

FA SCSTMT TEXT

- 440 BRIGS
Functional Area Manager: PSL
Point of Contact: CWO5 ABEL GALAVIZ
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- 440 01 ALL FACILITIES
- 440 01 001 Is CMC (PSL Corrections) notified whenever the brig's rated capacity is expected to be exceeded by more than 10%?
Reference
BUPERSINST 1640.22, ART 1640-010, PAR 103.2
- 440 01 002 Are telephonic/voice reports submitted to CMC (PSL Corrections) for reportable incidents/alleged incidents?
Reference
BUPERSINST 1640.22, ART 1640-010, PAR 202.1B (1)
- 440 01 003 Are OPREP-3 reports (naval message) submitted within the prescribed timelines to CMC (PSL Corrections) for reportable incidents/alleged incidents?
Reference
BUPERSINST 1640.22, ART 1640-010, PAR 202.1B (2)
- 440 01 004 Are follow-up reports, including a copy of the investigation (once complete), submitted to CMC (PSL Corrections) for reportable incidents?
Reference
BUPERSINST 1640.22, ART 1640-010, PAR 202.1B (3) AND 202.1C
- 440 01 005 Is a daily report of prisoners received and released published?
Reference
BUPERSINST 1640.22, ART 1640-010, PAR 202.2
- 440 01 006 Is a weekly prisoner status report published?
Reference
BUPERSINST 1640.22, ART 1640-010, PAR 202.3
- 440 01 007 Do confined service members retain rights and privileges as members in a duty status except those expressly, or by implication, taken away under the provisions of the UCMJ?
Reference
SECNAVINST 1640.9C, 1202.1

- 440 01 008 Is the facility authorized to operate?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 101
- 440 01 009 Is CMC (PSL Corrections) involved in all stages to establish, construct, or alter brigs and do they provide final approval on such projects?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 102.1
- 440 01 010 Are there padded or dark cells or cells that prevent visual observation?
Reference
SECNAVINST 1640.9C, PAR 2102.1 AND 2204.1C (2) (C)
- 440 01 011 Are cells properly equipped with required furniture and bedding?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 102.3B (1)
- 440 01 012 Are housing units that have six or more contiguous cells equipped with a gang release system (manual or electric with manual back-up)?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 102.3B (2)(B)
- 440 01 013 Do gang release devices operate more than 15 cells?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 102.3B (2)(B)
- 440 01 014 Are plumbing requirements met in each cell or living quarters?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 102.3C
- 440 01 015 Do cells and living quarters meet lighting and ventilation standards as determined by an independent qualified source?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 102.3D (1),(3)
- 440 01 016 Do cells and living quarters provide night lights?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 102.3D (2)
- 440 01 017 Do cells and/or living quarters exceed established noise levels?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 102.3D (4)
- 440 01 018 Do cells and/or living quarters provide minimum space requirements?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 102.4A

- 440 01 019 Do dayrooms provide minimum space requirements?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 102.4A (4)
- 440 01 020 Are dayrooms equipped properly?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 102.4A (4)
- 440 01 021 Are emergency breathing devices (EBDs) or escape hoods maintained in each control center?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.1C (2)
- 440 01 022 Do staff assigned to the control center have access to a toilet and wash basin?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.1B
- 440 01 023 Does the master control center have only one entrance and provide security features sufficient to prevent unauthorized forcible entrance?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.1B
- 440 01 024 Does the master control center contain the required equipment and adequate storage?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.1C
- 440 01 025 Are points of ingress and egress to and from the main building of the Brig controlled by sally port gates?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.2
- 440 01 026 Are sally port gates controlled with two independently keyed, electrically controlled, or pneumatically controlled interlocking grilles or gates, with manual override?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.2
- 440 01 027 Are perimeter fences a minimum of 12 feet in height?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.3A
- 440 01 028 If double fencing is utilized, is spacing adequate to prevent the interior fence from leaning on the outer fence?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.3A

- 440 01 029 Is the blade length on concertina/razor wire 1 ½ inches or less?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.3C
- 440 01 030 Do gates in the perimeter fence meet the established design criteria (constructed with the same material as fence, do not exceed 14 feet in width, secured with manual or electric lock, sliding type on a positive top and bottom track, and controlled by a gate sentry or control center staff)?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.4
- 440 01 031 Do guard towers meet construction standards?
Reference
SECNAVINST 1640.9C, PAR 2205.5C
- 440 01 032 If gate houses are used, do they meet design standards (located at the side of the sally port, access only from within sally port, furnished with telephone and inter-communication means with control center)?
Reference
BUPERSINST 1640.22, ART 1640-20, PAR 103.6
- 440 01 033 Is there an internal communication system installed at each post and living quarters (radio, telephone, or two-way intercom)?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.7A (1)
- 440 01 034 Is a body alarm, duress system, or radio provided to all staff, to include unescorted volunteers, within the secured perimeter of the brig?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.7A (2)
- 440 01 035 Are duress alarms utilized in facilities with a rated prisoner capacity in excess of 50?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.7A (2)
- 440 01 036 Are emergency exit doors constructed with view ports, hinged to swing outward, electronically controlled from the control center, and have a manual back-up?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.8A
- 440 01 037 Are fire extinguishers present and meet prescribed standards?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.8B (1)

- 440 01 038 Are fire hydrants/hoses and other fire equipment (e.g., chemical fire extinguisher) located within the security perimeter under strict control?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.8B (2), (3)
- 440 01 039 Does the fire department conduct regular (at least quarterly) fire drills and checks of fire equipment?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 103.8B (1)
- 440 01 040 Is the brig posted as a restricted area and include additional signage to indicate that photography and video/digital recording is prohibited?
Reference
BUPERSINST 1640.22, CH 1640-020, PAR 103.9
- 440 01 041 Do classrooms, multi-purpose rooms, shops, and chapels meet minimum standards?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 104
- 440 01 042 Are visitation areas available and do they meet minimum standards?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 104.4
- 440 01 043 Are visitors provided lockers to secure their personal effects?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 104.4B
- 440 01 044 Are recreation areas available and do they meet minimum standards and minimum space requirements?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 104.5
- 440 01 045 Is space provided for the storage of volatile liquids?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 105.2
- 440 01 046 Is the brig's armory/firearms vault located outside of the secured area?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 105.4
- 440 01 047 Does the galley/scullery provide appropriate security measures (coolers, refrigerators, and storage rooms equipped with cylinder door locks or hasps and secured with padlocks; a lockable shadow board storage for knives, cleavers, blades, and tools, that are permanently mounted in a secured area; and equipped with a sally port arrangement at the service door)?

Reference

BUPERSINST 1640.22, ART 1640-020, PAR 106.2B

- 440 01 048 Are narcotics and other prescription medicines properly stored in a safe with a locking device inside of a lockable closet or cabinet?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 106.3
- 440 01 049 Do laundry spaces meet minimum standards?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 106.6
- 440 01 050 Does the brig laundry have adequate secure storage for cleaning supplies?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 106.6A
- 440 01 051 Does perimeter/compound lighting meet minimum standards?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.1C
- 440 01 052 Is perimeter/compound lighting adequate?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.1C
- 440 01 053 Does the brig have emergency lighting equipment (emergency generator and constant charge batteries)?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.1D
- 440 01 054 Are security type lighting fixtures used in all living quarters?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.1E (1)
- 440 01 055 Are all wall plates rigid nylon and mounted with spanner or security type screws?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.1E (2)
- 440 01 056 Do electrical systems meet minimum standards (outlets or switches not installed in special quarters cells, panel boxes prevent prisoner access, power substations located outside of security perimeter)?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.2
- 440 01 057 Do heat and ventilation systems meet minimum standards?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.3B AND 107.3C

