L), BELOW
- ONE COPY MUST BE RETAINED BY UNIT COMMANDER OR OTHER OFFICIAL
- ONE COPY MUST GO TO PE CUSTODIAN
- ONE COPY, WITH THE SOCIAL SECURITY NUMBER (SSN) OF THE SERVICE MEMBER BLACKED-OUT, ALONG WITH A CONFIRMATION OF HAZMAT MATERIAL AND UNEXPLODED ORDNANCE REMOVAL MEMO, MUST BE PLACED OUTSIDE OF EACH PE CONTAINER WITHIN A PACKING SLIP.

(K) THE FOLLOWING ADDITIONAL REQUIRED DOCUMENTATION MUST BE PRESENTED TO AN ESTABLISHED THEATER DISTRIBUTION CENTER (MAGTF MATERIAL DISTRIBUTION CENTER (MMDC)).

- NAVMC 10154.
- CONFIRMATION OF HAZMAT MATERIAL AND UNEXPLODED ORDNANCE REMOVAL MEMO.
- GOVERNMENT EQUIPMENT REMOVAL MEMO.
- INVENTORY OFFICER APPOINTMENT LETTER AND ACCEPTANCE ENDORSEMENT (INCLUDE INVENTORY OFFICERS CONTACT NUMBER AND EMAIL ADDRESS).

PCR.

UNDER NO CIRCUMSTANCES, EXCEPT FOR THE NAVMC 10154 (SSN OF SERVICE MEMBER BLACKED-OUT) AND THE CONFIRMATION OF HAZMAT MATERIAL AND UNEXPLODED ORDNANCE REMOVAL MEMO, SHALL THE ADDITIONAL REQUIRED DOCUMENTATION BE PLACED OUTSIDE OF THE PE CONTAINER, OVERPACK CONTAINER, OR GIVEN TO A COMMERCIAL CARRIER. CUSTOMS DECLARATION FORMS CAN BE PREPARED BY USING THE INFORMATION THAT IS PRESENTED TO THE MATERIAL DISTRIBUTION CENTER.

(L) PACKAGE PE IN INDIVIDUAL CRUSH-RESISTANT CONTAINERS, SUCH AS TRUNK, LOCKER (36 1/4" L X 18 1/4" W X 20 1/4" H) NSN: 8460-01-471-1035; COMPATIBLE GOVERNMENT PURCHASED FOOTLOCKER, OR COMMERCIALY PURCHASED FOOTLOCKER. CONSOLIDATE AND SAFEGUARD PE CONTAINERS IN LARGER CRUSH-RESISTANT CONTAINERS (OVERPACK). ANY EXPOSED CONTAINER MUST PROTECT PE FROM EXTERNAL WEATHER ELEMENTS (RAIN AND HUMIDITY). CONTAINERS MAY BE PRE-FABRICATED OR CUSTOM FABRICATED TO ACCOMMODATE SIZE OF PE ITEMS BEING RECOVERED, AS LONG AS THE INTERIOR IS LINED WITH PLASTIC OR OTHER WEATHER TIGHT MATERIAL, THE CONTAINER/BOX IS STURDY, AND ALL INDIVIDUAL PE CONTAINERS CAN BE SECURED WITH AN ANTI-PILFERAGE SERIALIZED SEAL. ADDITIONALLY, UNITS SHOULD CONSIDER DOUBLE-BOXING AND/OR REINFORCING PE CONTAINERS WITH PACKING TAPE, DEPENDING UPON ORIGINATING UNIT PACKAGING, TO SAFEGUARD CONTENTS FROM DAMAGE. GUIDANCE ON FABRICATION CAN BE OBTAINED FROM THE SUPPORTING UNIT. CONSIDER WHITE OVERPACK SHIPPING CONTAINER (40"W X 48"L X 30"D), NSN 8115-01-444-0197; DESIGNED FOR USE WITH UNI-PAK TOP, NSN 8115-01-444-0211; AND PALLET BOTTOM, NSN 8115-01-444-0206.

(M) METAL SERIALIZED SEALS, OR EQUIVALENT SERIALIZED ANTI-PILFERAGE

MATERIALS, MUST BE USED TO SEAL ALL INDIVIDUAL PE CONTAINERS AND ANNOTATED/CROSS-REFERENCED TO PE INVENTORY DOCUMENTS. THE NSN FOR METAL ANTI-PILFERAGE SELF-LOCKING SERIALIZED SEAL IS 5340-00-081-3381.

