



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
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22 Mar 2013

MARINE CORPS ORDER 1650.56

From: Commandant of the Marine Corps
To: Distribution List

Subj: MARINE CORPS INTELLIGENCE AWARDS PROGRAM

Ref: (a) SECNAV M-5216.5
(b) SECNAV M-5210.1

Encl: (1) Sample Nomination Package
(2) Biographies of the Namesakes

1. Situation. To provide procedural guidance and instructions regarding the Marine Corps Intelligence Awards Program (MCIAP). The MCIAP is administered by the Director of Intelligence (DIRINT), Headquarters Marine Corps (HQMC) and consists of five individual and one unit award for excellence in intelligence, and one individual, team, or unit award for innovation.

a. Individual awards recognize those whose performance within the Marine Corps represent significant contributions to the Marine Corps Intelligence, Surveillance, and Reconnaissance Enterprise (MCISRE) and embody the Marine Corps Core Values of Honor, Courage, and Commitment.

b. The DIRINT Unit of the Year Award recognizes the unit within the MCISRE that has made the most outstanding contributions to the Marine Corps through development of advanced concepts, doctrine, technology, or procedures and/or through demonstration of consistent resourcefulness and responsiveness while providing support in a tactical, operational, or strategic environment.

c. The DIRINT Innovation Award recognizes the individual, team, or unit that has made the most innovative contribution to the MCISRE, with specific attention to the measureable improvement generated by the action.

d. Enclosure (1) contains a sample nomination package. Enclosure (2) contains the biographies of the Marines to whom the individual awards for excellence in intelligence are dedicated.

2. Mission. The MCIAP recognizes Marines, civilians, and units that best exemplify intelligence excellence, innovation and dedication to mission accomplishment within the MCISRE.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Commanders and G2s with personnel who meet the criteria contained herein are encouraged to submit nominations that recognize excellence in the MCISRE.

(2) Concept of Operations. All nominations shall be submitted to the DIRINT in accordance with reference (a), enclosure (1), and the guidance contained herein.

(a) There are seven DIRINT awards

1. The LtCol Michael D. Kuszewski Marine Corps Intelligence Officer of the Year Award is presented annually to recognize outstanding Marine officer professionalism and leadership within the MCISRE.

a. Eligibility Criteria. Nominees must be Marine officers (WO - Col) with a Military Occupational Specialty (MOS) of 02XX or 26XX, serving on active duty in an intelligence billet within the Marine Corps during the calendar year specified.

b. Performance Criteria. Nominees should be recognized by seniors, contemporaries, and subordinates as officers who best exemplify outstanding professionalism and leadership within the MCISRE. Nominees must:

(1) Exhibit superior knowledge and understanding of the intricacies of the intelligence process, to include analysis, intelligence systems, associated data and communications systems, and other enabling mechanisms employed in support of the MCISRE.

(2) Exhibit qualities that promote esprit de corps and loyalty within the officer's unit.

(3) Set the standards of performance through personal example that others seek to emulate.

(4) Demonstrate the Marine Corps Core Values of Honor, Courage, and Commitment, and conform to Marine Corps height/weight standards.

2. The MGySgt Samuel C. Plott Marine Corps Intelligence Staff Noncommissioned Officer (SNCO) of the Year Award, is presented annually to recognize outstanding SNCO professionalism and leadership within the MCISRE.

a. Eligibility Criteria. Nominees must be a SNCO (SSgt - MGySgt) with an MOS of 02XX or 26XX, serving on active duty in

an intelligence billet within the Marine Corps during the calendar year specified.

b. Performance Criteria. Nominees should be recognized by seniors, contemporaries, and subordinates as SNCOs who best exemplify excellence and outstanding leadership within the MCISRE. Nominees must:

(1) Clearly and effectively provide the unit and commander with exceptionally efficient, effective, and timely intelligence support in tactical, training, and/or garrison operations to a degree seldom achieved by others.

(2) Exhibit qualities that are to be emulated and have notably impacted development of Marines, esprit de corps, and loyalty within SNCO's unit.

(3) Set a standard through personal example that others seek to emulate.

(4) Demonstrate the Marine Corps Core Values of Honor, Courage, and Commitment, and conform to Marine Corps height/weight standards.