- 440 01 058 Do windows meet minimum standards?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.4
- 440 01 059 Does facility plumbing (fixtures) meet minimum standards?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.5A
- 440 01 060 Are all cutoff valves for water and sewage systems secured behind locked doors and only accessible to staff members?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.5C
- 440 01 061 Does signage meet minimum standards?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.9
- 440 01 062 Are prisoners provided a secure place to safeguard their personal effects?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.10B
- 440 01 063 Are prisoner lockers secured with prison-type combination lock, operable by a key?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 107.10A
- 440 01 064 Are damaged security doors, gates, locks, alarms, lighting, and keys receiving immediate attention by public works/maintenance department?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 201.2
- 440 01 065 Are required daily inspections conducted by appropriate staff (fire/life/safety and sanitation, and refrigerator and water temperature for food service equipment)?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 202.1A
- 440 01 066 Are required weekly inspections conducted by appropriate staff (food service, fire and safety, sanitation, security devices, emergency equipment, generators, firefighting equipment, and unoccupied areas)?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 202.1B
- 440 01 067 Are required monthly inspections conducted by appropriate staff (fire and safety, sanitation, and key control system)?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 202.1C

- 440 01 068 Are required quarterly inspections conducted by appropriate staff (sanitation/habitability by preventive medicine and generator load test)?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 202.1D
- 440 01 069 Is a safety program established which includes: instructions to prisoners using tools, posting of safety regulations, and the utilization of PPE?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 203
- 440 01 070 Do assigned staff meet all selection criteria?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 101.1
- 440 01 071 Are transient personnel assigned duty at the brig without authorization from PSL?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 102.1
- 440 01 072 Is the Brig Commanding Officer appointed in writing by the installation commander?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 201.1B
- 440 01 073 Is the Brig Officer appointed in writing by the Brig Commanding Officer?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 201.2A
- 440 01 074 Is a chaplain assigned to the brig (if not, is a chaplain appointed in writing by the command chaplain to administer religious programs)?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 201.2D
- 440 01 075 Is a medical/dental officer assigned to the brig (if not, is a medical/dental officer appointed in writing by the CO of the medical/dental activity providing service to the brig)?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 201.2E
- 440 01 076 Is the funds and valuable custodian/assistant appointed in writing?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 201.2F(1)
- 440 01 077 Are authorized custodians appointed in writing?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 201.2F(2)

- 440 01 078 Is the mail supervisor(s) appointed in writing as authorized custodians?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 201.2G)
- 440 01 079 Are brig counselor's caseload kept to 40 or less?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 201.2I
- 440 01 080 Are prisoner's prohibited from handling or inspecting the mail?
Reference
SECNAVINST 1640.9C, PAR 3202.4D
- 440 01 081 Is the victim/witness coordinator appointed in writing?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 201.2N AND MCO
P5800.16A, PAR 6006.5I
- 440 01 082 Are post orders established for each post?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 301
- 440 01 083 Are Standard Operating Procedures (SOP) established for the facility?
Reference
SECNAVINST 1640.9C, PAR 8305
- 440 01 084 Are post orders and SOPs reviewed annually, properly documented, and updated as necessary?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 301
- 440 01 085 Are staff members qualified to perform functions of a post prior to assumption of duties?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 301
- 440 01 086 Is a code of ethics/standards of conduct signed by each staff member prior to assuming duties in the facility?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 302
- 440 01 087 Are confined service members subject to hazing, harassment, unauthorized exercises, restrictions, deprivations or demeaning treatment by brig staff?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 302.2b

- 440 01 088 Is a urinalysis program in place for staff and prisoners?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 304
- 440 01 089 Do all full-time permanent staff complete a formalized 40-hour pre-service program?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 401.1 AND MCO 5300.17, PAR 4C(1) and (2)
- 440 01 090 Are part-time staff, contractors, and volunteers provided formal orientation appropriate to their assignment?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 401.5
- 440 01 091 Is the required in-service training (minimum 40 hours per fiscal year) conducted and documented?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 403.1
- 440 01 092 Are required in-service training subjects being presented?
Reference
BUPERSINST 1640.22, ART 1640-030, PAR 403.1A-Y
- 440 01 093 Is access to the brig control center limited to authorized personnel?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 101.2
- 440 01 094 Is a prisoner accountability system established?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 102
- 440 01 095 Does the control center maintain a copy of the prisoner identification badge?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 102.2B
- 440 01 096 Does the control center maintain a quarters assignment record?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 102.2C
- 440 01 097 Are work assignment records maintained?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 102.2D
- 440 01 098 Does the control center maintain an out count record?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 102.2E

- 440 01 099 Are daily change sheets published and authenticated?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 102.2F
- 440 01 100 Are daily appointment sheets published and authenticated?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 102.2G
- 440 01 101 Does the control center properly maintain the brig log?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 102.2I
- 440 01 102 Are a minimum of three scheduled counts conducted daily?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 103
- 440 01 103 Are periodic bed checks conducted during the night on all prisoners?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 103.1
- 440 01 104 Are count procedures established?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 103.2
- 440 01 105 Are prisoner movements controlled through a pass system or electronic tracking system?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 104.2
- 440 01 106 Has a prisoner custody classification system been established?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 201
- 440 01 107 Are staff requirements being met when maximum custody prisoners are out of their cells?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 202.1D (1)
- 440 01 108 Are security requirements for maximum custody prisoners being met when outside the security perimeter?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 202.1D(2)
- 440 01 109 Is supervision of maximum custody prisoners immediate and continuous?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 202.1A

- 440 01 110 Is supervision of medium custody in (MDI) continuous inside the security perimeter and immediate and continuous outside the security perimeter?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 202.2A
- 440 01 111 Are security requirements for MDI prisoners being met when outside the security perimeter?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 202.2D(2)
- 440 01 112 Is supervision of medium custody-out (MDO) prisoners continuous inside the security perimeter and immediate and continuous outside the security perimeter?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 202.3A
- 440 01 113 Are security requirements for MDO prisoners being met when outside the security perimeter?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 202.3D
- 440 01 114 Is supervision of minimum custody (MIN) prisoners occasional inside the security perimeter and under continuous observation when outside the security perimeter?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 202.4A
- 440 01 115 Are security requirements for MIN prisoners being met when outside the security perimeter?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 202.4D
- 440 01 116 Has established criteria been met prior to placing prisoners in installation custody (IC) status?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 202.5E
- 440 01 117 Are installation custody prisoners signing DD Form 512?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 202.5E(4)
- 440 01 118 Are all new prisoners (except those deemed serious management problems (MAX)) assigned MDI Custody during the reception phase?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 203.1

- 440 01 119 Is medium-outside, minimum, and installation custody reserved for post-trial prisoners?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 203.1
- 440 01 120 Is a DD 2712, Inmate Work and Training Evaluation, completed on each prisoner on a scheduled basis?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 204.3
- 440 01 121 Is a prisoner program plan developed on each post-trial prisoner to identify and prioritize all required and recommended correctional treatment?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 204.4
- 440 01 122 Is a DD 2710, Inmate Background Summary, completed on each prisoner at the time of confinement?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 204.2
- 440 01 123 Is a Classification and Assignment (C&A) Board established and appointed in writing by the Brig Officer or designated representative?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 204.6
- 440 01 124 Is the C&A Board comprised of a chairperson and a minimum of two additional members?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 204.6
- 440 01 125 Are changes in custody requiring immediate action made an agenda item for the next C&A Board?
Reference
SECNAVINST 1640.9C, PAR 6303.2
- 440 01 126 Are newly arrived prisoners housed separately from other prisoners?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 301.1
- 440 01 127 Is the separation of pre-trial and post-trial prisoners effected to the greatest extent possible?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 301.2

