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MARINE CORPS ORDER 5300.19

From: Commandant of the Marine Corps
To: Distribution List

Subj: MARINE CORPS ENLISTED PRODUCTION PROCESS

Ref: (a) MCRCO 1100.1
(b) MCO 1130.56D
(c) MCO 1130.53R
(d) MCO P1200.17C
(e) MCO 1133R.27
(f) MCO 1001R.1L
(g) SECNAV M-5210.2
(h) 5 U.S.C. 552a
(i) SECNAVINST 5211.5E

Encl: (1) Active Component Enlisted Accession Plans
(2) Sub-Classification Authorities
(3) The Street-to-Fleet Program
(4) Schedule Submission Timeline

1. Situation

a. Background

(1) Deputy Commandant for Manpower and Reserve Affairs (DC, M&RA) is the Human Resources Development Process (HRDP) owner. The HRDP owner is responsible for managing an inventory of Marines to meet force requirements approved by the Deputy Commandant, Combat Development and Integration.

(2) The entry-level production process for enlisted Marines begins at manpower planning and ends with qualified Marines reporting to their first unit; this is often referred to as the "street-to-fleet" process. This process spans responsibilities of Marine Corps Recruiting Command (MCRC), Manpower and Reserve Affairs (M&RA), and Training and Education Command (TECOM). It encompasses manpower planning, recruiting, Military Occupational Specialty (MOS) classification, PMOS training, and concludes with qualified Marines available for assignment. No single entity owns the entire process, and each is governed by command orders and directives. This Order consolidates and amplifies policy and procedural guidance of individual commands to enhance the mutually supported entry-level production process in accordance with references (a) through (i).

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b. Enlisted Production Process Strategy. Recruit shipping sets the tempo for the entire enlisted production process. The annual Program Plan, published by the Enlisted Plans Section (MPP-20), details the monthly shipping requirements by program enlisted for (PEF) category. Every effort will be made to achieve the Program Plan; however, the entry-level production process must achieve the quality and quantity of Marines necessary to sustain end strength.

2. Mission. The entry-level production process develops the inventory to support USMC force structure requirements while maximizing efficient use of resources, and minimizing time awaiting training.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Enlisted production will follow a common integrated process for the planning, sourcing, training, and management of entry-level students from recruitment to unit assignment.

(2) Concept of Operations. The complexity and scope of the entry-level production process requires a concrete understanding of roles and responsibilities, continuous communication across commands, mandatory stakeholder meetings, and integration of all stakeholders.

(a) Planning. Active and Reserve Plans sections develop the fiscal year (FY) requirements that guide both recruiting and school seat requirements. The plans sections submit formal school seat requirements annually to the TECOM Formal School Quota Requirements Management Branch (FSQRMB). The annual submission includes formal seat requirements for the upcoming year and the following four years. FSQRMB conducts analysis, validates, and finalizes the Training Input Plan (TIP), and forwards it to Commanding General (CG), TECOM with CG Training Command (TrngCmd) comments for approval. The published TIP is used as an input to plan and resource training requirements. Other service schools normally require TIP requirements to be submitted two years in advance of the execution year. Requests for seats greater than the original submission will not always be granted.

1. Active Component Initial Accession Planning. MPP-20 generates accession plans that provide the framework for the quantity and type of Marines to be recruited, classified, and trained each FY. The active component accessions portion of the entry-level production process begins with and is defined by the accession cohort. An accession cohort is defined by the FY a Marine is shipped to recruit training (in most cases the Armed Forces Active Duty Base Date). The accession cohort is directly correlated to a future First Term Alignment Plan (FTAP) cohort with regard to reenlistments, which will be used to build the Marine Corps' career force. Each of the

plans used to shape the entry-level production process is built upon the accession cohort. Actual execution of these plans by stakeholders will encompass multiple accession cohorts due to timing. The major accessions plans are the Program Plan, the Classification Plan, and the TIP. These plans are further outlined in enclosure (1).

2. Reserve Component Initial Accession Planning.

Reserve Affairs Personnel Policy, Plans, Programming and Budgeting (RAP) is responsible for generating plans that provide the framework to recruit and train Reserve Marines. The reserve accessions requirement begins with identifying current and projected vacancies by geographic location, Reporting Unit Code (RUC) and Billet MOS. These projections must be validated against the unit requirements provided in the current Authorized Strength Report. Reserve Affairs (RA) will provide policy regarding the Reserve Lateral Move and Career Progression programs via separate correspondence. Reserve Marines will access to specific MOSs and RUCs due to the disparate locations of Reserve units and inability to execute a permanent change of station.