3. The MSgt Charles C. Arndt Marine Corps Intelligence Noncommissioned Officer (NCO) of the Year Award is presented annually to recognize outstanding NCO professionalism and leadership within the MCISRE.

a. Eligibility Criteria. Nominees must be an NCO (Cpl - Sgt) with an MOS of 02XX or 26XX, serving on active duty in an intelligence billet within the Marine Corps during the calendar year specified.

b. Performance Criteria. Nominees should be recognized by seniors, contemporaries, and subordinates as NCOs who best exemplify excellence and outstanding leadership within the MCISRE. Nominees must:

(1) Clearly and effectively provide the unit and commander with exceptionally efficient, effective, and timely intelligence support in tactical, training, and/or garrison operations to a degree seldom achieved by others.

(2) Exhibit qualities that are to be emulated and have notably impacted development of Marines, esprit de corps, and loyalty within NCO's unit.

(3) Set a standard through personal example that others seek to emulate.

(4) Demonstrate the Marine Corps Values of Honor, Courage, and Commitment, and conform to Marine Corps height/weight standards.

4. The LCpl James E. Swain Marine Corps Intelligence Enlisted of the Year Award is presented annually to recognize outstanding Marine enlisted professionalism and leadership within the MCISRE.

a. Eligibility Criteria. Nominees must be an enlisted Marine (Pvt - LCpl) with an MOS of 02XX or 26XX, serving on active duty in an intelligence billet within the Marine Corps during the calendar year specified.

b. Performance Criteria. Nominees should be recognized by seniors, contemporaries, and subordinates as Marines who best exemplify excellence and outstanding leadership within the MCISRE. Nominees must:

(1) Clearly and effectively provide the unit and commander with exceptionally efficient, effective, and timely intelligence support in tactical, training, and/or garrison operations to a degree seldom achieved by others.

(2) Exhibit qualities that are to be emulated and have notably impacted development of Marines, esprit de corps, and loyalty within the Marine's unit.

(3) Set a standard through personal example that others seek to emulate.

(4) Demonstrate the Marine Corps Core Values of Honor, Courage, and Commitment, and conform to Marine Corps height/weight standards.

5. The John J. Guenther Marine Corps Intelligence Civilian of the Year Award is presented annually to recognize outstanding civilian professionalism and leadership within the MCISRE.

a. Eligibility Criteria. All civilian intelligence personnel serving within the MCISRE during the calendar year specified; contractors are not eligible.

b. Performance Criteria

(1) Nominated employees must have demonstrated outstanding professionalism and leadership within the intelligence mission area. This award is not intended to recognize long-term distinguished service by supervisory personnel for which there are other suitable civilian performance awards. Rather, this award targets civilians who have made significant contributions to support his/her command in support of the MCISRE.

(2) Nominees must demonstrate the Marine Corps Values of Honor, Courage, and Commitment.

6. The Director of Intelligence Unit of the Year Award (The DIRINT's Cup). This award is presented annually to recognize the unit within the Marine Corps Intelligence Enterprise that made the most outstanding contributions in the development of advanced concepts, doctrine, technology, training, or procedures that improve the MCISRE and/or through demonstration of consistent resourcefulness and responsiveness while supporting the warfighter in a tactical, operational, or strategic environment.

a. Eligibility Criteria. Nominated units must be in the Marine Corps Intelligence Enterprise and their primary mission must be intelligence according to their mission statement and/or function.

b. Performance Criteria

(1) A nominated unit should be recognized by supported unit commanders or adjacent units as the unit that best exemplifies outstanding intelligence support, performance of its duties, contributions to the MCISRE, and mission accomplishment.

(2) Nominated units must have gone above and beyond what is typically expected of similar units in the performance of their duties, and/or exhibit proficiencies seldom achieved by similar units.

(3) Nominations should note any unique environments or circumstances that further distinguish the unit's accomplishments, such as combat operations or the implementation of new or unique techniques or technologies that advance intelligence functions within the Marine Corps.