(N) TO ENSURE TIMELY DISPOSITION DURING TRANSPORTATION AND HANDLING, MARK ALL PE CONTAINERS AND SHIPPING DOCUMENTS, AS APPLICABLE, WITH APPROPRIATE CATEGORY ("HOSTILE DEATH," "NON-HOSTILE DEATH," "MISSING IN ACTION," ETC.), MEMBERS FULL NAME, RANK, COMPONENT, MAJOR SUBORDINATE COMMAND (MSC), AND UNIT. MARKING SHOULD BE CLEAR, DISTINCTIVE, AND PERMANENT. A TYPED PLACARD DOES NOT SATISFY THE REQUIREMENT OF A CLEAR, DISTINCTIVE, AND PERMANENT MARKING.

(O) PE CONTAINERS, PPE CONTAINERS, AND OVERPACK CONTAINERS SHALL NOT BE MARKED WITH THE SERVICE MEMBERS SSN OR LAST FOUR. THE SSN HAS BEEN USED AS A MEANS TO EFFICIENTLY IDENTIFY AND AUTHENTICATE INDIVIDUALS, BUT THE THREAT OF IDENTITY THEFT NOW REQUIRES COMMANDERS TO ENSURE THAT THE SSN IS NOT COMPROMISED. THERE IS NO REQUIREMENT TO PRESENT ANY DOCUMENTATION WITH A SERVICE MEMBERS SSN TO A COMMERCIAL CARRIER.

(P) ONCE THEATER PE INVENTORY IS COMPLETED, SHIP PE FOR SERVICE MEMBERS IN THIS CATEGORY THROUGH AN ESTABLISHED MMDC TO THE JPED AT THE FOLLOWING ADDRESS WITHIN 7 DAYS OF INCIDENT.

JOINT PERSONAL EFFECTS DEPOT
BLDG 3558 RODMAN ROAD
ABERDEEN PROVING GROUNDS, MD 21005

THE MMDC IS AUTHORIZED TO SHIP PE THROUGH A COMMERCIAL, TRACEABLE PRIORITY SHIPPER DIRECTLY TO THE JPED. FUNDING IS PER PARAGRAPH 4E BELOW. FURTHERMORE, THERE IS NO REQUIREMENT TO INSURE PE SHIPMENTS.

THE INDIVIDUAL OR PERSON ELIGIBLE TO RECEIVE EFFECTS (PERE), IS ENTITLED TO FILE A CLAIM THROUGH HQMCS PERSONAL PROPERTY CLAIMS OFFICE (M&RA) FOR ANY DAMAGED, LOST, OR STOLEN PE. REFERENCE PARAGRAPH 6B(2) BELOW.

(Q) WHEN AN ESTABLISHED MMDC IS NOT AVAILABLE, COMMANDERS MAY USE THEIR OWN TRACEABLE SHIPPING MODES OR MAY SHIP PE FOR PERSONNEL IN THIS CATEGORY THROUGH AN ARMY'S THEATER MORTUARY AFFAIRS COLLECTION POINT (MACP). TRANSPORTATION FROM THE MACP TO THE JPED IS COORDINATED AND FUNDED BY THE MACP. PE PROCEDURES AT THE MACP ARE DIFFERENT THAN OUTLINED IN THIS MESSAGE. FOR EXAMPLE, THE MACP USES THE DD FORM 1076 AND HAS A REQUIREMENT TO FULFILL LISTED DOCUMENTATIONS FROM A TURN-IN CHECKLIST; AND THE ARMY'S INVENTORY OFFICER IS REFERRED TO AS A SUMMARY COURT MARTIAL OFFICER (SCMO) AND IS LIMITED TO A COMMISSIONED OFFICER. THE ARMY'S CASUALTY AND MORTUARY AFFAIRS OPERATIONS CENTER (CMAOC) HAS AGREED TO ALLOW MARINE CORPS UNITS TO USE PROCEDURES OUTLINED IN THIS MESSAGE AND TO ALLOW STAFF NONCOMMISSIONED OFFICERS (SNCO) TO PERFORM THE DUTIES AS AN INVENTORY OFFICER.