(b) Recruiting

1. Active Component Initial Accessions.

MCRC is responsible for sourcing the quality and quantity of personnel necessary to fill the Marine Corps' accession mission for the recruiting FY in accordance with references (a) and (b). The aggregate accession mission is further subdivided by the Program Plan into individual monthly PEF missions in accordance with reference (c). Every attempt will be made to meet the aggregate accession mission, individual PEF missions, and monthly missions.

2. Reserve Component Initial Accessions.

MCRC is responsible for sourcing the quality and quantity of personnel necessary to fill the Marine Corps' reserve requirements. Reserve initial accession mission is provided by RAP-2 to MCRC by RUC and billet MOS; the aggregate mission is divided into a monthly shipping mission.

(c) Classification and Assignment to Training

1. Active Component Classification.

The Recruit Distribution section (MMIB-1) is responsible for the initial MOS classification for all active component, entry-level, enlisted recruits in accordance with prerequisites established in reference (d). The classification numbers are published annually by MPP-20 in the annual Classification Plan. MMIB-1 uses the Recruit Distribution Model (RDM) to register recruits into the next available "A" school seat, allowing a minimum of six weeks for leave following recruit training and the completion of Marine Combat Training (MCT). Once the RDM cycle is complete, MMIB-1 publishes a weekly Grad Report for that Marine Corps Recruit Depot (MCRD) graduating class which includes assigned Intended MOS (IMOS), school dates, projected MCT dates, and Permissive Recruiter's Assistance Program (PRASP) eligibility.

Marines are registered in a MCT or Infantry Training Battalion class seat upon convening by the School of Infantry (SOI) administrative personnel. Although classification typically occurs at training day 52 of recruit training, final classification may occur while the Marine is at MCT or the Marine may be temporarily classified into a training MOS, with actual IMOS classification occurring when the Marine reaches one of the sub-classification authorities. Schools designated as sub-classification are listed in enclosure (2).

2. Active Component Reclassification. MMIB-1 reclassifies enlisted active component, entry-level Marines that fail to meet MOS prerequisites or course graduation requirements. Formal Learning Centers (FLCs) submit reclassification requests to MMIB-1 in accordance with MMIB-1's reclassification procedures. MOS prerequisites, geographic location, MOS production status, and MOS school seat availability are primary considerations when re-classifying into a new MOS.

3. Reserve Component Classification. Non-prior service Reserve Marines are recruited to fill a particular PMOS at a specific unit; subsequently, each applicant knows their respective PMOS and the unit they will drill with prior to attending recruit training.

a. Incremental Initial Active Duty Training (IIADT). The IIADT program permits high school seniors enrolled in college to enlist and complete recruit training during the summer between high school graduation and the freshman year of college, and return to inactive duty with the parent Selected Marine Corps Reserve (SMCR) unit. Second and third increment training is completed during the summer(s) following the respective academic year per reference (e). In most cases, the IIADT Program is performed in three increments:

(1) First Increment. This increment consists of recruit training. Recruit training must be completed prior to the beginning of college classes.

(2) Second Increment. This increment consists of MOS training which will be accomplished during the second summer.

(3) Third Increment. This increment consists of MCT, which will be accomplished during the third summer. The Reserve unit will coordinate the request of a school seat with the appropriate SOI. The exception is occupational field 03 Marines, who complete their training in two vice three increments.

(4) Any deviation in the schedule of sequence will be requested by Marine Forces Reserve to RA. Normally, MOSs with a school length of 10 weeks or less are eligible for assignment to the IIADT Program, provided that the school has summer courses and that the training does not conflict with college commencement dates.

b. Lateral Move Program. RA will adjudicate all MOS retraining requests for prior service Marines joining SMCR units. Appropriate school seats will be assigned during the accession process per reference (f) via separate correspondence.

4. Reserve Component Reclassification. RA will establish policy for Recruits and Marines who require reclassification while in the entry level pipeline.

(d) Training and Production. TRNGCMD G-3 Production Management (PM) section is responsible for coordinating and assisting in production tracking and management across all stakeholders, from manpower planning through completion of the PMOS school. TECOM assists in managing school resources to mitigate production shortfalls.