- 440 01 128 Is the segregation of prisoners limited to Administrative Segregation, Disciplinary Segregation, or Protective Custody?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.3
- 440 01 129 Is the segregation of prisoners approved by the Brig Officer or designee?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.1
- 440 01 130 Are prisoners aware of the reason they are assigned special quarters and do they acknowledge in writing the limitations of their assigned status?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.4A
- 440 01 131 Are all prisoners in special quarters under continual supervision and sighted at least once every 15 minutes?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.4B
- 440 01 132 Are all prisoners in special quarters visited daily by the brig officer or designee and a qualified health care official?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.4B
- 440 01 133 Is DD 509, Inspection Record of Prisoner in Segregation, utilized to document all sightings and visits for prisoners in special quarters?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.4B
- 440 01 134 Are suicide risk prisoners under continuous observation (continuous observation for this purpose is defined as an in-cell closed circuit television providing continuous video footage or direct physical presence by a staff member with continual “eyes on”)?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.5B AND 302.5C
- 440 01 135 Are prisoners removed from suicide risk when no longer considered a risk by medical officers, psychiatrists, doctoral-level clinical psychologists or doctoral-level clinical social workers with clinical practice privileges?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.5F
- 440 01 136 Is the status of each prisoner placed in admin segregation or protective custody reviewed by the brig officer or designee within 72 hours of assignment of the segregation status?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.6A

- 440 01 137 Is the status of each prisoner placed in admin segregation or protective custody reviewed every 7 days for the first 2 months and every 30 days thereafter?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.6B
- 440 01 138 Is the status of each prisoner in disciplinary segregation (DS) for more than 30 days reviewed and approved by the CO?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.6C(2)
- 440 01 139 Are prisoners in DS over 60 days provided the same program services and privileges as prisoners in AS and PC (security/safety concerns permitting)?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.6C(2)
- 440 01 140 Are prisoners remaining in special quarters over 30 days interviewed by a credentialed mental health provider and documented on a written report?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 302.6C(1)
- 440 01 141 Are all visitors required to wear a visitor's badge?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 401.4
- 440 01 142 Do local regulations specify items allowed in the possession of a prisoner?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 402.1A
- 440 01 143 Are regular and random searches of all areas of the brig conducted?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 402.1B
- 440 01 144 Is contraband reported and disposed of properly utilizing OPNAV 5527/22, Evidence/Property Custody Receipt?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 402.1C
- 440 01 145 Are prisoners instructed that their persons, quarters, and work areas are subject to search at any time while confined?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 402.2
- 440 01 146 Are searches of prisoners conducted by staff members of the same sex?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 402.2A

- 440 01 147 Are strip searches conducted as authorized?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 402.2A (2)
- 440 01 148 Are strip searches conducted in privacy with a witness present?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 402.2A (2)
- 440 01 149 Are strip searches documented?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 402.2A (2)
- 440 01 150 Are body cavity searches conducted upon order of the Brig CO or designee and only by qualified medical personnel?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 402.2A (3)
- 440 01 151 Are body cavity searches documented?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 402.2A (3)
- 440 01 152 Are all areas of the brig subjected to unscheduled searches?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 402.2B
- 440 01 153 Are visiting areas searched prior to and after all visits?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 402.2B
- 440 01 154 Is the key control system rigidly enforced?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 403.1
- 440 01 155 Are locks and keys for fire escapes and emergency doors checked frequently to ensure operation?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 403.1
- 440 01 156 Are three sets of keys maintained (active set in the control center/key watch system, alternate set outside of security perimeter but inside the brig, and third set outside of the brig)?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 403.2
- 440 01 157 Are emergency keys maintained in the control center, readily identifiable, and stored in a manner that provides accessibility in case of emergencies?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 403.2A

- 440 01 158 Are all three key sets inspected monthly for functionality, inventoried quarterly for accountability, and rotated semi-annually to ensure even wear?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 403.3
- 440 01 159 Is documentation of inspections, inventories, and rotation of keys maintained on file for 3 years?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 403.3
- 440 01 160 Are all keys stored in a security container?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 403.2
- 440 01 161 Are keys drawn for use by staff members controlled with the use of a metal tag system, logbook, or PIN system (key watcher)?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 403.4
- 440 01 162 Does master control maintain a key inventory (key book) showing the number of each key, trade name of lock and location, and number and location of keys for that lock?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 403.4
- 440 01 163 Is a system for the control of brig staff members and visitors personal keys implemented?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 403.7
- 440 01 164 Are key custodian and alternate appointed in writing by the brig officer to administer the key control program?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 403.8
- 440 01 165 Does the brig have a formal tool control plan which includes all workshop, garden, maintenance, culinary, barber, and medical/dental instruments and supplies?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 404
- 440 01 166 Are tools maintained in a secure and lockable tool crib equipped with shadow boards, ladder racks, and garden tool storage racks?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 404

- 440 01 167 Are restricted tools stored in a double-locked environment?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 404.1
- 440 01 168 Are tools marked/tagged/etched for identification?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 404
- 440 01 169 Are restricted tools used only under supervision?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 404.1
- 440 01 170 Are kitchen utensils included in the tool control plan?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 404.1B
- 440 01 171 Are syringes, needles, and other sharps included in the tool control plan?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 404.1C
- 440 01 172 Are shadow boards with outlines for tools utilized?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 404.2C
- 440 01 173 Are prisoner utensils inventoried after each meal?
BUPERSINST 1640.22, ART 1640-040, PAR 404.2H
- 440 01 174 Are culinary tools inventoried daily?
BUPERSINST 1640.22, ART 1640-040, PAR 404.2H
- 440 01 175 Are reporting procedures for missing or lost tools established?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 404.2J
- 440 01 176 Are damaged and broken tools accounted for and properly disposed?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 404.2I
- 440 01 177 Is an accurate up-to-date tool inventory maintained?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 404.2B
- 440 01 178 Are all vehicles entering and leaving the brig checked/searched?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 405.1
- 440 01 179 Are control procedures for medical supplies established?
Reference
SECNAVINST 1640.9C, PAR 4306.1

- 440 01 180 Does storage of narcotics and prescription medicines meet established criteria?
Reference
BUPERSINST 1640.22, ART 1640-020, PAR 106.3
- 440 01 181 Are control procedures for flammable, toxic, and caustic materials established?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 406.2
- 440 01 182 Are flammable, toxic, and caustic materials properly stored in secured areas that are inaccessible to prisoners?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 406.2B
- 440 01 183 Are highly volatile fuels (gasoline, diesel, kerosene) stored outside of the security perimeter, or if stored inside the security perimeter, are they maintained in a locked authorized HAZMAT container?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 406.2B
- 440 01 184 If the use of non-lethal weapons/munitions have been authorized by CMC (PSL Corrections) for use, has the CO developed policies governing training requirements and application?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 407.4
- 440 01 185 Are arms lockers provided outside the security perimeter for armed visitors?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 407.5
- 440 01 186 Are procedures for the use of chemical agents established?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 408
- 440 01 187 Are procedures established for the use of restraining devices?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 409.2
- 440 01 188 Are instruments of restraint restricted from being used as punishment?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 409.2D
- 440 01 189 Are therapeutic and soft restraints authorized per medical regulations by a medical officer?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 409.2G

- 440 01 190 Are incident reports, use of force statements, voluntary statements (including medical), and an updated scars and marks forms submitted when restraints are applied in non-routine use?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 409.2I
- 440 01 191 Is the use of four and five point restraints prohibited?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 409.1H and 409.2G
- 440 01 192 Are prisoner “cool down” periods (where facility design provides single cell housing) limited to 30 minutes and are all cases reported immediately to the DBS?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 409.2O(3)
- 440 01 193 Do all staff (to include support staff) receive training in the policy, application and use of available authorized restraint equipment during pre-service and in-service training?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 409.3A and ART 1640-030, PAR 403.1C
- 440 01 194 Is a review of all disturbance and emergency plans conducted during pre-service and in-service training?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 501.3
- 440 01 195 Is the use of physical force restricted to instances of justifiable self-defense, protection of others, protection of property, prevention of escapes, or to maintain or regain control?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 503
- 440 01 196 Are all instances requiring the use of force fully documented?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 503
- 440 01 197 Are the required emergency response bills published (fire, escape, riot, hostage, natural disaster, work stoppage, hunger strike, and bomb threat)?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505
- 440 01 198 Does the fire bill direct the prominent posting of primary and alternate evacuation routes in prisoner quarters and administrative spaces?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505.1G

