



DEPARTMENT OF THE NAVY  
HEADQUARTERS UNITED STATES MARINE CORPS  
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MARINE CORPS ORDER 4400.200

From: Commandant of the Marine Corps  
To: Distribution List

Subj: MARINE CORPS COORDINATED SECONDARY REPARABLE MANAGEMENT (CSM) PROGRAM

Ref: (a) CDI ltr 3500 C06 dtd Jan 23 2006  
(b) CMC Washington DC L LPC 031333Z Oct 08  
(c) CMC Washington DC 230854Z Dec 09  
(d) DOD 4140.1-R, "DOD Supply Chain Materiel Management Regulation,"  
May 23, 2003  
(e) MCO P4400.82F  
(f) MCO P4400.150E  
(g) MCO P4400.151B  
(h) SECNAV M-5210.1

Encl: (1) Definitions

1. Situation. Reference (a) validated the requirement for Marine Corps Logistics Command (MCLC) to manage Secondary Reparables. DC I&L established a SECREP Working Integrated Product Team (WIPT) with Council of Colonels oversight consisting of representatives from all Marine Forces (MARFORs)/Supporting Establishment (SE) to conduct a Proof of Principle (POP) Pilot Test to best determine how to implement Coordinated SECREP Management and reference (b) outlined the business rules and conduct of the POP Pilot Test initiated by HQMC. Reference (c) identified the results of the POP Pilot Test. References (d), (e), (f), and (g) provide specific SECREP inventory management policy and are not superseded by this Order.

2. Cancellation. CMC WASHINGTON DC 230854Z DEC 09.

3. Mission. This Order provides policy for the coordinated management of all Marine Corps Retail SECREPs in support of ground equipment.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. To establish a coordinated SECREP management program that, in coordination with the MARFORs/SE, supports increased equipment readiness and operational availability while mitigating the operational risk each MARFOR/SE faces independently through optimizing and positioning inventory across the enterprise. This includes the implementation of policy and procedures that modernize Marine Corps-wide SECREP management and enhance SECREP support to the MARFORs/SEs through:

(a) Processes that reduce inventory excesses and deficiencies, decrease customer wait time, and improve fill rates.

(b) A long-term MCLC workforce that provides the MARFORs/SE with SECREP management expertise continuity focused on inventory management

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functions, training, and support of Reparable Issue Point (RIP) activities in forward operating environments.

(c) Designation of the Commanding General, Marine Corps Logistics Command (CG MCLC), as the Marine Corps' Executive Agent (EA) for CSM.

(2) Concept of Operations

(a) As a result of coordination with MARFORs/SE/MCLC, HQMC I&L is publishing this Marine Corps CSM order. Using the guidance of this Order, MCLC will create a CSM procedural manual for distribution to Marine Corps organizations, leveraging principles and business rules validated during the SECREP POP Pilot Test.

(b) MCLC will collaborate with MARFORs/MEFs/SEs in the functional areas of inventory management, allowance management, sourcing and distribution, backorder management, procurement, and technical data to maximize SECREP availability and responsiveness at the local level while optimizing resource investment.

(c) To ensure CSM principles and business rules remain valid and are adhered to, and to ensure other SECREP issues are properly addressed, the CSM WIPT will be a standing, formal body with permanent representation by HQMC I&L, MCLC, Marine Forces Command (MARFORCOM), Marine Forces Pacific (MARFORPAC), Marine Forces Reserve (MARFORRES), Marine Forces Special Operations Command (MARFORSOC), Training and Education Command (TECOM), and Marine Corps Systems Command (MCSC). Other MARFORs and SE activities will be represented as requirements dictate. The WIPT will consider the following CSM lines of operation (LOO) when determining programmatic effects of working group decisions and recommendations:

1. Policy development and update
2. Business rule/procedural modification
3. Metrics review and modification
4. Inventories and recomputations
5. Incorporation of additional RIP activities
6. Major deployed operations support plans
7. Higher-level oversight and checkpoints

(d) As part of the CSM Program, the Geographical Area Support Concept will be instituted in which MARFORCOM/PAC are responsible for all home station SECREP support to Marine Corps units and activities based on the location of the unit or activity. Organizations that currently program for and execute SECREP support will transfer inventory and baseline funding to MARFORCOM/PAC.

b. Tasks

(1) Deputy Commandant, Installations and Logistics (DC, I&L) is responsible for the following:

(a) Establish and maintain policy for the Marine Corps CSM Program.