1. Capacity Management. TRNGCMD FLCs manage their resources in order to meet TIP seat requirements. For Marine-led courses, TRNGCMD creates class capacities and class schedules in MCTIMS. For multi-service schools, TECOM FSQRM coordinates with other services to acquire seats to meet the TIP. Other service training management systems feed course information, class schedules, and Marine Corps service quotas into MCTIMS. FSQRM then allocates school seat quotas based on TIP requirements.

2. Seat Allocation. FSQRM allocates school seat quotas based on TIP requirements and projected student flow.

3. Student Management. MMIB-1 utilizes the RDM to direct the flow of active, entry-level, enlisted students to available school seats in MCTIMS Student Registrar. TRNGCMD tracks the flow of inbound students through the MCRDs and SOIs to manage school seat capacity in order to reduce student time awaiting training. TRNGCMD FLCs adjust schedules when required to manage Marines awaiting training (MAT) populations, ensure appropriate Marine Corps Total Force System (MCTFS) entry reporting, and ensure verification and validation of convening and graduating class rosters in MCTIMS. All schedule changes will be approved by TRNGCMD and executed by TECOM.

b. Tasks

(1) Marine Corps Recruiting Command (MCRC)

(a) Manage program allocations through the Marine Corps Recruiting Information Support System in accordance with the MPP-20 Program Plan.

(b) Publish the annual draft Shipping Plan and provide to MCRDs and the Street-to-Fleet stakeholders.

(c) Provide stakeholders with monthly attainment and shipping reports by PEF.

(d) Participate in the monthly Street-to-Fleet Working Group, the quarterly Council of Colonels, and Executive Steering Group.

(2) Manpower and Reserve Affairs (M&RA)

(a) Deputy Commandant (DC) for Manpower and Reserve Affairs (M&RA). Serve as the sponsor of the Executive Steering Group (ESG) which meets annually, or as necessary.

(b) Enlisted Plans Section (MPP-20)

1. Develop and distribute the active component accession plans annually.

2. Submit entry-level active component TIP requirement to TECOM FSQRMB annually.

3. Provide updated working TIP requirements to TECOM FSQRMB as necessary.

4. Conduct monthly MCRC shipping/Program Plan reconciliation with the Street-to-Fleet Working Group.

5. Serve as the Street-to-Fleet Working Group lead and conduct monthly meetings to gain efficiencies and enable rapid identification and response to problems and changes within the entry-level production process. See enclosure (3) for further details.

(c) Enlisted Assignment Branch (MMEA-1)

1. Submit the Lateral Move TIP requirement to TECOM FSQRMB.

2. Provide TIP updates to FSQRMB.

3. Register and track all Lateral Move students in MOS classes.

(d) Recruit Distribution Section (MMIB-1)

1. Manage the RDM and execute the timely classification of all entry-level, active component, enlisted Marines.

2. Register for initial PMOS training all entry-level, active component, enlisted Marines.

3. Ensure Intended MOS and Projected Training Completion Date entries are entered into the Marine Corps Total Force System (MCTFS) for all single course MOS pipelines.

4. Process entry-level, active component, enlisted Marine reclassification/re-access requests from FLCs, SOI/MCT, and bases/stations.

5. Identify initial (PRASP) eligibility for enlisted entry-level active component Marines.

6. Produce and distribute a weekly report of MCRD graduates, MOS classifications, and school seat assignments.

7. Produce and distribute a monthly report of open contract classifications and reclassifications.

8. Serve as liaison to MCRC, MCRDs, TRNGCMD, and FLCs for matters pertaining to initial classification and reclassification of all entry-level, active component, enlisted Marines.

9. Participate in the monthly Street-to-Fleet Working Group, the quarterly Council of Colonels, and Executive Steering Group.

(e) Reserve Affairs

1. Develop and distribute the reserve plans for accession mission incentive programs, and LatMov program.

2. Submit Reserve TIP requirement to TECOM FSQRMBS annually.

3. Provide updated working TIP requirements to TECOM FSQRMBS as necessary.

4. Provide non-prior service and prior service accession plan for all categories of the Selected Reserve to MCRC and MARFORRES via DC M&RA.

5. Register for initial PMOS training all entry-level, reserve component, enlisted Marines (2E's).

6. Participate in the monthly Street-to-Fleet Working Group, the quarterly Council of Colonels, and Executive Steering Group.