(R) COMMANDERS WILL ENSURE THAT PE MOVEMENT FROM EITHER A MMDC OR MACP IS COMMUNICATED TO THE SERVICE MEMBERS PARENT UNIT, MSC, SUPPORTING PEBC, AND THE JPED VIA NAVAL MESSAGE OR OTHER RELIABLE COMMUNICATION RESOURCES.

(S) COORDINATE ALL PE ACTIVITIES FOR PERSONNEL IN THIS CATEGORY WITH MEF REAR, SUPPORTING PEBC, AND THE JPED TO ENSURE PROPER TRACKING AND FOLLOW UP OF PE IS PERFORMED.

(4) PROCEDURES FOR ALL OTHER PE CATEGORIES (WOUNDED IN ACTION (WIA), UNAUTHORIZED ABSENCE (UA), EMERGENCY LEAVE, BRIG, NON-HOSTILE MEDICAL, DESERTER, ETC.), ARE THE SAME WITH THE FOLLOWING EXCEPTIONS.

(A) PPE FOR CASUALTIES SUSTAINED DURING COMBAT MUST ACCOMPANY THE SERVICE MEMBER DURING MEDEVAC FOR FOLLOW-ON FORENSIC AND PERFORMANCE ANALYSIS. PPE MISTAKENLY SEPARATED FROM THE SERVICE MEMBER DURING EVACUATION OR TRANSFER MEDICAL FACILITIES MUST BE SENT, UNTAMPERED WITH, SEPARATELY TO THE FOLLOWING ORGANIZATION WITH DETAILED INFORMATION INCLUDING THE MEMBER'S NAME, UNIT, AS MANY DETAILS AS

POSSIBLE CONCERNING CIRCUMSTANCES OF THE CASUALTY, TYPE OF COMBAT OPERATIONS, AND UNIT POC. DOCUMENTATION MUST BE PLACED INSIDE THE PPE CONTAINER. CLEARLY ADDRESS THE CONTAINER TO THE FOLLOWING ORGANIZATION.

MARINE CORPS SYSTEMS COMMAND
ATTN: PM ICE CESS PDG-16
2201A WILLIS ROAD
QUANTICO, VA 22134

UPON COORDINATION WITH THE OWNING UNIT, MARCORSYSCOM WILL MAKE EVERY ATTEMPT TO RETURN UNSERVICEABLE PPE TO THE WOUNDED SERVICE MEMBER UPON COMPLETION OF ANALYSIS.

(B) INVENTORY OFFICERS WILL IDENTIFY ALL HARD CURRENCY AND ANNOTATE DENOMINATION, DOLLAR AMOUNT, AND SERIAL NUMBER IN REMARKS SECTION OF THE INVENTORY FORM. CURRENCY WILL REMAIN PART OF THE PE INVENTORY.

(C) ONCE THEATER PE INVENTORY IS COMPLETED, SHIP PE FOR SERVICE MEMBERS IN THIS CATEGORY DIRECTLY TO SUPPORTING PEBC (CAMP LEJEUNE OR CAMP PENDLETON), DEPENDING ON ULTIMATE DESTINATION OF THE SERVICE MEMBER ONCE IT IS DETERMINED THE SERVICE MEMBER WILL NOT RETURN TO THE UNIT (BUT NO LONGER THAN 30 DAYS FROM INCIDENT) BY USING AN ESTABLISHED MMDC. SHIPMENT TO SUPPORTING PEBC MUST TAKE PLACE WITHIN 7 DAYS OF THE DATE IT IS KNOWN THE SERVICE MEMBER WILL NOT RETURN TO THE UNIT. PE CLAIMS INFORMATION IS PROVIDED IN PARAGRAPH 4D(3)(P).

(D) WHEN AN ESTABLISHED MMDC IS NOT AVAILABLE, COMMANDERS MAY USE THEIR OWN TRACEABLE SHIPPING MODES OR MAY SHIP PE FOR WOUNDED PERSONNEL THROUGH AN ARMY THEATER MACP. CURRENTLY, THE MACP DOES NOT SHIP NON-HOSTILE INCIDENT PE CASES. TRANSPORTATION FROM THE MACP IS COORDINATED AND FUNDED BY THE MACP. ALL MACP SHIPMENTS ARE SENT DIRECTLY TO THE JPED REGARDLESS OF INCIDENT, NOT TO A SUPPORTING PEBC. THE JPED MARINE LIAISON CELL WILL REDIRECT PE TO A SUPPORTING PEBC.

