



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
3000 MARINE CORPS PENTAGON
WASHINGTON DC 20350-3000

MCO 1326.7F
MM
17 Jan 2016

MARINE CORPS ORDER 1326.7F

From: Commandant of the Marine Corps
To: Distribution List

Subj: SELECTION AND SCREENING CRITERIA FOR MARINES DESIRING ASSIGNMENT TO
MARINE HELICOPTER SQUADRON ONE (HMX-1)

Ref: (a) MCO 5320.12H
(b) DoD Instruction 5210.87, "Selection of DoD Military and Civilian Personnel and Contractor Employees for Assignment to Presidential Support Activities," November 30, 1998
(c) MCO 1300.8
(d) SECNAV M-5210.1
(e) SECNAVINST 5211.5E

1. Situation. To establish assignment criteria for personnel assigned to Marine Helicopter Squadron One (HMX-1).

2. Cancellation. MCO 1326.7E.

3. Mission. HMX-1 is the Presidential support squadron based in Quantico, Virginia. The primary mission of HMX-1 is the safe and timely transport of the President of the United States and Vice President of the United States, members of the President's Cabinet, and foreign dignitaries as directed by the White House Military Office. Secondary missions include administrative support for Headquarters Marine Corps (HQMC) in and around the National Capital Region and administrative and training support for the Marine Corps Combat Development Command. This Marine Corps Order provides guidance on HMX-1 staffing under the guidelines provided in references (a) and (b).

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent

(a) The following business practices will delineate a coordinated effort between the Deputy Commandant, Manpower & Reserve Affairs (MM) and Commander, HMX-1 to synchronize actions to reach a common end-state.

(b) Inventory Identification and Personnel Management

1. HMX-1 is responsible for defining assignment eligibility parameters, recruiting of personnel to support HMX-1's mission, and coordination with HQMC for appropriate monitor command codes (MCC) assignment.

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2. To meet the desired timeline for orders issuance of 12 months prior to the future HMX-1 report date, HMX-1 Manpower Officer will continually coordinate with Manpower Management Integration Branch (MMIB) for gains and losses analytical products to project future Presidential Support Duty (PSD) staffing requirements out to 16 months from present month.

3. MMIB will be responsible for ensuring MM's identification of the eligible population 16 months prior to HMX-1 assignment; HMX-1 Manpower Officer will coordinate with Manpower Management Enlisted Assignments (MMEA)/Manpower Management Officer Assignments (MMOA) to develop staffing plans based on gains and losses analysis projections.

4. Marines identified for screenable billet assignments to HMX-1 will have the opportunity for orders refusal up to 13 months prior to the intended assignment report date. The Director, MM's (MMEA/MMOA) intent is to have Marines issued orders to HMX-1 12 months prior to their required report date.

5. Recruiting trips will require coordinated efforts between the HMX-1 Manpower Department and MMEA in order to successfully screen qualified enlisted applicants for assignment to PSD and to maximize recruiting efforts.

(c) Security Clearance Requirements

1. HMX-1 is responsible for registering and coding appropriate security clearance requirements to the Deputy Commandant of Combat Development and Integration, Total Force Structure Division. Proper coding of specific basic identification code is necessary to inform assignment decision makers of Top Secret (TS)/Sensitive Compartmented Information (SCIs), and PSD (Yankee White). HMX-1 will define assignment clearance eligibility parameters derived from reference (b) to the Director, MM that will be used for population identification.

2. Once a nominee is identified for HMX-1 assignment, HMX-1 is responsible for coordinating with the nominee's current command to ensure that required security clearance investigations are initiated within 30 days of identification for assignment. If a nominee fails to receive an eligibility determination from the Department of Navy Central Adjudication Facility (DONCAF), HMX-1 will notify MM and request the nominee be dropped from consideration for assignment to HMX-1. As a last resort, in cases where a Marine or command are non-compliant with timely security investigation submission, HMX-1 and MM will coordinate to determine a favorable solution or potential orders cancellation. Marines in this category could potentially be assigned an RE-30 reenlistment eligibility code and denied further service. Director, MM remains the final adjudication authority.

3. If DONCAF withdraws the favorable eligibility determination for a Marine assigned to HMX-1, HMX-1 will immediately notify MM to request reassignment or reclassification (as appropriate) prior to requesting a replacement.

(2) Concept of Operations

(a) Assignments to HMX-1 are managed via a tri-MCC command construct including: MCC 036 - Headquarters and Command Element, MCC 042 - Executive Flight Detachment, and MCC 043 - Aircraft Maintenance Detachment.

(b) Assignments to HMX-1 are directed by MM. Unless otherwise specified by this order, orders issuance timelines and tour lengths will be governed by reference (c).

(c) The following MCC specific rule sets will govern HMX-1 assignments. Marine assignments to MCC 036 are directed assignments by MMEA except for the below screenable billets.

b. Subordinate Element Missions

(1) Headquarters and Command Echelon (MCC 036)

(a) To ensure Marines are fully employable upon reporting to HMX-1, HMX-1 must adhere to the timelines and coordination described above for inventory identification.

(b) All rotary-wing and tilt-rotor structure in support of the VXX transition program within MCC 036 will require TS clearance with a PSD designator.

