



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
3000 MARINE CORPS PENTAGON
WASHINGTON DC 20350-3000

MCO 1500.63 CH-1
TECOM (C466)
28 APR 2021

MARINE CORPS ORDER 1500.63 CHANGE 1

From: Commandant of the Marine Corps
To: Distribution List

Subj: MARINE CORPS MANDATORY INDIVIDUAL TRAINING AND EDUCATION
REQUIREMENTS

Ref: See Enclosure (1)

Encl: (1) References
(2) Mandatory Individual Training and Education Requirements

1. Situation. An administrative contradiction was identified between this Order and MCO 1752.5C, Sexual Assault Prevention and Response (SAPR) Program.

2. Mission. To correct the identified contradiction.

3. Execution. Changes are as follows:

a. Enclosure (1) page 1-1, change reference (t) from MCO 1752.5B to MCO 1752.5C.

b. Enclosure (2) page 1-2, remove course identification for Level I AT Awareness Training and add Note 7.

c. Enclosure (2) page 1-2, change SAPR line to reflect the current iteration, and change Calendar Year (CY) to Fiscal Year (FY).

d. Enclosure (2) page 1-3, add Note 7.

4. Administration and Logistics

a. Recommendations. Recommendations concerning the contents of this Order may be forwarded to CG, TECOM (C466), via the appropriate chain of command.

b. Records Management. Records created as a result of this Order shall be managed according to National Archives and Records Administration (NARA)-approved dispositions per SECNAV M-5210.1 CH-1 to ensure proper maintenance, use, accessibility and preservation, regardless of format or medium. Records disposition schedules are

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.


located on the Department of Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>. Refer to MCO 5210.11F for Marine Corps records management policy and procedures.

c. Privacy Act. Any misuse or unauthorized disclosure of Personally Identifiable Information (PII) may result in both civil and criminal penalties. The Department of the Navy (DON) recognizes that the privacy of an individual is a personal and fundamental right that shall be respected and protected. The DON's need to collect, use, maintain, or disseminate PII about individuals for purposes of discharging its statutory responsibilities shall be balanced against the individuals' right to be protected against unwarranted invasion of privacy. All collection, use, maintenance, or dissemination of PII shall be in accordance with the Privacy Act of 1974, as amended (5 U.S.C. 552a) and implemented per SECNAVINST 5211.5F.

5. Command and Signal

a. Command. This Order is applicable to the Marine Corps Total Force.

b. Signal. This Order is effective the date signed.


LEWIS A. CRAPAROTTA
Commanding General
Training and Education Command
By direction

DISTRIBUTION: PCN 10215006301



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
3000 MARINE CORPS PENTAGON
WASHINGTON DC 20350-3000

MCO 1500.63
TECOM (C466)
17 Nov 2020

MARINE CORPS ORDER 1500.63

From: Commandant of the Marine Corps
To: Distribution List

Subj: MARINE CORPS MANDATORY INDIVIDUAL TRAINING AND EDUCATION
REQUIREMENTS

Ref: See Enclosure (1)

Encl: (1) References
(2) Mandatory Individual Training and Education Requirements

1. Situation. This Order provides policy and procedural guidance for the implementation of individual training and education (T&E) requirements for every Marine in order to focus on core tasks that support readiness and lethality per reference (a). The requirements in this Order are directed by law, Department of Defense (DOD), Department of the Navy (DON), or through Headquarters Marine Corps (HQMC) as listed in references (a) through (ae).

2. Cancellation. MCBul 1500 of 23 Feb 2019.

3. Mission. To publish a comprehensive listing of mandatory individual T&E requirements and formalize the validation and management of these requirements in order to ensure Marines receive effective T&E across specified core and non-core (ancillary) requirements using the procedures and standards established in this Order.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Every Marine will complete the T&E requirements listed in enclosure (1). Commanders will ensure all Marines comply with this Order, unless otherwise exempted or waived due to mitigating circumstances dictate. Commanders may direct additional training, as required.