(5) MEDICAL TREATMENT FACILITIES

(A) IF TRANSFER PE, INCLUDING ANY PPE THAT SHOULD ACCOMPANY SERVICE MEMBER FOR FUTURE FORENSIC AND PERFORMANCE ANALYSIS, IS REMOVED FOR MEDICAL TREATMENT, HOLD TRANSFER PE FOR MOVEMENT WITH PATIENT.

(B) IF A SERVICE MEMBER DIES WHILE AT A MEDICAL FACILITY AND FOR SOME EXCEPTIONAL REASON TRANSFER PE CANNOT ACCOMPANY SERVICE MEMBER OR PE IS DISCOVERED AT A LATER DATE, INVENTORY, PACKAGE AND SHIP PE, UPON COORDINATION WITH THE SERVICE MEMBER'S PARENT COMMAND, TO THE JPED. SSN DISCLOSURE INFORMATION IS PROVIDED IN PARAGRAPH 4D(3)(O) AND PE CLAIMS INFORMATION IS PROVIDED IN PARAGRAPH 4D(3)(P). PPE SHOULD BE PACKAGED SEPARATELY AND SHIPPED TO THE ARMED FORCES MEDICAL EXAMINER'S OFFICE, AT THE ADDRESS IN PARAGRAPH 4D(3)(B) ABOVE, WITH THE SERVICE MEMBERS NAME, UNIT, AS MANY DETAILS AS POSSIBLE CONCERNING CIRCUMSTANCES OF THE DEATH OR INJURY, COMBAT OPERATION, ETC., AND UNIT POC PER PARAGRAPH 4D(3)(B). DOCUMENTATION MUST BE PLACED INSIDE THE PPE CONTAINER. FUNDING IS PER PARAGRAPH 4E BELOW.

(C) ANY ADDITIONAL RECOVERED GOVERNMENT-OWNED EQUIPMENT THAT IS SEPARATED FROM THE SERVICE MEMBER AT MEDICAL TREATMENT FACILITY SHOULD BE RETURNED TO THE SERVICE MEMBERS UNIT OR SHIPPED TO THE CIF AT THE FOLLOWING ADDRESS.

CONSOLIDATED ISSUE FACILITY
FIR AND CENTER STREETS
BUILDING 1501
CAMP LEJEUNE, NC 28542-5000

PROVIDE THE SERVICE MEMBERS NAME AND UNIT, IF KNOWN, SO THAT THE SERVICE MEMBERS RECORDS MAY BE ADJUSTED TO REFLECT THE RECOVERY AND TURN-IN. CAMP LEJEUNE CIF WILL DISTRIBUTE EQUIPMENT TO APPROPRIATE UNIT CIF. FUNDING IS PER PARAGRAPH 4E.

(6) MEF REAR COMMANDERS

(A) REAR ELEMENT OF DEPLOYED MEF WILL SERVE AS OPERATIONAL LEAD FOR

MANAGING AND TRACKING RECEIPT AND RETURN OF THEATER AND RBPE TO SERVICE MEMBER OR CACO, AND TROUBLESHOOTING ANY PE ISSUES AND DISCREPANCIES WITH SUPPORTING PEBC AND THE JPED.

(B) COMPILE AND DISTRIBUTE PCR'S PER REFERENCES (B) AND (H), AND NOTIFY VIA SEPARATE CORRESPONDENCE TO ALL PE STAKEHOLDERS (SERVICE MEMBERS PARENT UNIT, MSC, SUPPORTING PEBC, AND IF APPLICABLE, JPED AND CACO).

(C) CONTACT CMC (MRPC) PER REFERENCES (B) AND (H) TO REFER ANY QUESTIONABLE SITUATIONS INVOLVING DECEASED PERSONNEL.

