



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
WASHINGTON, DC 20380

MCO 7500.4A
FDR-10/md
12 Aug 1988

MARINE CORPS ORDER 7500.4A

From: Commandant of the Marine Corps
To: Distribution List

Subj: Command Investigation and Reporting of Actual or Apparent
Administrative Control of Funds Violations

Ref: (a) NAVCOMPTMAN, par. 032011

Report Required: Violation of Administrative Control of
Appropriations Regulations (Report Control
Symbol DD-7000-07) (External RCS DD-COMP(AR)
170), par. 4d(1)

1. Purpose. To amplify Department of the Navy procedures set forth in the reference on command investigation and reporting of actual and apparent administration control of funds violations.

2. Cancellation. MCO 7500.4.

3. Background. Title 31 U.S. Code 1517 (formerly part of Sec. 3679, RS) forbids the expenditure or obligation of funds in excess of those authorized. The reference requires that an actual or apparent 1517 violation be investigated, and, if the violation is confirmed, a report forwarded to the Comptroller of the Navy.

4. Action

a. Any individual who becomes aware of an apparent 1517 violation will immediately report such information to the commanding officer.

b. Commanders will, upon notification of an apparent violation, initiate an investigation to determine if a violation actually occurred. An investigation officer not involved in the apparent violation will be appointed (use of the internal review officer is recommended).

(1) If the investigation determines that a violation did occur, submit a report of violation to the Comptroller of the Navy via appropriate intermediate commands within 7 months following detection of the violation. The reference contains detailed information on the content and format of the required report. Report Control Symbol DD-7000-07 (External RCS DD-COMP (AR) 170) is assigned to this report.

c. Via addressees will review the violation report for completeness, accuracy, and appropriateness-of disciplinary and corrective actions. Any deficiencies will be corrected by either amending the report on the written endorsement or returning the report for revision.

d. The Commandant of the Marine Corps (FDR) will act as the Marine Corps focal point for procedural matters relating to the preparation and submission of reports of violations.

5. Records Disposition. Copies of administrative control of funds violations, nonviolations, investigations, and other related records and reports will be retained for a minimum of 4 years after completion.

6. Reserve Applicability. This Order is applicable to the Marine Corps Reserve.



E. T. COMSTOCK
Fiscal Director
of the Marine Corps

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