- 440 01 199 Are fire drills conducted at least monthly and recorded in the brig log?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505.1H
- 440 01 200 Are the types and locations of fire extinguishers determined by the fire marshal and indicated in the fire bill?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505.1C AND ART 1640-020, PAR 103.8B (1)
- 440 01 201 Is the fire bill coordinated with and approved by the installation fire department?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505.1I
- 440 01 202 Does the escape bill provide for implementation of a predetermined search plan?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505.2C
- 440 01 203 Does the escape bill provide for emergency recall procedures to include an up-to-date list of all staff members with addresses and telephone numbers?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505.2C(2)
- 440 01 204 Are required notifications made immediately (e.g. CMC, PSL Corrections, civil law enforcement in the area, and local military police) after an escape?
Reference
BUPERSINST 1640.22, ART 1640-010, PAR 202.1 and ART 1640-040, PAR 505.2C(5)
- 440 01 205 Is the applicable Service Deserter Information Point (DIP) notified immediately via telephone with a follow up message the next working day and provided a DD 553 Deserter/Absentee Wanted by the Armed Forces by the most expeditious means after an escape?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505.2C(5)
- 440 01 206 Does the riot bill contain all required procedures?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505.3
- 440 01 207 Does the hostage bill provide for proper training of all staff members and specialized training of hostage reaction teams?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505.4

- 440 01 208 Does the natural disaster bill provide the location of a predetermined secure area/structure for evacuation?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505.5B (1)
- 440 01 209 Does the work stoppage bill contain the required procedures?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505.6A and B
- 440 01 210 Does the hunger strike bill contain the required procedures?
Reference
BUPERSINST 1640.22, ART 1640-40, PAR 505.7, 1640-100, PAR 201.6
- 440 01 211 Does the bomb threat bill contain the required procedures?
Reference
BUPERSINST 1640.22, ART 1640-040, PAR 505.8
- 440 01 212 Does the Brig Officer approve minor punishments and minor management actions?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 101.3C and 101.3E(1)
- 440 01 213 Does the approving authority (CO) approve major punishments (forfeiture of GCT/ET/SAA and DS) and major management actions?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 101.3D and 101.3E(2)
- 440 01 214 Are new prisoners given a copy of the brig's rules and regulations governing prisoner conduct upon arrival?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 101.4D
- 440 01 215 Are daily routines and schedules of special activities prominently displayed in all living quarters?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 101.4F
- 440 01 216 Are military customs, courtesies, and traditions (as they apply to a brig environment) covered during orientation and included within prisoner rules and regulations?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 101.4J
- 440 01 217 Is DD Form 2714, Inmate Disciplinary Report being used to report serious prisoner offenses?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 102.2E

- 440 01 218 Are prisoner status reviews conducted by the brig officer or designee within 72 hours (including weekends and holidays) of being segregated pending investigation as a result of interim action following a disciplinary report?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 102.3B
- 440 01 219 Does an appropriate and independent investigation begin within 24 hours of the time violations (disciplinary report) are reported?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 102.3C
- 440 01 220 Are prisoners that are the subject of a disciplinary report provided a written statement of the charges, including a description of the incident and specific rules violated no less than 24 hours prior to the disciplinary and adjustment (D&A) board?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 102.3E (4)
- 440 01 221 Are D&A boards held within 7 working days of the formal notification of charges to the prisoner, unless postponed/continued for good cause by the CO/Brig Officer?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 102.3E (6)
- 440 01 222 Are prisoners allowed to appear before the D&A board?
Reference
BUPERSINST 640.22, ART 1640-050, PAR 102.3E (7)
- 440 01 223 Is a D&A board established and appointed in writing by the Brig CO?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 102.3E (8) (A)
- 440 01 224 Does the D&A board make a written record of the evidence presented at the board and state the reasons for recommending disciplinary action, if applicable?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 102.3E (8) (D)
- 440 01 225 Does a record of the discipline and adjustment board hearings become a part of the prisoner's individual confinement record, entered into CORMIS, and entered into the disciplinary log?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 102.3E (8) (F) and ART 1640-080, PAR 106

- 440 01 226 Are appeals of imposed disciplinary or management actions submitted within 15 calendar days and decided upon within 30 calendar days of receipt with the prisoner being notified in writing of the results?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 102.3E (12) (B)
- 440 01 227 Are extra duty hours established in accordance with regulations?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 202.3
- 440 01 228 Is the authority to restore GCT/ET/SAA restricted to the Commanding Officer (Approving Authority)?
Reference
SECNAVINST 1640.9C, PAR 9401.2 AND BUPERSINST 1640.22, ART 1640-050 PAR 202.4
- 440 01 229 Are disciplinary segregation cells designated as single occupancy cells only?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 202.5
- 440 01 230 Are prisoners on disciplinary segregation restricted from participating in recreational activities?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 202.5B
- 440 01 231 Are prisoner on disciplinary segregation permitted to receive mail and write letters?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 202.5C
- 440 01 232 Are the administrative disciplinary and management actions of the facility consistent with established policy (offenses receive only authorized disciplinary and management actions appropriate to the category of offense committed)?
Reference
BUPERSINST 1640.22, ART 1640-050, PAR 203 and 204
- 440 01 233 Are prisoners required to maintain appropriate grooming standards?
Reference
SECNAVINST 1640.9C, PAR 5202 AND MCO 1640.3G, Enclosure (1), PAR 6
- 440 01 234 Is the scheduling (to the greatest extent possible) of correctional programs concentrated after prisoners' normal working hours?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 102.1

- 440 01 235 Are required core programs established and being conducted?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103
- 440 01 236 Is a physical training program established and conducted daily (excluding weekends and holidays) and led by a staff member?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2A(1)
- 440 01 237 Is a recreation program established and do prisoners have access to both physical and non-physical recreational activities?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2B
- 440 01 238 Is each prisoner assigned a counselor?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2C (1) (A)
- 440 01 239 Is the initial interview conducted the first working day after the prisoner entered confinement?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2C (1) (B)
- 440 01 240 Is individual counseling conducted with all prisoners on a weekly basis (Pre-trial Confinement Facilities and Level I brigs) for at least 20 – 60 minutes per session?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2C (1) (B)
- 440 01 241 Are counseling sessions (individual and group) documented in CORMIS?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2C (1) (C)
- 440 01 242 Are quarters supervisors receiving training in directive-type and reality-style counseling techniques?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2C (1) (D)
- 440 01 243 Are group counseling sessions conducted by correctional counselors or qualified volunteers?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2C (2) (A)
- 440 01 244 Are formal group therapy sessions conducted under the direction of a licensed, credentialed professional?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2C (2) (A)

- 440 01 245 Is group counseling conducted with post-trial prisoners on a weekly basis?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2C (2) (B)
- 440 01 246 Are group counseling techniques a part of the in-service training for each counselor?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2C (2) (B)
- 440 01 247 Is a work program established?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2D
- 440 01 248 Are prisoners required to perform prohibited work assignments?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2D (2)
- 440 01 249 Do pre-trial prisoners work separately from post-trial prisoners?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2D (4)
- 440 01 250 Are pre-trial prisoners employed properly?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2D (4)
- 440 01 251 Is an incentive program (individual and group) established and implemented?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2E and ART 1640-130
- 440 01 252 Is a life skills program established and presented to all prisoners?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2F
- 440 01 253 Is a religious program established?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2G
- 440 01 254 Are prisoners allowed to appear before the C&A Board unless precluded due to security concerns (which are annotated) or their right to appear was waived?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 104.1A