(2) Concept of Operations

(a) This Order is aligned by core and non-core (ancillary) requirements. Within the context of this Order, core requirements directly support warfighting tasks and improve readiness and lethality. Non-core (ancillary) requirements are non-occupational tasks that provide common knowledge and awareness, reinforce behavioral standards or obligations, and improves the effectiveness of units.

(b) For the majority of the non-core (ancillary) requirements in this Order, commanders have multiple options to deliver training to include leader-led training, unit training using subject matter experts (SMEs), if available, and Marine Net training. Commanders will determine the training delivery method, and include core and non-core (ancillary) T&E requirements in their command training guidance, plans and records.

(c) Commanders are empowered to prioritize and execute training that best supports their units' core mission and MET training. Commanders will evaluate the mission of their unit for risks to personnel and assess whether ancillary requirements can be conducted without sacrificing training for the unit's mission, MET-based training, as well as overall readiness, which takes priority over non-core (ancillary) training.

(d) Commanding Generals have the authority to waive T&E requirements in this Order for a one-year period. For periods in excess of one year, a waiver must be obtained from the Commanding General, Training and Education Command (C466). For separate organizations not commanded by a General Officer and/or Marine activities that are not tenants of Marine Corps posts or stations, all waivers shall be submitted in writing to the Commanding General, Training and Education Command (C466).

b. Tasks

(1) CG, TECOM

(a) Serve as the sponsor for this Order.

(b) Establish a formal review process with HQMC Directors, proponents, and key stakeholders to validate and assess proposed changes.

(2) Director of Marine Corps Staff, Deputy Commandants, and Heads of Headquarters Staff Agencies

(a) Validate T&E requirements to ensure they accurately reflect direction by DOD, DON, and Marine Corps Orders in accordance with references (a) through (ae).

(b) Revise directives that address recurring training, in order to conform to those requirements specified within this Order.

(c) Request approval from CG TECOM before increasing T&E requirements which affect all Marines. Coordinate change requests through CG TECOM (C466).

(3) Marine Force, Marine Expeditionary Force, and Unit Commanders

(a) Use this Order to aid in the development of training plans. This Order lists the minimum training requirements for all Marines. At the commanders' discretion, additional training may be added.

(b) Develop and execute training to ensure unit readiness. Commanders are empowered to prioritize and execute training that best supports their units' core missions and METs.

(4) Inspectors-Generals. Inspect and evaluate major subordinate commands, independent units, and activities in accordance with MCO 5040.6H for compliance with this Order.

5. Administration and Logistics.

a. Recommendations. Recommendations concerning the contents of this Order may be forwarded to CG, TECOM (C466), via the appropriate chain of command.

b. Records Management. Records created as a result of this Order shall be managed according to National Archives and Records Administration (NARA)-approved dispositions per SECNAV M-5210.1 CH-1 to ensure proper maintenance, use, accessibility and preservation, regardless of format or medium. Records disposition schedules are located on the Department of Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>. Refer to MCO 5210.11F for Marine Corps records management policy and procedures.

c. Privacy Act. Any misuse or unauthorized disclosure of Personally Identifiable Information (PII) may result in both civil and criminal penalties. The Department of the Navy (DON) recognizes that the privacy of an individual is a personal and fundamental right that shall be respected and protected. The DON's need to collect, use, maintain, or disseminate PII about individuals for purposes of discharging its statutory responsibilities shall be balanced against the individuals' right to be protected against unwarranted invasion of

privacy. All collection, use, maintenance, or dissemination of PII shall be in accordance with the Privacy Act of 1974, as amended (5 U.S.C. 552a) and implemented per SECNAVINST 5211.5F.

6. Command and Signal

a. Command. This Order is applicable to the Marine Corps Total Force.

b. Signal. This Order is effective the date signed.