7. Approve and fund orders for IADT training requests initiated at the reserve unit.

8. Adjudicate LatMov requests via Prior Service Recruiters and Career Planners.

9. Track all requests and executed school seats, allocate and fund school seats, and ensure programs are executed within policy.

10. Provide Reserve Affairs liaison support to all entry level pipeline schools. Specifically, map RA structure, Reserve Training Liaisons (RTLs), at MCRDs, SOIs, MCCES, and Fort Leonard Wood, MO to ensure all reserve students are administratively supported while providing guidance as HQMC direct representatives.

(3) Training and Education Command (TECOM)

(a) Marine Air Ground Task Force (MAGTF) Training and Education Standards Division, Formal School Quota Requirements Management Branch (FSQRMB). Coordinate the scheduling, execution, tracking, and reporting of training seats across the entire USMC formal training and education continuum.

1. Capture and publish entry-level school seat requirements in the TIP annually.

2. Approve MCTIMS class schedules and allocate school seats to support entry-level TIP requirements.

3. Update Working TIP and reallocate school seats as needed to support entry-level training during the year of execution.

4. Report entry-level training completion for the Institutional Training Readiness Report (ITRR) and for Marine Corps formal training budget exhibits.

(b) Training and Education Command (TECOM) G-3/5/7. Participate in the monthly Street-to-Fleet Working Group, the quarterly Council of Colonels, and Executive Steering Group.

(c) Marine Corps Recruit Depot (MCRDs)

1. Provide Master Projection Plans to Schools of Infantry annually.

2. Participate in the monthly Street-to-Fleet Working Group via teleconference.

(d) Training Command (TRNGCMD)

1. Annually, review and compare upcoming FY TIP requirements to available course input capacities.

2. Continuously assess the number of school seats FLCs submit in their class schedules for the upcoming FY in order to identify shortfalls.

3. Resolve seat shortfalls with FSQRMB and inform MPP-20 if seat shortfalls cannot be mitigated.

4. Build class schedules using forecasts of entry-level student arrivals, in addition to any forecasts available for other student types. See enclosure (4) for the full Schedule Submission Timeline.

5. Ensure sub-classification authorities report Intended MOS and Projected Training Completion Date into the MCTFS as early as possible once the IMOS is known.

6. Ensure timely verification of class convene rosters and validation of graduation rosters in MCTIMS.

7. Notify stakeholders of pending class cancellations.

8. Coordinate with Street-to-Fleet stakeholders to plan for and monitor execution of student classification and registration phasing during course relocation or interruption.

9. Monitor production metrics in order to identify barriers to production and mitigate issues with Street-to-Fleet stakeholders before they mature or as they occur.

10. Identify and work to mitigate significant buildup of MAT. Identify trends in MAT and work with schools and stakeholders toward long-term mitigation solutions.

11. Monitor reclassifications and identify patterns that indicate a systemic issue.

12. Build, operate, and manage MCTIMS production management functions.

13. Participate in the monthly Street-to-Fleet Working Group, the quarterly Council of Colonels, and Executive Steering Group.

c. Coordinating Instructions

(1) Meetings

(a) Street to Fleet (STF) Working Group. The STF Working Group is made up of personnel from Human Resources Development Program stakeholder organizations. The mission of the STF Working Group is to provide stakeholders a greater understanding of the broader enlisted accessions process in order to develop efficiencies and better manage the manpower life cycle. The STF Working Group facilitates the exchange of information and develops courses of action in a collaborative environment. The STF Working Group core members conduct routine visits to FLCs to discuss and resolve systemic problems and exchange information about SOPs and issues unique to each FLC.

1. Sponsor: DC M&RA (MPP-20)

2. Participants:

a. Core Members: MCRC G-3, MPP-20, Manpower Management (MMIB-1), RA, TRNGCMD (G-3, GPM), TECOM (G-3/5/7/FSQRM).

b. Adjunct Members: MCRD Parris Island G-3, MCRD San Diego G-3.

3. Frequency: Minimum Monthly

4. Inputs: Monthly shipping reconciliations, after action reports, service initiatives, accession planning guidance, accession plans, and identified problems with mitigation recommendations.

5. Deliverables: Decisions on courses of action to prevent or mitigate barriers to production and proposals for Council of Colonels consideration.