(D) UPON NOTIFICATION THAT A PE CASE HAS BEEN INITIATED FOR A DECEASED SERVICE MEMBER, EXPEDITIOUSLY TRACK DOWN AND SHIP RBPE TO THE CACO VIA LOCAL TRANSPORTATION MANAGEMENT OFFICER (TMO).

(E) MAKE LIAISON WITH OTHER BASES, SUCH AS OKINAWA FOR III MEF UNITS OR INDIVIDUAL AUGMENTS FROM OVERSEAS LOCATIONS, TO ACCOUNT FOR AND FORWARD ANY RBPE TO APPROPRIATE DESTINATION.

(F) KEEP CACO (IF APPLICABLE) ABREAST OF ALL INVENTORY DISCREPANCIES AND ANY SHIPMENT DELAYS/CONCERNS. ENSURE SENSITIVE INFORMATION CAN BE APPROPRIATELY COMMUNICATED TO THE NEXT OF KIN OR PERSON ELIGIBLE TO RECEIVE EFFECTS (PERE).

(7) PEBC'S

(A) PROVIDE ASSISTANCE, PE FORWARDING, AND CAUSATIVE RESEARCH UPON REQUEST FROM OTHER PE STAKEHOLDERS.

(B) UPON RECEIPT OF THEATER PE, NOTIFY ORIGIN MMDC OR OTHER SHIPPER FOR RECONCILIATION PURPOSES AND THE SERVICE MEMBERS PARENT UNIT, WITH COPY TO MSC AND MEF, VIA NAVAL MESSAGE OR OTHER RELIABLE MEANS, REQUESTING DISPOSITION INSTRUCTIONS.

(C) ENSURE ALL SHIPMENTS ARE MAINTAINED IN A SECURE, LIMITED-ACCESS LOCATION UNTIL THEY CAN BE RETURNED TO THE SERVICE MEMBER OR THE CACO. NO ADDITIONAL PE INVENTORY WILL BE CONDUCTED BY PEBC UNLESS SHIPPING CONTAINERS HAVE BEEN SIGNIFICANTLY DAMAGED/OPENED, SERIALIZED TAGS HAVE BEEN BROKEN, OR OTHER EVIDENCE OF TAMPERING EXISTS. IN SUCH CASES, PE MUST BE REINVENTORIED AND SERVICE MEMBERS PARENT UNIT AND MSC MUST BE NOTIFIED OF ANY INVENTORY DISCREPANCIES. A SNCO OR OFFICER REPRESENTATIVE FROM EITHER THE SERVICE MEMBERS PARENT COMMAND OR MSC MUST BE PRESENT WHEN THE INVENTORY IS CONDUCTED (WITHIN 24 HOURS OF RECEIPT). PEBC PERSONNEL WILL PREPARE PHOTOGRAPHIC EVIDENCE OF PE CONTAINER DAMAGE, DAMAGED/REMOVED SEALS, AND ALL INVENTORIED ARTICLES FOR INVESTIGATIVE PURPOSES.

(D) FOR A SERVICE MEMBER WHO SUBSEQUENTLY DIES OF WOUNDS/OTHER CAUSES, COORDINATE WITH THE PARENT COMMAND AND SHIP THEATER PE THAT WAS RECEIVED FROM THE UNIT TO THE JPED. PE CLAIMS INFORMATION IS PROVIDED IN PARAGRAPH 4D(3)(P).

(E) CONDUCT WEEKLY RECONCILIATIONS WITH ORIGIN SHIPPER TO ENSURE ALL PEBC-BOUND SHIPMENTS ARE RECEIVED IN A TIMELY MANNER AND TO DETERMINE LOCATION OF LATE SHIPMENTS.

(8) CASUALTY ASSISTANCE CALLS OFFICERS (CACO)

(A) REMAIN IN CONTACT WITH JPED TO TRACK TRANSFER AND THEATER PE SHIPMENTS.

(B) OBTAIN A COPY OF TRANSFER, THEATER, AND RBPE INVENTORIES AND BE PRESENT FOR DELIVERY OF PE TO PERE.

(C) DELIVER ANY TREASURY OR OTHER CERTIFIED CHECKS (IF EXCHANGED FOR CASH RECOVERED DURING PE INVENTORY) TO APPROPRIATE PERSON. FORWARD RECEIPT FOR ANY CHECKS TO SERVICE MEMBERS ORIGINATING UNIT AND THE JPED FOR RECORD PURPOSES.