LEWIS A. CRAPAROTTA
Commanding General
Training and Education Command
By direction

DISTRIBUTION: PCN 10215006300

References

- (a) DODI 1322.31 Common Military Training
- (b) DODD 8500.01 Cybersecurity
- (c) DODD 6490.16 Defense Suicide Prevention Program
- (d) DODD 5240.16 CH 1 Counterintelligence Awareness and Reporting
- (e) DODD 5205.02E DOD Operations Security (OPSEC) Program
- (f) DODI 6495.02 CH3 SAPR Procedures Program
- (g) DODI 2000.16 DOD Antiterrorism Program
- (h) DODI 6055.01 DOD Safety & Occupational Health Program
- (i) DODI 5015.02 DOD Records Management Program
- (j) DODI 6055.01 DOD Safety & Occupational Health Program
- (k) DODI 1020.03 Sexual Harassment
- (l) DODI 1010.04 Drug and Alcohol Abuse by DOD Personnel
- (m) DODI 1350.2 Military Equal Opportunity Program
- (n) SECNAVINSTR M-5210.1 CH-1 Department of Navy Records Management
- (o) SECNAVINSTR 3850.2F Counterintelligence Awareness and Reporting
- (p) MCO 1500.52D Marine Corps Water Survival Training
- (q) MCO 5354.1E Marine Corps Prohibited Activities and Conduct
- (r) MCO 3400.3H CBRN Policy and Training
- (s) MCO 1720.2 Marine Corps Suicide Prevention Program
- ~~(t) MCO 1752.5B Sexual Assault Prevention and Response (SAPR)~~
- (t) MCO 1752.5C Sexual Assault Prevention and Response (SAPR)
- (u) MCO 3500.27C Marine Corps Risk Management
- (v) MCO 6100.13 CH 1 Marine Corps Physical Fitness/Combat Fitness

Tests

- (w) MCO 3302.1F Marine Corps Antiterrorism (AT) Program
- (x) MCO 5210.11F Marine Corps Records Management Program
- (y) MCO 5215.1k Marine Corps Directives Management Program
- (z) MCO 5300.17 Marine Corps Substance Abuse Program
- (aa) MCO 3574.2L Marine Corps Combat Marksmanship Program
- (ab) MCO 3070.2A Marine Corps Operations Security Program
- (ac) NAVMC 3500.18D Marine Corps Common Skills T&R Manual
- (ad) 5 U.S.C. 552a Privacy Act of 1974, as amended
- (ae) SECNAVINST 5211.5F Department of the Navy Privacy Program

Mandatory Individual Training and Education Requirements

Core Mandatory Individual Training and Education Requirements				
Requirement	Mandate Authority	Qualification Requalification	Delivery Method	Training Frequency
Marine Corps Water Survival Training (MCWST)	MCO 1500.52D, Marine Corps Water Survival Training (MCWST)	Pg. 1-2 par 8	Unit Training (Note 1)	WS-B valid for 2 yrs.; WS-I and WS-A valid for 3 yrs.
Chemical, Biological, Radiological and Nuclear Defense Training Requirements	MCO 3400.3H, Chemical, Biological, Radiological, and Nuclear Defense Training Requirements	Individual Training: pg. 3, para (8) (c); Exemptions: pg. 4 par 8.e	Unit Training (Note 1)	Active Component: FY ----- Active Component within 6 mths prior to deployment. ----- Reserve Component: within 6 mths prior to deployment.
Marine Corps Combat Marksmanship - Rifle	MCO 3574.2L, Marine Corps Combat Marksmanship Program		Unit Training (Note 1)	FY
Marine Corps Combat Marksmanship - Pistol	MCO 3574.2L, Marine Corps Combat Marksmanship Program		Unit Training (Note 1)	Active Component: FY ----- Reserve Component: Within 6 mths prior to deployment ----- Marines selected to SSgt will conduct initial qualification within 2 yrs. of promotion.
Marine Corps Physical Fitness Program - PFT	MCO 6100.13 W/CH 1, Marine Corps Physical Fitness & Combat Fitness Test	Pg. 2-1, paras 2,3	Unit Training (Note 1)	CY/Semiannual: Active Component, Activated Reserves, & Reserve Component
Marine Corps Physical Fitness Program - CFT	MCO 6100.13 W/CH 1, Marine Corps Physical Fitness & Combat Fitness Test	Pg. 3-1 para 2,3	Unit Training (Note 1)	CY/Semiannual: Active Component, Activated Reserves, & Reserve Component