(b) Council of Colonels. A group of Colonels from each of the stakeholders, to review the production process, discuss barriers to production, and coordinate the course of action to mitigate barriers.

1. Sponsor: Manpower Plans and Policy (MPP)

2. Participants: O-6 representatives from: MCRC, MPP, Manpower Management (MM), RA, TECOM, TRNGCMD, Aviation, PP&O, I&L.

3. Frequency: Minimum Quarterly

4. Inputs: School Seat Plan and Production Forecast

5. Deliverables: Decisions on courses of action to prevent or mitigate barriers to production.

(c) Executive Steering Group (ESG). DC M&RA shall convene this ESG in order to ensure alignment of senior leadership in the Human Resource Development Process.

1. Sponsor: DC M&RA

2. Participants: MCRC, MPP, MM, RA, TECOM, TRNGCMD, Aviation, PP&O, I&L.

3. Frequency: Annually (March), or as necessary

4. Inputs: Memo-01 (MPP) and issues and proposed recommendations from the Council of Colonels.

5. Deliverables: Production barrier reduction plan,
stakeholder senior leadership guidance

4. Administration and Logistics


a. Records created as a result of this Order shall be managed according to National Archives and Records Administration approved dispositions per references (g) to ensure proper maintenance, use, accessibility and preservation, regardless of format or medium.

b. Privacy Act. Any misuse or unauthorized disclosure of Personally Identifiable Information (PII) may result in both civil and criminal penalties. The DON recognizes that the privacy of an individual is a personal and fundamental right that shall be respected and protected. The DON's need to collect, use, maintain, or disseminate PII about individuals for purposes of discharging its statutory responsibilities will be balanced against the individuals' right to be protected against unwarranted invasion of privacy. All collection, use, maintenance, or dissemination of PII will be in accordance with the Privacy Act of 1974, as amended (reference (h)) and implemented per reference (i).

5. Command and Signal

a. Command. This Order is applicable to the Marine Corps Total Force.

b. Signal. This Order is effective the date signed.


G. M. WALTERS
Assistant Commandant
of the Marine Corps

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Manpower Plans

Active Component Enlisted Accession Plans

1. Program Plan. The Program Plan establishes the monthly PEF allocations that MCRC will recruit to each fiscal year employing trimester phasing allocating the largest proportion to summer months. Marines are recruited into a PEF, which contains one or more MOSs grouped by skill set. To create the Program Plan, MPP-20 back-plans from a future FTAP requirement. MPP-20 then adds MOS school, MCT and MCRD attrition to produce the recruiting requirement.
2. Classification Plan. The Classification Plan establishes the numbers of Marines to be classified into each MOS from a single accession cohort. (FYxx accession cohort = all Marines shipped to recruit training in FYxx). The Classification Plan is provided to all classification authorities annually by MPP-20.
3. Training Input Plan (TIP). MPP-20 provides entry-level active accession (student type: 0EE) seat requirements to TECOM FSQRMB annually for inclusion in the TIP for the upcoming FY. Using two accession cohorts, and adding compensation for known MAT in each MOS pipeline, MPP-20 provides forecast numbers of Marines who will start school in the upcoming FY, as well as the forecast for the next four years.

Sub-Classification Authorities

1. Commanding Officers of Marine Corps Communications Electronics School (MCCES), SOI-East, SOI-West, and the Enlisted Aviation Maintenance Trainee Management Unit (EAMTMU), Pensacola have been delegated limited authority to classify specific intended MOSs within a training MOS group. All MOS decisions made by the school must be in strict compliance with reference (d) and the Classification Plan published annually by MPP-20. No authority to classify outside the prescribed limits listed below has been authorized by the CMC.

a. SOI-E - 0311, 0313, 0321, 0331, 0341, 0351, 0352.

b. SOI-W - 0311, 0313, 0321, 0331, 0341, 0351, 0352.

c. MCCES - 0621, 0627, 0631, 0671, 2821, 2831, 2841, 2847, 2887, 5939, 5942, 5974, 5979.

d. EAMTMU - 5951, 5952, 5953, 5954, 6062, 6072, 6073, 6074, 6092, 6112, 6113, 6114, 6116, 6122, 6123, 6124, 6132, 6152, 6153, 6154, 6156, 6172, 6173, 6174, 6176, 6212, 6213, 6216, 6217, 6218, 6222, 6223, 6227, 6252, 6253, 6256, 6257, 6258, 6276, 6282, 6283, 6286, 6287, 6288, 6313, 6314, 6316, 6317, 6322, 6323, 6324, 6326, 6332, 6333, 6336, 6337, 6338, 6386, 6414, 6423, 6432, 6433, 6469, 6483, 6492, 6499, 6531, 6541.

e. MCRC Special Screeners - 2641.

f. Goodfellow AFB - 2621, 2631, 2651.

g. MMIB-1 - All MOSs not listed above.