7. The Director of Intelligence Innovation Award. This award is presented annually to recognize the individual, team or unit that made the most innovative contribution to the MCISRE.

a. Eligibility Criteria. Nominees can be individuals, teams or units from any organization (military or civilian), including contractors, but nominations must be submitted to HQMC Intelligence Department from within the MCISRE.

b. Performance Criteria. Nominations will be evaluated on the scope and impact of innovation, with specific attention to the measurable improvement generated by the action. Potential areas of innovation include (but are not limited to): doctrine, organization, training, materiel, technology, management, and leadership. Measurable improvement may be quantitative and/or qualitative, but must be directly linked to the functions of the

MCISRE; examples include efficiencies in time and resources, enhanced effectiveness in analysis, better accuracy or precision in forecasting. In addition to explicitly describing the innovation, nominations must also describe the method/process of innovation, along with the specific outcome(s) achieved. Nominations should further note any positive secondary effects of the innovation, particularly the emergence of unique environments or circumstances that foster a climate of innovative accomplishment, such as during combat operations or the implementation of new or unique techniques or technologies that advance intelligence functions within the Marine Corps. Maximum consideration will be given to nominations that demonstrate the highest potential for institutionalization across the MCISRE.

b. Subordinate Element Missions

(1) Director of Intelligence. The DIRINT is responsible for coordinating Marine Corps participation in the MCIAP. HQMC Intelligence Department Chief of Staff will convene a board of officers, SNCOs, and civilians to review and recommend nominations to the DIRINT for final selection. HQMC Intelligence Department shall provide funding for MCIAP award recipients participation in the awards ceremony. The winning unit will be represented by the senior officer or enlisted Marine designated by the unit.

(2) Marine Corps Association and Foundation. The Marine Corps Association and Foundation (MCA&F) will host the annual MCA&F Intelligence Awards Dinner.

(3) Commanders/G2s. Commanders and G2s will ensure that appropriate Marines and units are nominated and that nominations are forwarded to the DIRINT. Commanders and G2s are also encouraged to recognize individual nominees and recipients locally.

c. Coordinating Instructions. HQMC Intelligence Department will publish an annual Marine Administrative Message (MARADMIN) soliciting nominees. Submissions must be received by the MARADMIN's specified deadline for consideration by the awards board; limit Summary of Action (SoA) write-ups to no more than three pages. Classified SoAs may be submitted at the classification level required to adequately describe the activity but award citations must be unclassified. Previous individual recipients of a particular award are not eligible for subsequent selection for that same award, but previous nominees remain eligible. Unit award nominations should originate at the next higher echelon of command above the unit recommended for the award. Innovation award nominations must be submitted from within the MCISRE. Under no circumstances should units submit nominations via multiple chains of command. Questions regarding eligibility or submission requirements should be submitted to the points of contact listed in the annual MARADMIN.

(1) The Commander, Marine Corps Forces Command (MARFORCOM), the Commander, Marine Corps Forces Pacific (MARFORPAC), the Commander,

Marine Corps Forces Reserve (MARFORRES), and the Commander, Marine Corps Forces Special Operations Command (MARFORSOC) will screen, select, and forward nominations, in PDF format, to the DIRINT in quantities not to exceed those outlined in Table 1. Marine Corps Forces Europe (MARFOREUR), Marine Corps Forces Africa (MARFORAF), and Marine Corps Forces South (MARFORSOUTH) will submit through MARFORCOM. Marine Corps Forces Korea (MARFORK) will submit through MARFORPAC.

Table 1.

Command	Officer of the Year	SNCO of the Year	NCO of the Year	Enlisted of the Year	Civilian of the Year	Unit of the Year	Innovation
MARFORCOM MARFOREUR MARFORAF MARFORSOUTH	2	2	2	2	1	2	2
MARFORPAC MARFORK	3	3	3	3	1	3	3
MARFORRES	3	3	3	1	1	1	1
MARFORSOC	1	1	1	0	1	1	1

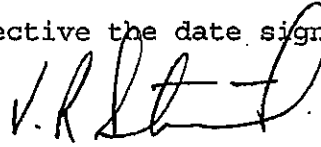
(2) The Commander, Marine Corps Forces Central Command, the Commander, Marine Corps Forces Cyber Command, and the Commander, Marine Corps Forces Strategic Command will submit nominations, in PDF format, directly to the DIRINT. Marine Corps Supporting Establishment organizations will submit nominations via the first general officer in their chain of command, in PDF format, directly to the DIRINT.

