



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
3000 MARINE CORPS PENTAGON
WASHINGTON DC 20350-3000

MCO 4790.22 w/Admin CH 1
PSD
22 Nov 2024

MARINE CORPS ORDER 4790.22 ADMINISTRATIVE CHANGE 1

From: Commandant of the Marine Corps
To: Distribution List

Subj: AIRCRAFT MAINTENANCE AND TRAINING AND READINESS (T&R) PROGRAM (AMTRP)

Ref: (e) Training and Education 2030

1. Situation. After reviewing reference (e), the Sponsor discovered that the Training and Readiness (T&R) manual signature authority language requires clarification.

2. Mission. To implement changes to the Order.

3. Execution. Changes to the Order are as follows:

a. The Commanding General (CG), Training and Education (TECOM) is the signature authority for all Aviation Maintenance and Supply Training and Readiness Program (AMSTRP) Manuals.

b. The Director, Policy and Standards Division (PSD), TECOM is the signature authority for resource neutral AMSTRP Manuals.

4. Administration and Logistics

a. Records Management. Records created because of this directive shall be managed according to National Archives and Records Administration (NARA)-approved dispositions per SECNAV M-5210.1 to ensure proper maintenance, use, accessibility, and preservation, regardless of format or medium. Records disposition schedules are located on the Department of the Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>. Refer to MCO 5210.11F for Marine Corps records management policy and procedures.

b. Privacy Act. Any misuse or unauthorized disclosure of Personally Identifiable Information (PII) may result in both civil and criminal penalties. The Department of the Navy (DON) recognizes that the privacy of an individual is a personal and fundamental right that shall be respected and protected. The DON's need to collect, use, maintain, or disseminate PII about individuals for purposes of discharging its statutory responsibilities shall be balanced against the individuals' right to be protected against unwarranted invasion of privacy. All collection, use, maintenance, or dissemination of PII shall be in accordance with the Privacy Act of 1974, as amended (5 U.S.C. 552a) and implemented per SECNAVINST 5211.5F.

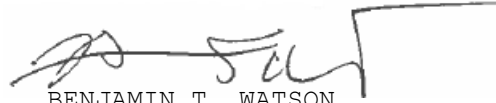
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c. Recommendations. Recommendations pertaining to this Order shall be directed to: CG, TECOM, PSD, 2007 Elliot Road, Quantico, Virginia 22134.

6. Command and Signal

a. Command. This Order is applicable to the Marine Corps Total Force.

b. Signal. This Order is effective the date signed.

A handwritten signature in dark ink, appearing to read 'B. T. Watson', is written over a horizontal line. To the right of the signature, there is a vertical line extending upwards and then a horizontal line extending to the right, forming a corner bracket shape.

BENJAMIN T. WATSON
By direction

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MCO 4790.22
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MARINE CORPS ORDER 4790.22

From: Commandant of the Marine Corps
To: Distribution List

Subj: AIRCRAFT MAINTENANCE TRAINING AND READINESS (T&R) PROGRAM (AMTRP)

Ref: (a) MCO P4790.20
(b) SECNAV M-5210.1
(c) NAVMC 4790.01
(d) Systems Approach to Training Manual

1. Situation. The process by which aircraft maintenance technicians receive technical training is evolving from the use of the Maintenance Training Management and Evaluation Program (MATMEP) per references (a) through (d).

2. Mission. To establish policy for AMTRP and the preparation, approval, sustainment, and review of AMTRP manuals.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent

(a) The AMTRP provides procedures and direction for aviation squadrons to develop aircraft maintenance technical training skills by providing commanders with standardized programs of instruction per reference (c). The program provides for the implementation of aircraft maintenance T&R concepts including system skill proficiency, qualifications and designations, and support equipment licensing.

(b) The AMTRP improves upon the MATMEP concept by providing improved aircraft maintenance training policy standardization, identification of training resources, and a standardized method for measuring work center, division, and aircraft maintenance department training readiness.

(2) Concept of Operations

(a) The fundamental basis upon which AMTRP manuals are structured is the Systems Approach to Training (SAT) in accordance with reference (c) in order to satisfy aircraft maintenance requirements and tasks. The AMTRP facilitates standardized training validated by Type/Model/Series (T/M/S) Subject Matter Experts (SME).

(b) Aviation T/M/S Maintenance Training Syllabus Sponsors will facilitate the development, maintenance, and periodic review of AMTRP manuals based on the process outlined in reference (c).

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(c) The current MATMEP aviation maintenance training standards system executed per reference (a) will remain in effect while AMTRP T&R manuals are being developed. When all AMTRP T&R manuals for a given T/M/S are approved, that T/M/S shall transition to the AMTRP program per reference (c). When all AMTRP T&R manuals for all T/M/S are approved, the MATMEP program will be canceled.

b. Coordinating Instructions. Recommended changes to this Order are invited, and will be submitted via the syllabus sponsor and the appropriate chain of command to the Commanding General, Training and Education Command, Aviation Training Branch using standard Naval correspondence or the Automated Message Handling System using the following plain language address: CG TECOM QUANTICO VA ATB.

4. Administration and Logistics

a. Aviation Training Branch, Training and Education Command

(1) Maintain liaison with the operating forces and the Deputy Commandant, Aviation regarding policies and procedures contained in the references.

(2) Ensure compliance with policies outlined in the references.

(3) Initiate changes and revisions to AMTRP T&R manuals and reference (c) as required.

b. AMTRP Syllabus Sponsors

(1) Comply with reference (c) when coordinating changes.

(2) Maintain close liaison with associated T/M/S squadrons regarding AMTRP T&R manual relevancy and administration.

5. Command and Signal

a. Command. This Order is applicable to the Marine Corps Total Force.

b. Signal. This Order is effective the date signed.



M. G. SPIESE
By direction

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