The Street-to-Fleet Program

1. Situation. The Street-to-Fleet (STF) Program combines and integrates the efforts of the HRDP stakeholders to ensure the Marine Corps meets force structure and assignment requirements as efficiently as possible.

2. Mission. The mission of the STF team is to provide stakeholders to a greater understanding of the broader enlisted accessions process in order to develop efficiencies and better manage the manpower life cycle.

3. Execution

a. Educate. The STF Team will educate stakeholders across the HRDP, as necessary, on concepts, processes, cohort development and management, stakeholder responsibilities, and current and future operations.

b. Communicate. The STF Team will maintain a fast, efficient network of communication within the STF Team and to HRSC stakeholders to update changes to plans, identify resource limitations and shortfalls, and coordinate throughput timing. The STF Team is also responsible for communicating the intent of current and future operations, tailored to individual customers as needed.

c. Coordinate. The STF Team will coordinate changes to plans and to the execution of the plans as necessary to meet manpower requirements, resource constraints, and/or service initiatives, such as Occupational Field Sponsor driven initiatives or other service training standards, etc.

d. Evaluate. The STF Team will develop common metrics across organizations and continually evaluate plans, processes, and MOS production to identify deviations and recommend corrective action.

e. Implement. The STF Team will implement necessary process changes to reduce costs, limit wasted time, improve resource management, and match service initiatives.

f. Quality Assurance. The STF Team will ensure that each Marine meets the MOS pre-requisites established by reference (c) as he or she transitions through the entry-level production process. The STF Team, to include individual FLCs, will ensure that individual Marine data is accurate and correct within MCTFS and MCTIMS.

g. Site Visits. The STF Team will conduct site visits across the HRDP, as necessary, to execute the above tasks and implement any service related information campaign.

4. Administration and Logistics

a. The major stakeholders - MPP-20, MMIB-1, MCRC G-3, TECOM, and TRNGCMD GPM - will set aside resources to support the Street-to-Fleet Program.

b. Other stakeholders may be called upon as needed for the STF Program to support service initiatives.

5. Command and Signal. MPP-20 Enlisted Plans is the Team Lead for the STF Working Group and will coordinate manpower plans, plan and metric input from various stakeholders, develop information campaign themes, and conduct site visits with other team members.

Schedule Submission Timeline

28 February

- MPP-20: Provide active duty entry-level TIP Requirements to TECOM FSQRMB.
- RA: Provide reserve component TIP requirements to TECOM FSQRMB.

1 March

- MPP-20: Publish Accession Planning Guidance.
- RA: Provide Recruiting Plan to MCRC.

1 May

- MCRC: Provide draft Shipping Plan to Marine Corps Recruiting Depots (MCRDs) and MPP-20.
- TECOM: Formally publish TIP requirements for upcoming FYDP.

1 June

- MPP-20: Provide draft Accession Plans to Marine Corps Recruiting Command (MCRC) and the STF Team.
- MCRDs: Provide Master Projection Plans to SOIs and submit MCTIMS schedules for the next FY.
- Schools of Infantry (SOIs): Submit first trimester schedules for the next fiscal year (FY) in Marine Corps Training Information System (MCTIMS) by utilizing the current FY Master Projection Plans.
- TrngCmd Formal Learning Centers: Submit class schedules for the next FY in MCTIMS for all entry-level PMOS courses (defined as any course with student type codes of 0EE, 2E, 2E2, 00E, or 20).

1 July

- SOIs: Submit second and third trimester schedules in MCTIMS for the next FY.

31 July

- TrngCmd: Review TIP in comparison with school seat allocations and identify shortfalls to MPP-20 and TECOM FSQRMB.

15 September

- MCRC: Provide final MCRC O-Plan to MPP-20.

30 September

23 JAN 2018

- MPP-20: Provide Accession Plans to Marine Corps Recruiting Command (MCRC) and the STF Team.