4. Administration and Logistics. Records created as a result of this Order shall be managed according to National Archives and Records Administration approved dispositions per reference (b) to ensure proper maintenance, use, accessibility and preservation, regardless of format or medium.

5. Command and Signal

a. Command. This Order is applicable to the Marine Corps Total Force.

b. Signal. This Order is effective the date signed.



V. R. STEWART
Brigadier General
Director of Intelligence

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Classification

Sample Nomination Package

1650
Unit

From: Commanding Officer, 1st Intelligence Battalion
To: Director of Intelligence, Headquarters, U.S. Marine Corps
Via: (1) Commanding General, 1st Marine Expeditionary Force
(2) Commander, Marine Corps Forces Pacific Command

Subj: NOMINATION OF STAFF SERGEANT MOTIVATE D. MARINE 02XX USMC FOR
THE MASTER GUNNERY SERGEANT SAMUEL C. PLOTT STAFF
NONCOMMISSIONED OFFICER OF THE YEAR AWARD

Ref: (a) MARADMIN XXX/XX

1. Per the reference, Staff Sergeant (SSgt) Motivate D. Marine is enthusiastically nominated for the 2011 Master Gunnery Sergeant (MGySgt) Samuel C. Plott Award for the Marine Corps Staff Noncommissioned Officer of the Year. His superior service while serving as Counterintelligence/Human Intelligence (CI/HUMINT) Chief assigned to Human Exploitation Team (HET) Eight, during pre-deployment training and in support of Operation IRAQI FREEDOM (OIF), made an immeasurable impact on Regimental Combat Team-2 operations in Al Anbar Province, Iraq. I had the honor and privilege of commanding SSgt Marine from May 2010 to the present, while deployed in support of OIF. He produced superlative results as a collector, the 1st CI/HUMINT Company Operations Chief and a HET Chief, during tactical and humanitarian stabilization missions. As the HET Team Chief, his sustained superior performance went above and beyond what is expected of a Marine of his rank and experience. He spent numerous 18-hour days training, equipping and mentoring the team to prepare for combat operations. His willingness to volunteer for a fourth deployment reflects his exceptional dedication to duty, sacrifice, and loyalty to our Corps and country.

2. From April 2010 to August 2010, SSgt Marine successfully developed and executed three, 12 week training packages for four, eight-man, HET Teams deploying in support of OIF. He spearheaded the planning and coordination of the first CI/HUMINT Company pre-deployment training package consisting of Combat Marksmanship Enhancement Training (CMET), Human Operations Sustainment Training (HOST), Combat Lifesavers Course (CLS), and a Combat Mindset/Combat Stress Class. This training was innovative and synergistic in developing his Marines' combat skills in collection, analysis, source operations, reporting, and

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investigations. While the I MEF G-3 was initially resistant to the training, the plan was ultimately accepted as the model for MEF pre-deployment training. His personal mentorship ensured his Marines were prepared to succeed in combat both mentally and physically. SSgt Marine was recognized by name, time and time again, for his selfless service and total commitment to training Marines for OIF.

3. From January 2010 to August 2010, SSgt Marine served as a team leader and second in command of HET Eight, in Area of Operation (AO) Mayhem. He volunteered to fill this critical billet due to shortages of qualified CI/HUMINT Company HET Chiefs. He directly supported two operations, resulting in the recovery of eight Improvised Explosive Devices and 13 detainees. Of the 13 detainees, all are interned at MNF-W Theatre Internment Facilities for posing an imminent danger to Coalition Forces personnel and Iraqi civilians. He personally conducted 12 interrogations and wrote 16 Draft Intelligence Information Reports, while overseeing his team's objective report writing, source management, inductive reasoning, interrogations, witness protection, and evidence collection. The result of his hands-on leadership was a dramatic increase in the effectiveness of Military Source Operations in AO Mayhem, while maintaining the highest ethical standards of conduct. His liaison with adjacent HUMINT collection assets in the AO yielded an increase in intelligence fusion, enhanced source de-confliction and common operational picture among units, thus ensuring timely, succinct and accurate information to supported unit commanders.