(c) Marines with the MOS(s) listed below require TS clearance with a PSD designator:

0111-Administrative Chief	(MSgt)
0211-CI/Human Intelligence Specialist	(SSgt)
0231-Intelligence Specialist	(Sgt to MSgt)
0491-Logistics Chief	(GySgt)
0621-Field Radio Operator	(Sgt)
0629-Radio Chief	(SSgt to GySgt)
0651-Cyber Network Operator	(Sgt)
0659-Cyber Network Systems Chief	(SSgt to GySgt)
0699-Communications Chief	(MSgt)
5711-CBRN Defense Specialist	(Cpl to SSgt)
5811-Military Police	(Cpl to MGySgt)
5812-Military Working Dog Handler	(LCpl to Sgt)
6672-Aviation Supply Specialist	(MGySgt)
6694-Aviation Logistics Information Management	(LCpl to GySgt)
7041-Aviation Operations Specialist	(LCpl to GySgt)
8999-Sergeant Major	(SgtMaj)

(d) Entry-level military police Marines will be pre-screened during HMX-1 Security Department recruiting trips to the Marine Corps Military Police Basic Course. Due to the length of the entry-level training pipeline for military police, the requirement for all selection action to be complete 12 months prior to the Marine's anticipated report date is not feasible for entry-level military police Marines. Therefore, the HMX-1 Security Department, the Marine Corps Detachment Fort Leonard Wood, and MMEA will make coordinated efforts in recruiting, screening, and assignment in order to select entry-level military police Marines and begin their clearance process as early as possible in their entry-level training.

(e) Communication Systems Operator Marines require further screening and must contact the HMX-1 Communication Chief to determine their suitability for designation as an air-crewman. This requirement is for all communication Marines and cannot be waived. The Communication Chief can be reached at (571) 494-4949/4680/4874.

(2) Executive Flight Detachment (MCC 042)

(a) To ensure Marines are fully employable upon reporting to HMX-1, HMX-1 must adhere to the timelines and coordination described above for inventory identification.

(b) All billets in MCC 042 are screenable billets.

(c) All rotary-wing, tilt-rotor, and Marines with the MOS(s) listed below require TS clearance with a PSD designator:

6019-Aircraft Maintenance Chief	(MSgt to MGySgt)
6042-IMRL Asset Manager	(Cpl to SSgt)
6046-Aircraft Maintenance Admin Specialist	(LCpl to Sgt)
6048-Flight Equipment Technician	(LCpl to GySgt)
6062-Aircraft Int. Lvl Hydraulic/Pneumatic Mech	(Cpl to GySgt)
6072-Aircraft Equipment Mechanic	(LCpl to SSgt)
6073-Aircraft Electrician/Refrigeration Mech	(Cpl to Sgt)
6074-Cryogenics Equipment Operator	(Cpl to SSgt)
6092-Aircraft Int. Lvl Structures Mech	(LCpl to GySgt)
6113-Helicopter Mechanic, CH-53	(LCpl to GySgt)
6114-Helicopter Mechanic, UH/AH-1	(Sgt to GySgt)
6116-Tiltrotor Mechanic, MV-22	(Sgt to SSgt)
6156-Tiltrotor Airframe Mechanic, MV-22	(Cpl to SSgt)
6176-Tiltrotor Crew Chief, MV-22	(LCpl to SSgt)
6124-Helicopter Power Plants Mech, T-400/T-700	(LCpl to GySgt)
6132-Helo/Tiltrotor Dynamic Components Mechanic	(LCpl to SSgt)
6153-Helicopter Airframe Mechanic, CH-53	(LCpl to GySgt)
6173-Helicopter Crew Chief, CH-53	(LCpl to GySgt)
6174-Helicopter Crew Chief, UH-1	(LCpl to GySgt)
6216-Fixed-Wing Aircraft Mechanic, KC-130	(Sgt to SSgt)
6256-Fixed-Wing Aircraft Airframe Mech, KC-130	(Cpl to Sgt)
6257-Fixed-Wing Aircraft Airframe Mech, F/A-18	(Cpl to Sgt)
6316-Aircraft Comm/Nav Systems Tech, KC-130	(Cpl to Sgt)
6323-Aircraft Avionics Technician, CH-53	(LCpl to GySgt)
6324-Aircraft Avionics Technician, U/AH-1	(LCpl to GySgt)
6326-Aircraft Avionics Technician, MV-22	(Sgt)
6391-Avionics Chief	(MSgt to MGySgt)
6531-Aircraft Ordnance Technician	(Cpl to Sgt)

(d) The HMX-1 Commander is authorized to utilize PSD cleared personnel from MCC 043 to staff those select tilt-rotor billets that are within MCC 042. If a Marine is selected to support MCC 042, HMX-1 Manpower Department will immediately notify MMEA in order to adjust the Marine's scheduled estimated departure date to a maximum of 48 months combined between both MCCs. The potentially affected military occupational specialties and billets are:

6116-Tiltrotor Mechanic, MV-22	(Sgt to SSgt)
6156-Tiltrotor Airframe Mechanic, MV-22	(Cpl to SSgt)
6176-Tiltrotor Crew Chief, MV-22	(LCpl to SSgt)
6326-Aircraft Avionics Technician, MV-22	(Sgt)

(3) Aircraft Maintenance Department (MCC 043)

(a) All billets in MCC 043 are directed assignments by HQMC.

(b) Marines who complete pre-screening with a favorable recommendation for duty with HMX-1 will receive directed assignments per reference (c).

5. Administration and Logistics

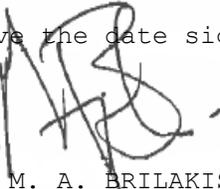
a. Records created as a result of this Order shall be managed according to National Archives and Records Administration approved dispositions per reference (d) to ensure proper maintenance, use, accessibility and preservation, regardless of format or medium.

b. The generation, collection, or distribution of Personally Identifiable Information (PII), and management of privacy sensitive information shall be in accordance with the Privacy Act of 1974, as amended, per reference (e). Any unauthorized review, use, disclosure, or distribution is prohibited.

6. Command and Signal

a. Command. This Order is applicable to the Active Component of the Marine Corps.

b. Signal. This Order is effective the date signed.



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