- 440 01 255 Are all individual prisoner program plan changes approved by the classification and assignment board and annotated in the prisoners' individual confinement record?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 104.1A
- 440 01 256 Is a reception and orientation (indoctrination) program established and completed within 30 days for all new prisoners (within 7 days for transferred prisoners)?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 301
- 440 01 257 Are prisoners informed as to what is expected of them and privileges they can earn?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 301.1B
- 440 01 258 Are the minimum required topics covered during orientation (indoctrination)?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 301.2
- 440 01 259 Is the completion of orientation (indoctrination) documented in the prisoner's individual confinement record and CORMIS?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 301.3
- 440 01 260 Is a report of confinement of an officer submitted to CMC (PSL Corrections)?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 101.2B (1)
- 440 01 261 Are pre-trial officers berthed separately from other pre-trial prisoners?
Reference
SECNAVINST 1640.9C, PAR 7103.2B (2) (A) AND MCO 1640.3G, ENCL (1), PAR 14.A
- 440 01 262 Are pre-trial prisoners provided a Suspect's Rights and Acknowledgement/Statement at the time of confinement?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 105.1
- 440 01 263 Are pre-trial prisoners informed on the procedures by which pre-trial confinement shall be reviewed at the time of confinement?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 105.2

- 440 01 264 Is the notification and acknowledgement of the requirement to provide a Suspect's Rights and Acknowledgement/Statement and inform pre-trial prisoners about the procedures by which pre-trial confinement shall be reviewed; signed by the person being placed in pre-trial confinement, signed by the staff member explaining the provisions, made a permanent part of the prisoner's individual confinement record, and documented in CORMIS?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 105.3
- 440 01 265 Is a properly completed DD 2707 Confinement Order submitted at the time of confinement and maintained on file?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 106.1 and ART 1640-080, PAR 102.1
- 440 01 266 Is DD 2329, Record of Trial by Summary Court-Martial, signed by the summary court-martial officer, or a Report of Results of Trial signed by the trial counsel of the special or general court-martial submitted at the time of confinement and maintained on file?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 106.2 and 102.1
- 440 01 267 Are pre-trial agreements provided on each post-trial prisoner where applicable?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 106.3
- 440 01 268 Are DD 2704, Victim/Witness Certification and Election Concerning Inmate Status, received on all post-trial prisoners?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 106.4
- 440 01 269 Is a medical examination completed on each prisoner with a finding of "fit for confinement" prior to acceptance into confinement?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 107
- 440 01 270 Are re-certification physicals conducted for interruptions of confinement for periods over 24 hours?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 107.5
- 440 01 271 Are re-certification physicals conducted in all cases for prisoners on emergency leave?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 107.5

- 440 01 272 Is the Initial Review Officer (IRO) notified within 24 hours of initial confinement of a pre-trial prisoner?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 109.2
- 440 01 273 Is an IRO hearing held within 7 days of pre-trial confinement of an individual?
Reference
MCM 2008, R.C.M. 305 (I) (2)
- 440 01 274 If an IRO hearing is not held within 7 days, was an extension granted (up to 10 days) for good cause by the IRO?
Reference
MCM 2008, R.C.M. 305 (I) (2) (B)
- 440 01 275 Are results of IRO hearings documented and maintained in the prisoner's individual confinement record and CORMIS?
BUPERSINST 1640.22, ART 1640-070, PAR 109.3 and ART 1640-080, PAR 106
- 440 01 276 Are procedures for weekly command visits established?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 110.2
- 440 01 277 Are chaplains restricted from serving as the command visit representative?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 110.2
- 440 01 278 Are DD 2708's required for temporary absences from the confinement facility?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 201.1
- 440 01 279 Are DD 2718's utilized to effect all final releases from the confinement facility?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 202.2
- 440 01 280 Are all sex offenders notified of sex offender treatment programs in the community to which they will be released?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 202.3E

- 440 01 281 Are prisoners released from confinement signing the statement, "I acknowledge the return of all my personal effects" at the bottom of NAVPERS 1640/17 (Inventory and Receipt of Valuables, Clothing and Personal Effects)?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 202.4
- 440 01 282 Are prisoner releases effected on the actual date of completion of confinement?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 202.5A and 5B
- 440 01 283 Are escorts from outside commands required to complete a specialized training course consisting of no less than 8 hours, including a proficiency test prior to assumption of escort duties?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 303.1
- 440 01 284 Are NAVPERS 1640/18, Prisoner Escort Identification Card issued to qualified escorts?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 303.1
- 440 01 285 Are Victim/Witness Assistance Program records of prisoners being transferred being processed properly?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 301.2D (1) (E)
- 440 01 286 When transferring prisoners, are funds and valuables inventoried and processed properly?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 301.2D (2)
- 440 01 287 When transferring prisoners, is personal property inventoried and processed properly using NAVPERS 1640/17, Inventory and Receipt of Valuables, Clothing and Personal Effects?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 301.2D (3)
- 440 01 288 Are prisoners restricted from assignments where they have access to files or information concerning other prisoners?
Reference
SECNAVINST 1640.9C, PAR 8101.2
- 440 01 289 Are prisoners escorted to appointments outside of the brig?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 303.4

- 440 01 290 Are prisoners under armed escorts in restraining devices?
Reference
SECNAVINST 1640.9C, PAR 7405.4C
- 440 01 291 Is DD 2709, Privacy Act Statement obtained (and kept on file in the prisoner's individual confinement record) prior to soliciting information from prisoners?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 101.1 and 102.1, SECT 3
- 440 01 292 Are individual confinement records properly maintained on each prisoner?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 102.1
- 440 01 293 Are logbooks maintained by the brig, bound ledgers with sequentially numbered pages?
Reference
SECNAVINST 1640.9C, PAR 8104
- 440 01 294 Does the brig log contain the required information?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 103.1
- 440 01 295 Is a medical log properly maintained and contain the required information?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 103.2A
- 440 01 296 Is a visitors log properly maintained and contain the required information?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 103.3
- 440 01 297 Is a privileged correspondence log maintained and contain the required information?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 103.4
- 440 01 298 Are inspections of privileged correspondence documented in the privileged correspondence log?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 103.4 AND 301.10D
- 440 01 299 Is a disciplinary log maintained and contain the required information?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 103.5

- 440 01 300 Are four (4) copies of the prisoner identification badge produced and distributed properly (prisoner, control center, quarters supervisor, and individual confinement record)?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 104.1 and 104.2
- 440 01 301 Are prisoners required to wear the prisoner identification badge?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 104.2
- 440 01 302 Are strict control procedures established for the prisoner identification badge?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 104.3
- 440 01 303 Does the daily change sheet indicate, at a minimum, all new confinements, reassignments (quarters/work), custody/legal status changes, and scheduled releases?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 105.1
- 440 01 304 Are all modules of CORMIS being utilized by the brig?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 106 AND MCO 1640.3G, ENCL (1), PAR 3D
- 440 01 305 Are fingerprints taken on all prisoners (pre-trial and post-trial) and maintained in the individual confinement record of each prisoner?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 107.1
- 440 01 306 Is a Victim/Witness Certification and Election Concerning Inmate Status (DD Form 2704) received on every confined post-trial prisoner to include those confined pursuant to a summary court- martial?
Reference
BUPERSINST 1640.22, ART 1640-070, PAR 106.4 AND MCO 5800.16A CHAP 6, PAR 6006.4(A)
- 440 01 307 Has the facility established a victim/witness notification program?
Reference
MCO 5800.16A, CHAP 6 PAR 6006.4(B) AND BUPERSINST 1640.22, ART 1640-080, PAR 108.1
- 440 01 308 Is an adjunct file created for a prisoner upon receipt of a DD 2704 that indicates a victim or witness has requested notification?
Reference
SECNAVINST 1640.9C, PAR 8103.2 AND MCO 5800.16A, CHAP 6 PAR 6006.4(C)