(b) Review policy and provide guidance and oversight as necessary in support of the CSM.

(c) Advocate for the MARFORs/SE and MCLC on Marine Corps SECREP issues.

(d) Formally establish, lead, and maintain a SECREP WIPT with MARFORs/SE and HQMC participation to ensure CSM principles and business rules remain valid and are adhered to, and to ensure other SECREP issues are properly addressed.

(2) Commanding General, Marine Corps Logistics Command (CG MCLC) is responsible for the following:

(a) Serve as the Executive Agent (EA) for the Marine Corps Coordinated SECREP Management Program.

(b) Provide enterprise process oversight to the MARFORs/SE to coordinate the requisition, distribution, location, and storage of reparable items throughout the Marine Corps SECREP Supply Chain, monitor SECREP related business decisions of RIP activities, and promote the leveraging and linking of SECREP inventory across the enterprise.

(c) In conjunction with MARFORs/SE, implement, review, and refine the CSM Business Rules and Procedures.

(d) Publish and maintain a CSM procedural manual.

(e) Execute Supply Chain Management oversight for retail reparable items owned by the Marine Corps and be responsible for SECREP Supply Chain Management from source of supply issue to the point of customer acceptance and carcass return.

(f) Provide direct operational support at RIPs for critical support functions via MCLC RIP Site Managers, RIP functional support personnel, and Naval Logistics Integration (NLI) initiatives (i.e., Technical Assistance for Reparable Processing (TARP) and Advanced Traceability and Control (ATAC)) to support MARFORs/SEs at home stations and during deployed operations.

(g) Conduct RIP site visits to provide SECREP inventory management training and support Annual Inventory and Item Review requirements.

(h) Assist the MARFORs/SE in conducting the Annual Item Review (Stock Allowance Recomputation) and with MEF concurrence, modify the retail reparable item allowances.

(i) Coordinate and approve the MARFORs annual validation of SECREP requirements for the War Reserve and the Maritime Prepositioning Ships Programs.

(j) Participate in operational planning and execution processes, in coordination with MARFORs/SE, to ensure RIP operations, to include Preservation, Packaging and Packing (P3) and retrograde plans, NLI initiatives (i.e., TARP and ATAC), and other deployed SECREP management capabilities, are addressed in annex D of operation plans.

(k) Provide the Continuous Process Improvement of retail SECREP management through standardized data collection, performance measurement and analysis, process analysis and mapping, and implementation of process changes, in coordination with MARFORs/SE.

(l) Report Marine Corps SECREP performance and capabilities in support of internal and/or external requirements (i.e. data calls, metrics reporting).

(m) Coordinate with MARFORs/SE and HQMC on the establishment and deactivation of main RIPs.

(n) Develop and execute a budget in support of CSM Program Office requirements.

(o) Review and recommend changes to Marine Corps policies related to retail SECREP management, in coordination with MARFORs/SE, to HQMC.

(p) Identify and define to HQMC I&L emerging CSM Program requirements and issues.

(3) Commanding Generals, Marine Corps Forces Command/Pacific (MARFORCOM/PAC) are responsible for the following:

(a) Identify and define to MCLC SECREP issues requiring MCLC or HQMC I&L involvement.

(b) Validate policy and procedural recommendations.

(c) Develop and implement internal command policies and procedures to facilitate the execution of this Order.

(d) In coordination with MCLC to ensure all enterprise resources are identified and effectively allocated, budget for SECREP inventory and maintenance and execute during the Planning, Programming, Budgeting, and Execution (PPBE) process.

(e) Execute Geographical Area Support by providing home station SECREP support to all Marine Corps units and activities. MARFORPAC will provide all Outside Continental United States (OCONUS) and west of the Mississippi CONUS support. MARFORCOM will provide all east of the Mississippi CONUS support.

(4) Commanding Generals Supporting Establishments (SE)/Marine Corps Systems Command (MCSC)/Training and Education Command (TECOM) are responsible for the following:

(a) Validate policy and procedural recommendations.

(b) Develop and implement internal command policies and procedures to facilitate the execution of this Order.

(c) Coordinate with Marine Corps Forces Command/Pacific in accordance with the Geographical Area Support Concept.

c. Coordinating Instructions. Supporting policies and procedures will be developed and published separately.

