



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
3000 MARINE CORPS PENTAGON
WASHINGTON DC 20350-3000

MCO 5200.17F
PPO (JSB)
10 Aug 2023

MARINE CORPS ORDER 5200.17F

From: Commandant of the Marine Corps
To: Distribution List

Subj: STANDARDIZATION OF MILITARY AND ASSOCIATED TERMINOLOGY

Ref: (a) DoDI 5025.12 w/CH-1, "Standardization of Military and Associated Terminology," January 21, 2022
(b) "DoD Dictionary of Military and Associated Terms"
(c) CJCSI 5705.01H, "Standardization of Military and Associated Terminology," April 4, 2023
(d) CJCSI 5711.01D, "Action Processing Policies and Procedures," September 12, 2022
(e) MCO 5600.48D
(f) CJCSM 5120.01C, "Joint Doctrine Development and Revision Process," July 20, 2023
(g) MCRP 1-10.2
(h) SECNAV M-5210.1
(i) 5 U.S.C. § 552a
(j) SECNAVINST 5211.5F
(k) MCO 5210.11F
(l) MCO 5215.1K w/Admin CH-1

1. Situation. In accordance with reference (a), it is Department of Defense (DoD) policy on terminology to improve communications and mutual understanding within the DoD, with other federal departments and agencies, and between the United States and its international partners through the standardization of military and associated terminology. This Order is in accordance with references (a) through (l).

2. Cancellation. MCO 5200.17E.

3. Mission. The Marine Corps shall coordinate terminology issues and participate in DoD/North Atlantic Treaty Organization terminology meetings and/or working groups as required and in accordance with references (c) and (d), and Service policy in reference (e).

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distribution is unlimited.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The United States Marine Corps fully supports the standardization of military and associated terminology in accordance with references (a) and (c).

(2) Concept of Operations. In accordance with reference (a), it is DoD policy that:

(a) DoD components use reference (b) as the primary terminology source when preparing correspondence, to include policy, strategy, doctrine, and planning documents.

(b) DoD components use the terminology and approval criteria in references (a) and (c) when considering terms for inclusion in reference (b).

(c) Reference (a) does not restrict the use and publication of terms and definitions for unique functional areas or unilateral use by individual DoD components. Any military, associated terms, or definitions that involve DoD-wide applicability or usage across functional boundaries may be nominated for inclusion in reference (b) if appropriate, and in accordance with criteria in reference (c). Terms that do not meet the criteria for inclusion in reference (b) will be incorporated in the Terminology Repository in accordance with reference (c).

b. Subordinate Element Tasks

(1) Deputy Commandant for Plans, Policies, and Operations (DC PP&O)

(a) Act as the lead to consolidate and coordinate Joint Staff Action Package (JSAP) positions on terminology issues for the Marine Corps through the DC PP&O, Joint Staff Branch (JSB) in accordance with references (d), (e), and (f).

(b) Ensure all terminology issues are addressed in the review of joint publications and allied joint publications in accordance with references (e) and (f).

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(2) Commanding General of Training and Education Command
(CG TECOM)

(a) Designate a Service Terminologist within the Doctrine Branch, Policy and Standards Division (PSD) in accordance with reference (c).

(b) Oversee Marine Corps terminology issues relating to Service doctrine and training publications, and input to joint actions.

(c) Develop, coordinate, and report terminology positions for the Marine Corps through the Service Terminologist to the DC PP&O (JSB) in accordance with references (d) and (e).

(d) Coordinate and consolidate input on terminology issues within joint and allied publications from Commanding General of Training and Education Command (CG TECOM) (PSD) subordinate commands and the Marine Corps forces as required and in accordance with reference (e).

(e) Maintain reference (g) for Marine Corps-unique terminology as a supplement to reference (b).

(3) All Other Headquarters, Marine Corps Entities

(a) Participate in any relevant terminology issues as tasked via JSAP or the Enterprise Task Management Software Solution (ETMS2)/Task Management Tool (TMT) from DC PP&O (JSB) in accordance with reference (e).

(b) Develop, coordinate, and report terminology positions specific to their mission area that may have DoD-wide applicability to DC PP&O (JSB).

(c) Develop, coordinate, and report terminology positions specific to their mission area that may have Marine Corps-wide applicability to the Service Terminologist.

(4) Marine Corps Forces

(a) Participate in any relevant terminology issues as tasked via ETMS2/TMT, or message from CG TECOM (PSD) in accordance with reference (e).

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(b) Develop, coordinate, and report terminology positions that may have DoD-wide applicability through DC PP&O (JSB).

(c) Develop, coordinate, and report terminology positions specific to their mission area to the Service Terminologist.

c. Coordinating Instructions. All tasking will be coordinated via ETMS2/TMT or unless directed otherwise. CG TECOM (PSD) coordinates tasking via ETMS2/TMT, or through messages as required.

5. Administration and Logistics

a. Records Management. Records created as a result of this Order shall be managed according to National Archives and Records Administration (NARA)-approved dispositions in reference (h), SECNAV M-5210.1, to ensure proper maintenance, use, accessibility, and preservation, regardless of format or medium. Records disposition schedules are located on the Department of the Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>. Refer to reference (k), MCO 5210.11F, for Marine Corps records management policy and procedures.

b. Privacy Act. Any misuse or unauthorized disclosure of Personally Identifiable Information (PII) may result in both civil and criminal penalties. The Department of the Navy (DON) recognizes that the privacy of an individual is a personal and fundamental right that shall be respected and protected. The DON's need to collect, use, maintain, or disseminate PII about individuals for purposes of discharging its statutory responsibilities shall be balanced against the individuals' right to be protected against unwarranted invasion of privacy. All collection, use, maintenance, or dissemination of PII shall be in accordance with reference (i), the Privacy Act of 1974 (5 U.S.C. § 552a), as amended, and implemented in reference (j), SECNAVINST 5211.5F.

c. Forms. There are no forms used in this Order.

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d. Updates. Updates made to this Order shall be done in accordance with the current iteration of reference (1), MCO 5215.1, "Marine Corps Directives Management Program."

e. Recommendations. Recommendations concerning the contents of this Order are welcomed and may be forwarded to DC PP&O (JSB), via the appropriate chain of command.

6. Command and Signal

a. Command. This Order is applicable to the Marine Corps Total Force.

b. Signal. This Order is effective the date signed.



W. H. SWAN
By direction

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APPENDIX A

Glossary of Acronyms and Abbreviations

CG TECOM	Commanding General of Training and Education Command
CJCSI	Chairman of the Joint Chiefs of Staff Instruction
CJCSM	Chairman of the Joint Chiefs of Staff Manual
DC PP&O	Deputy Commandant for Plans, Policies, and Operations
DoD	Department of Defense
DON/AA	Department of the Navy/Assistant for Administration
DON	Department of the Navy
DRMD	Directives and Records Management Division
ETMS2/TMT	Enterprise Task Management Software Solution/Task Management Tool
JSAP	Joint Staff Action Package
JSB	Joint Staff Branch
MCO	Marine Corps Order
NARA	National Archives and Records Administration
PII	Personally Identifiable Information
PSD	Policy and Standards Division
SECNAV	Secretary of the Navy
SECNAVINST	Secretary of the Navy Instruction
U.S.C.	United States Code