

DETAILED INSPECTION CHECKLIST

FA SCSTMT TEXT

- 240 OVERSIGHT - INTEL/ NON - INTEL SENSITIVE ACTYS
Functional Area Manager: IGMC/IGO
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- 240 01 ADMINISTRATION AND TRAINING
- 240 01 001 Does the command have an active Oversight program?
Reference
SECNAVINST 3820.3E PAR 3; MCO 3800.2B
- 240 01 002 Is the Senior Intel Officer responsible for administering
program within the unit/command?
Reference
SECNAVINST 3820.3E, PAR 9; MCO 3800.2B,ENCL (6)
- 240 01 003 Does the command hold or have access to all appropriate Oversight
references?
Reference
EO 12333/EO 12334: SECNAVINST 3820.3E;
SECNAVINST 5000.34D; MCO 3800.2B
- 240 01 004 Does the command have an initial Intelligence Oversight (IO)
orientation program for new joins and new hires?
Reference
SECNAVINST 3820.3E, MCO 3800.2B, PAR 8.D, 3 ENCL (5)
- 240 01 005 Is annual Oversight refresher training conducted and documented
for all intelligence military, civilian, contractor and support personnel?
Reference
MCO 3800.2B, PAR 8.D, 3
- 240 01 006 Does the command have an adequate and effective inspection program
to inspect Oversight within subordinate commands/units/elements?
Reference
SECNAVINST 3820.3E, PAR 12; MCO 3800.2B, PAR 8.D

- 240 01 007 Are quarterly IO reports submitted to IGMC and retained on file for three years?
Reference
SECNAVINST 3820.3E, PAR 6; MCO 3800.2B, PAR 8.D, ENCL (7)
- 240 01 008 Are required personnel familiar with Intelligence Oversight guidance?
Reference
SECNAVINST 3820.3E; MCO 3800,2B,
- 240 01 009 Is the command knowledgeable of the reporting procedures required when questionable activities are detected?
Reference
SECNAVINST 3820.3E, PAR 9-2; MCO 3800.2B, PAR 8.E
- 240 01 010 Is the command SJA involved in Oversight and review of command intelligence and non-intelligence sensitive activities?
Reference
SECNAVINST 3820.3E, PAR 4; MCO 3800.2B, ENCL (6)
- 240 01 011 Does the Command Inspector and SJA hold clearance(s) and access(es) to accomplish their I/O responsibilities?
Reference
SECNAVINST 3820.3E, PAR 4(G) MCO 3800.2B ENC 6
- 240 01 012 Is the command in compliance with IO restrictions (e.g., mail, physical searches, surreptitious monitoring)?
Reference
SECNAVINST 3820.3E, MCO 3800.2B, ENCL (2),
DOD 5240.1R
- 240 01 013 Are records/information on U.S. persons being maintained by the unit?
Reference
SECNAVINST 3820.3E, PAR 3.B, MCO 3800.2B; PAR 7
- 240 02 INTELLIGENCE ACTIVITIES
- 240 02 001 Has the command engaged in Intelligence activities not defined by its mission?
Reference
SECNAVINST 3820.3E, PAR 5; MCO 3800.2B
- 240 02 002 Have command personnel been temporarily detailed assigned to non-DOD agencies within the Federal Government?
Reference
SECNAVINST 3820.3E, PAR 5, REF B, PROCEDURE 12; MCO 3800.2B

- 240 02 003 Has the command entered into formal or informal arrangements for the provision of products or services with private companies or institutions in the United States without using the organization's true identity?
Reference
SECNAVINST 3820.3E, REF B PROCEDURE 11; DODD S-5210.36
- 240 02 004 Does the command participate in foreign material acquisition or exploitation programs?
Reference
DIAM 58-11; SECNAVINST 5000.34D
- 240 02 005 Does the command participate in special access programs?
Reference
SECNAVINST S5460.3B; SECNAVINST S3810.5A; SECNAVINST 5000.34D
- 240 02 006 Has the command requested support from external counterintelligence unit or activity?
Reference
SECNAVINST 3850.2C
- 240 02 007 Does the Command participate in Foreign Military Intelligence Activities (FORMICA)?
Reference
DIAM 58-13; MCO S003820.1
- 240 02 008 Does the command maintain or use Emergency and Extraordinary Expense (EEE) funds? If so, is the command in compliance with the reference?
Reference
MCO 7040.10A
- 240 02 009 Has the command requested or possess imagery of non-U.S. Government property?
Reference
IPS-001/97-S3; MCO 3800.2B, PAR 7.E, ENCL (3) AND (4)
- 240 02 010 Have imagery or imagery derived products been provided to non-DOD organizations?
Reference
IPS-001/97-S3

- 240 02 011 Are aviation commands conducting domestic tactical air reconnaissance missions in compliance with the reference?
Reference
MCO 3800.2B, ENCL 3
- 240 02 012 Are members of the command/unit being tasked to join and/or report on domestic organizations?
Reference
SECNAVINST 3820.3E, REF B, PROCEDURE 10
- 240 02 013 Are personnel in the activity working as a private investigator or auxiliary law enforcement officer after hours?
Reference
MCO 3800.2B
- 240 02 014 Has the command had any significant instances of fraud, waste and abuse, standards of conduct or ethics violations, financial misconduct, or conflicts of interest which impact upon intelligence operations?
Reference
SECNAVINST 3820.3E, PAR 4B-2
- 240 02 015 Have Intelligence personnel conducted CONUS off-base training in civilian environments?
Reference
MCO 3800.2B, PAR 7.G, ENCL 4, MARADMIN 472/02
- 240 03 NON-INTELLIGENCE SENSITIVE ACTIVITIES
- 240 03 001 Has the command conducted CONUS off-base training in civilian environments?
Reference
SECNAVINST 5000.34D; MARADMIN 472/02
- 240 03 002 Has the command provided support, training or assistance to any law enforcement agency?
Reference
SECNAVINST 5000.34D; MCO 3440.7A
- 240 03 003 Has the command received funds, material or assistance from non-USMC activities associated with non-intelligence sensitive activities?
Reference
SECNAVINST 5000.34D

- 240 03 004 Does the command have a relationship with SOCOM units?
Reference
SECNAVINST 5000.34D
- 240 03 005 Do MOAS/TORS/ or other agreements exist with non-USMC special operations type activities?
Reference
SECNAVINST 5000.34D; DODDS-5210.36
- 240 03 006 Does the command participate in special access programs involving operations or acquisition?
Reference
SECNAVINST S5460.3B AND SECNAVINST 5000.34D
- 240 03 007 Does the command possess and/or employ Non-Lethal weapons?
Reference
DOD DIR 3000.3; MCO 3430.7
- 240 03 008 Have personnel participated in undercover or covered activities?
Reference
SECNAVINST 5000.34D; MCO 5830.6