5. Administration and Logistics

a. Directives issued by the Commandant of the Marine Corps are published electronically and can be accessed via the Marine Corps homepage at: <http://www.marines.mil>.

b. Access to an on-line medium shall suffice for directives that can be obtained from the internet, CD-ROM, or other sources. For the purpose of inspection, electronic files shall suffice and need not be printed. For commands without access to the internet, hard copy and CD-ROM versions of Marine Corps directives can be obtained through the Marine Corps Publications Distribution System.

c. Records created as a result of this Order shall be managed according to National Archives and Records Administration approved dispositions per reference (h) to ensure proper maintenance, use, accessibility and preservation, regardless of format or medium.

6. Command and Signal

a. Command. This Order is applicable to the Marine Corps Total Force.

b. Signal. This Order is effective the date signed.



F. PANTER  
Deputy Commandant for  
Installations and Logistics

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### Definitions

Consumer Level of Supply. An inventory, regardless of funding source, usually of limited range and depth, held only by the final element in an established supply distribution system for the sole purpose of internal consumption.

End-User. That individual or organizational element authorized to use supply items. That individual or element is normally the terminal point in the logistics systems at which action is initiated to obtain materiel required for the accomplishment of an assigned mission or task.

Executive Agent (EA). A term used in Department of Defense (DoD) and Service regulations to indicate a delegation of authority by a superior to a subordinate to act on behalf of the superior. An agreement between equals does not create an EA. For example, a Service cannot become a DoD Executive Agent for a particular matter with simply the agreement of the other Services; such authority must be delegated by the Secretary of Defense. Designation as EA, in and of itself, confers no authority. The exact nature and scope of the authority delegated must be stated in the document designating the EA. An EA may be limited to providing only administration and support or coordinating common functions, or it may be delegated authority, direction, and control over specified resources for specified purposes.

Geographical Area Support Concept. Concept in which Marine Forces Command/Pacific will provide SECREP support to Supporting Establishment MARFORPAC will provide all Outside Continental United States (OCONUS) and west of the Mississippi CONUS support. MARFORCOM will provide all east of the Mississippi CONUS support.

Intermediate Supply. Intermediate supply refers to any level of inventory between the consumer and wholesale level of inventory and is considered a retail level. The terms "intermediate supply," "intermediate level of inventory," and "retail level intermediate echelon" are synonymous.

Item Review. The Item Review (Recomputation) is required by MCO P4400.151B and is conducted annually. The purpose of the Item Review is to determine demand based Requisition Objectives (RO) and validate allowances (Special and Initial Issue Provisioning) for retail SECREPs. Mount Out (War Reserve) allowances are reviewed and inducted during the Item Review.

Preservation, Packaging, and Packing (P3). Encompasses the life cycle of the material from development and attainment of requisite protection at time of procurement, cyclic preservation maintenance of material during term of storage, preparation for shipment to using organizations, and the retrograde movement of serviceable and unserviceable repairable assets (MCO P4030.36A).

Repairable Item. An item of supply subject to economical repair and for which the repair (at either depot or field level) is considered in satisfying computed requirements at any inventory level.

Retail. Level of inventory below the wholesale level, either at the consumer level (directly supporting customers) or at the intermediate level (supporting a geographical area).

Retail-Level Supply. Those secondary items stored within DoD intermediate and consumer levels of supply down to and including these activities: the

Army -- to Authorized Stockage List; the Navy -- to shipboard and shore stations; the Air Force -- to base supply; and the Marines -- to base supply and the Marine Expeditionary Force supplies. Retail-level supply does not include end use secondary item materiel.

Retail Stock. Stock held in the custody or on the records of a supply organization below the wholesale level.

Secondary Item. An item that is not defined as a principal item and includes reparable components, subsystems, and assemblies, consumable repair parts, bulk items and material, subsistence, and expendable end items, including clothing and other personal gear.

Supply Chain Management. The added value produced for the end user or ultimate consumer by integrating the processes involved in managing the flow of products, services, and information from supplier to the end user. The process of orchestrating the end-to-end plan, source, make, deliver, return process within the supply chain, and establishing the collaborative processes between the organizations supplier's supplier and its customer's customer.

Wholesale. The highest level of organized DoD supply, and as such, procures, repairs, and maintains stocks to resupply the retail levels of supply. The terms "wholesale supply," "wholesale level of supply," and "wholesale echelon" are synonymous.

Wholesale Stock. Stock, regardless of funding sources, over which the Item Material Manager has asset knowledge and exercises unrestricted asset control to meet worldwide inventory management responsibilities.