- 440 01 309 Are victim/witness notification adjunct files maintained separately from the prisoner's individual confinement record?
Reference
SECNAVINST 1640.9C, PAR 8103.2
- 440 01 310 Are DD Form 2704s indicating a victim or witness does not desire notification filed at the brig?
Reference
MCO 5800.16A, CHAP 6 PAR 6006.4(C)
- 440 01 311 Are all adjunct files and filed DD Forms kept for two years from the date the prisoner is released from confinement or parole, whichever is later?
Reference
MCO 5800.16A CHAP 6, PAR 6006.4(C)
- 440 01 312 Does CORMIS accurately reflect all prisoners enrolled in the victim/witness notification program?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 106
MCO 5800.16A CHAP 6, PAR 6006.4(D)
- 440 01 313 Is a prisoner's file flagged in CORMIS as being enrolled in the Victim/Witness Program?
Reference
MCO 5800.16A CHAP 6, PAR 6006.4D
- 440 01 314 Is a prisoner's individual confinement record marked with a white label on the outside of the file with the letters VW written at least 1 inch high in black to identify them as being enrolled in the Victim/Witness Program?
Reference
BUPERSINST 5800.3, PAR 6C
- 440 01 315 Are acknowledgements of requests to participate sent to victims and witnesses within ten (10) working days of receipt of DD 2704?
Reference
SECNAVINST 1640.9C, PAR 9601.1
- 440 01 316 Is a properly completed Victim/Witness Notification of Inmate Status (DD 2705) included with the initial contact acknowledging a request to participate?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 108.2
- 440 01 317 Is all correspondence (e.g. Acknowledgement of Request to Participate, DD 2705) with victims or witnesses sent via certified mail with return receipt requested?
Reference
SECNAVINST 1640.9C, PAR 9601

- 440 01 318 Is the facility submitting the monthly victim/witness reports to PSL Corrections as required?
Reference
MCO 1640.3G, Enclosure (1), PAR 3.I(5) AND MCO P5800.16A, PAR 6007.2
- 440 01 319 Are victim/witness monthly reports maintained on file for 2 years?
Reference
SECNAVINST 1640.9C, PAR 8111.1 AND MCO P5800.16A, 6006.4C
- 440 01 320 Are victim/witness annual reports maintained on file for 2 years?
Reference
SECNAVINST 1640.9C, PAR 8111.1 AND MCO P5800.16A, 6006.4C
- 440 01 321 Are the Victim/Witness files restricted?
Reference
BUPERSINST 5800.3A, PAR 6
- 440 01 322 Is the victim/witness being notified 30 days prior to release?
Reference
SECNAVINST 1640.9C PAR 9601.2
- 440 01 323 Is the victim/witness being notified for scheduling of clemency/parole hearings, prior to transfer, escape or death?
Reference
DODI 1030.2, PAR 6.5.2
- 440 01 324 Are proper procedures for transfer of victim/witness files followed?
Reference
SECNAVINST 1640.9C, PAR 7408.1B
- 440 01 325 Is a Sex Offender Notification program established as required?
Reference
DODI 1325.7, PAR 6.18.5
SECNAVINST 5800.14A, PAR 7B (*should be 7C as there are two B's)
AND BUPERSINST 1640.22, ART 1640-080, PAR 109
- 440 01 326 Are prisoners requiring Sex Offender Notification and Registration requirements identified/flagged in CORMIS?
BUPERSINST 1640.22, ART 1640-080, PAR 106
- 440 01 327 Prior to final release from confinement of a prisoner adjudged for a qualifying sex offense, is the facility advising the prisoner of the registration requirements of the State in which the prisoner will reside upon release from confinement?
Reference
DODI 1325.7, PAR 6.18.5.1 AND SECNAVINST 5800.14A, PAR 7B(1)*

- 440 01 328 Is the facility obtaining the prisoner's acknowledgement in writing that they were informed of the registration requirements through the Notice of Release/Acknowledgement of Convicted Sex Offender Registration Requirements (DD Form 2791)?
Reference
DODI 1325.7, PAR 6.18.5.2, SECNAVINST 5800.14A, PAR 7B (2)*
AND BUPERSINST 1640.22, ART 1640-070, PAR 202.3D
- 440 01 329 Is documentation of sex offender notification and registration made a part of the prisoner's permanent file and files maintained according to current regulations?
Reference
DODI 1325.7, PAR 6.18.5.2, SECNAVINST 1640.9C, PAR 8103.3
AND SECNAVINST 5800.14A, PAR 7B(2)*
- 440 01 330 Is the correctional facility providing a written notice to appropriate agencies prior to release of a sexual offender utilizing Notice of Release/Acknowledgement of Convicted Sex Offender Registration Requirements (DD Form 2791)?
Reference
DODI 1325.7, PAR 6.18.6.1, SECNAVINST 5800.14A, PAR 7B(3)*
AND BUPERSINST 1640.22, ART 1640-070, PAR 202.3D
- 440 01 331 Are written notifications of offender's returning to a community outside of the US (another country) completed?
Reference
SECNAVINST 5800.14A, PAR 7B (4)*
- 440 01 332 Are sex offender notifications provided in a timely manner to ensure they are received (by local and state law enforcement and local/state sex offender registrars) at least 5 days prior to the prisoner's release from confinement?
Reference
SECNAVINST 5800.14A, PAR 7B (5)*
- 440 01 333 Are written notifications provided to the receiving confinement facility for prisoners transferred that sex offender notification is required for conviction of a QMO?
Reference
SECNAVINST 5800.14A, PAR 7B (6)*
- 440 01 334 Are briggs providing the United States Marshal Service with a copy of the DD Form 2791 (Notice of Release/Acknowledgement of Convicted Sex Offender Registration Requirements)?
Reference
MCO 1640.3G, Enclosure (1), PAR 8B

- 440 01 335 Are DNA samples taken when a member is ordered into pre-trial confinement by a competent military authority after the completion of the commander's 72-hour memorandum?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 110.1A
- 440 01 336 Are DNA samples taken when a member is confined as a result of any general or special court-martial conviction?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 110.1B
- 440 01 337 Are the DNA collection kits utilized provided by the U.S. Army Criminal Investigation Laboratory (USACIL)?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 110.3A
- 440 01 338 Are all staff collecting samples properly trained (and documented) in collection procedures prior to using the DNA collection kit?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 110.3B
- 440 01 339 Are measures taken to verify DNA has not previously been taken by other law enforcement authorities?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 110.3D
- 440 01 340 Upon collection of the DNA sample, are prisoners provided the appendix to enclosure (3) of DODI 5505.14 (or equivalent) and the general rights for requesting expungement (included in/with the USACIL kit)?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 110.3F (1)
- 440 01 341 Are completed copies of the appendix to enclosure (3) of DODI 5505.14 (or equivalent) placed in the prisoner's individual confinement record and uploaded into CORMIS?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 110.3F(1)
- 440 01 342 Are correctional facilities forwarding a recommended administrative entry to appropriate unit commanders for potential inclusion into the member's service record/book that a DNA sample was taken?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 110.3F (2)
- 440 01 343 Are copies of the recommended administrative entry placed in the prisoner's individual confinement record and uploaded into CORMIS?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 110.3F (2)

- 440 01 344 Are entries (i.e. date of collection, collection by, location, kit number, date mailed) concerning DNA input into CORMIS?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 106
- 440 01 345 Are confinement records of released prisoners properly retained at the facility and forwarded to the appropriate Federal Records Center as required?
Reference
SECNAVINST 1640.9C, PAR 8111.1 AND SECNAV M-5210.1, PG III-1-31
- 440 01 346 Are log books properly maintained and retired?
Reference
SECNAVINST 1640.9C, PAR 8104 AND 8111.2
- 440 01 347 Are prisoners restricted from having valuables or similar negotiable personal property of value in their possession?
Reference
SECNAVINST 1640.9C, PAR 8201
- 440 01 348 Are procedures in place for the proper accounting of prisoner funds and valuables?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 201
- 440 01 349 Is a daily ledger maintained and audited daily?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 201.4
- 440 01 350 Are personal funds and valuables inventoried utilizing NAVPERS 1640/17 (Inventory and Receipt of Valuables, Clothing and Personal Effects)?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 201 AND 202
- 440 01 351 Is access to the drop safe limited to authorized personnel?
Reference
SECNAVINST 1640.9C, PAR 8202
- 440 01 352 Is personal property inventoried in the prisoner's presence?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 202.1
- 440 01 353 Is personal property inventoried utilizing NAVPERS 1640/17 (Inventory and Receipt of Valuables, Clothing and Personal Effects)?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 202.2

