



**DEPARTMENT OF THE NAVY**  
HEADQUARTERS UNITED STATES MARINE CORPS  
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MARINE CORPS BULLETIN 1500

From: Commandant of the Marine Corps  
To: Distribution List

Subj: ANNUAL TRAINING AND EDUCATION REQUIREMENTS

Ref: (a) MCO P5354.1D W/CH 1  
(b) MCO 1500.52D  
(c) MCO 1700.28B  
(d) MCO 1720.2  
(e) MCO 1752.5B  
(f) MCO 3400.3G  
(g) MCO 3500.27B W/ERRATUM  
(h) MCO 3574.2L  
(i) MCO 5300.17  
(j) MCO 6100.13 W/CH 1  
(k) MARADMIN 101/10  
(l) MARADMIN 118/11  
(m) MARADMIN 122/13  
(n) MARADMIN 288/13  
(o) MARADMIN 295/12  
(p) MARADMIN 524/12  
(q) MARADMIN 701/11  
(r) MARADMIN 101/10  
(s) 5 U.S.C. 552a  
(t) SECNAV M-5211.5E  
(u) SECNAV M-5210.1

Encl: (1) Annual Requirements for all Marines

1. Situation. To publish a comprehensive listing of all required training and education events contained in references (a) through (r), to create efficiencies in training and optimize time available to unit commanders to conduct Mission Essential Task List (METL) based training.

2. Cancellation. MCBul 1500 DTD 17 Dec 2013.

3. Mission

a. Due to the importance to overall force readiness, the training of certain subject matter is required by law, Department of Defense (DoD), Department of the Navy (DON) or the Commandant of the Marine Corps (CMC) through Headquarters Marine Corps (HQMC). The training of

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these events is required for all members of the service, regardless of Military Occupational Specialty (MOS) or rank/grade or component, unless otherwise exempted or waived.

b. CMC has reviewed and approved a reduction in the frequency of many recurring training requirements.

#### 4. Execution

##### a. Commander's Intent and Concept of Operations

###### (1) Commander's Intent

(a) Enclosure (1) lists the minimum training requirements, the authoritative directive for the required training, and the frequency for completion of the requirements for all active duty and reserve component Marines. Commanders may direct additional training as required.

(b) In cases where the frequency of training specified in this Bulletin differs from the frequency specified in the authoritative directives, the information in this Bulletin takes precedence.

###### (2) Concept of Operations

(a) Commanders are in the best position to determine the method for training and educating their Marines. MarineNet and other tools are intended to assist commanders in training but are not required unless specified. Annual cyber awareness training (including personally identifiable information (PII) and information assurance (IA)) is the only training required to be conducted using MarineNet. Combatting Trafficking in Persons training can be accomplished by using either DoD approved slides or MarineNet as articulated in reference (r).

(b) Recommended additions or deletions to this Bulletin must be submitted to Commanding General, Training and Education Command (CG TECOM) (C 46) NLT 31 August 2015. CG TECOM will consolidate and staff all inputs and make recommendations to Deputy Commandant, Combat Development and Integration (DC CD&I). CD&I will adjudicate and approve all additions/deletions and will publish the MCBul 1500 no later than 1 January annually.

##### b. Subordinate Element Missions

###### (1) DC CD&I

(a) As advocate for training and education (T&E), adjudicate all additions, deletions, or modifications to recurring T&E for Marines.

(b) Publish Bulletin no later than 1 January annually.

(2) Deputy Commandants and HQMC Directors

(a) Revise directives that address recurring training to conform to the frequencies specified in this Bulletin. Forward changes to Director, ARD within nine months of this Directive to ensure changes are published within 12 months of this Directive.

(b) Request approval from Commanding General, Marine Corps Combat Development Command (CG MCCDC) before increasing any recurring training requirements that affect all Marines. Coordinate these requests through CG, TECOM (C 46) (C 06).

(c) Engage with the applicable DoD or DON offices and request they revalidate their annual training requirements for active and reserve component Marines.

(d) Continue to review required training with purpose of consolidating or reducing all-hands requirements.

(3) Marine Force, Marine Expeditionary Force, and Unit Commanders

(a) Use this Bulletin to aid in the development of annual, short-, mid-, and long-range training plans. This Bulletin lists the minimum annual training requirements for all Marines; Commanders may direct additional training as required.

(b) Develop and execute training to ensure the readiness of your command. In many cases small unit discussions or case studies may be the preferred method of instruction.

(c) Ensure that all reports, qualifications, statistical data, waivers and required information are submitted per the guidance listed in the authoritative directive for each requirement.

(4) CG TECOM (C 46)

(a) Within six months of this Directive, review the recurring training requirements with the operating forces and HQMC offices to determine if additional changes are required.