Non-Core (Ancillary) Mandatory Individual Training and Education Requirements				
Requirement	Mandate Authority	Qualification Requalification	Delivery Method	Training Frequency
Level I AT Awareness Training	DODI 2000.12 DODI 1322.31 MCO 3302.1F, Marine Corps Antiterrorism Program	Annual - All ranks	Leader-led (Note 2) ----- Unit (SME) Training (Note 1) ----- MarineNet JATLV10000 (Note 3) (Note 7)	CY
Counter Intelligence Awareness & Reporting	DODI 1322.31 DODD 5240.06 DODI 3850.2E SECNAV 3850.2E	Annual - All ranks	Unit (SME) Training (Note 4)	CY
Prohibited Activities & Conduct (PAC) Prevention & Response	MCO 5354.1E, Prohibited Activities & Conduct	Annual - All ranks	Leader-led (Note 2) (Note 5) ----- Unit (SME) Training (Note 1) (Note 5)	CY
Annual Cyber Awareness / PII Training	DODD 8500.01 DODD 5400.11-R DODI 1322.31 SECNAV 5239.3C	Annual - All ranks	Required MarineNet CYBERM0000 (Note 3)	FY
Risk Management	DODI 6055.1K MCO 3500.27C, Marine Corps Risk Management	Biennial - All ranks	Leader led (Note 2) ----- Unit Training (Note 1) ----- MarineNet SDRMGTSUL0 (Note 3)	Every 2 CY
Unit Marine Awareness and Prevention Integrated Training (UMAPIT)	DODD 6490.16 DODI 1010.04 DODD 1322.31 MCO 5300.17, Marine Corps Substance Abuse Program; MCO 1754.11, Marine Corps Family Advocacy Program; MCO 1720.2, Marine Corps Suicide Prevention Program	Annual - All ranks	Leader-led (Note 2) ----- Unit (SME) Training (Note 1)	CY
Sexual Assault Prevention and Response (SAPR)	DODI 6495.02 DODI 1322.31 MCO 1752.5C, Sexual Assault Prevention and Response	Annual - All ranks	Unit (SME) Training (Note 1)	CY FY

Requirement	Mandate Authority	Qualification Requalification	Delivery Method	Training Frequency
Marine Corps Operations Security (OPSEC)	DODD 5205.02E DODI 1322.31 MCO 3070.2A, Marine Corps OPSEC Program MARADMIN 701/11	Annual - All ranks	Leader-led (Note 2) --- Unit (SME) Training (Note 1) --- MarineNet OPSECUS001 (Note 3)	CY
Marine Corps Records Management	DODI 5015.02 DODI 1322.31 SECNAV5210.1 MCO 5210.11F, Marine Corps Records Management Program	Annual - All ranks	Annual Information Bulletin (Note 6) ----- Leader-led (Note 2) or MarineNet (Note 3)	FY

Note 1. Unit Training is conducted by the parent unit or a support unit. There are varying requirements for instructors, SMEs, and mediums of training. Original orders should be consulted when developing unit training.

NOTE 2. Leader-led Training. Training Support Packages (TSPs) for Leader-led Training are located in the Training Resource Module, Marine Corps Training Information Management System (MCTIMS) at <https://mctims.usmc.mil>.

NOTE 3. Marine Net Training. Access Marine Net training at: <https://www.marinenet.usmc.mil>

NOTE 4. Counterintelligence Awareness and Reporting (CIAR). CIAR training should be tailored to the Command's mission and operational activity, and shall be conducted by Counterintelligence (CI) credentialed agents. CI support can be coordinated through local G-2X Staff elements.

NOTE 5. Prohibited Activities & Conduct (PAC) Prevention & Response. PAC training can be conducted by Leader-led or Unit (SME) training.

NOTE 6. Records Management. HQMC (AR) will publish an annual "Records Management Information Bulletin" for commanders. The Leader-led and Marine Net training options are still available.

NOTE 7. Level 1 AT Awareness Training. MCO 3302.1F directs all personnel required to complete Level I AT Awareness Training to the Joint Knowledge Online (JKO) portal at: <https://jkodirect.jten.mil> or <http://jko.jten.mil>.