MARINE CORPS BULLETIN 1500

From: Commandant of the Marine Corps
To: Distribution List

Subj: ANNUAL TRAINING AND EDUCATION REQUIREMENTS

Ref: See enclosure (1)

Encl: (1) References
      (2) Annual Training and Education Requirements for Marines

1. Situation. To publish a comprehensive listing of required training and education events contained in references (a) through (ar), to create efficiencies in training and optimize time available to unit commanders to conduct Mission Essential Task List (METL)-based training.

2. Cancellation. MCBul 1500 ADMIN CH dtd 15 Jul 2015.

3. Mission. Overall force readiness is important. Training involving certain subject matter contained in references (a) through (ar) is required; either by law, by the Department of Defense (DoD), the Department of the Navy (DON), or by the Commandant of the Marine Corps (CMC) through Headquarters Marine Corps (HQMC). These training and education events are required for members of the service, regardless of Military Occupational Specialty (MOS) or rank/rank or Component, unless otherwise exempted or waived.

4. Execution
   a. Commander’s Intent and Concept of Operations
      (1) Commander’s Intent
         (a) Enclosure (2) lists the minimum training requirements, the authoritative directive for the required training, and the frequency for completion of the requirements both for Active and Reserve Component Marines. Commanders may direct additional training, as required.

         (b) In cases where the frequency of training specified in this Bulletin differs from the frequency specified in other authoritative directives, the information in this Bulletin takes precedence.

      (2) Concept of Operations
         (a) Commanders are in the best position to determine the method for training and educating their Marines. MarineNet and other tools are intended to assist commanders in training, but are not required unless specified. Annual Cyber Awareness/Personally Identifiable Information (PII)
and Combating Trafficking in Persons (CTIP) courses are the only training requirements, which must be conducted using MarineNet.

(b) Within eight months of this Bulletin, recommended additions or deletions to this Bulletin must be submitted to Commanding General, Training and Education Command (CG TECOM) (C 466). CG TECOM will consolidate and staff all inputs and make recommendations to Deputy Commandant, Combat Development and Integration (DC CD&I). CD&I will adjudicate and approve additions/deletions and will publish the MCBul 1500 annually.

b. Subordinate Element Missions

(1) DC CD&I

(a) As advocate for training and education (T&E), adjudicate additions, deletions, or modifications to recurring T&E for Marines via the Director, Administration and Resource Management Division (ARDiv) within ten months of this Bulletin.

(b) Publish MCBul 1500 annually.

(2) Deputy Commandants and Heads of Headquarters Staff Agencies

(a) Within nine months of this Bulletin, revise directives that address recurring training, in order to conform to those training frequencies specified within this Bulletin. Forward suggested changes to ARDiv in order to ensure changes are published within one year of this Bulletin.

(b) Request approval from Commanding General, Marine Corps Combat Development Command (CG MCCDC) before increasing any recurring training requirements, which would affect all Marines. Coordinate these requests through CG, TECOM (C 466).

(c) Engage with the applicable DoD or DON offices and request they revalidate their annual training requirements for active and reserve component Marines.

(d) Continue to review required training with purpose of consolidating or reducing ‘All-Hands’-type requirements.

(3) Marine Force, Marine Expeditionary Force, and Unit Commanders

(a) Use this Bulletin to aid in the development of annual short-, mid-, and long-range training plans. This Bulletin lists the minimum annual training requirements for all Marines. Commanders may direct additional training as required.

(b) Develop and execute training to ensure the readiness of your command. In many cases, small unit discussions or case studies may be the preferred method of instruction.

(c) Ensure that all reports, qualifications, statistical data, waivers, and required information are submitted per the guidance listed in the authoritative directive for each requirement.
(4) CG TECOM (C 466)

(a) As proponent for T&E, act as custodian for this Bulletin.

(b) Within six months of this Bulletin, review the recurring training requirements with the operating forces and HQMC offices NLT than 30 June 2016 to determine if changes are required.

(c) Within nine months of this Bulletin, staff the draft Bulletin with recommended changes to HQMC for validation and concurrence.

(d) Within ten months of this Bulletin, consolidate inputs and submit the draft Bulletin with recommendations to DC CD&I.

5. Administration and Logistics

a. Privacy Act. Any misuse or unauthorized disclosure of Personally Identifiable Information (PII) may result in both civil and criminal penalties. The Department of Navy (DON) recognizes that the privacy of an individual is a personal and fundamental right that shall be respected and protected. The DON’s need to collect, use, maintain, or disseminate PII about individuals for purposes of discharging its statutory responsibilities will be balanced against the individuals’ right to be protected against unwarranted invasion of privacy. All collection, use, maintenance, or dissemination of PII will be in accordance with the Privacy Act of 1974, as amended (reference (ap) will be implemeted per reference (aq)).

b. Records Management. Records created as a result of this Order shall be managed according to National Archives and Records Administration approved dispositions per reference (ar) to ensure proper maintenance, use, accessibility and preservation, regardless of format or medium.

c. Cancellation Contingency. This Bulletin will expire one year after date of publication or upon publication of an update to this Bulletin, whichever comes first.