(b) As proponent for T&E, act as custodian for this Bulletin.

5. Reserve Applicability. This Bulletin is applicable to the Marine Corps Total Force. Modifications for reserve component Marines apply to Selected Marine Corps Reserve (SMCR) Marines in a drilling status or on active duty orders for less than 275 days. Active reserve and SMCR Marines on orders for 275 days or greater will adhere to active component requirements.

6. Administration and Logistics

a. The generation, collection or distribution of personally identifiable information (PII) and management of privacy sensitive information shall be in accordance with the Privacy Act of 1974, as amended, per references (s) and (t). Any unauthorized review, use, disclosure or distribution is prohibited.

b. Records created as a result of this Bulletin shall be managed according to National Archives and Records Administration approved dispositions per reference (u) to ensure proper maintenance, use, accessibility and preservation, regardless of format or medium.

7. Cancellation Contingency. This Bulletin will expire in one year or when information is incorporated in a Marine Corps Order, whichever occurs first.



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Annual Training and Education Requirements for all Marines

Annual Training Requirement	Mandate Authority	Order		Waiver	Delivery Method	Training per Fiscal (FY)/ Calendar (CY) Year
Marine Corps Water Survival Training (MCWST)	MC	MCO 1500.52D, Marine Corps Water Survival Training (MCWST), dtd 10 Nov 10	Qualification - Requalification: Page 1-2, paragraph 8	Commanding Generals Page 8-1, paragraph 2	Unit Training <sup>1</sup>	To be determined by the first general officer in the chain of command.
Hazing	DON SECNAVINST 1610.2A	MCO 1700.28B, Hazing, dtd 20 May 13	Page 2, paragraph 4.b	No waivers or exemptions	Unit Training <sup>1</sup>	(CY) - Refresher training
Sexual Assault Prevention and Response (SAPR)	DOD DODI 6495.02	MCO 1752.5B, Sexual Assault Prevention and Response Program, dtd 01 Mar 13 (SAPR) MARADMIN 234/13	Page 3-7, paragraph 6.a. and 6.b. and Page 8-1, paragraph 3	No waivers or exemptions	Unit Training <sup>1</sup>	(FY)
The Marine Corps Operations Security (OPSEC) Program	DOD DODD 5205.02E	MCO 3070.2A MARADMIN 701/11 Annual Operations Security (OPSEC) Training	Paragraph 3 - 5	No waivers or exemptions	Unit Training <sup>1</sup> or MarineNet OPSECUS001	(CY) - Refresher training
Chemical, Biological, Radiological and Nuclear Defense Training Requirements	MC	MCO 3400.3G, Chemical, Biological, Radiological and Nuclear Defense Training Requirements dtd 07 Dec 11	Exempt Personnel: Page 4, paragraph 8.e	CG MCCDC (C 152) and Commanders MARFOR page 4, paragraph 8.d	Unit Training <sup>1</sup>	Active component: Every 2 fiscal years and at least 6 months prior to deployment Reserve component: At least 6 months prior to deployment
Marine Corps Combat Marksmanship - Rifle	MC	MCO 3574.2L, Marine Corps Combat Marksmanship Programs, dtd 04 Sep 14		MCO 3574.2L, Marine Corps Combat Marksmanship Programs, dtd 04 Sep 14	Unit Training <sup>1</sup>	(FY)

Annual Training Requirement	Mandate Authority	Order		Waiver	Delivery Method	Training Hours per Fiscal (FY)/ Calendar (CY) Year
Marine Corps Combat Marksmanship - Pistol	MC	MCO 3574.2L, Marine Corps Combat Marksmanship Programs, dtd 04 Sep 14		MCO 3574.2L, Marine Corps Combat Marksmanship Programs, dtd 04 Sep 14	Unit Training <sup>1</sup>	Active Component FY Reserve Component: At least 6 months prior to deployment. Marines selected to SSgt will conduct initial qualification w/in 2 years of promotion.
Operational Risk Management (ORM)	DOD DODI 6055.1	MCO 3500.27B W/ERRATUM, Operational Risk Management (ORM), dtd 05 May 04	Page 3, paragraph 5	No waivers or exemptions	Unit Training <sup>1</sup>	Active component: Every 2 calendar years  Reserve Component: Every 3 calendar years (CY)
Marine Corps Equal Opportunity (EO) and Sexual Harassment	DOD DODD 1350.2  DON SECNAVINST 5350.16A	MCO P5354.1D W/CH 1 Marine Corps Equal Opportunity (EO) Manual, dtd 14 Apr 03	Page 4-3, paragraph 4001.2	No waivers or exemptions	Unit Training <sup>1</sup>	(CY)
Marine Corps Physical Fitness Program-PFT	MC	MCO 6100.13 W/CH 1, Marine Corps Physical Fitness Program, dtd 01 Aug 08	Encl (1), page 2-1, paragraph 2.a	DC M&RA, CG MCCDC, Commanders MARFORCOM, MARFORPAC, MARFORRES, MARSOC, and MEF Commanders Enclosure (1), page 1-12, paragraph 7.b	Unit Training <sup>1</sup>	(CY)
Marine Corps Physical Fitness Program - CFT	MC	MCO 6100.13 W/CH 1, Marine Corps Physical Fitness Program, dtd 01 Aug 08	Encl (1), page 3-1, paragraph 2.a	DC M&RA, CG MCCDC, Commanders MARFORCOM, MARFORPAC, MARFORRES, MARSOC, and MEF Commanders Enclosure (1), page 1-12, paragraph 7.b	Unit Training <sup>1</sup>	(CY)