(D) RECONCILE ALL PE INVENTORIES WITH PERE.

(E) ASSIST PERE OF DECEASED SERVICE MEMBER WITH PREPARING AND SUBMITTING PE CLAIM FORMS THROUGH HQMCS PERSONAL PROPERTY CLAIMS OFFICE (M&RA). REFERENCE PARAGRAPH 6B(2) BELOW.

E. HANDLING AND TRANSPORTATION FUNDING

(1) HANDLING, TRANSPORTATION, AND PROCESSING OF ALL THEATER PE AND DEPLOYMENT ASSOCIATED RBPE WILL BE LOCALLY FUNDED BY SERVICE MEMBERS PARENT COMMAND, USING OPERATIONS AND MAINTENANCE, MARINE CORPS

(O&MMC) FUNDS (TO INCLUDE LOCAL TRANSPORTATION ACCOUNTING CODE (TAC) FOR TRANSPORTATION, PER REFERENCE (F). THIS INCLUDES HANDLING AND TRANSPORTATION OF ALL RBPE LOCATED AT SELECTED POINTS/INTERIM LOCATIONS BETWEEN SERVICE MEMBERS PERMANENT DUTY STATION AND UNIT'S DEPLOYED LOCATION. APPROPRIATE SPECIAL INTEREST CODE SHOULD BE USED TO ASSOCIATE COSTS WITH RESPECTIVE OPERATIONS. SUPPLEMENTAL REIMBURSEMENT FOR HANDLING AND TRANSPORTATION OF PE IN THIS CATEGORY RELATED TO GWOT MAY BE REQUESTED THROUGH SUPPORTING COMPTROLLER.

(2) HANDLING, TRANSPORTATION, AND PROCESSING OF DECEASED OR DEPENDENTS' HOUSEHOLD GOODS (HHG), INCLUDING RBPE LOCATED AT PERMANENT DUTY STATION, WILL BE FUNDED USING MILPERS APPROPRIATIONS AND ASSOCIATED PERSONAL PROPERTY TAC'S PER REFERENCE (F).

(3) HANDLING, TRANSPORTATION, AND PROCESSING OF GOVERNMENT-OWNED EQUIPMENT (INCLUDING PPE) WILL BE FUNDED USING TAC "MGDR," PER REFERENCE (F). THIS INCLUDES ANY DISPLACED GOVERNMENT-OWNED EQUIPMENT RECOVERED BY MEDICAL TREATMENT FACILITIES AND OTHER ORGANIZATIONS IN PE PIPELINE.

5. PE TYPES AND DEFINITIONS

A. PERSONAL EFFECTS (PE). ALL ARTICLES OF INDIVIDUAL UNIFORM CLOTHING, CIVILIAN CLOTHING, INDIVIDUAL EQUIPMENT, AND OTHER PERSONAL ITEMS NOT SPECIFICALLY DESIGNATED HEREIN, WHICH ARE NORMALLY SEPARATE FROM BULK OF HHG AND PERSONAL BAGGAGE.

B. TRANSFER PE. ALL ITEMS OF PROPERTY KNOWN TO BE OWNED BY SERVICE MEMBER THAT ARE FOUND ON HIS/HER PERSON OR NEAR HIS/HER PERSON AT TIME OF INCIDENT.

C. THEATER PE. ALL ITEMS OF PROPERTY KNOWN TO BE OWNED BY SERVICE MEMBER THAT ARE FOUND IN WORK SPACE OR ASSIGNED CAMP OR QUARTERS.

D. REMAIN BEHIND PE (RBPE). ALL ITEMS OF PROPERTY KNOWN TO BE OWNED BY SERVICE MEMBER LEFT IN GOVERNMENT STORAGE (PEBC, TMO OR UNIT STORAGE AREA) OR IN CUSTODY OF GOVERNMENT. RBPE INCLUDES SEABAGS, FURNITURE, MOTOR VEHICLES AND ANY OTHER ITEMS OF PERSONAL PROPERTY.