4. SSgt Marine's leadership, innovative training and aggressive intelligence production were recognized by supported unit commanders as being invaluable to their operations. His humility and quiet execution of tasks make him a model of professionalism and integrity. For these reasons, SSgt Marine is nominated for the 2011 MGySgt Samuel C. Plott Award for Marine Staff Noncommissioned Officer of the Year.

I. M. COMMANDING

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Sample Nomination Citation

FOR EXEMPLARY ACHIEVEMENT IN THE SUPERIOR PERFORMANCE OF HIS DUTIES WHILE SERVING AS A HUMAN INTELLIGENCE TEAM CHIEF, CI/HUMINT COMPANY, 1ST INTELLIGENCE BATTALION, MULTI-NATIONAL FORCES WEST, IN DIRECT SUPPORT OF REGIMENTAL COMBAT TEAM-2. STAFF SERGEANT MARINE'S PROFICIENCY AND INTEGRITY, WHILE CONDUCTING CI/HUMINT OPERATIONS IN COMBAT, DIRECTLY ENHANCED COLLECTION, REPORTING AND OPERATIONS, AND YIELDED THE HIGHEST LEVEL OF TACTICAL AND STRATEGIC CI/HUMINT INFORMATION TO MARINE COMMANDERS FOR THE PROTECTION OF U.S. OPERATIONS AND PERSONNEL. THE ACHIEVEMENTS OF STAFF SERGEANT MARINE SAVED COUNTLESS LIVES, INCREASED THE COMMANDER'S UNDERSTANDING OF THE THREAT ENVIRONMENT AND IMPROVED THE EFFECTIVENESS OF OPERATIONS. STAFF SERGEANT MARINE'S PERFORMANCE REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE MARINE CORPS AND THE DEPARTMENT OF DEFENSE.

Sample Nomination Biography

Biography of SSgt Motivate D. Marine

SSgt Motivate Marine enlisted in the United States Marine Corps in June 1998. After graduation from Boot Camp and Marine Combat Training, he attended the Marine Air Ground Task Force Intelligence Entry Course, graduating in March 1999 as an Intelligence Specialist. He reported to II Marine Expeditionary Force for duty and served in a variety of billets during his tour.

In June 2005, SSgt Marine lateral moved to the Counter Intelligence (CI) and Human Intelligence (HUMINT) Occupational Field. He graduated from the MAGTF CI/HUMINT Basic Course in September 2005 and reported to the 1st Intelligence Battalion for duty. SSgt Marine deployed to Al Anbar Province, Iraq as the HET 08 Team Chief in January 2008 where he remains deployed, fighting the Global War on Terrorism.

SSgt Marine is a graduate of the Survival, Evasion, Resistance, and Escape Course, Desert Survival Training, Phoenix Special Debriefing Course, Terrorism Research Center's Mirror Image Course, and the Reid Technique Interrogation Course.

SSgt Marine's personal decorations included the Purple Heart, the Navy and Marine Corps Commendation Medal, the Navy and Marine Corps Achievement Medal, the Combat Action Ribbon, and the Good Conduct Medal. He is married to the former Miss Civilian; they have a four-year-old son.

Classification

Sample Nomination Endorsement

IN REPLY REFER TO:
1650
SECTION CODE

FIRST ENDORSEMENT on

From: Commanding General, 1st Marine Expeditionary Force
To: Director of Intelligence, Headquarters, U. S. Marine Corps
Via: Commander, Marine Corps Forces Pacific Command

Subj: NOMINATION OF STAFF SERGEANT MOTIVATE D. MARINE 02XX USMC FOR
THE MASTER GUNNERY SERGEANT SAMUEL C. PLOTT STAFF
NONCOMMISSIONED OFFICER OF THE YEAR AWARD

1. Forwarded with enthusiasm.

I. M. COMMANDING

Classification

Classification

Sample Nomination Endorsement

IN REPLY REFER TO:
1650
SECTION CODE

SECOND ENDORSEMENT on

From: Commander, Marine Corps Forces Pacific Command
To: Director of Intelligence, Headquarters, U. S. Marine Corps