Annual Training Requirement	Mandate Authority	Order		Waiver	Delivery Method	Training Hours per Fiscal (FY)/ Calendar (CY) Year
Level I AT Awareness Training / Counter Intelligence Awareness and Reporting	DOD DODI 2000.12 DODD 5240.06	MCO 3302.1E, Marine Corps Antiterrorism (AT) Program, dtd 8 Mar 2009	Page 10, paragraph 7.a	No waivers or exemptions	Unit Training <sup>1</sup> or MarineNet JATLV10000	(CY)
Annual Cyber Awareness / PII Training	DOD DOD 8570.01-M	MARADMIN 288/13 Updates to Annual Cyber Awareness Training	Paragraph 4.A	No waivers or exemptions	Marine Net is required CYBERM0000	(CY)
Violence Prevention Awareness Training	DOD DODI 1438.06	MCO 5580.3, Violence Prevention Program, dtd 01 Dec 2012	Paragraph 3.b(8) and Appendix D	No waivers or exemptions	Unit Training <sup>1</sup> or MarineNet ILEVPPA01A	(CY)
Tobacco Cessation (Semper Fit)	DOD 32 CFR 85.6	MCO 1700.29, Marine Corps Semper Fit Program Manual, dtd 08 Jan 13	Page 6-7, paragraph 4.b (9)(c)	CMC (MR), Page 1-4, paragraph 12	Unit Training <sup>1</sup> or Marine Net SFTOBCESS0	(CY) Note 3
Unit Marine Awareness and Prevention Integrated Training (UMAPIT)	DOD Multiple DODD and DODI; DOD DODD 6490.14; DOD DODI 1010.04	MCO 5300.17, Marine Corps Substance Abuse Program; MCO 1754.11, Family Advocacy; MCO 1720.2 Marine Corps Suicide Prevention Program	MCO 5300.17 Page 2-1, paragraph 1.c; MCO 1754.11 Paragraph 3.b.(7)(h); MCO 1720.2 Page 7,2.b.(13)(c) Paragraph 2.A-C	No waivers or exemptions	Unit Training	(CY) Note 4
Records Management Training	DOD DODD 5015.2  DON SECNAV M-5210.1	MARADMIN 593/12 Mandatory Annual Records Management Training	Paragraph 5	No waivers or exemptions	Unit Training <sup>1</sup> or MarineNet M01RMT0700	(CY)
Combating Trafficking in Persons (CTIP)	DOD DODI 2200.01  DON OPNAVINST 5300.11	MARADMIN 101/10 Combating Trafficking in Persons Annual Training Requirement	Page 5, paragraph 5.8.3 paragraph 3	MARADMIN 101/10, paragraph 4	Unit Training with DoD provided materials or MarineNet DD01AO0000	(FY) Refresher course authorized if full course completed in previous 3 years

**NOTE 1:** Unit Training is conducted by the parent unit or a support unit. There are varying requirements for instructors and mediums of training. Original orders should be consulted when developing unit training.

**NOTE 2:** MarineNet is a USMC web based distance learning system with computer based courses. MarineNet can be accessed at the following link:  
<https://www.marinenet.usmc.mil/marinenet/>

**NOTE 3:** Tobacco Cessation is the only required Semper Fit courses. Commanders may also choose to train using additional Semper Fit courses based on the needs of their units. This Bulletin supersedes MCO 1700.29 which requires two additional Semper Fit courses.

**NOTE 4:** As of 1 Jan 2015, Unit Marine Awareness and Prevention Integrated Training (UMAPIT) integrates and replaces the previous stand-alone training on Child Abuse and Domestic Violence, Combat Operational Stress Control, Substance Abuse, Suicide Prevention, and Family Advocacy into one package. Information on the objectives and recommendations on presenting UMAPIT is available for download from [www.thegearlocker.org](http://www.thegearlocker.org), Behavioral Health website.