E. PERSONAL PROTECTIVE EQUIPMENT (PPE). INDIVIDUAL COMBAT CLOTHING AND EQUIPMENT WITH PRIMARY PURPOSE TO PROTECT INDIVIDUAL FROM INJURY IN COMBAT. PPE INCLUDES HELMET, MODULAR PROTECTIVE VESTS, SMALL ARMS PROTECTIVE INSERTS, EYE PROTECTION, ETC.

F. PERSON ELIGIBLE TO RECEIVE EFFECTS (PERE). PERSON AUTHORIZED BY LAW TO RECEIVE PE OF A MILITARY MEMBER, PER REFERENCES (B) AND (H). PERE IS ALSO IDENTIFIED AS "PROPER RECIPIENT," IN REFERENCE (A).

G. HOUSEHOLD GOODS (HHG). FURNITURE AND FURNISHINGS OR EQUIPMENT, CLOTHING, BAGGAGE, AND PERSONAL EFFECTS LOCATED AT DESIGNATED GOVERNMENT LOCATIONS AT SERVICE MEMBERS PERMANENT DUTY STATION.

6. POINTS OF CONTACT

A. DEPUTY COMMANDANT FOR INSTALLATIONS AND LOGISTICS

(1) PERSONAL EFFECTS POLICY (LPC-2): MR. PATRICK ROBINSON AT (703) 695-8934, DSN 225-8934, 312-225-8934 (OCONUS), EMAIL ROBINSON1@USMC.MIL.

(2) PERSONAL EFFECTS POLICY AND JPEDS PROCEDURES (LPC-2): MSGT RAUL VILLARREAL AT (703) 695-8934, DSN 225-8934, 312-225-8934 (OCONUS), EMAIL RAUL.VILLARREAL@USMC.MIL.

(3) TAC ASSIGNMENT AND OTHER TRANSPORTATION RELATED POLICY (LPD): MR. STACY RUBLE AT (703) 695-7930, DSN 225-7930, 312-225-7930 (OCONUS), EMAIL STACY.RUBLE@USMC.MIL.

B. DEPUTY COMMANDANT FOR MANPOWER AND RESERVE AFFAIRS

(1) CASUALTY REPORTING AND CACO ASSIGNMENTS (MRPC): MSGT MICHAEL L. RYBA AT (703) 784-9512, DSN 278-9512, 312-278-9512 (OCONUS), EMAIL MICHAEL.RYBA@USMC.MIL.

(2) PERSONAL EFFECTS CLAIMS (MRM): MR. WILBUR FOSTER AND JENNIFER DURAND AT (703) 784-9533, DSN 278-9533, 312-278-9533 (OCONUS), EMAIL WILBUR.FOSTER@USMC.MIL OR JENNIFER DURAND@USMC.MIL.

C. MARCORSYSCOM PM ICE: IS MR. ERIN CHRISTIAN AT (703) 432-5254, DSN 378-5254, 312-378-5254 (OCONUS), EMAIL

ERIN.CHRISTIAN.CTR@USMC.MIL.

7. THE IMPORTANCE OF COMMUNICATING PE MOVEMENT, INVENTORY DISCREPANCIES, DELAYS, OR RECEIPTS TO ALL PE STAKEHOLDERS (SERVICE MEMBERS PARENT UNIT, MSC, SUPPORTING PEBC, THE JPED AND, IF APPLICABLE CACO) CANNOT BE OVERSTATED. COMMUNICATION THROUGH NAVAL MESSAGE OR OTHER RELIABLE COMMUNICATION RESOURCES ADDRESSED TO ALL APPLICABLE PE STAKEHOLDERS IS REQUIRED.

8. A COMPREHENSIVE REVISION TO REFERENCE (A) IS UNDERWAY TO ADDRESS CHANGES DETAILED IN THIS MESSAGE. COMMENTS AND RECOMMENDATIONS FOR ADDITIONAL CHANGES TO REFERENCE (A) ARE APPRECIATED AND SHOULD BE DIRECTED TO HQMC (LPC-2).

9. THIS POLICY APPLIES TO THE MARINE CORPS TOTAL FORCE.

10. THIS BULLETIN IS CANCELED 28 FEBRUARY 2010.

11. RELEASE AUTHORIZED BY MAJGEN E. G. USHER, DEPUTY COMMANDANT FOR INSTALLATIONS AND LOGISTICS.//