Subj: NOMINATION OF STAFF SERGEANT MOTIVATE D. MARINE 02XX USMC FOR
THE MASTER GUNNERY SERGEANT SAMUEL C. PLOTT STAFF
NONCOMMISSIONED OFFICER OF THE YEAR AWARD

1. Forwarded with enthusiasm.

I. M. COMMANDING

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Enclosure (1)

Biographies of the Namesakes

LtCol Michael D. Kuszewski USMC

LtCol Kuszewski served in the Marine Corps from 1978 to 1996 and was a veteran of Desert Shield and Desert Storm. He was an honor graduate of OCS, TBS and AWS, earned a Masters degree in National Security Affairs from the Naval Postgraduate School and served on the faculty at the Joint Military Intelligence College. While serving as the Deputy Assistant Chief of Staff for Intelligence, 2nd Marine Division, LtCol Kuszewski was killed in a helicopter crash during Exercise Solid Shield at Camp Lejeune, North Carolina in 1996. He had been selected for LtCol and was slated to become the G-2, 2nd Marine Division.

MGySgt Samuel C. Plott USMC

MGySgt Sam Plott served over 43 years in the Marine Corps and Naval Intelligence. In World War II, he served as an artilleryman on Guadalcanal and as an intelligence specialist during the Tinian and Peleliu battles. In Korea, he served in the 1st Marine Division G-2 as a photo interpreter in support of the landings at Inchon, in the battle to take Seoul, and at the Chosin Reservoir. In Vietnam, MGySgt Plott served as the NCOIC of the 1st Marine Aircraft Wing Photographic Imagery Interpretation Unit in Da Nang. He retired in 1968 after 26 years of service in the Marine Corps. After a distinguished career in the Marine Corps, MGySgt Plott then worked for the Office of Naval Intelligence an additional 17 years, retiring in 1985.

MSgt Charles C. Arndt USMC

MSgt Arndt joined the Marine Corps in 1938. He served in World War II with the 1st Marine Division, 5th Marines Intelligence Section as a scout. While serving in the Pacific, he fought in battles on Guadalcanal, and was one of only three courageous survivors of LtCol Frank B. Goettge's 25-man patrol; he also was a member of the Spurlock Patrol, where he earned the Silver Star. MSgt Arndt served during the Korean Conflict at the Chosin Reservoir and was a Distinguished Marksman. After serving 26 years of active service and four years reserve duty, he retired in 1964 as a Master Sergeant.

LCpl James E. Swain USMC

LCpl James E. Swain joined the Marine Corps in 2002 and was designated a 0231 (Intelligence Specialist) upon graduation from the Marine Air Ground Task Force Intelligence Specialist Course. He was assigned to 3rd Marine Division in Okinawa, Japan but volunteered for assignment to 1st Marine Division where he deployed to Iraq in September 2004.

LCpl Swain soon thereafter volunteered to man a vehicle mounted machine gun in support of a collection mission with Company K, 3rd Bn, 1st Marine Regimental Combat Team. During the mission, LCpl Swain indentified an insurgent ambush and engaged the enemy by fire, suppressing the ambush. LCpl Swain's heroic actions saved the lives of his fellow Marines, but he was mortally wounded. For his actions, LCpl Swain was awarded the first ever Intelligence Community Medal for Valor; the IC's second highest award for bravery.

LtCol John J. Guenther USMC

LtCol Guenther enlisted in the Marine Corps in January 1948 and retired from Federal service in February 1994, having served in Marine Corps Intelligence billets for over 45 years as an enlisted Marine, officer and civilian. He retired in 1994, as the Deputy Assistant Chief of Staff for Intelligence at Headquarters, U. S. Marine Corps. During his 30 years of military service, LtCol Guenther served in Korea (as a Sgt) with Seventh Marines at the Chosin Reservoir, the Naval Security Group activity in Morocco, in Vietnam as a Staff CI/Security Officer for two tours, and in East Germany as the Naval Representative and Joint Operations Officer with the U.S. Military Liaison Mission to Group of Soviet Forces Germany. He was a graduate of the Army Counterintelligence Corps Agent Course and served as the Marine Corps faculty member at the Defense Intelligence College.