- 440 01 354 Are internal and external audits of prisoner funds and valuables being conducted?
Reference
DOD FINANCIAL MANAGEMENT REGULATION 700.14-R, VOL 5, CHAP 3 AND CHAP 27
- 440 01 355 Is prisoner's personal property stored and labeled properly?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 202.3
- 440 01 356 Are health and comfort items, clothing and other related items provided to prisoners in a non-pay status?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 204.1
- 440 01 357 Are prisoners in a pay status required to obtain health and comfort items through charges to their pay account or personal funds?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 205
- 440 01 358 Are prisoner's in a non-pay status provided a gratuity of not less than \$20 per month, excluding the cost of services (i.e., barbering, laundering, tailoring) for health and comfort items?
Reference
SECNAVINST 1640.9C, PAR 8208 AND PAR 8209.2
- 440 01 359 Are prisoners restricted from possessing glass or aerosol containers?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 206.1
- 440 01 360 Is the quantity of each item required for health and comfort published?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 206.2C
- 440 01 361 Are prisoners required to mark personal clothing as per the prescribed system of the individual's service?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 206.4
- 440 01 362 Are loaned clothing items properly cleaned and sterilized prior to reissue?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 206.6
- 440 01 363 Are clothing items required by prisoners published?
Reference
SECNAVINST 1640.9C, PAR 8213.1A

- 440 01 364 Are post-trial prisoners required to wear the standardized prisoner uniform?
Reference
SECNAVINST 1640.9C, PAR 5201.2 AND 8213.2A
MCO 1640.3G, ENCLOSURE (1), PAR 5
- 440 01 365 Are pre-trial prisoners required to wear the standardized prisoner uniform?
Reference
SECNAVINST 1640.9C, PAR 5201.2, 8213.2A
AND MCO 1640.3G, ENCLOSURE (1), PAR 5
- 440 01 366 Are prisoners allowed to write and receive letters without numerical limits?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.2B
- 440 01 367 Is NAVPERS 1640/15 (Mail and Visiting List) used to document exchanges of mail?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.2B
- 440 01 368 Are visitation periods established and included in the plan of the day?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.2E
- 440 01 369 Is prisoner mail subject to inspection?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.4
- 440 01 370 Are prisoners advised and written notice provided in prisoner rules and regulations that all mail is subject to inspection?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.4B
- 440 01 371 Are the proper procedures for refusal of mail followed?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.4B
- 440 01 372 Are the proper procedures for rejecting mail followed (Notification in writing, advisement of appeal process, retention of rejected mail no less than 20 days, written decision of appeal results to prisoner, and letter to sender of rejected mail)?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.5C

- 440 01 373 Is a mail depository, marked U.S. Mail, provided within the brig for prisoners to place outgoing mail?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.8A
- 440 01 374 Is access to the prisoner's mail box(s) restricted to the mail supervisor/clerk?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.8A
- 440 01 375 Are prisoners restricted from receiving contraband through the mail?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.5E
- 440 01 376 Has a literary review board been established?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.13B (1)
- 440 01 377 Is the CO the only person authorized to disapprove an incoming publication?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.13B (2)
- 440 01 378 Are rules for visitation posted at the entrance of the visiting area?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.17A
- 440 01 379 Is the disapproval of visitors properly recorded and filed?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.17D
- 440 01 380 Does the brig provide detailed (written) information to prisoners to give to their friends and families regarding procedures governing visitation within 24 hours after arrival?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.18
- 440 01 381 If telephone calls are electronically monitored, are prisoners informed that calls using the brig's phone system are monitored/recorded?
Reference
BUPERSINST 1640.9C, ART 1640-080, PAR 301.20
- 440 01 382 Is a means provided to prisoners whereby they may communicate with staff members to request advice and assistance with their problems (DD 510, Request for Interview made available for use without restriction)?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.21A

- 440 01 383 Is a CO's Mail Box installed in a centrally located area (locked, clearly marked, and accessible to all prisoners) for communication with the CO?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 301.22
- 440 01 384 Is a prisoner communication council established?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 302
- 440 01 385 Are local procedures established for the conduct of the prisoner communication council?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 302
- 440 01 386 Is a tobacco prevention/cessation program established and provided to the prisoner population?
Reference
BUPERSINST 1640.22, ART 1640-080, PAR 401
- 440 01 387 Are sentence computations in accordance with established procedures?
Reference
BUPERSINST 1640.22, ART 1640-090, PAR 101
- 440 03 388 Has an earned time (ET) program been established?
Reference
BUPERSINST 1640.22, ART 1640-090, PAR 203.3
- 440 01 389 Is a formal ET/SAA board appointed in writing?
Reference
BUPERSINST 1640.22, ART 1640-090, PAR 203.8D
- 440 01 390 Are prisoners provided a full range of medical and dental health care services (such as that provided to active duty members) to include routine, emergency and preventive care?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 101.1
- 440 01 391 Are prisoners informed (orally and in writing), upon arrival at the brig, of their access capability to health services and the associated grievance system?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 101.2
- 440 01 392 Are policies and procedures concerning health care and related grievance system published in the prisoner rules and regulations?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 101.2

- 440 01 393 Is a medical officer (when not assigned full time to the brig) assigned in writing by the CO of the medical activity providing service to the brig?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 102.1
- 440 01 394 Is a dental officer (when not assigned full time to the brig) assigned in writing by the CO of the dental activity providing service to the brig?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 102.2
- 440 01 395 Does the brig have a designated health authority?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 102.3
- 440 01 396 Are health screenings conducted on all newly admitted prisoners?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 103.1 AND MCO 1640.3G, ENCLOSURE (1), PAR 4C(1)
- 440 01 397 Are health appraisals conducted prior to confinement or within 24 hours of arrival for all newly admitted prisoners?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 103.2 AND MCO 1640.3G, ENCLOSURE (1), PAR 4C(2)
- 440 01 398 Are mental health screenings conducted on all newly admitted prisoners?
Reference
MCO 1640.3G ENCLOSURE (1) PAR 4C (3)
- 440 01 399 Are mental health screenings reviewed by a licensed mental health provider?
Reference
MCO 1640.3G ENCLOSURE (1) PAR 4C (4)
- 440 01 400 Do all prisoners have access to a mental health program?
MCO 1640.3G ENCLOSURE (1) PAR 4C (4)
- 440 01 401 Are procedures established to ensure that only medical personnel administer all medications (to include controlled substances) to prisoners?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 103.8A
- 440 01 402 Does the brig have a written plan to address management of infectious and communicable diseases?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 103.10

- 440 01 403 Are quarterly reviews of communicable disease and infection control activities conducted using a multi-disciplinary approach?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 103.10
- 440 01 404 Does the brig have a written plan for chronic care conditions?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 103.11
- 440 01 405 Does the brig maintain (on file in the brig) verification of current credentials for all professional staff?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 103.13
- 440 01 406 Does the brig have a written emergency medical plan?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 104
- 440 01 407 Does the brig have a written suicide prevention plan that is approved by the health authority and reviewed by the Commanding Officer?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 105
- 440 01 408 Are medical personnel informed immediately when a prisoner is transferred to special quarters and provide an assessment and a review as established by the health authority?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 108
- 440 01 409 Are all prisoners in special quarters visited daily by a health care provider?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 108
- 440 01 410 Does the brig have a written plan to address the management of HIV infection and includes policy established by SECNAVINST 5300.30C?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 112
- 440 01 411 Is sanitation of the dining facility monitored by medical personnel?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 201.4
NAVMED P5010-1
- 440 01 412 Are prisoner dietary allowances reviewed at least annually by a qualified nutritionist or dietician?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 201.2