6. Command and Signal

a. Command. This Bulletin is applicable to the Marine Corps Total Force. Modifications for Reserve Component Marines apply to Selected Marine Corps Reserve (SMCR) Marines in a drilling status or on active duty orders for less than 275 days. Active Reserve and SMCR Marines on orders for 275 days or greater will adhere to Active Component requirements.

b. Signal. This Bulletin is effective the date signed.

Robert S. Walsh
Deputy Commandant for
Combat, Development and Integration

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References

(a) 5 CFR 930.301
(b) 32 CFR 85.6
(c) DoD Directive 1322.18, “Military Training,” January 13, 2009
(d) DoD Instruction 1322.31, “Common Military Training (CMT),” February 26, 2015
(e) DoD Directive 5240.06 CH 1, “Counterintelligence Awareness and Reporting (CIAR),” May 30, 2013
(f) DoD Instruction 2200.01, “Combating Trafficking in Persons (CTIP),” April 21, 2015
(g) DoD Instruction 6495.02 CH 2, “Sexual Assault Prevention and Response (SAPR) Program Procedures,” July 7, 2015
(m) DoD Instruction 1438.06, “DoD Workplace Violence Prevention and Response Policy,” January 16, 2014
(o) DoD Instruction 1010.04, “Problematic Substance use by DoD Personnel,” February 20, 2014
(q) DoD Instruction 2200.01, “Combating Trafficking in Persons (CTIP),” April 21, 2015
(s) SECNAVINST 1610.2A
(t) SECNAVINST 5239.3C
(u) SECNAVINST 5350.16A
(v) OPNAVINST 5300.11
(w) MCO 1500.52D
(x) MCO 1700.28B
(y) MCO 1700.29
(z) MCO 1720.2
(aa) MCO 1752.5B
(ab) MCO 1754.11
(ac) MCO 3070.2A
(ad) MCO 3400.3G
(ae) MCO 3574.2L
(af) MCO 3500.27C
(ag) MCO P5354.1D W/CH 1
(ah) MCO 6100.13 W/CH 2
(ai) MCO 3302.1E
(aj) MCO 5210.11F
(ak) MCO 5239.2B
(al) MCO 5300.17
(am) MCO 5580.3
(an) MARADMIN 234/13
(ao) MARADMIN 288/13
(ap) 5 U.S.C 552a
(aq) SECNAVINST 5211.5E
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<td>MCO 6100.13 W/CH 1, Marine Corps Physical Fitness Program, dtd 01 Aug 08</td>
<td>Encl (1), page 301, paragraph 2.a</td>
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<td>MCO 3302.1E, Marine Corps Antiterrorism (AT) Program, dtd 8 Mar 2009</td>
<td>Page 10, Paragraph 7.a</td>
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¹ Unit Training or MarineNet
² JATLV10000
³ SFTOBCESS0
⁴ ILEVPPA01A
⁵ SemperFit
⁶ Multiple DoDD and DoDi;
⁷ MCO 6100.13 W/CH 1, Marine Corps Physical Fitness Program, dtd 01 Aug 08
⁸ MCO 3302.1E, Marine Corps Antiterrorism (AT) Program, dtd 8 Mar 2009
⁹ MCO 5580.3, Violence Prevention Program, dtd 01 Dec 2012
¹⁰ MCO 1700.29, Marine Corps Semper Fit Program Manual, dtd 08 Jan 13
¹¹ MCO 5300.17, Marine Corps Substance Abuse Program, dtd 11 Apr 2011; MCO 1754.11, Marine Corps Family Advocacy, dtd 26 Mar 2012; MCO 1720.2, Marine Corps Suicide Prevention Program, dtd 10 Apr 2012
¹² MarineNet
¹³ ILEVPPA01A
¹⁴ SFTOBCESS0
¹⁵ SemperFit
¹⁶ Multiple DoDD and DoDi;
NOTE 1: Unit Training is conducted by the parent unit or a support unit. There are varying requirements for instructors and mediums of training. Original orders should be consulted when developing unit training.

NOTE 2: MarineNet is a USMC web based distance learning system with computer-based courses. MarineNet can be accessed at the following link: https://www.marinenet.usmc.mil/.

NOTE 3: Tobacco Cessation is the only required Semper Fit courses. Commanders may also choose to train using additional Semper Fit courses based on the needs of their units. This Bulletin supersedes reference (y), which requires two additional Semper Fit courses.

NOTE 4: As of 1 Jan 2015, Unit Marine Awareness and Prevention Integrated Training (UMAPIT) integrates and replaces the previous stand-alone training on Child Abuse and Domestic Violence, Combat Operational Stress Control, Substance Abuse, Suicide Prevention, and Family Advocacy into one package. Information on the objectives and recommendations on presenting UMAPIT is available for download from www.thegearlocker.org, Behavioral Health website.