- 440 01 413 Are menu evaluations conducted at least quarterly by the brig food service supervisory staff?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 201.2
- 440 01 414 Are prisoners provided sufficient time (minimum of 20 minutes) to eat?
Reference
SECNAVINST 1640.9C, PAR 10201.1
- 440 01 415 Are prisoners permitted to talk during meals?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 201.1
- 440 01 416 Is food served to prisoners the same quality and quantity as that served to other service members aboard the installation?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 201.1
- 440 01 417 Are prisoners involved in food preparation/handling receiving a mess physical prior to assumption of duties?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 201.5
- 440 01 418 Are prisoners screened within 24 hours of arrival for potential vulnerabilities or tendencies of acting out with sexually aggressive behavior?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 202.1
- 440 01 419 Are barbers (civilian, military staff, or civilians) licensed or trained/certified?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 203.2
- 440 01 420 Are library services available in the brig?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 204.1
- 440 01 421 Are legal materials available to prisoners?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 204.1
- 440 01 422 Are prisoners permitted to have approved reading materials in their living quarters?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 204.1

- 440 01 423 Does the brig have adequate means of washing prisoners' clothes?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 205
- 440 01 424 Are sheets and pillowcases laundered weekly?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 205
- 440 01 425 Are blankets laundered/dry cleaned quarterly?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 205
- 440 01 426 Are staff members assigned to supervise laundry operations trained in the use of laundry equipment?
Reference
BUPERSINST 1640.22, ART 1640-100, PAR 205
- 440 01 427 Are prisoners of the opposite gender commingled in any space between taps and reveille or commingled at any time without direct supervision?
Reference
BUPERSINST 1640.22, ART 1640-110, PAR 201
- 440 01 428 Are staff restricted from being assigned duties that require supervision of prisoners of the opposite sex at times when nudity routinely occurs?
Reference
BUPERSINST 1640.22, ART 1640-110, PAR 301.1
- 440 01 429 Are prisoners informed during reception/orientation that they are subject to observation by staff, to include staff members of the opposite sex?
Reference
BUPERSINST 1640.22, ART 1640-110, PAR 301.2
- 440 01 430 Are mitigation efforts employed (temporary or otherwise) to ensure prisoner privacy?
Reference
BUPERSINST 1640.22, ART 1640-110, PAR 301.2
- 440 02 PRE-TRIAL FACILITIES
- 440 02 001 Is the post-trial confinement of a prisoner authorized by PSL?
Reference
SECNAVINST 1640.9C. PAR 2101.1A
- 440 02 002 Is authorization to transport a post-trial prisoner(s) to another military facility obtained from PSL?
Reference
MCO 1640.3G, ENCL (1), PAR 11

- 440 03 LEVEL I AND OCONUS FACILITIES
- 440 03 001 Are required Core and Level I Programs established and being conducted?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103
- 440 03 002 Is an academic education program established and presented at Level I facilities?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2H
- 440 03 003 Is an Alcohol and Drug Awareness/Education program established and presented?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2I
- 440 03 004 Is a Crisis Intervention Program/Service established and available to all prisoners?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 103.2J
- 440 03 005 Is a disposition board established and are appropriate members appointed in writing?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 104.2B
- 440 03 006 Is a pre-release program established and implemented?
Reference
BUPERSINST 1640.22, ART 1640-060, PAR 502.1
- 440 03 007 Is a restoration program established and implemented?
Reference
SECNAVINST 1640.9C, PAR 6102.3 AND 6311
- 440 03 008 Are prisoners, whose sentence is approved by the convening authority for confinement of 12 months or more considered for mandatory clemency review or have they waived clemency review?
Reference
SECNAVINST 5815.3J, PAR 401.A
- 440 03 009 Is clemency review scheduled properly?
Reference
SECNAVINST 5815.3J, PAR 403
- 440 03 010 Are court-martial progress reports for clemency and/or parole review completed properly?
Reference
SECNAVINST 5815.3J, PAR 407, 409 AND 509

- 440 03 011 Are post-trial progress reports for clemency and parole being submitted as required?
Reference
SECNAVINST 5815.3J, PAR 407, 409 AND 509
- 440 03 012 Do post-trial progress reports include an evaluation for substance abuse/dependency for all offenders who have an approved sentence?
SECNAVINST 5815.3J, PAR 409.C (2)
- 440 03 013 Do post-trial progress reports include a psychiatric/psychological evaluation for offenders convicted of sex offenses or other serious violent crimes whose approved unsuspended sentence to confinement includes 12 months or more?
SECNAVINST 5815.3J, PAR 409.C (3)
- 440 03 014 Are prisoners properly informed of the procedures for waiving mandatory clemency review?
Reference
SECNAVINST 5815.3J, PAR 410
- 440 03 015 Is an Inmate Restoration/Return Duty, Clemency and Parole Statement (DD Form 2715-3) executed in the presence of and witnessed by an officer certified under article 27b, UCMJ, detailed for the purpose of advising the individual of the clemency options and their consequences for initial mandatory clemency review?
Reference
SECNAVINST 5815.3J, PAR 410.B
- 440 03 016 Is a copy of the court-martial order or convening authority's action forwarded (via CORMIS) with the waiver of clemency review to the Naval Clemency and Parole Board?
Reference
SECNAVINST 5815.3J, PAR 410.C AND BUPERSINST 1640.22, ART 1640-080, PAR 106
- 440 03 017 Does the forwarding endorsement for the waiver of clemency review contain a certification of substance dependency?
Reference
SECNAVINST 5815.3J, PAR 410.H
- 440 03 018 Are prisoners whose sentence includes confinement for more than one year and an unsuspended discharge/dismissal considered for parole or waive parole review?
Reference
SECNAVINST 5815.3J, PAR 503

- 440 03 019 Are prisoners who are eligible for parole executing an Inmate Restoration /Return to Duty, Clemency and Parole Statement (DD Form 2715-3)?
Reference
SECNAVINST 5815.3J, PAR 505
- 440 03 020 Are prisoners who are eligible and desire to request parole, submitting their request with an adequate parole plan as required?
Reference
SECNAVINST 5815.3J, PAR 506 AND 507
- 440 03 021 Is the schedule for submission of parole requests being met?
Reference
SECNAVINST 5815.3J, PAR 507
- 440 03 022 Are parole review scheduled properly and the results forwarded to the Naval Clemency and Parole Board to arrive prior to the prisoner's eligibility date?
Reference
SECNAVINST 5815.3J, PAR 507
- 440 03 023 Is the parole applicant given at least 30 days notice of the time, place, and purpose of the parole hearing?
Reference
SECNAVINST 5815.3J, PAR 508.A
- 440 03 024 Is each parole applicant given the opportunity to a personal hearing before the disposition board?
Reference
SECNAVINST 5815.3J, PAR 508.D
- 440 03 025 Are parole release policy and procedures established and followed?
Reference
SECNAVINST 5815.3J, PAR 517
- 440 03 026 Are prisoners confined after 10 June 2003 with more than 180 days between the prisoner MRD and FTRD considered for MSR?
Reference
DODI 1325.7, CHAP 1, ART 6.20.7 AND SECNAVINST 5815.3J, PAR 701
- 440 03 027 Upon receipt of notifications of parole denial, has the prisoner signed and dated the notification of parole denial?
Reference
SECNAVINST 5815.3J, PAR 513

- 440 03 028 Is each prisoner who is denied parole given the opportunity to request appeal of denial of parole?
Reference
SECNAVINST 5815.3J, PAR 514
- 440 03 029 Are parole rescission proceedings established and followed?
Reference
SECNAVINST 5815.3J, PAR 515
- 440 03 030 Are parole officers requested for prisoners that are granted Parole/MSR?
Reference
SECNAVINST 5815.3J, PAR 518
- 440 03 031 Are prisoners explained their conditions of Parole/MSR in writing before being released on Parole/MSR?
Reference
SECNAVINST 5815.3J, PAR 519
- 440 03 032 Are prisoners explained the clemency considerations process while on Parole/MSR before being released?
Reference
SECNAVINST 5815.3J, PAR 520
- 440 03 033 Are prisoners acknowledging the terms and conditions of Parole/MSR utilizing DD Form 2716-1, Certificate of Parole?
Reference
SECNAVINST 5815.3J, PAR 703